

**Minutes of the Meeting of the Norwich Board of Listers
30 November 2015, 12:00 pm, Tracy Hall**

Present: Liz Blum (Chair), Cheryl A. Lindberg (Listers); Bill Krajieski (Assessor); Jonathan Bynum (Clerk & Scribe)

Absent: Lee Michaelides (Lister)

Blum called the meeting to order at noon.

1. Review and Approval of Agenda

Lindberg **moved** (2nd Blum) to approve the agenda as distributed. Motion **passed 2-0**.

2. Public Comments

None. It was decided that the Listers would move to item 4 on the agenda.

4. Peter & Elizabeth Robbie, Appeal of Penalty for Late-Filing of Homestead Declaration

The Robbies submitted documents showing that they had timely filed a Homestead Declaration in 2015, but had mistakenly used the prior year's tax form, and then had later re-filed on the correct form. Lindberg **moved** (2nd Blum) to waive Peter & Elizabeth Robbie's penalty of \$828.25 for late-filing of the 2015 Homestead Declaration. After discussion, motion **passed 2-0**.

3. Christopher & Carole Lang, Appeal of Penalty for Late-Filing of Homestead Declaration

The Langs submitted documents showing that they had timely filed through H&R Block, along with a letter from their tax preparer stating that she had mailed the Homestead Declaration form in timely fashion to the State as part of a packet, but while the State acknowledged receiving some of the documents in the packet, they did not register receipt of the Homestead Declaration. Lindberg **moved** (2nd Blum) to waive Christopher & Carole Lang's penalty of \$869.03 for late-filing of the 2015 Homestead Declaration. After discussion, motion **passed 2-0**.

Blum said that the Listers should once again publicize through the Listserve, the World List and the signboard outside Tracy Hall the need to file a Homestead Declaration, but that this time it should be emphasized that the best way is for homeowners to file for themselves online through the Department of Taxes website. This is an easy process and minimizes the chance of form misdirection or preparer error. The Vermont Department of Taxes website does not usually open for this filing until February.

5. Errors & Omissions

Krajieski submitted four Errors & Omissions changes for approval by the Listers. All four are the result of the ongoing dissemination of 2015 Current Use information from the State, and none involves a change in total assessment, only changes in Use Value allocation. Lindberg **moved** (2nd Blum) that the Listers present the Current Use allocation changes given in the memo of 30 November 2015 to the Selectboard for approval as Errors and Omissions. After discussion, motion **passed 2-0**.

6. Errors & Omissions Certificate—Classification Change Only (for late-received Homestead Declarations)

Lindberg **moved** (2nd Blum) to approve the list of Homestead Classification changes as submitted by the Clerk. Motion **passed 2-0**.

7. GIS Update

Krajeski reported that the new Assessor computer ran GIS well. He gave a brief demonstration of some GIS features to the Listers.

7. Approval of Minutes of Lister Meeting of 15 October 2015

Lindberg **moved** (2nd Blum) to approve the Minutes of the Meeting of 15 October 2015 with one small change requested by Lindberg. Motion **passed 2-0**.

Blum then **moved** (2nd Lindberg) for adjournment. Motion **passed 2-0**. Meeting adjourned at 12:37 pm.

Respectfully submitted,



Liz Blum
Chair, Norwich Board of Listers