

TOWN OF NORWICH
P.O. Box 376
NORWICH, VERMONT 05055-0376
TEL. (802) 649-1419 Ext. 101 or 102

Agenda for the Selectboard Meeting of Wednesday, December 9, 2015 at 6:00 PM
(Times Are Approximate)

- 1) 6:00 pm – Review of Opinions from Attorney Klesch Re: Terms of Employment of Town Manager (Executive Session May be Required) (Discussion/Possible Action Item) 30 minutes
- 2) **6:30 pm** - Approval of Agenda (Action Item) 2 minutes
- 3) Public Comments (Discussion) 10 minutes
- 4) Town Manager's Report (Discussion) 10 minutes
- 5) Finance – Board to Sign Accounts Payable/Warrants (Action Item) 5 minutes
- 6) Treasurer's Quarterly Investment Report (Discussion/Possible Action Item) 5 minutes
- 7) Errors and Omissions (Discussion/Action Item) 5 minutes
- 8) **7:00 pm** – Public Hearing on Proposed FY17 Budget (Discussion/Possible Action Item) 15 minutes
- 9) Petitions to Reclassify Illsley Road to a Legal Trail or to Discontinue (Discussion/Possible Action Item) 10 minutes
- 10) Review Turnpike Road Speed Study (Discussion Item) 10 minutes
- 11) Speed Limit Ordinance on Turnpike Road (Discussion/Possible Action Item) 10 minutes
- 12) Review Draft D & K Engineering Scope of Work for Restoration Project at Norwich Pool Location (Discussion Item) 10 minutes
- 13) Review Rules for Conduct of Regular and Special Selectboard Meetings (Discussion/Possible Action Item) 10 minutes
- 14) Correspondence (Discussion/Possible Action Item) 5 minutes
 - a) Emails from Nancy Dean Re: Pool
 - b) Memo from Mary Layton Re: Pool Permit Application Follow Up
 - c) Memo from Stephen Flanders Re: Pool Application Follow-Up
 - d) Email from Jennifer Roby Re: Banners
 - e) Email from Stephen Flanders Re: Request for Material Cited at Last Night's Selectboard Meeting
 - f) Memo from Mary Layton Re: Legal Questions Process
 - g) Memo from Linda Cook Re: Legal Questions
- 15) Selectboard
 - a) Approval of the Minutes of the 11/18/15 and 11/24/15 Selectboard Meetings (Action Item) 5 minutes
 - b) Review of Next Agendas (Discussion/Possible Action Item) 5 minutes
 - c) Town Manager Evaluation (Executive Session May be Required)

Special Selectboard Meeting – January 6, 2016 at 6:30 PM

Next Regular Meeting – January 13, 2016 at 6:30 PM

To receive email notices of Selectboard meetings and hearings, agendas, minutes and other notices, send an email to manager-assistant@norwich.vt.us requesting to be placed on the Town Email List.

OFFICE OF THE TOWN MANAGER

TO: SELECTBOARD
FROM: NEIL FULTON
SUBJECT: NOVEMBER 2015 MONTHLY REPORT
DATE: DECEMBER 4, 2015

This is the Town Manager's Report for November 2015. Department specific monthly reports are attached.

General

- We received verbal notice that we will be receiving a grant to install a 2 vehicle EV charging station at Dan & Whit's.

Projects

- Norwich Pool
 - The Selectboard decided not to appeal the ANR denial of the request for a Stream Alteration Permit to replace the dam and create an impoundment for swimming.
 - The following shows the expenditures through November 30, 2015 for the design and permitting effort. We will be seeking reimbursement for a portion of the DuBois & King and the Aquatec costs.

	Payments
DuBois & King	64,795.39
Aquatec	18,737.00
Nate Stearns	3,314.53
Total	86,846.92

- We are in the process of developing a list of possible alternate projects for review by the Selectboard in January. My recommendation is that consideration be first given to removing the remainder of the dam and restoration of the site. I will have an engineering proposal for removing the remainder of the dam and restoration of the site for review by the Selectboard at the January meeting.
- Safe Routes to School
 - The ROW plans have been recorded and design plans updated.
 - The next step is to obtain the necessary easements from abutters of the project.
- Facilities
 - Requests for clarification of proposals were requested from four of the six firms that submitted proposals. The responses should be available for review by the Selectboard in January.

- Discussions continued with two design-build firms to obtain budget estimates for improvements to the Public Works facilities based on the RFI. The responses should be available for review by the Selectboard in January.

Assessor

- The last outstanding appeal of the 2015 Grand List was withdrawn by the appellant. There are no further appeals against the 2015 Grand List.

Finance Department

- Delinquent taxes at the end of November were \$108,184. This compares to \$77,724 at the same time last year and \$168,537 in 2013.
- Work continued on the FY17 budget.

Fire Department and Emergency Management

- A new oil-fired boiler was installed to heat the Fire Station to replace the failed boiler.
- The Fire Department responded to seven emergencies during the Thanksgiving Holiday (November 25th to 28th). Three of these were on Thanksgiving Day.
- A check was received from the Vermont League of Cities and Towns for \$663.50 for partial reimbursement for repairing lightning damage to the tower generator.

Planning and Zoning

- Reviewed CPG application for proposed Solar Net Metering System at 673 Union Village Road for compliance with Town Plan. Letter of support will be submitted to PSB. We have also received an application for a Solar Net Metering System at 49 Tigertown Road.
- The Planning Commission continued to work on an implementation plan for Route 5 South/River Road Planning Study, focused on compliance with state "anti-sprawl" guidelines and Act 250 criteria, to be part of the Zoning Regulations update.

Police Department

- Five of the 121 calls for service were outside of the officer's normal work schedule.
- The Norwich Police Department led an investigation assisted by the Department of Homeland Security and the Drug Enforcement Agency with the seizure of approximately 104 grams of MDMA (Ecstasy).
- There is no overnight parking allowed on the streets of Norwich during the winter months.

Public Works Department

- We will be advertising for bids to repair Bridge 42 during December. The work will be scheduled for the summer of 2016
- Interstate Refrigerant Recovery removed Freon from 33 items and Clean Harbors picked up 1,950 lbs. of paint for recycling.

Monthly Town Manager's Report
Page 3 of 3

- The following table shows the completed and proposed FY16 paving. There is currently \$141,515 in the Paving Reserve Fund.

FY16 Paving Projects - Completed	
Route 132	\$200,064
Main Street	\$40,173
Douglas Road	\$33,307
McKenna Street	\$34,064
Uper Loveland Road	\$7,713
Old Bridge Road	\$13,344
Koch Road	\$1,889
Total	\$330,554
FY16 Paving Projects - Proposed	
Academy Road	\$22,474
Hogback Road	\$27,811
Farrell Farm Road: \$37,643.28	\$37,643
Jones Circle: \$13,905.54	\$13,906
Moore Lane: \$12,615.21	\$12,615
Turnpike Road Main Street to Moore Lane	\$63,721
Total	\$178,170

Recreation

- There are 75 children signed up for 3rd through 6th grade basketball with ten volunteers coaching.
- There are approximately 100 youth basketball games scheduled.
- There are 18 participants in the new Teen/Tween Fitness program.
- There are 30 Fencers this fall.
- Max Porter completed his Eagle Scout project and installed a new shed to house the skating rink liner on the Green.

Town of Norwich
Assessors' Office
P.O. Box 376 <> Norwich, VT 05055-0376
(802) 649 1419 x110
assessing-clerk@norwich.vt.us

Monthly Report – November 2015

- (1) The Assessor began inspections of the approximately 412 improved properties on Tax Maps 16 and 20. These property inspections are a part of the 3-year cyclical inspection process that will culminate in the 2016 Town-wide reappraisal.
- (2) The Listers met and heard two appeals of penalties for late-filed homestead declarations and rendered decisions.
- (3) The Listers also heard and approved four requests made by the Assessor for changes to Use Value Allocation caused by belated information being provided by the Department of Taxes. These changes will be presented to the Selectboard for its approval as Errors & Omissions.
- (4) The Listers approved the Lister submission for the FY15 Town Report.
- (5) The last outstanding appeal (to the Hearing Officer appointed by the State Department of Taxes) against the 2015 Grand List was withdrawn by the appellant. There are no further appeals against the 2015 Grand List.
- (6) The Assessor was purchased a new computer, which allows him to run GIS software.

Respectfully submitted,

Jonathan Bynum
Assessing Clerk

On behalf of

William Krajeski
Assessor
Town of Norwich

TOWN OF NORWICH
FINANCE OFFICE
PO BOX 376
NORWICH, VERMONT 05055-0376
rrobinson@norwich.vt.us

December 1, 2015

TO: Neil Fulton, Town Manager

FROM: Roberta Robinson, Finance Director

RE: Monthly Report for November 2015

- Delinquent Tax Collections through November were \$ 3,502 making delinquent taxes due at the end of November \$ 108,184. Penalty collected was \$ 280 and interest \$ 2,036 for delinquent and current year taxes. Last year at this time delinquent taxes due were \$ 77,724 and the year before that \$ 168,537.
- Current year tax collections for 15-16 show \$ 70,617 of the first payment still outstanding at the end of November. Current year taxes paid through November were \$ 9,053.
- The first draft of the audit was received and it is currently being reviewed. General Fund- Fund Balance increased by \$ 10,840 as the result of 14-15 activities. The new pension reporting requirement is included in this audit.



Norwich Fire Department

11 Firehouse Lane

P.O. Box 376

Norwich, VT 05055-0376

Phone: 802-649-1133

Chief: Stephen Leinoff

sleinoff@norwich.vt.us Fax: 802-649-1775

To: Neil Fulton, Town Manager
From: Stephen Leinoff, Chief
Subject: Fire Department and Emergency Management Monthly Reports
Date: December 1, 2015

Fire and FAST Department

A new oil-fired boiler was installed in the firehouse. The old one stopped running in the beginning of heating system and the service technician discovered numerous serious problems with it. We were fortunate to complete the installation before the weather turned to colder. We anticipate the new boiler will reduce our heating costs through a combination of greater efficiency and lower fuel costs.

Residents are installing Knox Boxes. This is in part due to the alarm ordinance. During an emergency, a building key gives fire departments immediate entry without damage. This also means doors can be re-locked after the emergency is over.

Incidents

We responded to seven emergencies during the Thanksgiving Holiday (November 25th to 28th). Three of these were on Thanksgiving day.

Training

FAST Squad training covered first aid ABCs (airway, breathing, and circulation) and use of AEDs. Fire training topics were swift water rescue techniques, hydrant and pump operations and officer training on situational awareness.



Captain Jeremy Thibeault, Hanover Fire Department, provided training on Swift Water Awareness.

<i>Call Types</i>	<i>Month</i>	<i>Year to Date</i>	<i>Prior Year to Date</i>
Structure Fires	1	9	8
Auto Fires	0	3	0
Wildland Fire	0	8	2
Other Fires	0	0	1
Medical	8	72	80
Vehicle Crashes	2	24	31
Hazardous			
Conditions no fire	3	27	16
Service Calls	1	17	19
Good Intent Calls	5	32	28
False Alarms	2	39	24
Other	0	0	0
Total	22	231	209

Emergency Management

We received a check for Vermont League of Cities and Towns for \$663.50 for the lightning damage to the tower generator.

TOWN OF NORWICH ZONING & PLANNING

December 1, 2015

November 2015 Monthly Report – Director of Planning & Zoning

1. Planning Commission

- Reviewed CPG application for proposed Solar Net Metering System at 673 Union Village Road for compliance with Town Plan. Letter of support will be submitted to PSB.
- Continued to work on an implementation plan for Route 5 South/River Road Planning Study. Focused on compliance with state “anti-sprawl” guidelines and Act 250 criteria.

2. DRB

- November 5 site visit and hearing for proposed one lot subdivision at Hobson Road. Notice of Decision approving application issued November 18.

3. Zoning Administrator – Activities included:

- Meetings with landowners on future development plans, permits, and hearings.
- Site visits and office visits regarding permit applications, permit research for properties to be sold, and inspections of possible violations.

4. Other

- Continued researching history and legal status of Illsley Road and options to change status.
 - Site visit with landowner, National Park Service representative, and two Appalachian Trail Conservancy staff members to verify location of boundaries.
- “Advanced Transit Bus Stop Community Open House” 11-17-15 in Tracy Hall. A small number of residents shared thoughts on improving bus stops on AT Routes.

Phil Dechert



NORWICH POLICE DEPARTMENT

CHIEF OF POLICE
DOUGLAS A. ROBINSON



P.O. Box 311 ~ 10 Hazen Street ~ Norwich VT 05055 ~ 802-649-1460 ~ FAX 802-649-1775 ~ E-MAIL drobinso@dps.state.vt.us

Neil Fulton
Town Manager
Tracy Hall // 300 Main St.
Norwich, Vermont 05055

December 2, 2015

RE: November 2015 Monthly Report

Neil;

As you requested, here are some of the monthly stats of the Police Department from the month of November 2015.

Norwich Officers responded to 121 incidents during the month of November, and of those calls five (5) were outside the officers work schedule meaning officers responded five (5) times to calls during off duty hours.

The Norwich Police Department recently went through an NCIC and VCIC audit (National Crime Information Center and Vermont Criminal Information Center). The audit examines our process of information and security of information. The audit identified some minor deficiencies which are being or have been addressed and corrected which put the police department in compliance.

The Norwich Police Department lead an investigation assisted by the Department of Homeland Security and the Drug Enforcement Agency with the seizure of approximately 104 grams of MDMA (Ecstasy). Norwich Officers obtained a search warrant for a Norwich residence and after a controlled and monitored delivery by an undercover officer of a package containing the drug the warrant was executed. The package and a small amount of marijuana were seized as well as records of previous deliveries. A 20 year old Norwich man was arrested and the investigation is ongoing.

Norwich Police would like to remind residents that the Norwich Winter Parking regulations are in effect and being enforced. There is no overnight parking allowed on the streets of Norwich during the winter months.

With snow season right around the corner, the Norwich Police Department would like to remind drivers to use extreme caution when driving in winter conditions. During the cold weather months, drivers should follow precautions that will protect them and others on the road. Also, driving during severe winter storms is discouraged and motorists are advised to wait until conditions improve.

Further tips to minimize the dangers of winter driving include:

- Follow state law and remember to wear your seat belt
- Avoid using cruise control in winter conditions
- Exercise caution on bridge decks as they are often slippery and ice can build up quickly
- Brake early to anticipate slippery conditions

ACTIVITY

CALL TYPES	November 2015	2015 YEAR TO DATE	PREVIOUS YEAR
Burglaries	1	9	6
Vehicles Crashes	3	59	88
Intrusion Alarms	6	70	58
Frauds	2	29	32
One arrest of an individual on an outstanding arrest warrant. The warrant was issued by the courts for the individual after he failed to appear in court to answer to the charge of Assault on a Police Officer.			

1. Over Time Hours 16 hours
2. Sick Time Hours 16 hours
3. Vac/Hol/Per Time Hours 20 hours
4. Part Time Officer Hours 5 hours
5. Total #of calls responded to 121 calls
6. Training Hours 13 hours
7. Grant Funded Hours 15 hours

Respectfully;

D.A.R.

Douglas A. Robinson
Chief of Police



TOWN OF NORWICH
DEPARTMENT OF PUBLIC WORKS
26 New Boston Road
Norwich, VT 05055
802-649-2209 Fax: 802-296-0060
Ahodgdon@norwich.vt.us

To: Neil Fulton, Town Manager
From: Andy Hodgdon, Public Works Director
Subject: Public Works Monthly Report
Date: November 28, 2015

Part of this month's report will come from an excel program that provides statistics for all Public Works functions.

Grant Projects:

The VT AOT Structures Grant agreement has been submitted to VT AOT. This \$175,000 grant is for the repairs of Bridge 42. We will be going out to bid for this project during the month of December. The work will be scheduled for the summer of 2016.

Transfer Station:

- Nov. 5: Interstate Refrigerant Recovery removed Freon from 33 items.
- Nov. 19: Clean Harbors picked up 1950 lbs. of paint for recycling.

Crack Sealing:

Nicom was able to complete 80% of the crack-sealing projects from the bid before the weather turned too cold. I have scheduled the remaining 20% to be done first thing in the spring.

Personnel:

Bob Barden had surgery on Monday, October 26th and will be out for 3-6 months.

Pending Projects:

- We will soon be going out to bid for the repairs on Bridge 42.
- We will continue to prepare our trucks and equipment for winter.
- We will also be replenishing our supplies of materials for winter road and sidewalk maintenance.

NORWICH RECREATION DEPARTMENT

Jill Kearney Niles—Director

649-1419; Ext. 109

Recreation@norwich.vt.us

NOVEMBER 2015 Monthly Report

Recreation Program Update: There are now 75 children signed up for 3rd - 6th grade Basketball with ten outstanding volunteers coaching. Practices began November 2nd and games will start in December. The latter half of the month was spent confirming and tweaking the schedule for approximately 100 youth basketball games. Schedules were sent out and I am moving on to lining up officials for our 46 'Home' games. First and Second Grade Basketball coaches for a December through February season were recruited and are now confirmed. Summer Circus Camp 2016 dates and information were finalized for our December 1st on-line registration. We filled our Youth Yoga class that began this month. We also have an amazing 18 participants for the new Teen/Tween Fitness program, as well as a record 30 Fencers this fall. Details for our Winter Program offerings are being worked on.

Facilities: Max Porter completed his Eagle Scout project and installed a wonderful new shed to house our skating rink liner. This will simplify things for many; eliminating many challenges from past years - trying to find it an off-site home annually, transporting it, etc.. A huge thanks goes out to Max for his community-minded spirit, as well as all the hours he spent lining up funds and materials, planning and getting approval for the project, and all his labor! Huntley - Thanks goes out to our Buildings & Grounds crew who took down all the nets, removed goals and prepped everything for the winter. Organic fertilizer was spread to nourish the grass.

Meetings & Professional Development: I was in Montpelier on 11/5 for a Vermont Recreation & Parks Association Executive Committee meeting. Mid-month I attended the Upper Valley Recreation Association meeting and Basketball Game Scheduling meeting. Two Recreation Council members met with me to brainstorm about alternative projects for the pool FEMA funds. As you know, I also attended three Select Board meetings related to the proposed Recreation budget as well as the pool, this month.

Events: We are planning for the annual Carol Sing, downstairs at the Norwich Inn, following the Pageant on Dec. 17th.

Miscellaneous: The Recreation portion of the Town Report was submitted.

Respectfully submitted by,

Jill Kearney Niles

12/04/15

Town of Norwich Accounts Payable

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12:44 pm

Check Warrant Report # 16-14 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 01(General) 12/01/15 To 12/09/15

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ATLANTICS	ATLANTIC BROOM SERVICE IN	11/13/15	HWY--DELINEATOR POSTS 237192	01-5-703217.00 SIGNS	204.60	2745	12/09/15
BLODGETT	BLODGETT SUPPLY CO	11/13/15	HWY--PIPE 1379354	01-5-703507.00 SUPPLIES	31.18	-----	--/--/--
CASELLA	CASELLA WASTE SERVICES	11/01/15	SW--OCT 15 RECYCLING 0214366	01-5-705305.00 RECYCLING	2620.26	-----	--/--/--
CASELLA	CASELLA WASTE SERVICES	11/01/15	SW--OCT 15 TRASH FEES 0214367	01-5-705303.00 MUNICIPAL SOLID WASTE	4775.43	-----	--/--/--
CASORGAN	CASELLA ORGANICS	11/15/15	B&G--FERTILIZER 52725	01-5-704201.00 GARDEN SUPPLIES & PLANTS	325.00	2746	12/09/15
COTT	COTT SYSTEMS INC	11/01/15	TC--NOV 15 HOSTING 106264	01-5-100613.00 SOFTWARE	225.00	-----	--/--/--
COTT	COTT SYSTEMS INC	12/01/15	TC--DEC 15 HOSTING 106775	01-5-100613.00 SOFTWARE	225.00	-----	--/--/--
CRICKET'S	CRICKET'S PAINT & AUTO PA	11/04/15	HWY--ANTI-FREEZE 633093	01-5-703403.00 PARTS & SUPPLIES	65.94	2747	12/09/15
CRICKET'S	CRICKET'S PAINT & AUTO PA	11/11/15	HWY--ANTI-FREEZE 633685	01-5-703403.00 PARTS & SUPPLIES	65.94	2747	12/09/15
CRICKET'S	CRICKET'S PAINT & AUTO PA	11/25/15	HWY--EXHAUST FLUID 634814	01-5-703405.00 PETROLEUM PRODUCTS	26.98	2747	12/09/15
D&B	D&B OUTDOOR POWER EQUIP.,	10/28/15	HWY--SAW REPAIR 12265	01-5-703401.00 OUTSIDE REPAIRS	166.79	-----	--/--/--
DAVES	DAVE'S STARTER & ALTERNAT	11/20/15	HWY--BATTERY 10065625	01-5-703403.00 PARTS & SUPPLIES	96.00	2748	12/09/15
DELTA DEN	DELTA DENTAL	11/23/15	DELTA DENTAL DEC 2015 DEC 15	01-5-555126.00 DENTAL INSURANCE	34.27	2749	12/09/15
DELTA DEN	DELTA DENTAL	11/23/15	DELTA DENTAL DEC 2015 DEC 15	01-5-500125.00 DELTA DENTAL	277.33	2749	12/09/15
DELTA DEN	DELTA DENTAL	11/23/15	DELTA DENTAL DEC 2015 DEC 15	01-5-704125.00 DENTAL INSURANCE	34.26	2749	12/09/15
DELTA DEN	DELTA DENTAL	11/23/15	DELTA DENTAL DEC 2015 DEC 15	01-5-425125.00 DENTAL INSURANCE	34.27	2749	12/09/15
DELTA DEN	DELTA DENTAL	11/23/15	DELTA DENTAL DEC 2015 DEC 15	01-5-703125.00 DENTAL INSURANCE	376.11	2749	12/09/15
DELTA DEN	DELTA DENTAL	11/23/15	DELTA DENTAL DEC 2015 DEC 15	01-5-100125.00 DENTAL INSURANCE	129.02	2749	12/09/15
DELTA DEN	DELTA DENTAL	11/23/15	DELTA DENTAL DEC 2015 DEC 15	01-5-350125.00 DENTAL INSURANCE	64.51	2749	12/09/15
DELTA DEN	DELTA DENTAL	11/23/15	DELTA DENTAL DEC 2015 DEC 15	01-5-300125.00 DENTAL INSURANCE	42.77	2749	12/09/15
DELTA DEN	DELTA DENTAL	11/23/15	DELTA DENTAL DEC 2015 DEC 15	01-5-200125.00 DENTAL INSURANCE	135.79	2749	12/09/15
DELTA DEN	DELTA DENTAL	11/23/15	DELTA DENTAL DEC 2015 DEC 15	01-5-005125.00 DENTAL INSURANCE	64.51	2749	12/09/15
DESMEULES	DESMEULES OLMSTEAD & OSTL	12/01/15	TOWN ADMIN-LEGAL KATUCKI 59700	01-5-005300.00 PROFESS SERV	360.00	2750	12/09/15
DIMMICK	DIMMICK WASTEWATER SERVIC	11/16/15	SW--PORT-A-POT OCT 15 23415	01-5-705500.00 PURCHASED SERVICES	90.00	2751	12/09/15
EVANSMOTO	EVANS GROUP, INC.	11/16/15	HWY--401.9 GALS BIO DIESE 573047	01-5-703405.00 PETROLEUM PRODUCTS	667.73	-----	--/--/--

12/04/15

Town of Norwich Accounts Payable

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12:44 pm

Check Warrant Report # 16-14 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 01(General) 12/01/15 To 12/09/15

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
EYEMED	COMBINED INSURANCE CO OF	12/03/15	EYE INSURANCE 7917630	01-2-001126.00 VISION SERV PLAN-PAYROLL	165.54	2752	12/09/15
FOGGS	FOGG'S HARDWARE AND BUILD	10/30/15	PD--PLUMBING SUPPLIES 755632	01-5-475302.00 REPAIRS & MAINT	13.47	2753	12/09/15
FOGGS	FOGG'S HARDWARE AND BUILD	10/30/15	HWY--PLASTIC SHEETING 755650	01-5-703403.00 PARTS & SUPPLIES	46.99	2753	12/09/15
FOGGS	FOGG'S HARDWARE AND BUILD	10/30/15	PD--SINK TRAP 755653	01-5-475302.00 REPAIRS & MAINT	7.99	2753	12/09/15
FOGGS	FOGG'S HARDWARE AND BUILD	11/04/15	HWY--UNDERCOATING WAX 756058	01-5-703403.00 PARTS & SUPPLIES	142.61	2753	12/09/15
FOGGS	FOGG'S HARDWARE AND BUILD	11/06/15	B&G--MOWER REPAIR PARTS 756278	01-5-704403.00 PARTS & SUPPLIES	18.12	2753	12/09/15
FOGGS	FOGG'S HARDWARE AND BUILD	11/09/15	TH--DOOR REPAIR PARTS 756450	01-5-706113.00 REPAIRS & MAINTENANCE	9.48	2753	12/09/15
FOGGS	FOGG'S HARDWARE AND BUILD	11/10/15	HWY--STOCK HARDWARE 756662	01-5-703403.00 PARTS & SUPPLIES	10.58	2753	12/09/15
FOGGS	FOGG'S HARDWARE AND BUILD	11/13/15	HWY--STRAPS 756985	01-5-703403.00 PARTS & SUPPLIES	11.97	2753	12/09/15
FOGGS	FOGG'S HARDWARE AND BUILD	11/18/15	B&G--TIES 757362	01-5-704403.00 PARTS & SUPPLIES	6.49	2753	12/09/15
FOGGS	FOGG'S HARDWARE AND BUILD	11/20/15	B&G--PICNIC TABLE PAINT 757619	01-5-704301.00 FOLEY PARK & MEDIANS	49.74	2753	12/09/15
FOGGS	FOGG'S HARDWARE AND BUILD	11/24/15	REC--SHED ROOF REPAIR 757918	01-5-425330.00 REPAIRS & MAINT	17.63	2753	12/09/15
GEORGE	MICHELE GEORGE	12/03/15	REC-YOGA 12/3/2015	01-5-425200.00 INSTRUCTOR FEE	1529.50	-----	--/--/--
GMPC	GREEN MOUNTAIN POWER CORP	11/17/15	HWY--STREETLIGHTS 05119NOV15	01-5-703307.00 STREETLIGHTS	43.98	2754	12/09/15
GMPC	GREEN MOUNTAIN POWER CORP	11/25/15	DPW--STREET LIGHTS 24926NOV15	01-5-703307.00 STREETLIGHTS	870.65	2754	12/09/15
GMPC	GREEN MOUNTAIN POWER CORP	11/25/15	TOWER POWER NOV 15 350667NOV15	01-5-575233.00 TOWER POWER	48.86	2754	12/09/15
GOODWIN	AIMEE J GOODWIN	12/03/15	REC-TWEEN FITNESS 12/3/2015	01-5-425200.00 INSTRUCTOR FEE	28.00	2755	12/09/15
GREATWEST	GREAT-WEST TRUST COMPANY,	12/02/15	DEFERRED COMP NOV 15 NOV 15	01-2-001116.10 ROTH PLAN 457	1030.00	2756	12/09/15
GREATWEST	GREAT-WEST TRUST COMPANY,	12/02/15	DEFERRED COMP NOV 15 NOV 15	01-2-001116.00 DEFERRED COMPENSATION	2394.68	2756	12/09/15
HARTFORD	TOWN OF HARTFORD	11/16/15	PD--DISPATCH OCT-DEC 15 6963	01-5-500536.00 DISPATCH SERVICES	11828.50	-----	--/--/--
HAYNESB	BYRON HAYNES	12/01/15	CONCOM-TRAIL MAP PRINTING 12/1/15	01-5-650630.00 TRAILS	152.20	2757	12/09/15
HERBERT	MATTHEW HERBERT	11/23/15	PD--CPR/AED/FA CLASSES 11/23/15	01-5-500538.00 TRAINING	20.00	2758	12/09/15
JORDAN	JORDAN EQUIPMENT CO.	11/12/15	HWY--GRADER BLADE BOLTS P13496	01-5-703403.00 PARTS & SUPPLIES	91.20	2759	12/09/15
LAVALLEYS	LAVALLEY'S BUILDING SUPPL	11/20/15	HWY--WOOD PRESERVATIVE WL3701763-01	01-5-703403.00 PARTS & SUPPLIES	102.80	-----	--/--/--
LEAGUESPO	SPORTS ILLUSTRATED PLAY	12/03/15	REC-REGISTRATION FEES NOV 2015	01-5-425218.00 REGISTRATION FEES	200.25	-----	--/--/--

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Check Warrant Report # 16-14 Current Prior Next FY Invoices For Fund (General)

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All Invoices For Check Acct 01(General) 12/01/15 To 12/09/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
M&M	11/16/15	M&M CUSTOM GRAPHICS & EMB HWY--SEALS, DECALS 11/16/15	01-5-703403.00 PARTS & SUPPLIES	175.00	2760	12/09/15
MAYER	12/02/15	MAYER & MAYER NOV 15 JUDGEMENT ORDER NOV 15	01-2-001120.00 EMPLOYEE JUDGEMENT ORDER	50.00	2761	12/09/15
MIS2	12/03/15	BERNARD HASKELL REC-SNOWMACHINE TUNEUP 11/30/2015	01-5-425330.00 REPAIRS & MAINT	271.02	2763	12/09/15
NEMUNCONS	11/28/15	NEW ENGLAND MUNICIPAL CON ASSESSOR--NOV 2015 2015-85	01-5-300300.00 PROFESS SERVICES	5200.00	2764	12/09/15
NICOM	11/12/15	NICOM COATINGS CORP. HWY--CRACKFILLING 15175	01-5-703317.00 CRACK SEALING	25000.00	2765	12/09/15
PAPAZIAN	11/30/15	LYSSA PAPAZIAN PLAN-WINDSHIELD SURVEY 11/30/15	01-5-350416.00 HIST PRES GRANT	2100.00	2766	12/09/15
PBA	12/02/15	NEW ENGLAND PBA, INC NOV 15 UNION DUES NOV 15	01-2-001117.00 UNION DUES PAYABLE	344.00	-----	--/--/--
PETESTIRE	11/25/15	PETE'S TIRE BARNS, INC FD--CAR#1 MOUNT SNOWS 242491	01-5-555528.00 FIRE TRK R & M	55.80	2767	12/09/15
PETTY	11/24/15	CASH PD--PETTY CASH PD--11/24/15	01-5-500501.00 ADMINISTRATION	85.65	2768	12/09/15
PETTY	12/02/15	CASH TRACY HALL PETTY CASH TC--12/2/15	01-5-704403.00 PARTS & SUPPLIES	38.40	2769	12/09/15
PETTY	12/02/15	CASH TRACY HALL PETTY CASH TC--12/2/15	01-5-300538.00 POSTAGE	1.90	2769	12/09/15
PETTY	12/02/15	CASH TRACY HALL PETTY CASH TC--12/2/15	01-5-275538.00 POSTAGE	27.10	2769	12/09/15
PETTY	12/02/15	CASH TRACY HALL PETTY CASH TC--12/2/15	01-5-005538.00 POSTAGE	0.98	2769	12/09/15
PIKE	11/20/15	PIKE INDUSTRIES INC HWY--17.09 TNS CRSHD STN 846494	01-5-703207.00 GRAVEL & STONE	149.54	-----	--/--/--
POWERPROD	11/18/15	POWER PRODUCTS SYSTEMS LL EMMGMT-- GARAGEGEN REPAIR 1002354	01-5-575620.00 EMERG GEN MAINT	450.60	-----	--/--/--
PUTTERMAN	11/25/15	M. PUTTERMAN & CO LLC TH--GYM FLOOR TAPE 0187832-IN	01-5-706109.00 BUILDING SUPPLIES	140.31	-----	--/--/--
RICHARDSO	11/29/15	TAD RICHARDSON GADMIN--SERVER MAINT 1107	01-5-275632.00 SERVER MAINTENANCE	187.50	-----	--/--/--
SABIL	10/28/15	SABIL & SONS INC HWY--TRK #8 PARTS 25760	01-5-703403.00 PARTS & SUPPLIES	48.12	2770	12/09/15
SABIL	11/03/15	SABIL & SONS INC HWY--TRK #8 PARTS 25815	01-5-703403.00 PARTS & SUPPLIES	197.73	2770	12/09/15
SANEL	11/25/15	SANEL AUTO PARTS INC HWY--BAR & CHAIN OIL 05NJ0907	01-5-703405.00 PETROLEUM PRODUCTS	36.51	2771	12/09/15
SOVERNET	11/15/15	SOVERNET, INC. OCT-NOV 15 LONG DISTANCE 3567002	01-5-475238.00 ADMIN TELEPHONE	9.74	2772	12/09/15
SOVERNET	11/15/15	SOVERNET, INC. OCT-NOV 15 LONG DISTANCE 3567002	01-5-705505.00 TELEPHONE	0.37	2772	12/09/15
SOVERNET	11/15/15	SOVERNET, INC. OCT-NOV 15 LONG DISTANCE 3567002	01-5-550235.00 TELEPHONE & INTERNET	2.58	2772	12/09/15
SOVERNET	11/15/15	SOVERNET, INC. OCT-NOV 15 LONG DISTANCE 3567002	01-5-425127.00 TELEPHONE	3.09	2772	12/09/15
SOVERNET	11/15/15	SOVERNET, INC. OCT-NOV 15 LONG DISTANCE 3567002	01-5-703505.00 TELEPHONE	6.76	2772	12/09/15

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Town of Norwich Accounts Payable
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Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
SOVERNET	SOVERNET, INC.	11/15/15	OCT-NOV 15 LONG DISTANCE 3567002	01-5-100531.00 TELEPHONE	0.41	2772	12/09/15
SOVERNET	SOVERNET, INC.	11/15/15	OCT-NOV 15 LONG DISTANCE 3567002	01-5-005531.00 ADMIN TELEPHONE	3.01	2772	12/09/15
SOVERNET	SOVERNET, INC.	11/15/15	OCT-NOV 15 LONG DISTANCE 3567002	01-5-200531.00 TELEPHONE	1.69	2772	12/09/15
SOVERNET	SOVERNET, INC.	11/15/15	OCT-NOV 15 LONG DISTANCE 3567002	01-5-350531.00 TELEPHONE	7.83	2772	12/09/15
SOVERNET	SOVERNET, INC.	11/15/15	OCT-NOV 15 LONG DISTANCE 3567002	01-5-300531.00 TELEPHONE	3.25	2772	12/09/15
SOVERNET	SOVERNET, INC.	11/15/15	OCT-NOV 15 LONG DISTANCE 3567002	01-5-275531.00 TELEPHONE	1.07	2772	12/09/15
STAPLELNK	STAPLES BUSINESS ADVANTAG	11/07/15	TH/FIN/ASSESS--SUPPLIES 8036697749	01-5-300610.00 OFFICE SUPPLIES	9.55	2773	12/09/15
STAPLELNK	STAPLES BUSINESS ADVANTAG	11/07/15	TH/FIN/ASSESS--SUPPLIES 8036697749	01-5-200610.00 OFFICE SUPPLIES	54.02	2773	12/09/15
STAPLELNK	STAPLES BUSINESS ADVANTAG	11/07/15	TH/FIN/ASSESS--SUPPLIES 8036697749	01-5-706109.00 BUILDING SUPPLIES	124.84	2773	12/09/15
STAPLELNK	STAPLES BUSINESS ADVANTAG	11/14/15	PD/FIN--TONER, HOLE PUNCH 8036786715	01-5-200610.00 OFFICE SUPPLIES	36.70	2773	12/09/15
STAPLELNK	STAPLES BUSINESS ADVANTAG	11/14/15	PD/FIN--TONER, HOLE PUNCH 8036786715	01-5-500501.00 ADMINISTRATION	30.68	2773	12/09/15
STAPLELNK	STAPLES BUSINESS ADVANTAG	11/21/15	TAD/FD/PL--CALENDARS 8036879260	01-5-555630.00 OFFICE SUPPLIES	7.10	2773	12/09/15
STAPLELNK	STAPLES BUSINESS ADVANTAG	11/21/15	TAD/FD/PL--CALENDARS 8036879260	01-5-350610.00 OFFICE SUPPLIES	24.68	2773	12/09/15
STAPLELNK	STAPLES BUSINESS ADVANTAG	11/21/15	TAD/FD/PL--CALENDARS 8036879260	01-5-005610.00 OFFICE SUPPLIES	7.10	2773	12/09/15
STAPLES.	STAPLES CREDIT PLAN	11/12/15	GADMIN--COPY PAPER 3837835001	01-5-275610.00 OFFICE SUPPLIES	3.98	2774	12/09/15
STAPLES.	STAPLES CREDIT PLAN	11/12/15	PD--COPY PAPER 3837842001	01-5-500501.00 ADMINISTRATION	26.99	2774	12/09/15
STATELINE	STATELINE SPORTS, LLC	10/23/15	REC-SOCCER BALLS/BAGS 2917	01-5-425211.00 EQUIPMENT	450.00	2775	12/09/15
STREETER	BRUCE STREETER	11/16/15	CONCOM--GILE TRAIL WORK 372147	01-5-650640.00 GILE MT	1680.00	2776	12/09/15
SYSTEMS	SYSTEMS PLUS COMPUTERS IN	11/09/15	ASSESS--COMPUTER 2-281020	01-5-275630.00 COMPUTER HARDWARE	628.98	2777	12/09/15
TAYLORT	TERRY TAYLOR	11/13/15	DPW-PAVEMENT MARKING 1544	01-5-703319.00 PAVEMENT MARKING	2000.00	2778	12/09/15
TMDE	TMDE CALIBRATION LABS, IN	11/13/15	PD--RADAR CALIBRATION 24370	01-5-500306.00 CRUISER MAINT	370.00	2779	12/09/15
TMDE	TMDE CALIBRATION LABS, IN	11/16/15	PD--RADAR CALIBRATION 24392	01-5-500306.00 CRUISER MAINT	110.00	2779	12/09/15
TOTALTREE	TOTALLY TREES	11/16/15	HWY--TREE REMOVAL 11/16/15	01-5-703309.00 TREE CUTTING & REMOVAL	720.00	-----	--/--/--
UVRESA	UPPER VALLEY REGIONL EMER	11/18/15	FD--ACTIVE 911 SERVICES 11/18/15	01-5-555632.00 DISPATCH SERVICE	81.00	2780	12/09/15
VERIZWIRE	VERIZON WIRELESS	11/04/15	TM-DPW-FD-PD-CELL PHONES 9755048602	01-5-005532.00 T MNGR CELL PHONE	56.28	-----	--/--/--

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Town of Norwich Accounts Payable

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All Invoices For Check Acct 01 (General) 12/01/15 To 12/09/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VERIZWIRE	11/04/15	VERIZON WIRELESS TM-DPW-FD-PD-CELL PHONES 9755048602	01-5-475238.00 ADMIN TELEPHONE	86.28		
VERIZWIRE	11/04/15	VERIZON WIRELESS TM-DPW-FD-PD-CELL PHONES 9755048602	01-5-550235.00 TELEPHONE & INTERNET	66.30		
VERIZWIRE	11/04/15	VERIZON WIRELESS TM-DPW-FD-PD-CELL PHONES 9755048602	01-5-703505.00 TELEPHONE	56.28		
VMERS	12/02/15	VMERS DB NOV 2015 RETIREMENT NOV 15	01-5-704126.00 RETIREMENT	337.54	2781	12/09/15
VMERS	12/02/15	VMERS DB NOV 2015 RETIREMENT NOV 15	01-2-001111.00 VEMRS GRP B PAYABLE	2776.40	2781	12/09/15
VMERS	12/02/15	VMERS DB NOV 2015 RETIREMENT NOV 15	01-5-703126.00 RETIREMENT	1193.98	2781	12/09/15
VMERS	12/02/15	VMERS DB NOV 2015 RETIREMENT NOV 15	01-2-001113.00 VEMRS GRP C PAYABLE	1949.24	2781	12/09/15
VMERS	12/02/15	VMERS DB NOV 2015 RETIREMENT NOV 15	01-5-500126.00 VT RETIREMENT	1406.40	2781	12/09/15
VMERS	12/02/15	VMERS DB NOV 2015 RETIREMENT NOV 15	01-5-005126.00 VT RETIREMENT	198.53	2781	12/09/15
VMERS	12/02/15	VMERS DB NOV 2015 RETIREMENT NOV 15	01-5-500126.00 VT RETIREMENT	179.04	2781	12/09/15
VMERS	12/02/15	VMERS DB NOV 2015 RETIREMENT NOV 15	01-5-100126.00 VT RETIREMENT	416.83	2781	12/09/15
VMERS	12/02/15	VMERS DB NOV 2015 RETIREMENT NOV 15	01-5-200126.00 VT RETIREMENT	267.03	2781	12/09/15
VMERS	12/02/15	VMERS DB NOV 2015 RETIREMENT NOV 15	01-5-350126.00 VT RETIREMENT	267.03	2781	12/09/15
VMERS	12/02/15	VMERS DB NOV 2015 RETIREMENT NOV 15	01-5-425126.00 VT RETIREMENT	272.37	2781	12/09/15
VOWP	10/31/15	VERMONT OFFENDER WORK PRO CEMCOM--OCT 15 WORKDAYS 85631	01-5-675500.00 PURCHASED SERVICE	630.00	2782	12/09/15
VTPUBLICS	10/31/15	STATE OF VT-DEPT OF PUBLI PD--VIBRS FY16 68716	01-5-500535.00 VIBRS	632.00		
VTPUBLICS	10/31/15	STATE OF VT-DEPT OF PUBLI PD--VLETS FY16 68818	01-5-500535.00 VIBRS	418.00		
VTSTATE	11/01/15	STATE OF VERMONT FY16 EDUCATION TAX 11/1/15	01-2-001123.00 SCHOOL DISTRICT TAX	63374.00	2744	12/02/15
VTSTATE	12/04/15	STATE OF VERMONT NON RESIDENTIAL PENALTY LATE PAYMENT	01-2-001123.00 SCHOOL DISTRICT TAX	12572.00	2785	12/04/15
WAWECO	11/24/15	WAWECO, INC. HWY--TRK #6 BRAKE REPAIR 19937	01-5-703401.00 OUTSIDE REPAIRS	703.78	2783	12/09/15
WRIGHTS	11/19/15	WRIGHTS SAWMILL, INC HWY--TRK #5 SIDEBORDS 11/19/15	01-5-703403.00 PARTS & SUPPLIES	20.00	2784	12/09/15

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Town of Norwich Accounts Payable
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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
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Report Total

158824.81

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***158,824.81
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


Roberta Robinson

TOWN MANAGER:

Neil Fulton

SELECTBOARD:

Christopher Ashley

Linda Cook
Chair

Stephen Flanders

Dan Goulet

Mary Layton

12/04/15

Town of Norwich Accounts Payable

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Check Warrant Report # 16-14 Current Prior Next FY Invoices For Fund (MAIN STREET FLAGS)

RRobinson

All Invoices For Check Acct 01(General) 12/01/15 To 12/09/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
MIS1	12/01/15	FLAG FUND--FLAGPOLES	37-5-375610.00	102.50	2762	12/09/15
		12/1/15	SUPPLIES			
Report Total				102.50		

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ *****102.50
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


 Roberta Robinson

TOWN MANAGER:

 Neil Fulton

SELECTBOARD:

 Christopher Ashley

 Linda Cook
 Chair

 Stephen Flanders

 Dan Goulet

 Mary Layton

12/04/15

Town of Norwich Accounts Payable

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Check Warrant Report # 16-14 Current Prior Next FY Invoices For Fund (FIRE STATION FUND)

RRobinson

All Invoices For Check Acct 01(General) 12/01/15 To 12/09/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
IRVINGOIL IRVING ENERGY DISTRIB. &	11/05/15	FD--FIREHOUSE BOILER 41478	25-5-555322.00 FIRE STATION	6570.00	-----	--/--/--
IRVINGOIL IRVING ENERGY DISTRIB. &	11/17/15	FD--PROMOTIONAL CREDIT 41478 #2	25-5-555322.00 FIRE STATION	-300.00	-----	--/--/--
Report Total				6270.00	=====	

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ *****6,270.00
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


 Roberta Robinson

TOWN MANAGER:

Neil Fulton

SELECTBOARD:

Christopher Ashley

Linda Cook
Chair

Stephen Flanders

Dan Goulet

Mary Layton

12/04/15

Town of Norwich Accounts Payable

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Check Warrant Report # 16-14 Current Prior Next FY Invoices For Fund (TOWN REAPPRAISAL FUND)

RRobinson

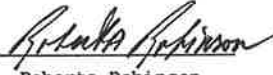
All Invoices For Check Acct 01(General) 12/01/15 To 12/09/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
NEMUNCONS NEW ENGLAND MUNICIPAL CON	11/28/15	ASSESS--GIS APPLICATION 2015-90	12-5-300322.00 REAPPRAISAL	1245.00	2764	12/09/15
SYSTEMS SYSTEMS PLUS COMPUTERS IN	11/09/15	ASSESS--COMPUTER 2-281020	12-5-300322.00 REAPPRAISAL	1008.02	2777	12/09/15
Report Total				2253.02		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****2,253.02

Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


 Roberta Robinson

TOWN MANAGER:

Neil Fulton

SELECTBOARD:

Christopher Ashley

Linda Cook
Chair

Stephen Flanders

Dan Goulet

Mary Layton

TOWN OF NORWICH
QUARTERLY INVESTMENT REPORT
9/30/2015

	Rate/APY	09/30/15 Bank Balance	Quarterly Interest
Ledyard National Bank:			
Business Checking (3 accounts) - FDIC Insured up to \$250,000		\$ 67,021.70	**
Money Market Account (Tax Escrow) - FDIC Insured up to \$250,000		\$ -	
ICS: General Fund		2,532,651.33	
Designated Funds		1,651,473.09	
Total ICS Balance ~ 9/30/2015	0.25%	<u>\$ 4,184,124.42</u>	<u>\$ 3,424.66</u>
Total Cash on Deposit ~ 9/30/2015		<u>\$ 4,251,146.12</u>	<u>\$ 3,424.66</u>
Less: Outstanding Checks		(33,520.97)	
Plus: Deposit-in-transit		11,181.60	
Total Cash on Balance Sheet ~ 9/30/2015		<u>\$ 4,228,806.75</u>	

** Secured by an Irrevocable Stand-by Letter of Credit \$2.5 million

Treasury Bill rates:

26 week - 0.105%

1 year - 0.375%

Wall Street Journal Prime = 3.25%

Cheryl A. Lindberg Treas
Cheryl A. Lindberg, Treasurer

Norwich Board of Listers
Post Office Box 376
Norwich Vermont 05055-0376

To: The Norwich Selectboard
From: The Norwich Board of Listers
Date: November 30, 2015
Subject: Errors and Omissions

The Norwich Board of Listers has determined that the following four parcels are changed due to late Current Use documentation provided by the State of Vermont. Changes cannot at this date be made to the 2015 Grand List without prior approval from the Selectboard. Accordingly, the Listers request approval for correcting the following parcels.

Owner: Loughman, Stephen & Kathleen
Location: 1639 New Boston Road
Parcel ID: 04-065-000
2015 Assessed Value: \$1,019,700

Reason: Revised current use allocation.

2015 Grand List Revised Value Request

The fair market value of the property does not change. This request is for permission to apply the State calculated current use deduction to the property.

Current Valuation

Total Fair Market Value	1,019,700
2015 Current Use deduction	-75,800
Current Grand List Total	943,900

Proposed Valuation

Total Fair Market Value	1,019,700
Current Use deduction	-73,000
Revised Grand List Total	946,700

The Listers request permission to apply a 73,000 deduction for Current Use to the Loughman property adjusting the taxable value to 946,700.

APPROVED BY LISTERS
2-0 11/30/15

Owner: Asa, Cheryl
Location: **244 Mitchell Brook Road**
Parcel ID: **09-014-100**
2015 Assessed Value: **\$331,700**

Reason: Revised current use allocation.

2015 Grand List Revised Value Request

The fair market value of the property does not change. This request is for permission to apply the State calculated current use deduction to the property.

Current Valuation

Total Fair Market Value	331,700
2015 Current Use deduction	-70,139
Current Grand List Total	261,561

Proposed Valuation

Total Fair Market Value	331,700
Current Use deduction	-65,700
Revised Grand List Total	266,000

The Listers request permission to apply a 65,700 deduction for Current Use to the Asa property adjusting the taxable value to 266,000.

Owner: Healey, Genevieve
Location: **191 Tiger Town Road**
Parcel ID: **09-020-000**
2015 Assessed Value: **\$137,100**

Reason: Newly approved current use application.

2015 Grand List Revised Value Request

The fair market value of the property does not change. This request is for permission to apply the State calculated current use deduction to the property.

Current Valuation

Total Fair Market Value	137,100
2015 Current Use deduction	-60,148
Current Grand List Total	79,952

Proposed Valuation

Total Fair Market Value	137,100
Current Use deduction	-56,200
Revised Grand List Total	80,900

The Listers request permission to apply a 56,200 deduction for Current Use to the Healey property adjusting the taxable value to 80,900.

Owner: Polashenski, Christopher & Lake, Nora
Location: 742 VT Route 132
Parcel ID: 05-095-300
2015 Assessed Value: \$293,400

Reason: Revised current use allocation.

2015 Grand List Revised Value Request

The fair market value of the property does not change. This request is for permission to apply the State calculated current use deduction to the property.

Current Valuation

Total Fair Market Value	293,400
2015 Current Use deduction	-107,700
Current Grand List Total	185,700

Proposed Valuation

Total Fair Market Value	293,400
Current Use deduction	-40,300
Revised Grand List Total	253,100

The Listers request permission to apply a 40,300 deduction for Current Use to the Polashenski, property adjusting the taxable value to 253,100.

The Norwich Board of Listers

Liz Blum
Cheryl Lindberg
Lee Michaelides

Property Tax Impact Comparisons

	Expenditures	Property Taxes	Tax Rate*	Delta FY17/FY16	Per \$100,000	Per \$400,000
FY16	\$4,571,279	\$3,615,570	\$0.5258			
FY17						
Original	\$4,613,610	\$3,612,488	\$0.5284	0.49%	\$2.60	\$10.40
Revised	\$4,679,744	\$3,728,915	\$0.5393	2.57%	\$13.50	\$54.00
Delta	\$66,134	\$116,427	\$0.0109			

Notes

*Based on no increase in outside agency appropriations.

Town of Norwich
Expenditure Summary by Department

DEPARTMENT SUMMARY	FY14 Actual	FY15 Budget	FY15 Actual	FY16 Budget	FY17 Budget	FY15/FY14 % Change
TOWN ADMINISTRATION	\$ 256,289	\$ 271,895	\$ 245,520	\$ 284,990	\$ 271,421	-4.76%
BCA/BOA	1,193	1,171	512	2,032	1,125	-44.64%
STATUTORY MEETINGS	3,613	7,380	6,355	4,607	7,215	56.62%
TOWN CLERK	146,380	156,701	153,438	160,810	159,989	-0.51%
FINANCE	120,589	138,842	130,492	140,628	133,564	-5.02%
GENERAL ADMINISTRATION	21,407	21,100	21,965	21,300	18,491	-13.19%
ASSESSOR/LISTER	77,486	94,195	87,351	117,168	112,201	-4.24%
PLANNING	132,926	133,148	129,655	126,801	129,347	2.01%
RECREATION	208,610	258,554	260,680	222,754	237,082	6.43%
POLICE	501,594	538,195	527,953	555,212	575,160	3.59%
FIRE/FAST	328,731	390,444	395,642	355,951	364,471	2.39%
EMERGENCY MGMT.	28,202	70,250	65,731	73,569	72,222	-1.83%
CONSERVATION COMMISSION	18,255	16,454	16,733	6,950	6,950	
PUBLIC WORKS	1,855,437	1,957,237	1,886,465	1,975,619	2,032,292	2.87%
LONG TERM DEBT	49,297	46,436	46,436	-	-	
TOWN APPROPRIATIONS	-	1,000	-	-	-	
TAXES	1,098	5,000	19,753	5,000	5,000	
INSURANCES	148,000	160,350	165,198	169,436	204,762	20.85%
TOWN TOTAL	\$ 3,899,106	\$ 4,268,353	\$ 4,159,878	\$ 4,222,828	\$ 4,331,293	2.57%
OUTSIDE APPROPRIATIONS	\$ 286,201	\$ 386,201	\$ 386,201	\$ 348,451	\$ 343,858	-1.32%
TOTAL	\$ 4,185,307	\$ 4,654,554	\$ 4,546,079	\$ 4,571,279	\$ 4,675,151	2.27%

**Town of Norwich
FY17 Revenue Estimate**

	FY14 FINAL	FY14 ACTUAL	FY15 FINAL	FY15 ACTUAL	FY16 ESTIMATED	FY17 PROPOSED	FY17/FY16 % CHANGE
REVENUES-PAYMENT FROM REDUCTION IN FUND BALANCE						\$ 145,687	
PROPERTY TAX REVENUES							
TOWN PROPERTY TAX	\$ 3,051,484	\$ 3,436,006	\$ 3,239,324	\$ 3,615,907	\$ 3,290,005	\$ 3,264,037	-0.80%
PROPERTY TAX FOR OTHER MONETARY ARTICLES	313,820	313,820	386,201	386,201	348,451	348,451	0.00%
VT LAND USE TAX	107,222	109,662	151,500	161,784	151,500	184,407	21.72%
PROPERTY TAX INTEREST	25,000	56,280	25,000	24,687	25,000	25,000	0.00%
PROPERTY TAX COLLECTION FEE	15,000	28,731	17,000	13,562	17,000	17,000	0.00%
TOTAL PROPERTY TAX REVENUE	\$ 3,512,526	\$ 3,944,499	\$ 3,819,025	\$ 4,202,142	\$ 3,831,956	\$ 3,838,895	0.18%
LICENSE & PERMIT REVENUE							
LIQUOR LICENSE	\$ 350	\$ 555	\$ 350	\$ 540	\$ 400	\$ 400	0.00%
DOG LICENSE	2,800	2,710	2,730	2,584	2,500	2,550	1.83%
HUNTING & FISHING LICENSES	400	288	365	265	365	285	-21.92%
PEDDLER LICENSE	50	75	50	125	50	50	0.00%
BUILDING/DEVELOPMENT PERMITS	6,150	8,906	9,000	9,141	9,000	9,000	0.00%
LAND POSTING PERMIT	250	185	210	180	200	200	0.00%
TOTAL LICENSE & PERMIT REVENUE	\$ 10,000	\$ 12,719	\$ 12,705	\$ 12,835	\$ 12,515	\$ 12,485	-0.24%
INTERGOVERNMENTAL REVENUE							
VT HIWAY GAS TAX	\$ 159,302	\$ 153,105	\$ 153,300	\$ 152,974	\$ 153,000	\$ 153,000	0.00%
VT ACT 60	15,200	15,219	15,200	14,877	15,200	14,900	-1.97%
ST. OF VT. LISTER TRAINING	400	399	400	399	400	400	0.00%
PILOT PAYMENTS	22,000	23,916	22,000	24,244	22,000	24,000	9.09%
VT NATURAL RESRCS	3,798	3,798	3,798	3,952	3,798	3,874	2.00%
LATE FEES-REVISED TAX BILLS	300	336	400	270	400	250	-37.50%
EDUCATION TAX RETAINER	24,000	22,939	24,000	24,103	24,000	24,000	0.00%
TOTAL INTERGOVERNMENTAL REVENUE	\$ 225,000	\$ 219,712	\$ 219,098	\$ 220,819	\$ 218,798	\$ 220,424	0.74%
SERVICE FEE REVENUE							
RECORDING FEE	\$ 42,050	\$ 27,611	\$ 46,000	\$ 32,166	\$ 28,500	\$ 30,000	3.26%
RESTORATION	4,100	-	-	-	-	-	
DOCUMENT COPY FEE	2,800	2,482	3,500	2,384	2,100	2,100	0.00%
USE OF RECRDS FEE	400	369	500	293	400	300	-20.00%
VITAL STATISTIC FEE	1,000	1,520	1,000	1,030	1,500	1,300	-20.00%
MOTOR VEHICLE RENEWAL FEE	300	195	150	183	200	190	-6.67%
PHOTOCOPYING FEE	100	15	10	10	10	10	0.00%
TRACY HALL RENTAL FEE	7,500	7,250	7,000	7,691	7,000	7,000	0.00%

**Town of Norwich
FY17 Revenue Estimate**

	FY14 FINAL	FY14 ACTUAL	FY15 FINAL	FY15 ACTUAL	FY16 ESTIMATED	FY17 PROPOSED	FY17/FY16 % CHANGE
POLICE REPORT FEE	750	514	725	630	650	600	-6.90%
POLICE ALARM RESPONSE FEE	1,500	425	1,200	500	1,050	700	-29.17%
SPECIAL POLICE DUTY FEES	500	-	-	-	-	-	
PLANNING DOC COPY FEE	-	16	-	16	-	-	
PLANNING MAPS	-	13	-	15	-	-	
RECREATION PROGRAM FEES	126,000	147,080	179,000	172,403	160,000	173,000	7.26%
TRANSFER STATION STICKERS	23,000	16,978	20,000	17,228	24,500	24,500	0.00%
RECYCLING SOLID WASTE FEES	2,000	732	900	1,856	750	1,800	116.67%
E-WASTE REVENUE	4,000	4,545	4,000	3,003	4,700	4,700	0.00%
RECYCLING REBATES	4,000	6,923	4,000	6,859	7,000	7,000	0.00%
TRASH COUPON	90,000	68,781	75,000	78,099	61,500	84,194	30.26%
TOTAL SERVICE FEE REVENUE	\$ 310,000	\$ 285,448	\$ 342,985	\$ 324,366	\$ 299,860	\$ 337,394	10.94%
GRANT REVENUE							
FEMA MITIGATION GRANT	\$ 5,430	\$ 5,430	\$ 30,821	\$ 30,821	\$ -	\$ -	
BETTER BACK ROADS GRANT	3,500	3,500	6,334	6,334	-	-	
PLANNING GRANT	14,925	14,925	11,403	11,403	-	-	
CONSERVATION COMMISSION GRANT	19,955	19,955	7,354	7,354	-	-	
DRY HYDRANT GRANT	2,500	2,500	8,000	8,000	-	-	
US JUSTICE DEPT. VEST GRANT	273	273	-	-	-	-	
FY 11 HOMELAND SECURITY	5,174	5,174	-	-	-	-	
FY 12 HOMELAND SECURITY	-	-	5,498	5,498	-	-	
FY14 HOMELAND SECURITY	-	-	20,191	20,191	-	-	
GOVERNORS HIGHWAY SAFETY GRANT	2,862	2,862	2,593	2,593	-	-	
VLCT PACIF GRANT	256	256	1,049	1,049	-	-	
2013 EQUIPMENT INCENTIVES GRANT	972	972	-	-	-	-	
2014 EQUIPMENT INCENTIVES GRANT	2,695	2,695	2,305	2,305	-	-	
2015 EQUIPMENT INCENTIVES GRANT	-	-	168	168	-	-	
NORWICH WOMEN'S CLUB GRANT	6,109	6,109	6,850	6,850	-	-	
ENERGY COMMITTEE GRANT-NEGRAS	-	-	226	226	-	-	
TOTAL GRANT REVENUE	\$ 64,651	\$ 64,651	\$ 102,791	\$ 102,791	\$ -	\$ -	0.00%

**Town of Norwich
FY17 Revenue Estimate**

	FY14 FINAL	FY14 ACTUAL	FY15 FINAL	FY15 ACTUAL	FY16 ESTIMATED	FY17 PROPOSED	FY17/FY16 % CHANGE
OTHER TOWN REVENUES							
TOWN REPORT	\$ 1,500	\$ 1,438	\$ 1,500	\$ 1,401	\$ 1,500	\$ 1,400	-6.67%
BANK INTEREST	3,000	1,246	2,800	5,439	4,500	5,500	35.71%
INSURANCE CLAIMS	-	5,820	-	496	-	-	0
ATHLETIC FIELD RENTAL	25,500	27,780	26,000	30,560	32,000	30,600	-5.38%
TOTAL OTHER TOWN REVENUES	\$ 30,000	\$ 36,284	\$ 30,300	\$ 37,896	\$ 38,000	\$ 37,500	-1.65%
PUBLIC SAFETY REVENUES							
POLICE FINE	\$ 12,600	\$ 19,868	\$ 14,500	\$ 12,579	\$ 15,750	\$ 12,750	-20.69%
PARKING FINE	200	375	175	475	225	300	42.86%
DOG FINE	200	25	200	-	175	175	0.00%
TOTAL PUBLIC SAFETY REVENUES	\$ 13,000	\$ 20,268	\$ 14,875	\$ 13,054	\$ 16,150	\$ 13,225	-19.66%
MISCELLANEOUS REVENUE							
DAILY OVER/SHORT	\$ -	\$ 71		\$ 254			
DONATIONS	-			400			
DONATIONS-HISTORIC PRESERVATION		7,750		600			
AMBULANCE BILLS PAID	-			673			
RECREATION	-	507		600			
TOWN CLERK	50	16		17			
FINANCE DEPT	-	262		11			
ASSESSOR/LISTER DEPT.		318		85			
PLANNING DEPT.		5					
POLICE DEPT	-	863		22,721			
FIRE DEPT		140					
COBRA REIMBURSEMENT	-	1,007		168			
HIGHWAY DEPT	-	744		1,182			
CONSERVATION COMM.	-	102		2,177			
MISCELLANEOUS	3,950	13	4,000	327	4,000	8,000	
TOTAL MISCELLANEOUS REVENUE	\$ 4,000	\$ 11,798	\$ 4,000	\$ 29,216	\$ 4,000	\$ 8,000	100.00%
TOTAL FEES & SERVICES	\$ 656,651	\$ 650,882	\$ 726,754	\$ 740,976	\$ 589,323	\$ 629,028	5.46%
ALLOWANCE FOR TAX ADJUSTMENTS*						40,000	
TOTAL TOWN REVENUES	\$ 4,169,177	\$ 4,595,381	\$ 4,545,779	\$ 4,943,117	\$ 4,421,279	\$ 4,613,610	4.23%

* Adjusted at time of Town Report and setting tax rate.

Town of Norwich
FY17 Proposed Expenditure Budget

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
TOWN ADMINISTRATION						
SELECTBOARD STIPEND	2,000	2,500	2,000	2,500	2,500	0.00%
TOWN MANAGER WAGE	98,271	101,416	101,362	105,386	108,977	3.41%
TOWN MANAGER BENEFITS	15,550	16,877	16,692	16,990	17,172	1.07%
TREASURER STIPEND	1,693	1,693	1,693	1,693	1,693	0.00%
ADMIN ASSIST WAGE	44,579	45,714	44,840	47,493	49,130	3.45%
FICA TAX	9,932	10,428	10,295	10,792	11,127	3.11%
MEDI TAX	2,370	2,439	2,408	2,524	2,602	3.09%
HEALTH INSUR	12,440	12,854	12,642	12,970	13,209	1.85%
DISABILITY/LIFE INSURANCE	2,036	2,076	1,655	1,680	1,680	0.01%
DENTAL INSURANCE	419	450	419	420	419	-0.24%
VT RETIREMENT	8,081	8,405	8,373	8,825	9,167	3.88%
PROFESS SERVICES	28,580	45,000	22,359	30,000	35,000	16.67%
PROFESS SERVICES-DAM LITIGATION	-	-	-	25,000	-	-100.00%
TELEPHONE	571	600	504	600	550	-8.33%
T MNGR CELL PHONE	652	600	875	600	650	8.33%
POSTAGE	167	250	84	250	100	-60.00%
ADVERTISING	335	450	330	450	450	0.00%
T MNGR VEHICLE	0	-	-	-	-	
MILEAGE	0	100	-	100	100	0.00%
OFFICE SUPPLIES	1,242	1,200	1,096	1,200	1,200	0.00%
OFFICE EQUIP	0	600	179	600	500	-16.67%
DUES/MTS/EDUC	400	500	740	500	700	40.00%
COMMITTEE	496	500	26	500	500	0.00%
ENERGY COMMITTEE	-	-	-	1,540	1,540	0.00%
ENERGY COMMITTEE GRANT	-	226	226	-	-	
VLCT MEMBERSHIP	4,257	4,267	4,501	4,628	4,705	1.66%
TOWN REPORT	5,428	6,000	5,448	6,000	6,000	0.00%
DES FUND-FACILITIES STUDY	15,000	5,000	5,000	-	-	
DES FUND-CITIZEN ASSISTANCE	1,000	1,000	1,000	1,000	1,000	0.00%
MISCELLANEOUS	790	750	772	750	750	0.00%
TOTAL	256,289	271,895	245,520	284,990	271,421	-4.76%
BOARD OF CIVIL AUTHORITY/ABATEMENT						
JUSTICES WAGE	748	600	238	1,400	600	-57.14%
FICA TAX	13	37	5	87	-	-100.00%
MEDI TAX	3	9	1	20	-	-100.00%

Town of Norwich
FY17 Proposed Expenditure Budget

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
DUES/MTS/EDUC	-	300	28	300	300	0.00%
POSTAGE	430	225	240	225	225	0.00%
TOTAL	1,193	1,171	512	2,032	1,125	-44.64%
STATUTORY MEETINGS						
POLLWORKERS WAGE	450	200	290	350	325	-7.14%
FICA TAX	8	12	7	22	-	-100.00%
MEDI TAX	2	3	2	5	-	-100.00%
POSTAGE	54	225	100	100	200	100.00%
ADVERTISING	140	200	147	140	150	7.14%
PRINTING	1,703	2,000	1,619	2,000	1,850	-7.50%
OFFICE SUPPLIES	0	175	254	125	125	0.00%
VOTING MACH EXPENSE	1,256	65	-	65	65	0.00%
VOTING MACH MAINT AGRMT	0	300	-	300	300	0.00%
VTG MCHN PROGRAMG	0	4,200	3,936	1,500	4,200	180.00%
TOTAL	3,613	7,380	6,355	4,607	7,215	56.62%
TOWN CLERK						
TOWN CLERK WAGE	55,418	57,392	56,466	59,663	61,687	3.39%
ASST CLK WAGE	36,634	37,551	37,653	39,030	40,353	3.39%
FICA TAX	5,403	5,886	5,535	6,119	6,251	2.16%
MEDI TAX	1,264	1,377	1,295	1,431	1,462	2.16%
HEALTH INS	30,027	31,209	30,722	31,461	26,931	-14.40%
DISABILITY/LIFE INS	1,587	1,630	1,295	1,421	1,300	-8.53%
DENTAL INSURANCE	838	900	838	840	840	0.00%
VT RETIREMENT	4,711	4,866	5,063	5,305	5,545	4.53%
DOG/CAT LICENSE	425	450	409	450	450	0.00%
VITAL STATISTICS	0	50	15	50	40	-20.00%
TELEPHONE	476	515	487	515	515	0.00%
OFFICE SUPPLIES	1,590	2,300	1,560	2,000	2,000	0.00%
OFFICE EQUIPMENT	0	200	49	200	150	-25.00%
SOFTWARE	2,826	3,125	2,886	3,125	3,265	4.48%
DUES/MTGS/EDUC	180	250	165	200	200	0.00%
DES FUND-RECORD RESTORATION	5,000	9,000	9,000	9,000	9,000	0.00%
TOTAL	146,380	156,701	153,438	160,810	159,989	-0.51%

FINANCE DEPARTMENT

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
FINANCE OFFICER WAGE	57,643	61,633	61,798	64,047	66,235	3.42%
FINANCE ASSISTANT WAGE	24,931	25,801	26,030	26,818	27,921	4.11%
FICA TAX	4,992	5,421	5,225	5,634	5,838	3.63%
MEDI TAX	1,167	1,268	1,230	1,318	1,365	3.60%
HEALTH INS	11,839	18,911	15,014	15,816	8,127	-48.61%
DISABILITY/LIFE INS	1,247	1,573	1,183	1,308	1,183	-9.59%
DENTAL INSURANCE	550	729	681	686	681	-0.73%
VT RETIREMENT	3,751	4,481	4,631	4,817	5,074	5.34%
TELEPHONE	466	500	477	500	500	0.00%
ADVERSTISING	170	175	172	175	175	0.00%
PRINTING	71	75	70	75	75	0.00%
OFFICE SUPPLIES	1,500	1,500	1,320	1,500	1,500	0.00%
OFFICE EQUIPMENT	0	125	-	125	250	100.00%
SOFTWARE	756	750	779	760	790	3.95%
DUES/MTGS/EDUC	150	250	215	250	250	0.00%
INDEPENDENT AUDIT	11,300	15,500	11,600	15,900	13,000	-18.24%
BANK CHARGE	55	150	67	900	600	-33.33%
TOTAL	120,589	138,842	130,492	140,628	133,564	-5.02%
GENERAL ADMINISTRATION						
TELEPHONE	998	1,000	821	1,000	900	-10.00%
POSTAGE METER RENTAL	685	750	685	750	685	-8.67%
POSTAGE	2,681	3,000	3,063	2,700	2,700	0.00%
OFFICE SUPPLIES	1,250	1,250	646	1,250	1,250	0.00%
PHOTOCOPIER	4,108	3,500	4,201	3,800	1,256	-66.95%
COMPUTER EQUIPMENT	1,334	1,600	1,330	1,600	900	-43.75%
WEB SITE SUPPORT	602	500	910	300	900	200.00%
SERVER MAINTENANCE	4,249	4,000	4,810	4,400	4,400	0.00%
DESIGNATED FUND EQUIPMENT	5,500	5,500	5,500	5,500	5,500	0.00%
TOTAL	21,407	21,100	21,965	21,300	18,491	-13.19%
ASSESSOR DEPARTMENT						
LISTER WAGE	4,500	4,500	4,500	4,500	4,500	0.00%
ASSESSING CLERK WAGE	15,745	15,481	15,497	16,057	16,753	4.33%
FICA TAX	1,203	1,239	1,119	1,275	1,318	3.38%

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
MEDI TAX	282	290	262	298	308	3.38%
HEALTH INS	2,827	7,045	4,677	4,727	4,876	3.16%
DISABILITY/LIFE INS	135	247	226	231	230	-0.53%
DENTAL INSURANCE	79	450	157	158	158	0.32%
VT RETIREMENT	491	793	796	823	859	4.33%
PROFESSIONAL ASSESSOR SERVICES	49,920	60,000	57,600	82,000	74,000	-9.76%
SOFTWARE MAINT/UPDATE	378	1,500	389	500	6,500	1200.00%
TELEPHONE	537	500	514	650	600	-7.69%
POSTAGE	656	500	706	2,650	750	-71.70%
ADVERTISING	137	100	121	350	150	-57.14%
PRINTING	107	200	84	1,800	150	-91.67%
MILEAGE REIMB	0	50	29	50	50	0.00%
OFFICE SUPPLIES	237	250	136	350	250	-28.57%
OFFICE EQUIPMENT	25	250	-	250	250	0.00%
DUES/MTGS/EDUC	228	800	538	500	500	0.00%
TOTAL	77,486	94,195	87,351	117,168	112,201	-4.24%
PLANNING/DRB DEPARTMENT						
PLAN ADMIN WAGE	57,643	61,068	61,236	63,461	65,633	3.42%
OFFICE ASST. WAGE	20,259	20,908	20,574	21,729	22,460	3.36%
FICA TAX	4,580	5,082	4,914	5,282	5,462	3.41%
MEDI TAX	1,071	1,189	1,149	1,235	1,277	3.38%
HEALTH INS	12,034	12,854	12,665	14,295	13,681	-4.29%
DISABILITY/LIFE INS	869	888	714	714	714	0.00%
DENTAL INSURANCE	419	675	419	420	420	0.00%
VT RETIREMENT	2,936	3,130	3,273	3,411	3,610	5.83%
PLANNING SERVICES	750	1,500	-	3,500	3,000	-14.29%
MAPPING	1,105	2,500	2,200	2,000	2,200	10.00%
HISTORIC PRESERVATION COMMISSION	630	1,500	1,500	1,500	1,500	0.00%
HISTORIC PRES CLG GRANT	22,479	1,457	1,457	-	-	
2014 ST OF VERMONT PLANNING GRANT	-	10,667	10,667	-	-	
TELEPHONE	485	400	543	400	400	0.00%
POSTAGE	275	425	297	350	350	0.00%
ADVERTISING	236	600	383	500	500	0.00%
PRINTING	0	300	-	150	150	0.00%
MILEAGE REIMB	281	500	623	450	450	0.00%

Town of Norwich
FY17 Proposed Expenditure Budget

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
OFFICE SUPPLIES	674	900	667	800	800	0.00%
OFFICE EQUIPMENT	229	500	149	250	250	0.00%
DUES/MTGS/EDUC	640	775	758	750	750	0.00%
TWO RIVER PLANNING COMM.	4,268	4,268	4,404	4,541	4,677	2.99%
U.V. TRANSPORTATION MGMT	1,063	1,063	1,063	1,063	1,063	0.00%
TOTAL	132,926	133,148	129,655	126,801	129,347	2.01%
RECREATION DEPARTMENT						
RECREATION ADMINISTRATION						
RECREATION DIR WAGE	57,643	62,150	62,312	64,582	66,788	3.42%
FICA TAX	3,564	3,853	3,928	4,004	4,141	3.42%
MEDI TAX	833	901	919	936	968	3.37%
HEALTH INS	10,164	7,416	7,300	7,445	7,747	4.06%
DISABILITY/LIFE INSUR	963	1,170	805	852	805	-5.57%
DENTAL INSURANCE	450	450	419	420	419	-0.24%
VT RETIREMENT	2,931	3,185	3,331	3,471	3,673	5.81%
TELEPHONE	502	650	523	550	550	0.00%
POSTAGE	136	100	100	150	150	0.00%
ADVERTISING	141	50	-	50	50	0.00%
PRINTING	190	50	21	200	100	-50.00%
DUES/MTGS/EDUC	1,501	800	330	850	850	0.00%
OFFICE EQUIPMENT	0	250	711	100	100	0.00%
MILEAGE REIMBURSEMENT	234	450	397	450	450	0.00%
OFFICE SUPPLIES	312	250	145	275	250	-9.09%
TOTAL ADMINISTRATION	79,563	81,726	81,241	84,336	87,041	3.21%
RECREATION PROGRAMS						
INSTRUCTOR FEE	62,709	75,000	78,700	69,000	80,000	15.94%
COACHING MATERIALS	384	300	346	400	400	0.00%
TEE SHIRT/HAT	3,936	4,800	4,556	4,500	4,500	0.00%
EQUIPMENT	3,979	3,600	2,901	3,800	3,800	0.00%
SUMMER PROG WAGE	10,148	13,700	13,900	13,700	14,000	2.19%
REFERREE/UMPIRE	2,105	2,200	2,046	2,200	2,200	0.00%
ENTRY FEE	915	1,200	915	1,120	1,120	0.00%
REGISTRATION & CREDIT CARD FEES	5,921	6,500	7,178	6,500	7,200	10.77%

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
M.CROSS SCHOOL RENTAL FEE	13,230	13,500	13,230	13,500	13,500	0.00%
SPECIAL EVENTS /SUPPLIES	881	1,300	881	1,000	1,000	0.00%
FICA	620	850	862	849	868	2.19%
MEDI	145	200	202	199	203	2.19%
UNIFORM	300	300	300	300	300	0.00%
TOTAL RECREATION PROGRAMS	105,275	123,450	126,016	117,068	129,091	10.27%
 RECREATION FACILITIES						
REC FIELD CARE	10,059	7,500	8,387	10,000	10,000	0.00%
HUNTLEY LINE MARKING	2,971	3,000	2,983	3,200	3,200	0.00%
PORTABLE TOILET	421	800	303	800	650	-18.75%
REPAIRS & MAINT	1,609	1,000	694	2,000	2,000	0.00%
WATER USAGE	271	350	329	350	350	0.00%
WOMEN'S CLUB GRANT	3,189	3,285	3,285	-	-	
ICE RINK REPAIR & MAINTENANCE	-	-	-	-	-	
SITE WORK	-	-	-	500	250	-50.00%
NORWICH POOL	-	-	-	-	-	
FEMA POOL-GRANT	252	32,443	32,443	-	-	
DESIGNATED FUND-T COURTS	5,000	5,000	5,000	4,500	4,500	0.00%
DESIGNATED FUND-DAM	0	-	-	-	-	
TOTAL RECREATION FACILITIES	23,772	53,378	53,423	21,350	20,950	-1.87%
TOTAL	208,610	258,554	260,680	222,754	237,082	6.43%
 POLICE STATION						
UTILITIES						
WATER USAGE	172	200	288	200	200	0.00%
ELECTRICITY	3,228	3,200	3,846	3,250	3,250	0.00%
HEATING	2,274	2,000	1,961	2,250	2,250	0.00%
ADMIN TELEPHONE	3,909	4,500	3,583	4,500	4,500	0.00%
TOTAL	9,583	9,900	9,678	10,200	10,200	0.00%
 REPAIRS & MAINT						
ALARM MONITORING	313	210	56	210	210	0.00%
SUPPLIES	76	250	87	250	250	0.00%
REPAIRS & MAINT	1,956	1,500	930	1,500	1,500	0.00%

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
TOTAL	2,345	1,960	1,074	1,960	1,960	0.00%
DESIGNATED FUND-POLICE STATION	0	-	-	-	3,500	
TOTAL	11,928	11,860	10,752	12,160	15,660	28.78%
POLICE DEPARTMENT						
WAGES & BENEFITS						
POLICE CHIEF WAGE	74,161	77,670	78,430	81,648	84,052	2.94%
INT CHIEF THETFORD	897	-	10,632	-	-	
POLICE OFFICER WAGE	117,160	146,349	128,330	153,902	159,600	3.70%
ON-CALL WAGE				4,680	4,680	0.00%
OVERTIME OFFICER WAGE	18,496	20,000	21,591	20,000	20,000	0.00%
ADMINISTRATIVE WAGE	38,838	40,613	40,802	42,158	43,850	4.01%
PARTTIME OFFICER WAGE	8,889	5,000	7,853	7,500	7,500	0.00%
CROSSING GUARD WAGE	12,403	12,000	14,179	12,500	12,500	0.00%
SPECIAL DUTY WAGE	-	-	-	-	-	
GOVERNOR'S HIGHWAY SAFETY GRANT WAGE	4,427	3,372	3,372	-	-	
FICA TAX	16,721	18,701	18,428	19,988	20,339	1.76%
MEDI TAX	3,910	4,890	4,302	4,675	4,757	1.76%
HEALTH INS	72,710	75,890	74,554	79,831	80,762	1.17%
DISABILITY/LIFE INS	4,382	4,500	3,208	3,999	3,500	-12.48%
DELTA DENTAL	1,677	2,250	1,676	2,100	1,677	-20.14%
VT RETIREMENT	16,187	18,248	18,716	19,082	21,133	10.75%
TOTAL	390,858	429,482	426,074	452,062	464,350	2.72%
COMMUNITY POLICING						
ANIMAL CONT/LEASH LAW	803	2,000	803	1,500	1,500	0.00%
COMMUNITY RELATNS	701	1,000	1,880	1,000	1,000	0.00%
SPEED SIGNS	1,110	1,200	3,041	1,200	1,500	25.00%
TOTAL	2,614	4,200	5,724	3,700	4,000	8.11%
EQUIPMENT & MAINTENANCE						
RADIO MAINTENANCE	1,219	1,175	1,263	1,175	800	-31.91%
PETROLEUM PRODUCTS	10,083	11,500	7,454	11,500	8,500	-26.09%
CRUISER VIDEO EQUIP	292	300	395	300	300	0.00%
CRUISER MAINT	6,018	6,000	5,367	6,000	6,500	8.33%
CRUISER SUPPLIES	3,052	700	701	700	700	0.00%

Town of Norwich
FY17 Proposed Expenditure Budget

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
TOTAL	20,664	19,675	15,180	19,675	16,800	-14.61%
GRANTS						
EQUIPMENT INCENTIVE GRANT-12	-	-	-	-	-	0.00%
EQUIPMENT INCENTIVE GRANT-13	972	-	-	-	-	0.00%
EQUIPMENT INCENTIVE GRANT-14	2,695	2,305	2,305	-	-	0.00%
EQUIPMENT INCENTIVE GRANT-15	-	168	168	-	-	0.00%
PACIF EQUIPMENT GRANT	-	-	-	-	-	0.00%
DOJ BULLET PROOF VESTS GRANT	546	-	-	-	-	0.00%
WOMENS CLUB GRANT	1,500	-	-	-	-	0.00%
FY 11 VT HOMELAND SECURITY	5,174	-	-	-	-	0.00%
TOTAL	10,886	2,473	2,473	-	-	0.00%
SUPPORT						
ADMINISTRATION	4,032	4,400	2,866	4,300	4,300	0.00%
TRAINING	596	3,000	1,594	2,500	2,500	0.00%
TRAINING SUPPLIES	150	500	385	500	500	0.00%
VIBRS	3,430	2,750	3,013	1,200	1,200	0.00%
DISPATCH SERVICES	42,224	45,205	45,062	47,465	48,750	2.71%
MILEAGE REIMB	0	100	640	100	100	0.00%
DUES/MTGS/EDUC	623	450	683	450	500	11.11%
UNIFORM	2,427	3,000	2,039	2,500	2,500	0.00%
UNIFORMS CLEANING	1,163	1,100	1,468	1,100	1,500	36.36%
TOTAL	54,643	60,505	57,750	60,115	61,850	2.89%
DESIGNATED FUNDS						
DESIGNATED FUND-SPECIAL EQUIP	-	5,000	5,000	2,500	2,500	0.00%
DESIGNATED FUND-CRUISER	10,000	5,000	5,000	5,000	10,000	100.00%
TOTAL	10,000	10,000	10,000	7,500	12,500	66.67%
TOTAL	489,666	526,335	517,201	543,052	559,500	3.03%
TOTAL POLICE STATION AND POLICE DEPT.	501,594	538,195	527,953	555,212	575,160	3.59%
FIRE/FAST STATION						
UTILITIES						
WATER USAGE	596	700	661	700	700	0.00%
ELECTRICITY	1,738	1,900	2,071	1,800	1,800	0.00%

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
HEATING	5,005	5,400	5,918	5,400	5,000	-7.41%
TELEPHONE & INTERNET	1,638	1,750	1,967	1,950	1,975	1.28%
ALARM MONITORING	56	60	56	60	60	0.00%
TOTAL	9,033	9,810	10,673	9,910	9,535	-3.78%
REPAIR & MAINTENANCE SUPPLIES	387	500	879	500	500	0.00%
REPAIR & MAINTENANCE	556	2,700	2,708	2,500	2,500	0.00%
DESIGNATED FUND-FIRE STATION	-	-	-	-	4,000	
TOTAL	944	3,200	3,588	3,000	7,000	133.33%
TOTAL FIRE STATION	9,977	13,010	14,261	12,910	16,535	28.08%
FIRE/FAST DEPT.						
FIRE WAGES						
FIRE CHIEF WAGES	57,034	58,979	60,175	61,301	63,381	3.39%
FIRE OFFICER STIPEND	1,692	1,775	1,183	1,775	1,479	-16.68%
FIREFIGHTERS WAGE	22,001	33,475	36,107	27,500	27,500	0.00%
FF DRILLS/MTGS WAGE	3,360	5,000	3,120	5,000	4,000	-20.00%
FICA TAX	5,211	6,152	6,297	5,926	5,974	0.82%
MEDI TAX	1,220	1,439	1,472	1,386	1,397	0.82%
HEALTH INSURANCE	768	1,500	803	938	938	0.00%
DISABILITY/LIFE INSURANCE	954	964	684	883	850	-3.71%
VT RETIREMENT	2,963	3,167	3,127	3,142	3,169	0.87%
DENTAL INSURANCE	419	450	419	420	420	0.00%
TOTAL	95,623	112,900	113,387	108,270	109,109	0.77%
EMS WAGES						
EMS WAGE	3,987	5,000	4,213	5,000	5,000	0.00%
EMS DRILL WAGE	2,060	2,300	1,640	2,300	2,100	-8.70%
EMS FICA TAX	364	453	356	453	440	-2.74%
EMS MEDI TAX	85	106	83	106	103	-2.74%
TOTAL	6,497	7,858	6,293	7,858	7,643	-2.74%
EDUCATION & TRAINING						
FIRE EDUC/TRAINING	705	1,750	512	1,750	1,500	-14.29%

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
EMS EDUC/TRNG	375	1,250	1,208	1,000	1,000	0.00%
FIRE DUES/MTGS/EDUC	1,088	1,000	940	1,200	1,200	0.00%
TOTAL	2,168	4,000	2,660	3,950	3,700	-6.33%
TOOLS & EQUIPMENT						
FIRE TOOLS & EQUIPMENT	1,457	7,000	4,765	5,000	5,000	0.00%
EMS TOOLS/ EQUIP	1,633	3,000	428	2,500	1,500	-40.00%
RADIO PURCH/REPAIR	610	1,000	667	1,000	750	-25.00%
TOTAL	3,700	11,000	5,860	8,500	7,250	-14.71%
MAINTENANCE						
FIRE TRK R & M	12,299	8,500	18,663	9,000	12,000	33.33%
EQUIPMENT MAINTENANCE	2,508	2,000	1,240	2,000	2,000	0.00%
RADIO MAINTENANCE	609	1,000	310	1,000	900	-10.00%
SOFTWARE MAINTENANCE	728	800	739	800	800	0.00%
COMPUTER MAINTENANCE	508	650	-	600	400	-33.33%
VEHICLE FUEL	3,630	4,250	3,475	4,250	3,500	-17.65%
TOTAL	20,282	17,200	24,426	17,650	19,600	11.05%
SUPPORT						
RECRUITMENT	12	250	161	100	100	0.00%
POSTAGE	108	100	23	110	75	-31.82%
FIRE PREVENTION BOOKS & MATERIALS	72	175	72	100	100	0.00%
FIREFIGHTERS CASUL INS	6,672	6,500	5,925	6,600	6,200	-6.06%
OFFICE SUPPLIES	520	350	436	400	400	0.00%
DISPATCH SERVICE	8,357	7,986	8,438	8,305	8,554	3.00%
UNIFORM	304	250	150	250	225	-10.00%
HYDRANT RENTAL	11,200	10,750	11,700	11,200	11,700	4.46%
DRY HYDRANT	667	400	45	400	400	0.00%
OSHA COMPLIANCE	909	1,100	463	1,000	750	-25.00%
TOTAL	28,822	27,861	27,415	28,465	28,504	0.14%
AMBULANCE EXPENDITURES						
AMBULANCE CONTRACT	88,730	91,579	92,519	94,326	97,156	3.00%
AMBULANCE LIAB	4,352	2,000	5,787	4,400	5,000	13.64%
TOTAL	93,082	93,579	98,306	98,726	102,156	3.47%

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
GRANT EXPENSE						
VLCT PACIF GRANT	-	1,049	1,049	-	-	
DRY HYDRANT GRANT	1,579	8,000	8,000	-	-	
FY 12 HOMELAND SECURITY GRANT	-	5,498	5,498	-	-	
FY 14 HOMELAND SECURITY GRANT	-	20,191	20,191	-	-	
TOTAL	1,579	34,737	34,737	-	-	
DESIGNATED FUNDS						
DESIGNATED FUND-APPARATUS	62,000	63,298	63,298	64,622	65,975	2.09%
DESIGNATED FUND-EQUIPMENT	5,000	5,000	5,000	5,000	4,000	-20.00%
TOTAL	67,000	68,298	68,298	69,622	69,975	0.51%
TOTAL FIRE	318,753	377,434	381,381	343,041	347,936	1.43%
TOTAL FIRE STATION AND FIRE DPT.	328,731	390,444	395,642	355,951	364,471	2.39%
EMERGENCY MANAGEMENT						
DEBT SERVICE ON TOWER BOND	-	60,790	60,791	60,519	60,122	-0.66%
TOWER POWER	489	2,160	633	500	600	20.00%
EMERG MAN ADMIN	50	200	50	150	100	-33.33%
EMERG MNGMT SUPPLIES	-	100	-	100	100	0.00%
GENERATOR FUEL	151	1,000	723	300	300	0.00%
EMERG GEN MAINT	7,512	4,000	3,535	6,000	5,000	-16.67%
BASE RADIO MAINTENANCE PD & DPW	-	2,000	-	1,000	1,000	0.00%
DESIGNATED FUND- GENERATORS	-	-	-	5,000	5,000	0.00%
DESIGNATED FUND- COMMUNIC	20,000	-	-	-	-	
TOTAL	28,202	70,250	65,731	73,569	72,222	-1.83%
TREE WARDEN EXPENDITURES						
TREE CUTTING/REML		-	-	-		
CONSERVATION COMM.						
DUES/MTGS/EDUC	750	850	750	850	850	0.00%
SPKRS/PUBLIC INFO	250	500	-	500	300	-40.00%
PUBLICITY	151	300	-	300	300	0.00%
TRAILS	3,116	3,300	1,223	3,300	3,000	-9.09%
WATER QUAL MONIT	-	500	1,000	500	500	0.00%
MILT FRYE NATURE AREA	-	-	3,661	-	900	
NATRL RESRCS INVEN	52	1,500	595	1,500	1,100	-26.67%

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
WOMAN'S CLUB GRANT	-	2,150	2,150	-	-	
GRANT EXPENSE	13,936	7,354	7,354	-	-	
TOTAL	18,255	16,454	16,733	6,950	6,950	0.00%
PUBLIC WORKS DEPARTMENT						
HIGHWAY DIVISION						
HIGHWAY-WAGES & BENEFITS						
DIRECTOR OF PUBLIC WORKS	74,513	79,610	81,476	84,396	87,259	3.39%
ROAD CREW WAGES	230,936	238,812	231,779	250,485	252,737	0.90%
ROAD CREW OVERTIME	29,849	28,750	34,879	28,750	28,750	0.00%
PAGER COMPENSATION	2,200	2,750	1,650	2,750	1,650	-40.00%
FICA & MEDICARE	25,778	26,769	26,371	28,028	28,335	1.09%
HEALTH INSURANCE	89,294	94,182	92,895	98,950	104,685	5.80%
DISABILITY & LIFE INSURANCE	5,137	5,600	3,745	4,822	4,822	-0.01%
DENTAL INSURANCE	2,515	2,700	2,530	2,520	2,530	0.40%
RETIREMENT	16,254	17,933	16,885	19,693	20,372	3.45%
TOTAL	476,475	497,106	492,210	520,394	530,864	2.01%
MATERIALS						
SALT & CHEMICALS	105,953	113,967	125,975	115,000	119,600	4.00%
SAND	35,045	61,600	64,696	61,600	61,600	0.00%
DUST CONTROL	12,390	30,000	18,886	20,000	20,000	0.00%
GRAVEL & STONE	55,178	66,500	30,344	65,000	50,000	-23.08%
CULVERTS & OTHER ROAD SUPPLIES	20,723	14,400	4,261	15,400	12,000	-22.08%
ASPHALT PRODUCTS	1,134	2,700	1,528	2,700	7,100	162.96%
BRIDGE REPAIR & MAINTENANCE	-	2,000	-	5,000	2,000	-60.00%
OTHER PROJECTS	2,217	10,000	3,526	5,000	5,000	0.00%
SIGNS	1,526	4,500	3,462	4,500	4,500	0.00%
TOTAL	234,166	305,667	252,678	294,200	281,800	-4.21%
CONTRACTED SERVICES						
PLOWING & SANDING	30,497	16,139	25,314	16,139	19,000	17.73%
ROAD SWEEPING	9,737	7,150	1,575	7,150	7,150	0.00%
LEAF REMOVAL	-	5,000	8,460	5,000	6,000	20.00%
STREETLIGHTS	12,114	12,000	8,821	12,000	10,000	-16.67%
TREE CUTTING & REMOVAL	13,800	12,000	12,240	12,000	12,000	0.00%
UNIFORMS	6,252	5,636	7,347	7,072	7,638	8.00%

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
PAVING	44,131	60,000	40,000	60,000	60,000	0.00%
OTHER PROJECTS	-	5,000	7,442	5,000	5,000	0.00%
CRACK SEALING	24,175	20,000	14,000	20,000	31,250	56.25%
PAVEMENT MARKING	16,584	20,000	20,363	20,000	20,000	0.00%
BRIDGES	-	-	-	-	-	-
TOTAL	157,290	162,925	145,562	164,361	178,038	8.32%
EQUIPMENT						
OUTSIDE REPAIRS	38,901	35,236	49,022	35,236	37,500	6.43%
PARTS & SUPPLIES	36,487	37,500	38,455	37,500	37,500	0.00%
PETROLEUM PRODUCTS	65,550	55,000	50,550	55,000	50,000	-9.09%
TOTAL	140,938	127,736	138,027	127,736	125,000	-2.14%
HIGHWAY GARAGE						
ELECTRICITY	3,126	3,120	3,137	3,120	3,120	0.00%
PROPANE	9,170	9,000	9,813	9,000	9,000	0.00%
TELEPHONE	2,239	2,750	2,006	2,750	2,000	-27.27%
SUPPLIES	656	2,500	1,268	2,000	1,500	-25.00%
ALARM MONITORING	288	250	113	250	250	0.00%
REPAIRS & MAINTENANCE	5,329	5,150	3,073	5,150	5,150	0.00%
TOOLS	2,198	3,000	1,945	3,000	2,500	-16.67%
ADMINISTRATION	6,140	5,900	7,402	5,900	6,850	16.10%
DESIGNATED FUND-GARAGE					36,460	
TOTAL	29,146	31,670	28,755	31,170	66,830	114.40%
CAPITAL EXPENDITURES						
DESIGNATED FUND-EQUIPMENT	135,000	135,000	135,000	135,000	135,000	0.00%
DESIGNATED FUND-SIDEWALK	-	-	-	-	10,000	
DESIGNATED FUND-PAVING	275,000	275,000	275,000	275,000	275,000	0.00%
DESIGNATED FUND-BRIDGES	35,000	35,000	35,000	35,000	35,000	0.00%
TOTAL	445,000	445,000	445,000	445,000	455,000	2.25%
GRANTS						
BETTER BACK ROADS GRANT	3,500	6,334	6,334	-	-	
TOTAL	3,500	6,334	6,334	-	-	
TOTAL-HIGHWAY DIVISION	1,486,516	1,576,438	1,508,566	1,582,861	1,637,532	3.45%

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
BUILDINGS & GROUNDS DIVISION						
BUILDINGS & GROUNDS WAGES & BENEFITS						
BUILDING & GROUND WAGES	72,350	73,440	76,563	77,678	78,459	1.01%
OVERTIME WAGES	4,338	7,500	3,304	7,500	6,000	-20.00%
PAGER COMPENSATION	550	550	550	550	550	0.00%
FICA & MEDICARE	5,880	6,234	6,124	6,558	6,503	-0.84%
HEALTH INSURANCE	31,302	31,394	30,815	31,461	28,104	-10.67%
DISABILITY & LIFE INSURANCE	1,285	1,260	1,067	1,119	1,067	-4.61%
DENTAL INSURANCE	419	450	419	420	419	-0.24%
RETIREMENT	3,942	4,176	4,371	4,608	4,675	1.46%
TOTAL	120,065	125,005	123,212	129,894	125,777	-3.17%
MATERIALS						
GARDEN SUPPLIES & PLANTS	1,105	1,500	1,938	1,400	1,700	21.43%
CONTRACTED SERVICES						
FOLEY PARK & MEDIANS	7,307	4,429	4,291	4,750	4,750	0.00%
UNIFORMS	1,676	900	1,939	1,700	2,100	23.53%
TOTAL	8,983	5,329	6,230	6,450	6,850	6.20%
EQUIPMENT						
OUTSIDE REPAIRS	2,612	1,000	1,348	1,200	1,300	8.33%
PARTS & SUPPLIES	1,805	2,500	1,587	2,000	1,800	-10.00%
PETROLEUM PRODUCTS	2,576	3,000	2,769	2,800	2,800	0.00%
TOOLS	319	500	114	350	300	-14.29%
TOTAL	7,312	7,000	5,818	6,350	6,200	-2.36%
CAPITAL EXPENDITURES						
DESIGNATED FUND-EQUIPMENT	10,000	10,000	10,000	15,000	15,000	0.00%
TOTAL-BUILDING AND GROUNDS DIVISION	147,465	148,834	147,197	159,094	155,527	-2.24%
SOLID WASTE DIVISION						
SOLID WASTE WAGES & BENEFITS						
TRANSFER STATION WAGES	30,703	28,038	34,315	28,549	36,937	29.38%
FICA & MEDICARE	2,349	2,145	2,625	2,183	2,826	29.45%
TOTAL	33,052	30,183	36,940	30,732	39,763	29.38%

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
CONTRACTED SERVICES						
GUVSWMD ASSESSMENT	43,187	44,832	43,187	44,832	40,968	-8.62%
MUNICIPAL SOLID WASTE	49,935	53,500	49,691	53,500	51,500	-3.74%
RECYCLING	27,995	35,000	30,089	32,000	32,000	0.00%
HOUSEHOLD HAZARDOUS WASTE	-	-	-	5,000	5,000	0.00%
UNIFORMS	-	500	135	500	500	0.00%
TOTAL	121,117	133,832	123,103	135,832	133,000	-2.08%
EQUIPMENT						
REPAIRS & MAINTENANCE	2,731	4,300	2,140	3,800	3,000	-21.05%
PARTS & SUPPLIES	1,461	1,700	509	1,700	1,500	-11.76%
SMALL EQUIPMENT	-	300	185	300	300	0.00%
TOTAL	4,192	6,300	2,834	5,800	4,800	-17.24%
TRANSFER STATION						
PURCHASED SERVICES	-	-	1,170	-	1,170	
ELECTRICITY	1,263	1,200	1,497	1,300	1,500	15.38%
PROPANE	742	600	581	750	750	0.00%
TELEPHONE	436	425	417	450	450	0.00%
ADMINISTRATION	2,276	2,250	1,193	3,500	2,500	-28.57%
FRANCHISE TAX TO VERMONT	2,874	2,800	2,530	2,900	2,900	0.00%
TOTAL	7,591	7,275	7,388	8,900	9,270	4.16%
CAPITAL EXPENDITURES						
DESIGNATED FUND-EQUIPMENT	7,500	8,000	8,000	8,000	8,000	0.00%
TOTAL-TRANSFER STATION DIVISION	173,452	185,590	178,264	189,264	194,833	2.94%
TRACY HALL						
WATER USAGE	400	450	439	450	450	0.00%
ELECTRICITY	11,204	11,500	9,572	11,500	10,000	-13.04%
HEATING	15,719	15,000	18,561	15,000	16,500	10.00%
ALARM MONITORING	263	250	113	250	250	0.00%
ELEVATOR MAINT	2,812	3,000	2,993	3,000	3,000	0.00%
BUILDING SUPPLIES	3,944	3,000	3,095	3,000	3,000	0.00%
WOMEN'S CLUB GRANT	0	2,400	2,400	-	-	
REPAIRS & MAINT	12,567	10,000	14,364	10,000	10,000	0.00%
CUSTODIAN PAGER	0	100	-	100	100	0.00%

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
MILEAGE REIMB	0	-	-	0	100	
BANDSTAND & SIGN ELECTR	1,095	675	900	1,100	1,000	-9.09%
TOTAL TRACY HALL	48,004	46,375	52,438	44,400	44,400	0.00%
TOTAL PUBLIC WORKS DEPARTMENT	1,855,437	1,957,237	1,886,465	1,975,619	2,032,292	2.87%
DEBT SERVICE EXPENDITURES						
TRACY HALL PRINCIPAL	45,000	45,000	45,000	-	-	
DEBT INTEREST	4,297	1,436	1,436	-	-	
TOTAL	49,297	46,436	46,436	-	-	
TOWN APPROPRIATION						
NORWICH SPECIAL EVENTS	0	1,000	-	-	-	
TOTAL	0	1,000	-	-	-	
TAX EXPENDITURES						
WINDSOR COUNTY TAX	0	-	-	-	-	
TAX ADJUSTMENTS & ABATEMENT	1,072	5,000	18,602	5,000	5,000	0.00%
INTEREST	26	-	1,151	-	-	
TOTAL	1,098	5,000	19,753	5,000	5,000	0.00%
INSURANCES						
COBRA EXPENSE	1,043	-	168	-	-	
PROP & CAS INSURANCE	69,033	75,000	78,626	80,200	82,500	2.87%
UNEMP INS RATE ASSMT	6,984	7,850	5,518	5,236	5,236	0.00%
WORKER'S COMP INS	70,940	77,500	80,886	84,000	117,026	39.32%
TOTAL	148,000	160,350	165,198	169,436	204,762	20.85%
TOTAL TOWN EXPENDITURES	3,899,106	4,268,353	4,159,878	4,222,828	4,331,293	2.57%
OTHER MONETARY ARTICLES						
NORWICH AMERICAN LEGION	1,500	1,500	1,500	1,500	-	-100.00%
NORWICH PUBLIC LIBRARY - OPERATING	200,000	250,000	250,000	257,500	257,500	0.00%
NORWICH PUBLIC LIBRARY - CAPITAL		50,000	50,000	-	-	
NORWICH LIONS CLUB FIREWORKS	3,000	3,000	3,000	3,000	3,000	0.00%
SERG	750	750	750	-	-	

**Town of Norwich
FY17 Proposed Expenditure Budget**

Account	Actual 2014	Final Budget 2015	Actual 2015	Budget 2016	Proposed Budget	% Change
ADVANCE TRANSIT	10,360	10,360	10,360	12,860	12,860	0.00%
THE FAMILY PLACE	4,000	4,000	4,000	4,000	4,000	0.00%
HEADREST	2,500	2,500	2,500	2,500	2,500	0.00%
SEVCA	3,750	3,750	3,750	3,750	3,750	0.00%
WHITE RIVER COUNCIL ON AGING	5,300	5,300	5,300	5,300	5,300	0.00%
WINDSOR COUNTY PARTNERS	1,000	1,000	1,000	1,000	1,000	0.00%
WISE	2,500	2,500	2,500	2,500	2,500	0.00%
YOUTH-IN-ACTION	3,000	3,000	3,000	3,000	3,000	0.00%
NORWICH CEMETERY ASSOCATN	15,000	15,000	15,000	15,000	15,000	0.00%
UPPER VALLEY TRAILS ALLIANCE	2,000	2,000	2,000	2,000	2,000	0.00%
NORWICH HISTORICAL SOCIETY	8,000	8,000	8,000	8,000	8,000	0.00%
VISITING NURSE ASSOC. & HOSPICE	15,600	15,600	15,600	15,600	15,600	0.00%
HCRS	3,093	3,093	3,093	3,093	-	-100.00%
NORWICH CHILD CARE SCHOLARSHIP	4,348	4,348	4,348	4,348	4,348	0.00%
GOOD BEGINNINGS				3,000	3,000	0.00%
RSVP	500	500	500	500	500	0.00%
TOTAL MONETARY ARTICLES	286,201	386,201	386,201	348,451	343,858	-1.32%
TOTAL TOWN EXPENDITURES WITH MONETARY ARTICLES	4,185,307	4,654,554	4,546,079	4,571,279	4,675,151	2.27%

**Petition to Discontinue or Reclassify a portion of Illsley Road, Norwich,
Vermont**

To the Selectboard:

November 23, 2015

We the undersigned, being abutting landowners of a section of Illsley road in Norwich, described below, hereby petition the Selectboard to give proper notice to abutting landowners and persons interested in the following portion of said highway, hold a site visit and hearing, and issue a decision concluding that the public good, necessity and convenience of the inhabitants justifies discontinuance or reclassification to legal trail of the following alleged town road. We also ask the Selectboard to consider the petition in part or in its entirety. If, for instance, the Selectboard wishes to consider reclassifying a portion of Illsley road from the intersection with Burton Woods road to the Hartford Town line or to the Appalachian Trail Corridor Boundary as a legal trail the undersigned request that a partial petition be considered rather than the complete petition regarding the following section of Illsley Road:

- 1) Illsley Road from the intersection of Burton woods road Southward onto the Hartford/Norwich Town Line or up to the Appalachian Trail Corridor Boundary Lands

Note: Illsley road, or some portions of Illsley road, cited here have unclear origin, route or status. Discontinuance will resolve any confusion about their proper laying out, location, or current status. Reclassifying the approximately described portion of Illsley road as legal trail would maintain any legal and existing Right of Way, ensure appropriate recreational use, and allow for abutting landowners of this portion of Illsley Road to retain the right to use vehicles by permit, to maintain and access their land.

Signature:

Printed Name:

Address:






Richard M Kenney

Susan Kenney

Brett Vuyovich

Carrie Vuyovich

1299 Podunk Rd

1299 Podunk Rd

91 ILLSLEY Rd. Norwich, VT

91 Illsley Rd, Norwich, VT

-----NOTHING FOLLOWS-----

Excerpts from V.S.A. Title 19: Highways
Chapter 7: Laying Out, Discontinuing, And Reclassifying Highways

- ***Subchapter 2: Laying Out, Altering, Reclassifying, Or Discontinuing Highways By Petition To Selectboard***
- **§ 708. Petition**

(a) Persons who are either voters or landowners, and whose number is at least five percent of the voters, in a town, desiring to have a highway laid out, altered, reclassified, or discontinued, may apply by petition in writing to the selectboard for that purpose. A person who is a landowner in a town, desiring to have an unidentified corridor which passes through or abuts his or her land discontinued or altered, may apply in writing to the selectboard for that purpose. The selectboard may also initiate these proceedings on its own motion.

(b) A class 4 highway need not be reclassified to class 3 merely because there exists within a town one or more class 3 highways with characteristics similar to the class 4 highway. In considering whether to reclassify a class 4 highway to class 3, consideration may be given as to whether the increased traffic and development potential likely to result from the reclassification is desirable or is in accordance with the town plan. (Added 1985, No. 269 (Adj. Sess.), § 1; amended 2005, No. 178 (Adj. Sess.), § 3.)

- **§ 709. Notice and hearing**

The selectmen shall promptly appoint a time and date both for examining the premises and hearing the persons interested, and give 30 days' notice to the petitioners, and to persons owning or interested in lands through which the highway may pass or abut, of the time when they will inspect the site and receive testimony. They shall also give notice to any municipal planning commission in the town, post a copy of the notice in the office of the town clerk, and cause a notice to be published in a local newspaper of general circulation in the area not less than ten days before the time set for the hearing. The notice shall be given by certified mail sent to the official residence of the person(s) required to be notified. (Added 1985, No. 269 (Adj. Sess.), § 1.)

- **§ 710. Survey or order of discontinuance**

After examining the premises and hearing any interested parties, and if the selectmen judge that the public good, necessity, and convenience of the inhabitants of the municipality require the highway to be laid out, altered, or reclassified as claimed in the petition, they shall cause the highway to be surveyed in accordance with the provisions of section 33 of this title if the highway right-of-way cannot be determined and shall place suitable monuments to properly mark the bounds of the survey. If they decide to discontinue a highway, the discontinuance shall be in writing setting forth a

completed description of the highway. (Added 1985, No. 269 (Adj. Sess.), § 1; amended 1993, No. 195 (Adj. Sess.), § 4.)

- **§ 711. Selectmen's return; recording**

(a) Within 60 days after the examination and hearing, the selectboard shall return the original petition with a report of their findings and of the manner of notifying the parties together with the survey or discontinuance, to the town clerk's office. Their order laying out, altering, reclassifying, or discontinuing the highway, with the survey, shall be recorded by the clerk.

(b) As part of the report of findings provided for in subsection (a) of this section, the selectmen may order that the petitioner bear the cost of upgrading a class 4 town highway to the class 3 town highway standards established in subdivision 302(a)(3)(B) of this title. Nothing in this section shall be construed to require a town to maintain a class 4 highway or to upgrade a highway from class 4 to class 3. (Added 1985, No. 269 (Adj. Sess.), § 1; amended 1991, No. 47, § 2.)

November 30, 2015

To the Selectboard:

Request for transfer of status of Class Four Road to Town Trail: Illsley Road

Illsley Road, in the southwest corner of Norwich, is a .45 mile length of Class Four road from the Hartford town line to Podunk Road. On the Hartford side the roadbed is known as Griggs Mt Road (also Class Four) and continues .62 miles to connect with Wildlife Road.

Two private landowners and the Appalachian Trail Corridor have boundaries that, on Norwich Town Maps, encompass the entire roadbed from the Hartford line to its intersection with Podunk Road.

The condition of Illsley Road is very poor, the drainage not having been addressed by the Town in at least half a century. One or two attempts to traverse the section from Hartford to Podunk appear to be made in a typical year by four wheel drive trucks. The deep ruts this creates negates the attempts at maintenance by the two landowners. For much of the year the wet conditions make it difficult for foot or mountain bike passage, as well as leading to unabated erosion.

Some use of this roadbed has been made in winter by the Hartford snowmobile club, although for them, this section is apparently an alternate feeder trail.

The proposal by the two landowners is that the classification of this roadbed be changed from Class Four to Town Trail with public vehicles blocked in accordance with town ordinance controlling access to such trails. This type of reclassification has occurred previously, affecting three Norwich Class Four roads; Bradley Hill Trail, Powers Road Trail, and Cossingham Trail, all about fifteen years ago, after study by a special committee. Cossingham Trail, in particular, has two similarities with this request, in that it also crosses the Appalachian Trail Corridor and interrupts a Class Four road to the Hartford Line. The erosion of these roadbeds have stabilized, providing the public with an enjoyable passage by foot, ski or bike.

The Ancient Roads committee, in its series of meetings several years ago, found no reference at all to either the establishment of this roadbed, or its discontinuation as a public way. While road names were of little value in its research, many such roadbeds were successfully identified by mapping and matching the detailed bearings and segment lengths found in the original town documents. None of those outlines reproduced resembled this roadbed.

The Director of Public Works has visited the site and has no reservations about the proposed reclassification.

This proposal will insure the public's right to traverse this roadbed by foot or other non-motorized means, as well as special uses by obtaining permission from the Town Office. The Norwich Trails Committee recommends this addition to the Town Trail System. The landowners and the Trails Committee will work together for its future maintenance.

Bob Fiskien, for the Norwich Trails Committee

**An Ordinance
Relating to Use of Trails
Town of Norwich**

1. AUTHORITY.

This is a civil ordinance adopted under authority of 24 V.S.A. §1971, 24 V.S.A. §2291(14), 19 V.S.A. §304(5) and 19 V.S.A. §1105 by the Selectboard of the Town of Norwich

2. CIVIL ORDINANCE.

Any infraction of this ordinance will be considered a civil matter.

3. PURPOSE.

The purpose of this ordinance is to assist in the implementation of long range plans and objectives of the Town of Norwich, as set forth in Chapters 5 and 9 of the Norwich Town Plan, including the protection and preservation of scenic roads, trails, walkways, and natural areas and to prevent environmental damage and pollution caused by vehicular traffic on designated trails in Norwich. Such damage and pollution are hereby deemed to be a public nuisance. This ordinance regulates the place and manner of potentially destructive means of vehicle access over trail rights of way and others uses and maintenance of trail rights of way within the Town of Norwich. Information concerning the location of trail rights of way shall be available at the Norwich Clerk's Office.

4. DEFINITIONS

For purposes of this ordinance, the following definitions shall apply:

Motor Vehicle shall include all vehicles propelled or drawn by power other than muscular power, except tractors used entirely for work on the farm, snowmobiles, or implements of husbandry used entirely for work on the farm.

Operate, operating, or operated as applied to motor vehicles shall include drive, driving and driven and shall also include an attempt to operate, and shall be construed to cover all matters and things connected with the presence and use of motor vehicles, whether they be in motion or at rest.

Trail shall mean a legal Trail extending as designated by the Norwich Selectboard under 19 V.S.A. §775.

5. USE OF TRAIL RIGHTS OF WAY.

5.1 Trail rights of way may be used for hiking, walking, bicycling, cross-country skiing, snowmobiling, horseback riding and other similar activities all at the risk of the user.

5.2 The operation of a motor vehicle is prohibited on any Trail, as defined herein, unless the operator of the motor vehicle has a valid permit issued by the Norwich Selectboard.

5.3 No person may alter or injure the right of way of any Trail by obstructing or diverting a stream, water course or sluice, or by dragging logs or timber or any other objects within the right

of way or cutting brush or trees, or altering drainage or grades and slopes, or any other modifications within the Trail right of way without first having received a permit from the Selectboard.

5.4 The Selectboard may impose conditions and limitations upon any permit issued pursuant to this ordinance, including that the permit may be of temporary duration, that the applicant post a cash bond or equivalent for the benefit of the Town to secure the applicant's obligations as set forth pursuant to any portion of this ordinance and further that the frequency or intensity of the permitted use may be subject to a daily limitation or cap, in the discretion of the Selectboard.

5.5 The Selectboard may grant permission for the construction of a driveway, consistent with adopted standards, for access to property abutting a trail where a lot existed that met the requirements of the zoning ordinance on the date that the Selectboard made a decision to classify the right-of-way as a trail as defined in this ordinance and where there is no other reasonable access.

6. PERMITS

6.1 Permits for motor vehicle travel shall be only issued to residents of or persons owning property on the Trail for use by the resident, property owner or visitors to the resident or property owner or to persons who, in the judgment of the Selectboard, have been found to have a legitimate need to operate a motor vehicle on the Trail.

6.1.1 The Selectboard shall solicit the opinions of abutters to the trail and the Norwich Conservation Commission, who shall have 30 days to respond, prior to approving any permit application to operate a motor vehicle on a Trail.

6.1.2 Before issuing a permit to operate a motor vehicle on a Trail the Selectboard shall make findings that issuance of the permit will be in the public good, necessity and convenience of the inhabitants of Norwich.

6.2 Permits for repair, maintenance, improvement or restoration of any Trail right of way may be issued as needed when, in the judgment of the Selectboard, issuance of the permit will be in the public good, necessity and convenience of the inhabitants of Norwich.

6.3 General Permits may be issued consistent with the provisions of this ordinance.

6.4 Permits shall be valid for a term specified by the Selectboard.

7. PENALTY.

7.1 A person who places or causes to be placed an obstruction or encroachment in a public trail, so as to hinder or prevent public travel, or to injure or impede a person traveling on the trail, shall be fined not more than \$1,000.00 plus the actual costs of repairing the damage and a reasonable attorney's fee, to be recovered in a civil action in the name of the town.

7.2 The penalty for any other violation of this ordinance shall be a fine of \$50 for each offense. However, the police may, at their discretion, issue a written warning for a first offense.

8. ENFORCEMENT.

8.1 Payment of fines, waiver for non-contested offenses, and collection before the Traffic and Municipal Ordinance Bureau.

8.1.1 Any fine assessed pursuant to Section 7.2 of this ordinance shall be paid within 10 days of the issuance of a ticket. For a non-contested violation, a waiver of one half the assessed fine will be made if the fine is paid to the Treasurer, Town of Norwich, within 10 working days. Any fine not paid after this period may result in collection action through the Traffic and Municipal Ordinance Bureau, in respect of the full fine.

8.2 Injunctive relief and civil penalty collection in Superior Court.

8.2.1 Whenever the Selectboard believes that any person is in violation of the provisions of this ordinance, the Selectboard may bring an action in the name of the Town in a court of competent jurisdiction against the person to collect civil penalties as provided in Section 7 of this ordinance and to restrain by temporary or permanent injunction the occurrence, continuation or repetition of the violation. The court may issue temporary or permanent injunctions without bond, and any other relief as may be necessary and appropriate for abatement of any violation.

9. ENFORCEMENT OFFICERS

Enforcement shall be performed by any officer of the Norwich Police Department, or by any other Vermont law enforcement officer.

10. SEVERABILITY.

Any part or provision of this ordinance shall be considered severable, and the invalidity of any part or section will not be held to invalidate any other part or provision of this ordinance.

ADOPTED by the Norwich Selectboard on June 26, 2001.

Amended by the Norwich Selectboard on October 9, 2001.

For the Norwich Selectboard,

/s/Neil R. Fulton
Neil R. Fulton
Chair

Effective Date: December 8, 2001

Vermont Agency Of Transportation Spot Speed Survey Summary

Town	Norwich
County	Windsor
Route	Turnpike Road
Speed Limit	35

Date	11/25 - 12/2/ 2015
Day	Wed. - Tues
Time	Various

Setup No.	1
Setup M.P.	1470 TP Road

ADT	0
Year ADT	2015
DHV	0

Survey Area	
From M.P.	Old Orchard Road
To M.P.	Gile Mtn.

Weather	Various
Observer	Demo Sofranos

Passing Zones			
Direction	Begin M.P.	0.00	End M.P. 0.00
Direction	Begin M.P.		End M.P.
Direction	Begin M.P.		End M.P.
Direction	Begin M.P.		End M.P.

	Cars, Vans, Light Trucks	Trucks & Buses	All Vehicles
Median Speed	25	25	25
85TH Percentile Speed	30	32	30
Modal Speed	21	30	21
Percent In Pace	84	81	84
10 Mile Pace	21 - 30 0 - 0	21 - 30 0 - 0	21 - 30 0 - 0
Recommended Speed Limit (All Vehicles)			27 0

MPH	Cars, Vans, Light Trucks	Acc. Pct.	Trucks And Buses	Acc. Pct.	All Vehicles	Acc. Pct.
Over 60	0	0	0	0	0	0
56-60	0	0	0	0	0	0
51-55	0	0	0	0	0	0
46-50	0	0	0	0	0	0
41-45	2	2	0	0	2	2
36-40	1	3	0	0	1	3
31-35	12	16	4	19	16	16
26-30	31	48	7	52	38	49
Under 26	49	100	10	100	59	100
Totals	95	100	21	100	116	100

General Remarks On Traffic (Only For The Area Covered By This Spot Speed Survey)
Road is level straight gravel Road. Raod character is narrow with ditching on both sides of the roadway. Few driveways line the road
Setup Location Description
Location was off the side of the roadway from the Power line access. Clear line of site in both east and west directions

Vermont Agency Of Transportation Spot Speed Survey Field Report

Town	Norwich	Date	11/25 - 12/2/ 2015
Route	Turnpike Road	Day	Wed. - Tues
Speed Limit	35	Time	Various
			Survey Area
Setup No.	1	From M.P.	Old Orchard Road
Setup M.P.	1470 TP Road	To M.P.	Gile Mtn.

MPH	Cars 0	Cars 0	Total Cars	Trk. & Bus 0	Trk. & Bus 0	Total Trk. & Bus	Total Vehicles	Accum. Vehicles	Accum. Percent
70								116	100.0
69								116	100.0
68								116	100.0
67								116	100.0
66								116	100.0
65								116	100.0
64								116	100.0
63								116	100.0
62								116	100.0
61								116	100.0
60								116	100.0
59								116	100.0
58								116	100.0
57								116	100.0
56								116	100.0
55								116	100.0
54								116	100.0
53								116	100.0
52								116	100.0
51								116	100.0
50								116	100.0
49								116	100.0
48								116	100.0
47								116	100.0
46								116	100.0
45								116	100.0
44								116	100.0
43								116	100.0
42		1	1				1	116	100.0
41	1		1				1	115	99.1
40								114	98.3
39								114	98.3
38								114	98.3
37		1	1				1	114	98.3
36								113	97.4
35	2	1	3	1		1	4	113	97.4
34	1		1				1	109	94.0
33	1	1	2	1		1	3	108	93.1
32	1	1	2		1	1	3	105	90.5
31	2	2	4		1	1	5	102	87.9
30	1		1		2	2	3	97	83.6
29	1	2	3				3	94	81.0
28		5	5		1	1	6	91	78.4
27	4	8	12				12	85	73.3
26	3	7	10	1	3	4	14	73	62.9
25	3	2	5		2	2	7	59	50.9
24	2	7	9	2	2	4	13	52	44.8
23	8	4	12				12	39	33.6
22	6	2	8	1	1	2	10	27	23.3
21	9	6	15	1	1	2	17	17	14.7
Totals	45	50	95	7	14	21	116		

**AN ORDINANCE TO REGULATE
LOCAL ENFORCEMENT OF SPEED LIMITS ON TOWN HIGHWAYS IN THE TOWN
OF NORWICH**

1. AUTHORITY

1.1 This ordinance is adopted under the provisions of 24 V.S.A. Chapter 59, §1971 – 1973, 24 V.S.A. §2291(4), 23 V.S.A. §1007 and 13 V.S.A. §7251.

2. PURPOSE

2.1 The purpose of this ordinance is to promote public safety.

2.2 Based upon Speed Surveys and studies the following speeds are adopted for a portion of Turnpike Road within the Town of Norwich.

3. SPEED LIMITS

3.1 Turnpike Road

3.1.1 A maximum speed limit of 30 mph beginning at the Upper Turnpike Road intersection extending northerly approximately 0.70 miles to the intersection with Old Orchard Lane and from there a maximum speed limit of 25 mph extending northerly approximately 2.00 miles to the end of the Class 3 portion of Turnpike Road.

4. ARTICLE 5 PENALTIES:

4.1 This is a civil ordinance which shall be enforced in accordance with the provisions in 24 V.S.A. §1974a and §1977 et seq.

4.2 The penalty for violation of any of the above speed limits shall be that set by the Schedule of Fines established by the State of Vermont.

5. ARTICLE 6 ENFORCEMENT OFFICIALS:

5.1 This Ordinance may be enforced by any law enforcement officer who has been certified according to the provisions of 20 V.S.A. §2358.

6. REPEAL OF CONFLICTING ORDINANCES:

6.1 All ordinances or parts of ordinances in conflict herewith are hereby repealed.

7. SEVERABILITY

7.1 If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

8. EFFECTIVE DATE.

8.1 This ordinance shall become effective 60 days after its adoption by the Town of Norwich Selectboard. If a petition is filed under 24 V.S.A. § 1973, that statute shall govern the taking effect of this ordinance.

ADOPTED by the Norwich Selectboard on _____

Selectboard Chair

Effective Date: _____

Attachment A:
Town of Norwich: Norwich Pool Site Restoration
Scope of Services

DuBois & King (D&K) will provide engineering services as detailed in the following Scope of Services.

Scope of Services:

Task 1: Preliminary Design

1.1 Develop Preliminary Plans – D&K will develop preliminary design level drawings for the restoration of the Norwich Pool Dam site, which will be approximately at the 50% level of completion.

The plans will depict the following work:

- Removal of existing concrete dam and other remaining dam materials
- Reestablishment of a single channel, similar to the condition seen upstream of the pool site
- Stabilization of the right stream bank and former right abutment contact

Items from VTrans Standard Specifications for Construction, 2011 edition will be used as the material basis for the project. The plans are expected to consist of:

- Title Page
- General Notes
- Existing Condition Plan
- Proposed Conditions Plan
- Stream Profile
- Stream Cross Sections
- Details
- Sediment & Erosion Control Sheets

1.2 Opinion of Probable Cost – D&K will prepare an itemized table of probable construction costs based on estimated take-off quantities from the preliminary design drawings, recent bid information and VTrans average bid values.

1.3 Preliminary Design Meeting – D&K will submit copies of the preliminary Plans to the Town for review and comment and will attend a meeting to review and discuss this submittal.

Task 2: Permitting

2.1 ANR Stream Alteration – D&K will prepare an application for coverage of the proposed work under the VANR Stream Alteration General Permit. The application will include the required attachment information such as site location map, permit level drawings, etc.

2.2 Corps of Engineers Section 404 Clearance – D&K will prepare an application for Section 404 Clearance under the US Army Corps of Engineer's Vermont General Permit. The application will include required attachment information such as area of temporary and permanent impacts below Ordinary High Water and to wetlands.

Task 3: Final Design

Upon review and approval of the Preliminary Plans by the Town, D&K will advance the plans to a draft Final Design level of completion as outlined below:

3.1 Final Plans – D&K will incorporate applicable review comments resulting from the Preliminary Design review process and prepare draft Final plans (90% Completion Level). The plans will include required information for qualified contractors to construct the project.

3.2 Opinion of Probable Cost – D&K will update the table of probable costs to reflect refined material quantities and any new information about item costs.

3.3 Final Review – D&K will submit copies of the draft Final Plans to the Town for review and comment and will attend a meeting to review and discuss this submittal. Final comments will be reviewed, incorporated into the plans and sealed by our Professional Engineer.

3.4 Final Deliverables – D&K will submit a PDF copy and two full size paper copies of the Final Plans to the Town.

Assumptions:

The following assumptions are included and made part of this scope of services and fee.

1. The Town will provide all available property deed and right of way information. D&K has not included any property or boundary survey or related information in our scope of services.
2. D&K assumes comments from regulators will be of a clarifying nature and will not require any significant additional analysis or design.
3. Development of a full set of Contract Documents (specifications, notice to bidders, bid form, etc.) for use in bidding the work is not included in this scope of work.
4. Bid and Construction Phase Services are not included in this scope.
5. If, during the course of advancing the design of the project, the above assumptions are determined to be inaccurate, and/or if other permits become necessary, we will bring this to your attention and discuss how to proceed. If additional services become necessary, these can be incorporated via an amendment.

Project Schedule:

We propose to complete the services outlined in the following schedule, which are target dates. This schedule assumes no issues arise that result in project delays.

Notice to Proceed (NTP)	December 15, 2015
Complete Preliminary Design / Selectboard Presentation.....	February 19, 2016
Prepare and Submit Permit Applications.....	March 4, 2016
Complete Final Design Plans	April 4, 2016

Town of Norwich Selectboard
Rules for Conduct of Regular and Special Meetings

Whereas, the Selectboard is the governing body of the Town; and

Whereas, the Selectboard is charged by law with the general supervision of the affairs of the Town; and

Whereas, the Selectboard is required by law to make decisions in public, unless statutorily exempted; and

Whereas, the public is entitled to a reasonable opportunity to express its opinion on matters considered by the Selectboard so long as order is maintained; and

Whereas, the Open Meeting Law provides that public comment shall be subject to reasonable rules established by the Chair; the Norwich Selectboard hereby adopts the following rules and procedures:

1. Meetings shall be chaired by the Chair of the Selectboard, duly elected at the Selectboard's organizational meeting, or in his or her absence, by the Vice-Chair. In the absence of both the Chair and the Vice-Chair, the meeting shall be chaired by a chair pro tempore, to be selected by the Selectboard.
2. A majority of the Selectboard shall constitute a quorum. If a quorum is not present, the only action which may be considered is a motion for a recess or adjournment.
3. At each meeting, there shall be reasonable time reserved for public comment concerning items not on the agenda.
4. Each meeting shall have an agenda: changes may be made by consensus or by a vote of the Board at the beginning of regular meetings. Appointments and hearings may be allotted specific times. The Selectboard may invite members of the public, other local officials, or those who have business with the Town to join them at a regular or special meeting. Those who wish to be added to the agenda shall contact the Town Manager in advance to arrange for a convenient time. The Chair shall determine the content of the agenda, after consultation with the Town Manager and all other Selectboard members. At special meetings, only those items on the agenda may be discussed.
5. All business shall be conducted in the same order as it may appear on the agenda, except that by majority consent, the Chair may alter the order of items to be considered and/or the time allotted.
6. Public comment on issues discussed by the Selectboard may be offered during the meeting with the permission of the Chair. The Selectboard shall apply consistent time limits to all whom they recognize to speak.
7. The Chair shall rule on all questions of order or procedure.
8. Meetings may be recessed to a time and place certain.
9. The Chair shall enforce these rules as required by 1 V.S.A. § 312(h).
10. These rules shall be made available at all meetings, and procedures for public comment shall be reviewed at the beginning of all meetings.
11. These rules may be amended by majority vote of the Selectboard, and must be readopted annually at the organizational meeting.
12. It shall be the responsibility of individual Selectboard members to provide written revisions of draft condensed Selectboard minutes to the Town Manager's Office by close of business on the day before the meeting in which those minutes are expected to be approved. These revisions will be copied and distributed to Selectboard members for the meeting.

From: **Nancy Dean** <nhdean@comcast.net>
Date: Fri, Nov 20, 2015 at 1:24 AM
Subject: RE: pool
To: Christopher Ashley <c.ashley.sb@gmail.com>

Thanks for writing, Chris. Yes, I am bitterly disappointed in the Selectboard's action. I think it was a cop out and will continue to believe that we could have won, with good counsel. Even if the Board had voted to appeal, thus saving our options, the town could have voted in March whether to continue, and nothing would have been lost. I really have diminished respect for this Board.

Please, share with the Board this message of mine and the earlier one to you .

Nancy

On Thu, Nov 19, 2015 at 12:58 AM, Nancy Dean <nhdean@comcast.net> wrote:

Chris, I could not stay for the end of the meeting, tonight. However, I was pleased to hear at least one new approach to the situation. My hope is that you-all decided to go ahead with an appeal, possibly allowing for a March vote to either approve or discontinue the action. My contention, all along, has been that an innovative and thorough lawyer can usually find a way to make the law work for the client. Our daughter has done it, over and over again, often by staying up all night and unearthing an old and still valid section of the law. My additional hope is that we go for the full appeal, not just what looks like the cheaper route of challenging the ANR on procedural grounds.

Nancy

MEMORANDUM

TO: Norwich Select Board
FROM: Mary Layton
SUBJECT: Pool Permit Application Follow up
DATE: November 23, 2015
CC: Neil Fulton, Nancy Kramer

This memorandum is to recommend to the rest of the Select Board that we schedule a follow up interview of Nate Stearns and Neil Fulton regarding the results of the Norwich Pool Stream Alteration Permit Application for the agenda on December 2, 2015.

In reviewing the rejection letter from the VT ANR I am noticing that the application failed to meet statutory requirements for acceptance on twenty-seven different criteria.

When this application was outlined in the public hearing on August 27, 2015 it was presented as an effort with a reasonable chance of success. The cost of preparation was \$85,000. The Select Board, and the public, relied on the team of experts to craft the application based on their professional knowledge and ethical standards.

I am seeing the application effort in hindsight as being a colossal failure, and I do not understand how the risk assessment could have been so out of alignment with the reality of the results as expressed in the rejection letter.

I would like an explanation in writing from both Neil Fulton and Nate Stearns, as well as supporting documentation such as invoices and correspondence with VT ANR.

MEMORANDUM

TO: NORWICH SELECTBOARD
FROM: STEPHEN N. FLANDERS
SUBJECT: POOL APPLICATION FOLLOW-UP
DATE: NOVEMBER 24, 2015
CC: TOWN MANAGER

- 1 This is in response to Mary Layton's request for an agenda item in her November 23, 2015 memo, "Pool Permit Application Follow up".
- 2 I oppose scheduling time for a matter that can't be regarded as a lesson learned, because the town won't be applying for another pool permit. The intent appears to be solely to castigate those, who assembled the permit package. Nor is it a matter of any urgency that should be dealt with before other selectboard priority issues.
- 3 The assumption on the part of the selectboard and town management has always been that ANR would reject the application—hence the provision for funds for litigation, requested in the last budget.
- 4 At the time of the application, the \$85K represented sunk costs, which would have been completely wasted, had we not submitted the application.
- 5 At the time of final preparation of the permit, there was no viable alternative legal or engineering approach, owing to the expiry date of the FEMA funds, nor was there a strong alternative contender. Prior to settling on demountable stream impoundment, the engineers, Dubois & King, had considered both a side-channel pool—which did not mitigate water quality issues—and an in-ground pool at Huntley Meadows. Lebanon reportedly paid \$1.9 million to construct such a pool and pays an annual cost of \$115K to maintain it—an option that did not appeal to any of the selectboard members.
- 6 At the public forum, there was no substantive feedback that suggested the proposed approach to be lacking.
- 7 Prior to the SB's approval of sending the application, the board had seen the text. Layton pronounced it a strong application.
- 8 The resistance an ANR began to rise only after the application was submitted, when they shut down communications on whether any clarification was requested. Therefore, a "risk assessment", different from that already discussed prior to application would have been impossible.

- 9 The surprise from ANR was not that they denied the permit, but that they did not address the points made in the application. An analysis of their denial would show that their claims for denial ignore the valid claims made in the application, which themselves substantially addressed state statute and case law. This made it difficult to narrow the basis for the anticipated appeal. Rather than being an issue of diligence on the part of the town's engineering-legal-management team, the denial clearly reflects bad faith on the part of ANR in their quest to disallow any more dams in Vermont.
- 10 Upon learning of the denial, Layton again pronounced the application to be strong.

Nancy Kramer

From: Jennifer Roby <jennifer.w.robby@gmail.com>
Sent: Tuesday, November 24, 2015 5:13 PM
To: Nancy Kramer
Subject: To the Selectboard

Dear Members of the Selectboard,

I am writing to express concern about advertising in our public spaces, specifically on utility poles and lamp posts.

On Tuesday, November 17, the town installed more than twenty (double-sided) commercial banners, that run from Ledyard Bridge, to the entrance of town, and up to the Norwich Public Library. This installation raises several issues, but I would like to focus on one in particular: the incremental negative effect of commercialization on our village.

Marketing in our public spaces chips away at our town's historic and cultural heart: our village center.

It doesn't seem appropriate to me to use public space--or public funds--to market commercial enterprises, even if the sponsoring organizations are well-regarded non-profits.

I urge the town to examine its policy on banners and formulate guidelines that preserve what we so value: the simple, commercial-free beauty of our village.

Thank you very much.

Sincerely,

Jennifer Roby
380 Main Street

TOWN OF NORWICH

Policy for Use of Banners on Public Highways

PURPOSE: The purpose of this policy is to provide guidance regarding requests to hang outdoor banners along Main Street and/or other public highways within the public right-of-way in the Town of Norwich.

GENERAL: The placing of banners on Main Street or other public highway is a privilege extended as a courtesy in the Town of Norwich. All banners shall be approved by the Town Manager.

DEFINITIONS: Unless otherwise stated, all words and expressions used in this policy shall carry a common and ordinary meaning.

REQUIREMENTS:

1. NO ADVERTISEMENT OF ANY KIND ON BANNER/S, INCLUDING SPONSOR LOGOS
2. It will be the responsibility of the requesting agency to arrange/ hang banners so as not to obstruct/interfere with motor vehicle or pedestrian traffic.
3. All banners shall be made of material sufficient to withstand the wind and weather.
4. The length of a banner/s shall not exceed 60 inches.
5. The width of a banner/s shall not exceed 30 inches
6. Maintenance and storage of the banner/s are the responsibility of the owner or agency.
7. Banner displays shall be for specific time periods as approved by the Town Manager and in no event will banners be displayed for longer than 14 consecutive days.
8. Requests from agencies located within the Town of Norwich or organizers of events occurring within the Town of Norwich shall receive priority.
9. The requesting agency shall be responsible for hanging and removing all approved banners. The hanging and removing of the banners will be done on Sundays unless sufficient Police Traffic Control is available.
10. The Norwich Town Manager and/or the Selectboard shall have the authority to refuse the hanging of banners that do not meet specifications and those banners which do not benefit the community at large.
11. There shall be a \$50.00 user fee for hanging authorized banners. This fee can be waived by the Town Manager.
12. All agencies or groups requesting to hang banners must sign a hold harmless agreement holding the Town of Norwich harmless from any liability in the event of the banner causing damage to persons or the property of others.
13. No person or entity shall display more than twelve (12) banners.

Adopted by the Selectboard on February 28, 2007

Nancy Kramer

From: Stephen N. Flanders <hopsonroad@gmail.com>
Sent: Wednesday, November 25, 2015 4:29 PM
To: Cook Linda; Layton Mary; Goulet Dan; Ashley Christopher
Cc: Nancy Kramer
Subject: Request for material cited at last night's selectboard meeting

To the Norwich Selectboard,

At last night's board meeting, it was disclosed that the now-public, undated, unattributed document, "Legal Questions regarding Town Manager's Contract" was compiled from sources that included written input from selectboard members, input that is not yet in the public record.

This is to request that any written input that has not yet been included in a selectboard packet, be included under correspondence at the earliest available opportunity.

While this material is subject to disclosure under the Vermont Public Records Law (see: <https://www.sec.state.vt.us/media/27740/PublicRecordsLaw.pdf>), consider this to be a friendly request to complete the public disclosure of the deliberations that resulted in the above document.

Sincerely, Steve F.

Stephen Flanders, Member of the Norwich Selectboard
317 Hopson Road
Norwich, Vermont 05055

802-649-1134 (Home)

Any response or reply to this electronic message may be subject to the Vermont Public Records Act. Any views expressed in this e-mail are mine and may not reflect those of the board. Vermont statutes confer no special powers to individual selectboard members. Statutory selectboard powers arise from actions of the body at warned, public meetings with a few exceptions.

MEMORANDUM

TO: Norwich Select Board
FROM: Mary Layton
SUBJECT: Legal Questions Process
DATE: December 3, 2015
CC: Neil Fulton, Nancy Kramer

Legal Questions regarding Town Manager's Contract

Motion: "We move to authorize the Select Board Board Chair to hire attorney John Klesch to give his legal opinion of Select Board questions regarding the Norwich Town Manager's current employment status."

October 28, 2015 Norwich Select Board meeting, item 11. "Town Manager Contract Update (Discussion/Possible Action Item). Cook suggested an attorney recommended by VLCT whose hourly rate is \$145. After discussion, the Select Board agreed to work on a clear set of questions for discussion at their November 10th meeting. Cook asked that questions from the Select Board members be given to her by November 3rd in order to consolidate and prepare for the November 6th packet. Fulton stated for the record that he disagrees with the concept that he is an at will employee."

Linda Cook and Mary Layton met on November 8th to consolidate questions for legal counsel as described in the above motion. Linda Cook had received documents from all four of the Select Board members. Linda Cook and Dan Goulet each submitted a hand written list of questions. Christopher Ashley submitted a word document with three questions. Stephen Flanders submitted a document that did not include questions. Mary Layton submitted questions that had been raised in Select Board correspondence by Norwich residents Watt Alexander and Chris Katuki. In an effort to consolidate the questions, Linda Cook and Mary Layton decided that Dan, Linda, and Mary's questions were similar enough that listing the text of Mary's questions would be sufficient.

Because Stephen Flanders had not submitted questions Linda and Mary decided that it was not appropriate to submit his document.

The list “Questions for Counsel” was distributed before the start of the November 10, 2015 Select Board Meeting. The first and last questions are attributed to Christopher Ashley. The other five questions represent the need for clarification expressed by Linda Cook, Mary Layton, Chris Katuki, and Watt Alexander. Stephen Flanders document was not included in this compilation because he did not submit questions.

Questions for Counsel

“Is there a legal difference between a written contract and the current situation in Norwich where the Town Manager’s working conditions and salary have been set by Select Board action and the Town’s Employment policies?”

Is there documentary evidence of a binding legal agreement between the current Town Manager and the Town?

If so, what are the specific provisions of that agreement?

Is there documentary evidence to support the specific contract terms this Town Manager asserts are currently in effect between himself and the Town?

Is the Town Manager an “at will” employee of the Town?

Does paragraph 9 of Nelson v Town of Saint Johnsbury-

<http://info.libraries.vermont.gov/supct/current/op2013-386.html#-ftn1>

-limit the Nelson holding to those instances where there is an “absence of a contract between the manager and the town?”

What are the duties, roles, and responsibilities of the Select Board if it enters into contract negotiations with the Town Manager?

MEMO TO : NORWICH SELECT BOARD
FROM : LINDA COOK
RE : LEGAL QUESTIONS
DATE : 10/30/2015

Dan's and Linda's legal questions for the select
Board record.

By my understanding our
TM contract & was at will
latey the TM quoted it
to be at cause when
did this change and
why?

Don Grubert

11-2-15

Contract questions

At our meeting TM said he was "for cause"
(Is this true?) Is he for cause?)

Review Pete Webster's Contract &
additional Alterations made by
Select board motions & recorded
in the minutes,
(Is this a contract?)

If no written formal contract
will the existing terms continue
as they have been?

Lynch
11/3/2015

DRAFT Minutes of the Special Selectboard Meeting of Wednesday, November 18, 2015 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley; Steve Flanders; Dan Goulet; Mary Layton, Vice-Chair; Neil Fulton, Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were about 20 people in the audience.

Also participating: Kris Clement, Andy Hodgdon, Jill Kearney Niles, Steve Leinoff, Cheryl Lindberg, Suzanne Lupien, Jim Masland, Mary McGovern, Bonnie Munday, Tim Pangburn, Doug Robinson, Roberta Robinson, Melissa Scanlan, Amy Somerstein, Nate Stearns.

Cook opened the meeting at 6:30 pm.

1. Norwich Pool Permit Denial Appeal (Discussion/Possible Action Item). Scanlan reviewed the public trust doctrine stating it should get a quicker resolution of the issue due to arguing law only. Stearns indicated that he felt a stream alteration permit would still be necessary. Both Scanlan and Stearns answered questions put to them from the Selectboard and the public. After discussion and public input, Ashley **moved** (2nd Flanders) to authorize the Town Manager to file an appeal on the Norwich Pool Dam permit denial. **Motion failed 2 to 3** (yes – Ashley and Flanders; no – Cook, Goulet and Layton).

There was a short break taken at this point.

2. All Departments Budget Presentations (Discussion/Possible Action Item). After discussion, the Selectboard agreed that no outside agencies would be asked to attend the December 2nd special meeting. Fulton presented a PowerPoint presentation reviewing the budgets in the following order: Planning, Town Clerk/BCABOA/Statutory Meetings, Finance, Town Administration, Assessor/Listers, Recreation, Public Works, Police, Fire and Emergency Management. Action taken: VLCT dues increased to \$4,705. A hard copy of the budget PowerPoint presentation will be distributed to the Selectboard.

Flanders **moved** (2nd Layton) to adjourn. **Motion passed.** Meeting adjourned at 10:14 pm.

Approved by the Selectboard on_____.

By Nancy Kramer
Assistant to the Town Manager

Linda Cook
Selectboard Chair

Next Regular Meeting – November 24, 2015 at 6:30 PM

Special Selectboard Meeting – December 2, 2015 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

DRAFT Minutes of the Selectboard Meeting of Tuesday, November 24, 2015 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley; Steve Flanders; Dan Goulet; Mary Layton, Vice-Chair; Neil Fulton, Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were about 23 people in the audience.

Also participating: Gary Ames, Dennis Brown, Kris Clement, Phil Dechert, Pat & Dave Derrick, Bob Fiskin, Andy Hodgdon, Mary Hutchins, David Hubbard, Marty Lyman, Creigh Moffatt, Bonnie Munday, Jill Kearney Niles, Doug Robinson, Roberta Robinson, Jennifer Roby, Demo Sofronas, Matt Swett, Harold Trombley, Carrie Vuyovich, Burt Weinberg, Richard Wright.

Cook opened the meeting at 6:30 pm.

1. Approval of Agenda (Action Item). After discussion, Flanders **moved** (2nd Ashley) to postpone items #5 and #10 until the December 9th Selectboard meeting. **Motion passed**. Afterwards, the Selectboard, by consensus, approved the Agenda as amended.

2. Public Comments. No actions taken.

3. Town Manager's Report (Discussion). No actions taken.

4. Finance – Board to Sign Accounts Payable/Warrants (Action Item). After several questions, Flanders **moved** (2nd Ashley) to approve Check Warrant Report #16-13 for General Fund in the amount of \$91,571.24 and for DPW Paving Fund in the amount of \$85,003.82 for the period from 11/24/15 to 11/24/15. **Motion passed**.

5. Treasurer's Quarterly Investment Report (Discussion/Possible Action Item). Postponed until December 9th.

6. Illsley Road (Discussion). Fulton said the Selectboard received a petition today to discontinue or reclassify a portion of Illsley Road in Norwich from two of the abutting property owners. Dechert gave background information and said that Illsley Road is a Class 4 road in Norwich. Several people spoke regarding the prior use of the bridge by the Vermont Association of Snow Travelers. Fulton reviewed the options available which are: (1) keep as a Class 4 road, (2) make it a legal trail or (3) throw up the road. After discussion, interested parties were advised to work with the Town Manager on replacement of the bridge and the Selectboard will review the petition at their December 9th meeting.

7. Turnpike Road Speed Limits (Discussion/Possible Action Item). Fulton reviewed the speed studies included in the packet. After discussion and public input, Flanders **moved** (2nd Ashley) that the Selectboard authorize the Town Manager to draft an ordinance changing the maximum speed limit to 30 mph beginning at the Upper Turnpike Road intersection and extending northerly to the intersection with Old Orchard Lane where the maximum speed limit will be 25 mph to the end of the Class 3 portion of Turnpike Road. **Motion passed 4 to 1** (yes - Ashley, Flanders, Goulet and Layton; no - Cook). It was noted that the proposed 25 mph speed limit was outside of the area where the speed studies were conducted.

8. Budget Follow Up (Discussion/Possible Action Item). Fulton reviewed his proposed changes to the FY17 budget listed on the top half of his spreadsheet dated November 24, 2015. After

discussion, Flanders **moved** (2nd Ashley) to include the Town Manager recommended changes to VLCT Membership, GUVSWD, Health Insurance, Workers' Compensation Insurance, Fire Department Workers' Compensation and Property & Casualty Insurance in the Public Hearing budget. **Motion passed.** Next, Fulton reviewed proposed changes to the FY17 budget listed on the bottom half of his spreadsheet. Cook suggested using part of the \$60,000 in the Public Works budget for paving. Fulton reviewed why the \$60,000 is needed. Afterwards, Flanders **moved** (2nd Ashley) to include the changes for a new membrane roof and structural repairs at the Highway Garage, \$10,000 for the Sidewalk Reserve Fund and an increase in the 10 coupon card for the Transfer Station to \$35.00. **Motion passed 3 to 2** (yes – Ashley, Flanders and Layton; no – Cook and Goulet).

9. Town Manager's Terms of Employment (Discussion/Possible Action Item). Flanders reviewed his memo regarding the Town Manager Current Terms of Employment dated November 5, 2015. Afterwards, Ashley **moved** (2nd Flanders) to authorize the Selectboard Chair to hire Attorney John Klesch to give his legal opinion of pertinent Selectboard questions regarding the Norwich Town Manager's current employment status and to request counsel to identify any statements in Flanders' November 5, 2015 memo, 'Town Manager Current Terms of Employment,' that are incorrect. **Motion failed 2 to 3** (yes – Ashley and Flanders; no – Cook, Goulet and Layton). After some discussion of how questions sent to Attorney Klesch were developed and public input, Flanders **moved** (2nd Ashley) to forward Fulton's memo regarding Legal Questions dated November 20, 2015 to Attorney Klesch. **Motion failed 2 to 2** (yes – Ashley and Flanders; no – Goulet and Layton). Cook abstained from voting.

10. Alternative Projects for the FEMA Funds from the Dam Project (Discussion). Postponed until a future meeting.

11. Correspondence (Please go to www.norwich.vt.us, click on Boards & Committees from the blue banner, click on Selectboard and click on Recent Selectboard Correspondence in the middle section to view resident correspondence):

a) Resident –

- 1) #11 a) and b). Email from Stephen Flanders Re: Requested Agenda Item and Memo from David and Patricia Derrick Re: Closing of Illsley Road/Griggs Mountain Road. Flanders **moved** (2nd Ashley) to receive an email from Stephen Flanders re: requested agenda item and a memo from David and Patricia Derrick re: closing of Illsley Road/Griggs Mountain Road. **Motion passed.**

12. Selectboard

- a) Approval of the Minutes of the 11/4/15 and 11/10/15 Selectboard Meetings (Action Item). Cook asked to divide the motions. After some discussion, Ashley **moved** (2nd Flanders) to approve the minutes of the November 4, 2015 Selectboard meeting. **Motion passed.** Ashley **moved** (2nd Flanders) to approve the minutes of the November 10, 2015, including amendments presented by Flanders, Selectboard meeting. **Motion passed 3 to 2** (yes – Ashley, Flanders and Layton; no – Cook and Goulet).
- b) Review of Next Agendas (Discussion/Possible Action Item). After discussion, the December 2nd meeting was changed to Town Manager Evaluation (Executive Session may be Required) only. Items on the agenda for December 9th include: speed study and ordinance for portions of Turnpike Road, errors and omissions, Public Hearing on the F717 budget, Illsley Road petition, engineering costs for Pool area cleanup using FEMA funds and possibly design/build costs for Public Works.
- c) Town Manager Evaluation (Executive Session may be Required). Postponed.

Ashley **moved** (2nd Flanders) to adjourn. **Motion passed.** Meeting adjourned at 10:36 pm.

Approved by the Selectboard on_____.

By Nancy Kramer
Assistant to the Town Manager

Linda Cook
Selectboard Chair

Special Selectboard Meeting – December 2, 2015 at 6:30 PM

Next Regular Meeting – December 9, 2015 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH
SELECTBOARD.