

TOWN OF NORWICH
P.O. Box 376
NORWICH, VERMONT 05055-0376
TEL. (802) 649-1419 Ext. 101 or 102

Agenda for the Selectboard Meeting of Tuesday, November 24, 2015 at 6:30 PM

(Times Are Approximate)

- 1) Approval of Agenda (Action Item) 2 minutes
- 2) Public Comments (Discussion) 10 minutes
- 3) Town Manager's Report (Discussion) 5 minutes
- 4) Finance – Board to Sign Accounts Payable/Warrants (Action Item) 5 minutes
- 5) Treasurer's Quarterly Investment Report (Discussion/Possible Action Item) 5 minutes
- 6) Illsley Road (Discussion) 10 minutes
- 7) Turnpike Road Speed Limits (Discussion/Possible Action Item) 10 minutes
- 8) Budget Follow Up (Discussion/Possible Action Item) 30 minutes
- 9) Town Manager's Terms of Employment (Discussion/Possible Action Item) 10 minutes
- 10) Alternative Projects for the FEMA Funds from the Dam Project (Discussion) 10 minutes
- 11) Correspondence (Discussion/Possible Action Item) 5 minutes
 - a) Email from Stephen Flanders Re: Requested Agenda Item
 - b) Memo from David and Patricia Derrick Re: Closing of Illsley Road/Griggs Mountain Road
- 12) Selectboard
 - a) Approval of the Minutes of the 11/4/15 and 11/10/15 Selectboard Meetings (Action Item) 5 minutes
 - b) Review of Next Agendas (Discussion/Possible Action Item) 5 minutes
 - c) Town Manager Evaluation (Executive Session May be Required)

Special Selectboard Meeting – December 2, 2015 at 6:30 PM

Next Regular Meeting – December 9, 2015 at 6:30 PM

To receive email notices of Selectboard meetings and hearings, agendas, minutes and other notices, send an email to manager-assistant@norwich.vt.us requesting to be placed on the Town Email List.

11/20/15

10:29 am

Town of Norwich Accounts Payable

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Check Warrant Report # 16-13 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 01(General) 11/24/15 To 11/24/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ADVANCE	ADVANCE AUTO PARTS	09/01/15 HWY--IMPACT WRENCH 084524403534	01-5-703513.00 TOOLS	299.96	-----	--/--/--
ADVANCE	ADVANCE AUTO PARTS	09/15/15 HWY--MUD FLAPS 084525865616	01-5-703403.00 PARTS & SUPPLIES	25.08	-----	--/--/--
ADVANCE	ADVANCE AUTO PARTS	09/17/15 HWY--COVER 084526065702	01-5-703403.00 PARTS & SUPPLIES	7.99	-----	--/--/--
ADVANCE	ADVANCE AUTO PARTS	09/30/15 HWY--TRK #6 LIFT SUPPORT 084527304790	01-5-703403.00 PARTS & SUPPLIES	17.93	-----	--/--/--
ADVANCE	ADVANCE AUTO PARTS	09/30/15 HWY--TRK #6 LIFT SUPPORT 084527304794	01-5-703403.00 PARTS & SUPPLIES	17.93	-----	--/--/--
ADVANCE	ADVANCE AUTO PARTS	09/30/15 PD--WASHER PUMP 084527366131	01-5-500306.00 CRUISER MAINT	20.89	-----	--/--/--
ADVANCE	ADVANCE AUTO PARTS	10/21/15 FD--OIL, FUEL FILTERS 084529405863	01-5-555530.00 EQUIPMENT MAINTENANCE	25.87	-----	--/--/--
ADVANCE	ADVANCE AUTO PARTS	10/21/15 FD--OIL 084529405864	01-5-555530.00 EQUIPMENT MAINTENANCE	45.48	-----	--/--/--
ASFFM	ASFFM	11/05/15 PL--ANNUAL MEMBERSHIP 11/5/15	01-5-350615.00 DUES/MTGS/EDUC	140.00	2691	11/24/15
AT&T	AT&T MOBILITY	10/23/15 DPW & FD CELL PHONES SEP/OCT 2015	01-5-550235.00 TELEPHONE & INTERNET	27.24	2692	11/24/15
AT&T	AT&T MOBILITY	10/23/15 DPW & FD CELL PHONES SEP/OCT 2015	01-5-703505.00 TELEPHONE	49.68	2692	11/24/15
BAYSTATE	BAY STATE ELEVATOR CO.	11/01/15 TH--ELEV MAINT NOV 15 402679	01-5-706107.00 ELEVATOR MAINTENANCE	228.65	-----	--/--/--
BCBS	BLUE CROSS/BLUE SHIELD OF	11/05/15 HEALTH INSURANCE DEC 15 DEC 15	01-5-005123.00 HEALTH INSUR	768.04	2693	11/24/15
BCBS	BLUE CROSS/BLUE SHIELD OF	11/05/15 HEALTH INSURANCE DEC 15 DEC 15	01-5-100123.00 HEALTH INS	2067.59	2693	11/24/15
BCBS	BLUE CROSS/BLUE SHIELD OF	11/05/15 HEALTH INSURANCE DEC 15 DEC 15	01-5-200123.00 HEALTH INS	1150.35	2693	11/24/15
BCBS	BLUE CROSS/BLUE SHIELD OF	11/05/15 HEALTH INSURANCE DEC 15 DEC 15	01-5-300123.00 HEALTH INS	315.70	2693	11/24/15
BCBS	BLUE CROSS/BLUE SHIELD OF	11/05/15 HEALTH INSURANCE DEC 15 DEC 15	01-5-350123.00 HEALTH INS	1248.36	2693	11/24/15
BCBS	BLUE CROSS/BLUE SHIELD OF	11/05/15 HEALTH INSURANCE DEC 15 DEC 15	01-5-425123.00 HEALTH INS	436.20	2693	11/24/15
BCBS	BLUE CROSS/BLUE SHIELD OF	11/05/15 HEALTH INSURANCE DEC 15 DEC 15	01-5-704123.00 HEALTH INSURANCE	1177.36	2693	11/24/15
BCBS	BLUE CROSS/BLUE SHIELD OF	11/05/15 HEALTH INSURANCE DEC 15 DEC 15	01-5-500123.00 HEALTH INS	5940.88	2693	11/24/15
BCBS	BLUE CROSS/BLUE SHIELD OF	11/05/15 HEALTH INSURANCE DEC 15 DEC 15	01-5-703123.00 HEALTH INSUR	7399.60	2693	11/24/15
BERGERON	BERGERONS LAWN SVC & LAND	11/06/15 HWY--LEAF CLEAN-UP 16631	01-5-703305.00 LEAF REMOVAL	8520.00	-----	--/--/--
BLODGETT	BLODGETT SUPPLY CO	10/14/15 PD--OIL TANK PIPES 1373164	01-5-475302.00 REPAIRS & MAINT	37.52	-----	--/--/--
BROWN	CHARLIE BROWN'S	10/31/15 B&G--MOWER PARTS 37050	01-5-704403.00 PARTS & SUPPLIES	8.86	2695	11/24/15
BROWN	CHARLIE BROWN'S	11/16/15 FD--GENERATOR FILTER 37055	01-5-555530.00 EQUIPMENT MAINTENANCE	10.34	2695	11/24/15

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Town of Norwich Accounts Payable

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All Invoices For Check Acct 01(General) 11/24/15 To 11/24/15

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BROWN	CHARLIE BROWN'S	11/13/15	B&G--TRIMMER RECOIL 37151	01-5-704403.00 PARTS & SUPPLIES	21.01	2695	11/24/15
BUSINESS	BUSINESS CARD	11/10/15	GADMIN--WEB HOSTING MEDTEM11/15	01-5-275631.00 WEB SITE SUPPORT	200.00	2696	11/24/15
CAMPCA	CAROL CAMPBELL	11/18/15	BOARD OF CIVIL AUTHORITY 11/18/15	01-5-010110.00 JUSTICES WAGE	48.13	2697	11/24/15
CES	COMPETITIVE ENERGY SERVIC	10/13/15	FUEL PROCUREMENT 10/13/2015	01-5-550234.00 HEATING	26.22	2698	11/24/15
CES	COMPETITIVE ENERGY SERVIC	10/13/15	FUEL PROCUREMENT 10/13/2015	01-5-475234.00 HEATING	6.84	2698	11/24/15
CES	COMPETITIVE ENERGY SERVIC	10/13/15	FUEL PROCUREMENT 10/13/2015	01-5-703503.00 PROPANE	95.00	2698	11/24/15
CES	COMPETITIVE ENERGY SERVIC	10/13/15	FUEL PROCUREMENT 10/13/2015	01-5-706103.00 HEATING	80.94	2698	11/24/15
CHILDSUPP	OFFICE OF CHILD SUPPORT	11/19/15	CHILD SUPP PPEND 11/21/15 PEND11/21/15	01-2-001115.00 CHILD SUPPORT PAYABLE	244.92	2699	11/24/15
COBBLA	LANE P. COBB	11/14/15	B&G--MEDIAN GARDENING 11/14/15	01-5-704301.00 FOLEY PARK & MEDIANS	331.25	2700	11/24/15
COHEN	COHEN STEEL SUPPLY, INC.	11/04/15	HWY--REPAIR STEEL I062850	01-5-703403.00 PARTS & SUPPLIES	92.45	-----	--/--/--
COMCAST	COMCAST	11/06/15	TH--FIXED IP 11/6/15 #1	01-5-275632.00 SERVER MAINTENANCE	19.95	2701	11/24/15
COMCAST	COMCAST	11/06/15	FD--FIXED IP 11/6/15 #2	01-5-550235.00 TELEPHONE & INTERNET	29.90	2701	11/24/15
CRYSTAL	CRYSTAL ROCK, LLC	10/31/15	HWY/SW--EQUIP RENTAL 10/31/15	01-5-705515.00 ADMINISTRATION	12.00	-----	--/--/--
CRYSTAL	CRYSTAL ROCK, LLC	10/31/15	HWY/SW--EQUIP RENTAL 10/31/15	01-5-703515.00 ADMINISTRATION	12.00	-----	--/--/--
DAVES	DAVE'S STARTER & ALTERNAT	10/27/15	HWY--TRK #11 BATTERIES 10065557	01-5-703403.00 PARTS & SUPPLIES	199.90	2702	11/24/15
DAVES	DAVE'S STARTER & ALTERNAT	11/03/15	HWY--SNOWBLOWER REPAIR 10065575	01-5-703401.00 OUTSIDE REPAIRS	60.00	2702	11/24/15
DAVES	DAVE'S STARTER & ALTERNAT	11/09/15	HWY--GRADER PARTS 10065586	01-5-703403.00 PARTS & SUPPLIES	38.00	2702	11/24/15
DAVES	DAVE'S STARTER & ALTERNAT	11/12/15	FD--FOR #1 BATTERIES 10065603	01-5-555528.00 FIRE TRK R & M	530.00	2702	11/24/15
DEADRIVER	DEAD RIVER COMPANY	11/03/15	TH--241.8 GALS #2 FUEL 69059	01-5-706103.00 HEATING	590.94	2703	11/24/15
DINGEE	DINGEE MACHINE COMPANY	11/02/15	FD--ENG #1 CYLINDER 7864	01-5-555528.00 FIRE TRK R & M	78.36	2704	11/24/15
DIXODR	DREW DIXON-VESTAL	11/18/15	BOARD OF CIVIL AUTHORITY 11/18/15	01-5-010110.00 JUSTICES WAGE	13.13	2705	11/24/15
DONOHUE	PAUL DONOHUE	11/18/15	BOARD OF CIVIL AUTHORITY 11/18/15	01-5-010110.00 JUSTICES WAGE	35.00	2706	11/24/15
DUBOIS	DUBOIS & KING, INC.	11/09/15	DAM ENGINEERING 921651	01-5-425347.00 FEMA-POOL GRANT	1356.30	-----	--/--/--
EARTHLINK	EARTHLINK BUSINESS	10/10/15	SEP 15 TELEPHONE 10/10/15	01-5-005531.00 ADMIN TELEPHONE	38.08	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	10/10/15	SEP 15 TELEPHONE 10/10/15	01-5-100531.00 TELEPHONE	38.08	2707	11/24/15

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Town of Norwich Accounts Payable
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EARTHLINK	EARTHLINK BUSINESS	10/10/15	SEP 15 TELEPHONE 10/10/15	01-5-200531.00 TELEPHONE	38.08	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	10/10/15	SEP 15 TELEPHONE 10/10/15	01-5-275531.00 TELEPHONE	60.69	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	10/10/15	SEP 15 TELEPHONE 10/10/15	01-5-300531.00 TELEPHONE	38.08	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	10/10/15	SEP 15 TELEPHONE 10/10/15	01-5-350531.00 TELEPHONE	38.09	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	10/10/15	SEP 15 TELEPHONE 10/10/15	01-5-425127.00 TELEPHONE	38.09	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	10/10/15	SEP 15 TELEPHONE 10/10/15	01-5-475238.00 ADMIN TELEPHONE	210.08	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	10/10/15	SEP 15 TELEPHONE 10/10/15	01-5-550235.00 TELEPHONE & INTERNET	31.62	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	10/10/15	SEP 15 TELEPHONE 10/10/15	01-5-705505.00 TELEPHONE	34.73	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	10/10/15	SEP 15 TELEPHONE 10/10/15	01-5-703505.00 TELEPHONE	57.15	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	11/10/15	OCT 15 TELEPHONE 11/10/15	01-5-005531.00 ADMIN TELEPHONE	38.13	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	11/10/15	OCT 15 TELEPHONE 11/10/15	01-5-100531.00 TELEPHONE	38.13	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	11/10/15	OCT 15 TELEPHONE 11/10/15	01-5-200531.00 TELEPHONE	38.13	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	11/10/15	OCT 15 TELEPHONE 11/10/15	01-5-275531.00 TELEPHONE	60.57	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	11/10/15	OCT 15 TELEPHONE 11/10/15	01-5-300531.00 TELEPHONE	38.14	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	11/10/15	OCT 15 TELEPHONE 11/10/15	01-5-350531.00 TELEPHONE	38.14	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	11/10/15	OCT 15 TELEPHONE 11/10/15	01-5-425127.00 TELEPHONE	38.14	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	11/10/15	OCT 15 TELEPHONE 11/10/15	01-5-475238.00 ADMIN TELEPHONE	212.09	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	11/10/15	OCT 15 TELEPHONE 11/10/15	01-5-550235.00 TELEPHONE & INTERNET	30.21	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	11/10/15	OCT 15 TELEPHONE 11/10/15	01-5-705505.00 TELEPHONE	34.80	2707	11/24/15
EARTHLINK	EARTHLINK BUSINESS	11/10/15	OCT 15 TELEPHONE 11/10/15	01-5-703505.00 TELEPHONE	57.60	2707	11/24/15
EARTHWORK	EARTHWORKS UNLIMITED, LLC	11/02/15	HWY--DRAINAGE DITCH 100	01-5-703315.00 OTHER PROJECTS	500.00	2708	11/24/15
EVANSMOTO	EVANS GROUP, INC.	11/04/15	HWY--501.0 GALS DIESEL 572302	01-5-703405.00 PETROLEUM PRODUCTS	921.55	-----	--/--/--
FASTENAL	FASTENAL	10/28/15	HWY--STOCK HARDWARE NHWS59986	01-5-703403.00 PARTS & SUPPLIES	131.62	-----	--/--/--
FASTENAL	FASTENAL	10/30/15	HWY--HARDWARE NHWS60087	01-5-703403.00 PARTS & SUPPLIES	137.85	-----	--/--/--
FASTENAL	FASTENAL	12/10/15	HWY--FLOW GUIDE STOCK NHWS60230	01-5-703403.00 PARTS & SUPPLIES	886.88	-----	--/--/--

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
FERGUSON	FERGUSON WATERWORKS	10/19/15 HWY--STOCK CULVERTS 0392272	01-5-703209.00 CULVERTS & ROAD SUPPLIES	271.20	-----	--/--/--
FERGUSON	FERGUSON WATERWORKS	10/26/15 HWY--CULVERTS 0392941	01-5-703209.00 CULVERTS & ROAD SUPPLIES	744.00	-----	--/--/--
FIRESTORE	THE FIRE STORE	09/26/15 STATEMENT CREDIT E1380400#2	01-5-555422.00 FIRE TOOLS & EQUIPMENT	-5.00	-----	--/--/--
FIRESTORE	THE FIRE STORE	10/30/15 FD--GLOVES, CLIPS E1391609	01-5-555422.00 FIRE TOOLS & EQUIPMENT	68.96	-----	--/--/--
FOWLER	MARY FOWLER	11/18/15 BOARD OF CIVIL AUTHORITY 11/18/15	01-5-010110.00 JUSTICES WAGE	48.13	2709	11/24/15
FREIGHTNH	FREIGHTLINER OF NEW HAMPS	10/27/15 HWY--TRK #8 H'LIGHT MODS LP237375	01-5-703403.00 PARTS & SUPPLIES	235.94	2710	11/24/15
GOODWIN	AIMEE J GOODWIN	11/19/15 REC-TEEN/TWEEN FITNESS 11-19-15	01-5-425200.00 INSTRUCTOR FEE	224.00	2711	11/24/15
GOODWIN	AIMEE J GOODWIN	11/19/15 REC-LATE FALL FITNESS 11/19/2015	01-5-425200.00 INSTRUCTOR FEE	777.00	2711	11/24/15
GRAYLIN	LINDA GRAY	11/18/15 BOARD OF CIVIL AUTHORITY 11/18/15	01-5-010110.00 JUSTICES WAGE	48.13	-----	--/--/--
HANOVERTO	TOWN OF HANOVER	11/05/15 FD-AMBULANCE QUARTERLY 4318	01-5-555901.00 AMBULANCE CONTRACT	26765.50	2712	11/24/15
HARTFORD	TOWN OF HARTFORD	10/30/15 PD--BROADBAND SEP 2015 6936	01-5-500535.00 VIBRS	156.92	-----	--/--/--
HAUN	HAUN WELDING SUPPLY, INC.	11/01/15 HWY--CYLINDER RENTAL N632489	01-5-703401.00 OUTSIDE REPAIRS	7.79	-----	--/--/--
HCSM	HERSHENSON, CARTER, SCOTT	11/03/15 TOWN POOL LEGAL 19689	01-5-005300.00 PROFESS SERV	201.91	2713	11/24/15
HILLYARD	HILLYARD / MANCHESTER	07/21/15 TH--CLEANER 601700345	01-5-706109.00 BUILDING SUPPLIES	84.72	2714	11/24/15
HOMEDEPOT	HOME DEPOT CREDIT SERVICE	10/29/15 PD--VANITY & SUPPLIES 2013463	01-5-475302.00 REPAIRS & MAINT	154.20	2715	11/24/15
HOMEDEPOT	HOME DEPOT CREDIT SERVICE	10/29/15 PD--VANITY & SUPPLIES 2013495	01-5-475302.00 REPAIRS & MAINT	148.56	2715	11/24/15
HOMEDEPOT	HOME DEPOT CREDIT SERVICE	10/29/15 PD--VANITY RETURN 2151267	01-5-475302.00 REPAIRS & MAINT	-147.96	2715	11/24/15
HOMEDEPOT	HOME DEPOT CREDIT SERVICE	10/27/15 HWY--SAND SHED STAIN 4024127	01-5-703215.00 OTHER PROJECTS	139.42	2715	11/24/15
HOMEDEPOT	HOME DEPOT CREDIT SERVICE	11/12/15 HWY--COMPRESSOR COVER 8026642	01-5-703403.00 PARTS & SUPPLIES	19.97	2715	11/24/15
HUBBARD	CARSON HUBBARD	11/08/15 B&G--MEDIAN GARDENING 246141	01-5-704301.00 FOLEY PARK & MEDIANS	650.00	2716	11/24/15
IRVINGOIL	IRVING ENERGY DISTRIB. &	11/04/15 SW--32.0 GALS PROPANE 48763	01-5-705503.00 PROPANE	41.41	-----	--/--/--
IRVINGOIL	IRVING ENERGY DISTRIB. &	11/04/15 SW--27.5 GALS PROPANE 48950	01-5-705503.00 PROPANE	35.59	-----	--/--/--
JOHNCO	CORLAN JOHNSON	11/18/15 BOARD OF CIVIL AUTHORITY 11/18/2015	01-5-010110.00 JUSTICES WAGE	39.38	2717	11/24/15
JPCEMICL	JP PEST SERVICES, INC	11/06/15 PD--PEST CONTROL 1537095	01-5-475302.00 REPAIRS & MAINT	144.00	-----	--/--/--
KOLOSKI	MIKE KOLOSKI	11/11/15 HWY--WORK BOOTS 11/11/15	01-5-703311.00 UNIFORMS	124.98	2718	11/24/15

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Town of Norwich Accounts Payable

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KOLOSKI	MIKE KOLOSKI	11/08/15	HWY--CDL RENEWAL 11/8/15	01-5-703515.00 ADMINISTRATION	75.00	2718	11/24/15
LINCOLN	LINCOLN FINANCIAL GROUP	11/11/15	DEC 15 LIFE & DISABILITY DEC 15	01-5-005124.00 DISABILITY/LIFE INSUR	141.33	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	11/11/15	DEC 15 LIFE & DISABILITY DEC 15	01-5-100124.00 DISABILITY/LIFE INS	111.12	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	11/11/15	DEC 15 LIFE & DISABILITY DEC 15	01-5-200124.00 DISABILITY/LIFE INS	95.18	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	11/11/15	DEC 15 LIFE & DISABILITY DEC 15	01-5-300124.00 DISABILITY/LIFE INSURANCE	19.00	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	11/11/15	DEC 15 LIFE & DISABILITY DEC 15	01-5-350124.00 DISABILITY/LIFE INS	61.10	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	11/11/15	DEC 15 LIFE & DISABILITY DEC 15	01-5-425124.00 DISABILITY/LIFE INSUR	70.06	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	11/11/15	DEC 15 LIFE & DISABILITY DEC 15	01-5-704124.00 DISABILITY/LIFE	78.56	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	11/11/15	DEC 15 LIFE & DISABILITY DEC 15	01-5-500124.00 DISABILITY/LIFE INS	271.97	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	11/11/15	DEC 15 LIFE & DISABILITY DEC 15	01-5-555124.00 DISABILITY/LIFE INSURANCE	68.16	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	11/11/15	DEC 15 LIFE & DISABILITY DEC 15	01-5-703124.00 DISABILITY/LIFE	362.18	-----	--/--/--
LOCK&LUBE	LOCK AND LUBE LLC	11/06/15	HWY--GREASE GUN ENDS 5213	01-5-703403.00 PARTS & SUPPLIES	125.00	2719	11/24/15
MARKINGS	MARKINGS, INC.	11/04/15	HWY--PAVEMENT MARKING 43277B	01-5-703319.00 PAVEMENT MARKING	7246.10	2720	11/24/15
MIS1	LYME HOLIDAY B'BALL TOURN	11/04/15	REC--ENTRY FEES 11/13/15	01-5-425216.00 ENTRY FEE	130.00	2721	11/24/15
MOMAR	MOMAR, INC.	10/21/15	REC--DOGGIE BAGS A59821	01-5-425322.00 REC FIELD CARE	114.95	-----	--/--/--
MOMAR	MOMAR, INC.	10/27/15	REC--DOGGIE BAGS A59857	01-5-425322.00 REC FIELD CARE	504.80	-----	--/--/--
NEMUNCONS	NEW ENGLAND MUNICIPAL CON	11/03/15	ASSESSOR--OCT 2015 2015-80	01-5-300300.00 PROFESS SERVICES	5200.00	2722	11/24/15
NFPA	NAT'L FIRE PROTECTION ASS	11/03/15	FD--ANN MEMBERSHIP 6570034X	01-5-555342.00 FIRE DUES/MTGS/EDUC	175.00	-----	--/--/--
NORSOLAR	NORWICH SOLAR PROJECT I,	11/15/15	PD/TH/SW/FD--SOLAR NOV 15 NOV 15	01-5-500204.00 SPEED SIGNS	82.14	-----	--/--/--
NORSOLAR	NORWICH SOLAR PROJECT I,	11/15/15	PD/TH/SW/FD--SOLAR NOV 15 NOV 15	01-5-706115.00 BANDSTAND & SIGN ELECTRIC	51.34	-----	--/--/--
NORSOLAR	NORWICH SOLAR PROJECT I,	11/15/15	PD/TH/SW/FD--SOLAR NOV 15 NOV 15	01-5-705501.00 ELECTRICITY	78.72	-----	--/--/--
NORSOLAR	NORWICH SOLAR PROJECT I,	11/15/15	PD/TH/SW/FD--SOLAR NOV 15 NOV 15	01-5-475233.00 ELECTRICITY	203.63	-----	--/--/--
NORSOLAR	NORWICH SOLAR PROJECT I,	11/15/15	PD/TH/SW/FD--SOLAR NOV 15 NOV 15	01-5-550233.00 ELECTRICITY	109.64	-----	--/--/--
PETESTIRE	PETE'S TIRE BARNS, INC	11/03/15	PD--SNOW TIRES 242063	01-5-500306.00 CRUISER MAINT	613.00	2723	11/24/15
PETESTIRE	PETE'S TIRE BARNS, INC	11/03/15	PD--TIRE MOUNTING 242064	01-5-500306.00 CRUISER MAINT	55.80	2723	11/24/15

11/20/15

10:29 am

Town of Norwich Accounts Payable

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Check Warrant Report # 16-13 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 01(General) 11/24/15 To 11/24/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
PETESTIRE	11/03/15	PETE'S TIRE BARNS, INC PD--TIRE MOUNTING 242065	01-5-500306.00 CRUISER MAINT	61.80	2723	11/24/15
PETESTIRE	11/03/15	PETE'S TIRE BARNS, INC PD--TIRE MOUNTING 242066	01-5-500306.00 CRUISER MAINT	55.80	2723	11/24/15
PIKE	10/23/15	PIKE INDUSTRIES INC HWY--8.52 TN CRSHD STN 839971	01-5-703207.00 GRAVEL & STONE	74.55	-----	--/--/--
PIKE	10/26/15	PIKE INDUSTRIES INC HWY--7.08 TN LOAM 840839	01-5-703207.00 GRAVEL & STONE	146.20	-----	--/--/--
PIKE	10/30/15	PIKE INDUSTRIES INC HWY--8.57 TN CRSHD STN 841901	01-5-703207.00 GRAVEL & STONE	68.56	-----	--/--/--
PIKE	10/30/15	PIKE INDUSTRIES INC HWY--27.21 TN CRSHD STN 841910	01-5-703207.00 GRAVEL & STONE	224.81	-----	--/--/--
PIKE	10/30/15	PIKE INDUSTRIES INC HWY--9.20 TN CRSHD STN 842038	01-5-703207.00 GRAVEL & STONE	80.50	-----	--/--/--
PIKE	10/30/15	PIKE INDUSTRIES INC HWY--9.08 TN CRSHD STN 842045	01-5-703207.00 GRAVEL & STONE	72.64	-----	--/--/--
REIBNA	11/18/15	NANCY LEAVITT-REIBEL BOARD OF CIVIL AUTHORITY 11/18/15	01-5-010110.00 JUSTICES WAGE	21.88	2724	11/24/15
REYNOLDS	10/23/15	REYNOLDS & SON INC SW--RAINWEAR 3262005	01-5-705311.00 UNIFORMS	124.36	-----	--/--/--
ROGERSFAB	10/31/15	ROGER'S FABRICARE, LLC PD--UNIFORM CLEANING OCT 15	01-5-500583.00 UNIFORMS CLEANING	102.00	-----	--/--/--
ROTMAN	11/18/15	ARLINE ROTMAN BOARD OF CIVIL AUTHORITY 11/18/2015	01-5-010110.00 JUSTICES WAGE	39.38	2725	11/24/15
SACHMA	11/18/15	MARY M. SACHSSE BOARD OF CIVIL AUTHORITY 11/18/15	01-5-010110.00 JUSTICES WAGE	8.75	2726	11/24/15
SOLAFLECT	11/15/15	SOLAFLECT SOLAR PARK I, L TH/HWY--SOLAR NOV 2015 NOV 15	01-5-706101.00 ELECTRICITY	783.60	-----	--/--/--
SOLAFLECT	11/15/15	SOLAFLECT SOLAR PARK I, L TH/HWY--SOLAR NOV 2015 NOV 15	01-5-703501.00 ELECTRICITY	64.53	-----	--/--/--
SOUTHWORT	10/29/15	SOUTHWORTH-MILTON, INC. HWY--BACKHOE PARTS INV0468082	01-5-703403.00 PARTS & SUPPLIES	133.90	2727	11/24/15
TDS LEASE	11/14/15	TDS LEASING INC PD--Q'LY COOLER RENTAL 01053309	01-5-500501.00 ADMINISTRATION	90.00	-----	--/--/--
THOMSON	11/10/15	THOMSON AUTO BODY LLC HWY--TRK #4 REPAIRS 1059	01-5-703401.00 OUTSIDE REPAIRS	1950.05	2728	11/24/15
TOTALTREE	11/02/15	TOTALLY TREES HWY--TREE REMOVAL 11/2/15	01-5-703309.00 TREE CUTTING & REMOVAL	720.00	-----	--/--/--
TOTALTREE	11/09/15	TOTALLY TREES DPW--TREE REMOVAL 11/9/15	01-5-703309.00 TREE CUTTING & REMOVAL	720.00	-----	--/--/--
UNIFIRST	10/26/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3946864	01-5-703311.00 UNIFORMS	116.01	-----	--/--/--
UNIFIRST	10/26/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3946864	01-5-703507.00 SUPPLIES	11.49	-----	--/--/--
UNIFIRST	10/26/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3946864	01-5-703515.00 ADMINISTRATION	13.60	-----	--/--/--
UNIFIRST	10/26/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3946864	01-5-704311.00 UNIFORMS	32.34	-----	--/--/--
UNIFIRST	11/02/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3949190	01-5-703311.00 UNIFORMS	116.01	-----	--/--/--

11/20/15

10:29 am

Town of Norwich Accounts Payable

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Check Warrant Report # 16-13 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 01(General) 11/24/15 To 11/24/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
UNIFIRST	UNIFIRST CORPORATION	11/02/15 DPW-UNIFORMS & SUPPLIES 035 3949190	01-5-703507.00 SUPPLIES	2.49	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	11/02/15 DPW-UNIFORMS & SUPPLIES 035 3949190	01-5-703515.00 ADMINISTRATION	13.60	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	11/02/15 DPW-UNIFORMS & SUPPLIES 035 3949190	01-5-704311.00 UNIFORMS	32.34	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	11/09/15 DPW-UNIFORMS & SUPPLIES 035 3951578	01-5-703311.00 UNIFORMS	116.01	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	11/09/15 DPW-UNIFORMS & SUPPLIES 035 3951578	01-5-703507.00 SUPPLIES	2.49	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	11/09/15 DPW-UNIFORMS & SUPPLIES 035 3951578	01-5-703515.00 ADMINISTRATION	13.60	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	11/09/15 DPW-UNIFORMS & SUPPLIES 035 3951578	01-5-704311.00 UNIFORMS	32.34	-----	--/--/--
VALLEYNEW	VALLEY NEWS	10/10/15 SW--CLASSIFIED 01242243	01-5-705515.00 ADMINISTRATION	257.76	2729	11/24/15
VALLEYNEW	VALLEY NEWS	10/14/15 SW--CLASSIFIED 01242637	01-5-705515.00 ADMINISTRATION	108.00	2729	11/24/15
VALLEYNEW	VALLEY NEWS	10/21/15 PL--CLASSIFIED 01242884	01-5-350540.00 ADVERTISING	44.93	2729	11/24/15
VALLEYNEW	VALLEY NEWS	10/31/15 HWY--CLASSIFIED 01243208	01-5-703515.00 ADMINISTRATION	59.90	2729	11/24/15
VANARMANJ	JAY VAN ARMAN	11/02/15 HWY--HAY 11/2/15	01-5-703209.00 CULVERTS & ROAD SUPPLIES	8.00	2730	11/24/15
VLCT	VERMONT LEAGUE OF CITIES	11/12/15 PL--WORKSHOP 2015-16932	01-5-350615.00 DUES/MTGS/EDUC	25.00	2731	11/24/15
VRPA	VRPA	11/18/15 REC--Q'LY MEETING 11/18/15	01-5-425160.00 DUES/MTGS/EDUC	15.00	2732	11/24/15
VTPOLASSO	VT POLICE ASSOCIATION	11/05/15 2016 MEMBERSHIP DUES 2016 DUES	01-5-500581.00 DUES/MTGS/EDUC	50.00	2733	11/24/15
Report Total				91571.24		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****91,571.24

Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


 Roberta Robinson

TOWN MANAGER:

Neil Fulton

SELECTBOARD:

Christopher Ashley

 Linda Cook
 Chair

Stephen Flanders

Dan Goulet

Mary Layton

11/20/15

10:29 am

Town of Norwich Accounts Payable

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Check Warrant Report # 16-13 Current Prior Next FY Invoices For Fund (DPW-PAVING FUND)

RRobinson

All Invoices For Check Acct 01(General) 11/24/15 To 11/24/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BLAKTOP	10/16/15	BLAKTOP INC HWY--PAVING 20446	42-5-703701.00 ST OF VT PAVING GRANT	54403.82	2694	11/24/15
BLAKTOP	10/16/15	BLAKTOP INC HWY--PAVING 20446	42-5-700565.00 PAVING	30600.00	2694	11/24/15
Report Total				85003.82		

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****85,003.82
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


 Roberta Robinson

TOWN MANAGER:

 Neil Fulton

SELECTBOARD:

 Christopher Ashley

 Linda Cook
 Chair

 Stephen Flanders

 Dan Goulet

 Mary Layton

TOWN OF NORWICH
QUARTERLY INVESTMENT REPORT
9/30/2015

	Rate/APY	09/30/15 Bank Balance	Quarterly Interest
Ledyard National Bank:			
Business Checking (3 accounts) - FDIC Insured up to \$250,000		\$ 67,021.70	**
Money Market Account (Tax Escrow) - FDIC Insured up to \$250,000		\$ -	
ICS: General Fund		2,532,651.33	
Designated Funds		1,651,473.09	
Total ICS Balance ~ 9/30/2015	0.25%	<u>\$ 4,184,124.42</u>	<u>\$ 3,424.66</u>
Total Cash on Deposit ~ 9/30/2015		<u>\$ 4,251,146.12</u>	<u>\$ 3,424.66</u>
Less: Outstanding Checks		(33,520.97)	
Plus: Deposit-in-transit		11,181.60	
Total Cash on Balance Sheet ~ 9/30/2015		<u>\$ 4,228,806.75</u>	

** Secured by an Irrevocable Stand-by Letter of Credit \$2.5 million

Treasury Bill rates:

26 week - 0.105%

1 year - 0.375%

Wall Street Journal Prime = 3.25%

Cheryl A. Lindberg Treas
Cheryl A. Lindberg, Treasurer

November 20, 2015

To: Neil Fulton

From: Phil Dechert

RE: Status of Illsley Road

Illsley Road

Based on annotation on the Appalachian Trail Survey in 1993, Illsley Road was surveyed and recorded as a 3 rod wide highway in Highway Book #1, Page 77 in September of 1802. We have not identified any record of the highway being discontinued. Illsley Road continues from Griggs Mountain Road in Hartford at the southern town boundary and continues north the Podunk Road.

From the intersection of Illsley Road and Burton Woods Road south to the boundary of Brett Vuyovich's land, the highway ROW crosses land of Vuyovich. The AT has an easement on Vuyovich's land on the west side of the highway ROW. The section of Illsley Road north of the intersection of Illsley Road and Burton Woods Road forms the eastern boundary of Vuyovich's land. A small stream crosses the Illsley Road ROW just south of the intersection of Illsley Road and Burton Woods Road and continues across Vuyovich's land. The Vuyovich house and barn are across from the intersection of Illsley Road and Burton Woods Road.

The Bridge

The snowmobile club had constructed a bridge across the stream in the Illsley Road ROW just south of Burton Woods Road. There is no record of the town granting permission for the bridge but it may exist in the Selectboard minutes. According to Brett Vuyovich, the bridge was damaged by unknown persons driving vehicles larger than snowmobiles across it. The bridge was no longer functional or safe and he removed the bridge. After a meeting with Todd Menees, a state river corridor engineer, Brett removed the concrete blocks from the streambed as requested by Todd. He has built a temporary bridge with the log supports outside of the stream banks as instructed by Todd but it is not finished or usable at this time.

Summary

Illsley Road is a Class 4 Road in Norwich.

There is no evidence of the town granting permission for a bridge to be constructed or removed.

Vermont Agency Of Transportation Spot Speed Survey Field Report

Town	Windsor <i>NORWICH</i>	Date	10/19-23/2015
Route	Turnpike Road	Day	Mon - Fri
Speed Limit	35	Time	Various
			Survey Area
Setup No.	Total	From M.P.	ALL
Setup M.P.	0.00	To M.P.	0.00

MPH	Cars	Cars	Total Cars	Trk. & Bus	Trk. & Bus	Total Trk. & Bus	Total Vehicles	Accum. Vehicles	Accum. Percent
	<i>E</i> 0	<i>W</i> 0		<i>E</i> 0	<i>W</i> 0				
70								185	100.0
69								185	100.0
68								185	100.0
67								185	100.0
66								185	100.0
65								185	100.0
64								185	100.0
63								185	100.0
62								185	100.0
61								185	100.0
60								185	100.0
59								185	100.0
58								185	100.0
57								185	100.0
56								185	100.0
55								185	100.0
54								185	100.0
53								185	100.0
52								185	100.0
51		1	1				1	185	100.0
50								184	99.5
49								184	99.5
48								184	99.5
47					1	1	1	184	99.5
46	1	2	3				3	183	98.9
45								180	97.3
44		3	3				3	180	97.3
43	3	1	4		2	2	6	177	95.7
42	1	5	6				6	171	92.4
41	1	1	2				2	165	89.2
40	4	4	8		1	1	9	163	88.1
39	1	2	3				3	154	83.2
38	3		3	2	1	3	6	151	81.6
37	11	6	17	2	2	4	21	145	78.4
36	2	3	5	1	2	3	8	124	67.0
35	6	5	11		3	3	14	116	62.7
34	2	5	7	1	4	5	12	102	55.1
33	10	7	17	1	1	2	19	90	48.6
32	4	3	7	4	1	5	12	71	38.4
31	3	5	8	2	2	4	12	59	31.9
30	7	3	10		4	4	14	47	25.4
29	1	1	2		1	1	3	33	17.8
28		2	2	1	3	4	6	30	16.2
27		2	2	1	2	3	5	24	13.0
26	3		3	2		2	5	19	10.3
25	4	1	5	7	1	8	13	14	7.6
24		1	1				1	1	0.5
23									
22									
21									
Totals	67	63	130	24	31	55	185		

Vermont Agency Of Transportation Spot Speed Survey Summary

Town	Windsor
County	Windsor
Route	Turnpike Road
Speed Limit	35

Date	10/19-23/2015
Day	Mon - Fri
Time	Various

Setup No.	Total
Setup M.P.	0.00

ADT	0
Year ADT	2015
DHV	0

Survey Area	
From M.P.	ALL
To M.P.	0.00

Weather	Various
Observer	Norman Campbell

Passing Zones		
Direction	Begin M.P.	End M.P.
Direction	Begin M.P.	End M.P.
Direction	Begin M.P.	End M.P.
Direction	Begin M.P.	End M.P.

	Cars, Vans, Light Trucks	Trucks & Buses	All Vehicles
Median Speed	34	32	33
85TH Percentile Speed	40	38	39
Modal Speed	37	34	37
Percent In Pace	68	69	65
10 Mile Pace	30 - 39 0 - 0	25 - 34 0 - 0	30 - 39 28 - 37
Recommended Speed Limit (All Vehicles)			36 34

MPH	Cars, Vans, Light Trucks	Acc. Pct.	Trucks And Buses	Acc. Pct.	All Vehicles	Acc. Pct.
Over 60	0	0	0	0	0	0
56-60	0	0	0	0	0	0
51-55	1	1	0	0	1	1
46-50	3	3	1	2	4	3
41-45	15	15	2	5	17	12
36-40	36	42	11	25	47	37
31-35	50	81	19	60	69	75
26-30	19	95	14	85	33	92
Under 26	6	100	8	100	14	100
Totals	130	100	55	100	185	100

General Remarks On Traffic (Only For The Area Covered By This Spot Speed Survey)
Setup Location Description

Vermont Agency Of Transportation Spot Speed Survey Field Report

Town	0	Date	01/00/00
Route	0	Day	Thursday
Speed Limit	0	Time	0
		Survey Area	
Setup No.	0	From M.P.	0.00
Setup M.P.	0.00	To M.P.	0.00

[illegible]

Vermont Agency Of Transportation Spot Speed Survey Field Report

Town	Norwich	Date	10/19-21/2015
Route	Turnpike Road	Day	Mon - Wed
Speed Limit	35	Time	Various
			Survey Area
Setup No.	1	From M.P.	0.00
Setup M.P.	#306	To M.P.	0.00

MPH	Cars	Cars	Total Cars	Trk. & Bus	Trk. & Bus	Total Trk. & Bus	Total Vehicles	Accum. Vehicles	Accum. Percent
	E 0	W 0		E 0	W 0				
70								62	100.0
69								62	100.0
68								62	100.0
67								62	100.0
66								62	100.0
65								62	100.0
64								62	100.0
63								62	100.0
62								62	100.0
61								62	100.0
60								62	100.0
59								62	100.0
58								62	100.0
57								62	100.0
56								62	100.0
55								62	100.0
54								62	100.0
53								62	100.0
52								62	100.0
51								62	100.0
50								62	100.0
49								62	100.0
48								62	100.0
47								62	100.0
46								62	100.0
45								62	100.0
44								62	100.0
43								62	100.0
42								62	100.0
41								62	100.0
40								62	100.0
39								62	100.0
38	3		3		1	1	4	62	100.0
37	2	1	3				3	58	93.5
36	1		1	1		1	2	55	88.7
35	1	3	4		1	1	5	53	85.5
34	1	1	2	1	1	2	4	48	77.4
33	3	3	6				6	44	71.0
32	2		2	1		1	3	38	61.3
31	2	3	5	1	1	2	7	35	56.5
30	1		1		1	1	2	28	45.2
29	1	1	2		1	1	3	26	41.9
28		2	2	1	3	4	6	23	37.1
27		2	2		2	2	4	17	27.4
26	2		2				2	13	21.0
25	2	1	3	4	1	5	8	11	17.7
24		1	1				1	3	4.8
23		1	1	1		1	2	2	3.2
22									
21									
Totals	21	19	40	10	12	22	62		

Vermont Agency Of Transportation Spot Speed Survey Summary

Town	Norwich
County	Windsor
Route	Turnpike Road
Speed Limit	35

Date	10/19-21/2015
Day	Mon - Wed
Time	Various

Setup No.	1
Setup M.P.	#306

ADT	0
Year ADT	2015
DHV	0

Survey Area	
From M.P.	0.00
To M.P.	0.00

Weather	Various
Observer	Norman Campbell

Passing Zones		
Direction	Begin M.P.	End M.P.
Direction	Begin M.P.	End M.P.
Direction	Begin M.P.	End M.P.
Direction	Begin M.P.	End M.P.

	Cars, Vans, Light Trucks	Trucks & Buses	All Vehicles
Median Speed	32	30	30
85TH Percentile Speed	36	38	35
Modal Speed	33	34	25
Percent In Pace	73	82	73
10 Mile Pace	29 - 38 0 - 0	25 - 34 0 - 0	25 - 34 0 - 0
Recommended Speed Limit (All Vehicles)			31 0

MPH	Cars, Vans, Light Trucks	Acc. Pct.	Trucks And Buses	Acc. Pct.	All Vehicles	Acc. Pct.
Over 60	0	0	0	0	0	0
56-60	0	0	0	0	0	0
51-55	0	0	0	0	0	0
46-50	0	0	0	0	0	0
41-45	0	0	0	0	0	0
36-40	7	18	2	9	9	15
31-35	19	65	6	36	25	55
26-30	9	88	8	73	17	82
Under 26	5	100	6	100	11	100
Totals	40	100	22	100	62	100

General Remarks On Traffic (Only For The Area Covered By This Spot Speed Survey)
Transition from Paved Road to Gravel road, moderately populated driveways throughout
Setup Location Description
Location where paved road ends and gravel road begins, good line of sight extending both east bound and west bound

Vermont Agency Of Transportation Spot Speed Survey Field Report

Town	Norwich	Date	10/21-23/2015
Route	Turnpike Road	Day	Wed - Fri
Speed Limit	35	Time	Various
			Survey Area
Setup No.	2	From M.P.	0.00
Setup M.P.	#829	To M.P.	0.00

MPH	Cars	Cars	Total Cars	Trk. & Bus	Trk. & Bus	Total Trk. & Bus	Total Vehicles	Accum. Vehicles	Accum. Percent
	E 0	W 0		E 0	W 0				
70								125	100.0
69								125	100.0
68								125	100.0
67								125	100.0
66								125	100.0
65								125	100.0
64								125	100.0
63								125	100.0
62								125	100.0
61								125	100.0
60								125	100.0
59								125	100.0
58								125	100.0
57								125	100.0
56								125	100.0
55								125	100.0
54								125	100.0
53								125	100.0
52								125	100.0
51		1	1				1	125	100.0
50								124	99.2
49								124	99.2
48								124	99.2
47					1	1	1	124	99.2
46	1	2	3				3	123	98.4
45								120	96.0
44		3	3				3	120	96.0
43	3	1	4		2	2	6	117	93.6
42	1	5	6				6	111	88.8
41	1	1	2				2	105	84.0
40	4	4	8		1	1	9	103	82.4
39	1	2	3				3	94	75.2
38				2		2	2	91	72.8
37	9	5	14	2	2	4	18	89	71.2
36	1	3	4		2	2	6	71	56.8
35	5	2	7		2	2	9	65	52.0
34	1	4	5		3	3	8	56	44.8
33	7	4	11	1	1	2	13	48	38.4
32	2	3	5	3	1	4	9	35	28.0
31	1	2	3	1	1	2	5	26	20.8
30	6	3	9		3	3	12	21	16.8
29								9	7.2
28								9	7.2
27				1		1	1	9	7.2
26	1		1	2		2	3	8	6.4
25	2		2	3		3	5	5	4.0
24									
23									
22									
21									
Totals	46	45	91	15	19	34	125		

Vermont Agency Of Transportation Spot Speed Survey Summary

Town	Norwich
County	Windsor
Route	Turnpike Road
Speed Limit	35

Date	10/21-23/2015
Day	Wed - Fri
Time	Various

Setup No.	2
Setup M.P.	#829

ADT	0
Year ADT	2015
DHV	0

Survey Area	
From M.P.	0.00
To M.P.	0.00

Weather	Various
Observer	Norman Campbell

Passing Zones		
Direction	Begin M.P.	End M.P.
Direction	Begin M.P.	End M.P.
Direction	Begin M.P.	End M.P.
Direction	Begin M.P.	End M.P.

	Cars, Vans, Light Trucks	Trucks & Buses	All Vehicles
Median Speed	36	33	35
85TH Percentile Speed	42	37	41
Modal Speed	37	37	37
Percent In Pace	67	71	68
10 Mile Pace	30 - 39 0 - 0	30 - 39 29 - 38	30 - 39 0 - 0
Recommended Speed Limit (All Vehicles)			36 0

MPH	Cars, Vans, Light Trucks	Acc. Pct.	Trucks And Buses	Acc. Pct.	All Vehicles	Acc. Pct.
Over 60	0	0	0	0	0	0
56-60	0	0	0	0	0	0
51-55	1	1	0	0	1	1
46-50	3	4	1	3	4	4
41-45	15	21	2	9	17	18
36-40	29	53	9	35	38	48
31-35	31	87	13	74	44	83
26-30	10	98	6	91	16	96
Under 26	2	100	3	100	5	100
Totals	91	100	34	100	125	100

General Remarks On Traffic (Only For The Area Covered By This Spot Speed Survey)
Gravel Road, Mainly residential traffic and some recreation traffic to and from Gile Mtn
Setup Location Description
Narrow Gravel Road, straight and level with no shoulders

MEMORANDUM

TO: NORWICH SELECTBOARD
FROM: STEPHEN N. FLANDERS
SUBJECT: TOWN MANAGER CURRENT TERMS OF EMPLOYMENT
DATE: NOVEMBER 5, 2015
CC: TOWN MANAGER

Norwich Selectboard members appear to be unsure of what the current terms of employment are for our current town manager, Neil Fulton.

Fulton was appointed to be town manager with the following motion from April 11, 2012:

Flanders **moved** (2nd Childs) to appoint Neil Fulton as Town Manager, effective immediately and at will, with the same compensation and benefits now provided as Interim Town Manager with a salary increase from \$77,250 to \$95,000 effective July 1, 2012. **Motion passed.**

Note that the term “at will” was not based on advice from counsel and has no weight to supersede state law. This means that the appointee has a duty to exercise the powers and perform the responsibilities of the Town Manager as provided by Chapter 37 of Title 24 of Vermont Statutes Annotated and such other powers and duties as may be provided for under Vermont law and that the Selectboard is bound by 24 VSA § 1233 and the Nelson-Saint Johnsbury decision, when it comes to removal of an incumbent town manager.

In addition here is what I understand the selectboard-approved compensation and benefits to be:

1 COMPENSATION

- 1.1 The Employee receives a salary, based on the selectboard-approved Grade and Step Plan for the Town of Norwich. As of 1 July 2015, he was receiving pay at the Grade 25, Step G level.
- 1.2 Additionally, the Employee receives compensation, in lieu of health insurance at the level, which he would be eligible for a two person plan, if the town were to purchase health insurance.
- 1.3 The Employee receives step increases according to the same schedule as other town employees, based on a satisfactory or better performance, as of the previous performance review. Since the Selectboard should intervene early at any sign of less-than-satisfactory performance, the absence of a timely performance review must be construed as a finding of at least satisfactory performance.

2 FULL TIME

- 2.1 The Employee shall devote all his time and effort to the performance of his duties as Town Manager. The Town shall provide Employee with reasonable time off from normal duties as compensation for extended office hours and evening meetings. The Town shall not be responsible for payment of any compensatory time and there shall be no accumulation of such time.

3 RETIREMENT

- 3.1 As required by Vermont law Employee shall participate in the Vermont Municipal Employees Retirement System (VMERS) Plan B. At the Employee sole discretion this may be the VMERS Defined Contribution Plan.

4 VACATION

- 4.1 Employee shall be entitled to five weeks (25 Days) of vacation each employment year. Such vacation shall accrue and be available to EMPLOYEE at the rate of 1.25 weeks per quarter, except that Employee shall accrue the first two quarters of vacation time (12.5 days) at the start of employment. Employee agrees not to take more than two weeks at any one time without the prior consent of the Selectboard.
- 4.2 A maximum of five weeks of unused vacation time may accrue in a fiscal year. Any vacation time which would otherwise accrue, but which would cause the total available vacation time to exceed five weeks in a fiscal year, shall be lost

5 LIFE INSURANCE

- 5.1 The Town shall provide, at its expense, a life insurance policy for Employee in the same amount as provided to other salaried town employees.

6 AUTOMOBILE

- 6.1 The Town shall pay Employee a vehicle allowance of \$3,600 per year made payable in monthly installments of \$300 and paid in the first pay period of each month. Employee shall be responsible for all repairs, maintenance, insurance, registration, loan or lease payments, gasoline, oil and other lubricants for his/her vehicle.

7 SICK LEAVE

- 7.1 Employee shall be credited with seven days of sick leave upon commencement of this agreement and then be entitled to accrue sick leave as provided in the Town's Personnel Policies.
- 7.2 Accumulated sick leave lapses on termination or retirement and may not be taken as a monetary benefit.

8 PROFESSIONAL DUES AND CONFERENCES

- 8.1 Employee shall be reimbursed for all professional membership dues and the cost of attending national, regional, state and local professional association conferences

and meetings of the International City Management Association, Vermont Town and City Management Association and the Vermont League of Cities and Towns.

- 8.2 The Town shall budget and pay for the cost of such memberships, conference fees, registrations, meals and reasonable travel expenses. Employee shall pay the cost for the attendance of his spouse.

9 BUSINESS EXPENSE

- 9.1 The Town shall reimburse Employee for all reasonable employment-related expenses, including but not limited to meals, telephone calls, parking fees, tolls, civic club memberships, and subscriptions.

Legal Questions regarding Town Manager's Contract

Motion: We move to authorize the Select Board Board Chair to hire attorney John Klesch to give his legal opinion of Select Board questions regarding the Norwich Town Manager's current employment status.

Questions for Counsel

"Is there a legal difference between a written contract and the current situation in Norwich where the Town Manager's working conditions and salary have been set by Select Board action and the Town's Employment policies?"

Is there documentary evidence of a binding legal agreement between the current Town Manager and the Town?

If so, what the specific provisions of that of that agreement?

Is there documentary evidence to support the specific contract terms this Town Manager asserts are currently in effect between himself and the Town?

Is the Town Manager an "at will" employee of the Town?

Does paragraph 9 of Nelson v Town of Saint Johnsbury-

<http://info.libraries.vermont.gov/supct/current/op2013-386.html#-ftn1>

-limit the Nelson holding to those instances where there is an "absence of a contract between the manager and the town?"

What are the duties, roles, and responsibilities of the Select Board if it enters into contract negotiations with the Town Manager?

OFFICE OF THE TOWN MANAGER

TO: SELECTBOARD
FROM: NEIL FULTON
SUBJECT: LEGAL QUESTIONS
DATE: NOVEMBER 20, 2015

I just reviewed an item that was distributed at the November 10, 2015 Selectboard meeting with the title "Legal Questions regarding the Town Manager's Contract."

One of the questions is "Is there documentary evidence to support specific contract terms this Town Manager asserts are currently in effect between himself and the Town?"

I have never asserted that there is an employment contract between myself and the Town or specific "contract terms". My position has been that I was appointed to the office of Town Manager by the Selectboard under 24 V.S.A. § 1232 to perform all duties and responsibilities required by statute.

I provided a draft contract to the Selectboard in July for discussion based on my understanding that some members of the Selectboard were interested in there being an employment contract. The draft contract was based on contract terms contained in contracts with previous town managers. To the best of my knowledge there has never been any discussion of the proposed draft contract I provided to the Selectboard.

I ask that a copy of this memorandum be provided to Attorney Klesch.

Nancy Kramer

From: Stephen N. Flanders <hopsonroad@gmail.com>
Sent: Thursday, November 12, 2015 9:20 PM
To: Layton Mary; Ashley Christopher; Cook Linda; Goulet Dan
Cc: Neil Fulton; Nancy Kramer
Subject: Re: Requested agenda item

In reference to Mary's suggestion to review the CATV tape, I offer the following:

I did look at the tape and Linda clearly says that the questions will be prepared "in time for the packet," which they were not. There's no mention of proposing that material wouldn't be included in the packet or an agreement that they shouldn't or couldn't be.

My offering was a response to both your and Dan's express desire at that meeting to know what the current terms of employment are. Yet on Tuesday the board chose to ignore that offering on what can only be regarded as a technicality.

This is not a game of *Jeopardy*, where it's a wrong answer if not in the form of a question or a wrong question when it's in the form of a statement. I feel that it was callous to ignore my offer to clarify what appears to be so difficult for the board to understand. At least it gives a framework for counsel to consider and the potential to save a lot of time having counsel start *de novo*, doing research and running up an unnecessarily large bill.

Sincerely, Steve

On Nov 12, 2015, at 7:03 PM, Mary Layton <marydlayton@gmail.com> wrote:

I will not support the inclusion of this agenda item.

We all agreed to supply questions for counsel and that Linda Cook and I would consolidate the questions so that there was no redundancy.

Steve, if you will review the CATV tape you can refresh your memory as to what we agreed to do.

Linda and I felt it would be wrong to change the language of your statements into questions. As no questions were asked we could not use your information.

Mary Layton

Sent from my iPhone

On Nov 12, 2015, at 4:39 PM, Stephen N. Flanders <hopsonroad@gmail.com> wrote:

Dear Colleagues,

I was disappointed in two ways, at Tuesday's 10 November selectboard meeting:

1. Contrary to our custom and practice, a memo was discussed for adoption without having been included in our package. This practice has been the subject to strenuous objections in the past, but suddenly appeared to be acceptable at the last meeting, despite the absence of any particular urgency to address the subject matter. The correct approach would have been to include everyone's input in the package for discussion and then approve its being compiled. Apparently, there was some input that we didn't see. Also, the input never became visible to the public, either in the package or in the meeting.
2. My memo, titled "Town Manager Current Terms of Employment," received no consideration as part of the quest to understand the town manager's current terms of employment. It was ignored for the stated it wasn't presented in question form, although it addressed the facts that the board seeks to answer by spending an unspecified and unlimited amount of money on legal services. This was discourteous to me and doesn't reflect good teamwork of the board. It would have been easy to accommodate by asking me to frame a question related to my memo, e.g. "are there any statements in this memo that are not correct?"

Therefore, I request an agenda item, Titled "Additional item for counsel— (discussion, action)" at our next (18 November) meeting to consider one motion:

"Move to request counsel to identify any statements in Flanders' November 5, 2015 memo, 'Town Manager Current Terms of Employment,' that are not factual."

Sincerely, Steve F.

Stephen Flanders, Member of the Norwich Selectboard
317 Hopson Road
Norwich, Vermont 05055

802-649-1134 (Home)

Any response or reply to this electronic message may be subject to the Vermont Public Records Act. Any views expressed in this e-mail are mine and may not reflect those of the board. Vermont statutes confer no special powers to individual selectboard members. Statutory selectboard powers arise from actions of the body at warned, public meetings with a few exceptions.

TO: ✓ Neil Fulton, Town Manager, Town of Norwich, PO Box 376, Norwich, Vermont 05055
Nancy Kramer, Asst. to the Town Manager, PO Box 376, Norwich, Vt. 05055
Linda Cook, Chair, Selectboard Town of Norwich, PO Box 828, Norwich, Vt. 05055
Andy Hodgdon, Director of Public Works, Dept. of Public Works, 26 New Boston
Road, Norwich, Vt. 05055

From: David and Patricia Derrick, PO Box 395, Wilder, Vt. 05088
802-356-0658 derrickpt@aol.com



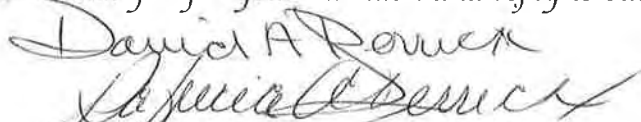
Subject: Closing of Illsley Rd./Griggs Mtn. Rd.

We are enclosing a copy of e-mail sent to all but the Asst. to the Town Manager on November 6, 2015 which refers back to email sent on October 26th. We haven't had any response to our request to be heard regarding this matter.

This has been a class 4 road in Norwich once used by the farmers and others since back in the 1800's. Our family recalls using this road since the 1950's in addition to being friends with the Illsley's while they were alive and still farmed there.

We and many others who have used this road for years are very upset that one person moving into the area can close it without a hearing. We want to be heard and ask that this matter be placed on the agenda of the selectboard at the earliest possible time. Will you please advise us of the date and time of the meeting.

Thank you for your attention and reply to our request.


David and Patricia Derrick

From: derrickpt <derrickpt@aol.com>

To: lcook2825 <lcook2825@gmail.com>

Subject: Fwd: closing of class 4 road by abutting property owner w/o hearing

Date: Thu, Nov 12, 2015 9:42 am

Hi Linda: I am forwarding e-mail sent on Nov. 6th regarding the removal of bridge and gating of town class 4 road known as Illsley Rd/Griggs Mtn. Rd. which has been closed by abutting property owner without the proper application to the selectboard and without neighboring property owners and others being heard.

Thank you for your attention to this. We are very concerned that he will next take over the entrance to Burton Woods Road which we rely on to get to our property.

David and Pat Derrick
PO Box 395, Wilder, Vt. 05088
802-356-0658

-----Original Message-----

From: derrickpt <derrickpt@aol.com>

To: manager <manager@norwich.vt.us>; AHodgdon <AHodgdon@norwich.vt.us>; selectboard <selectboard@norwich.vt.us>

Sent: Fri, Nov 6, 2015 7:02 pm

Subject: closing of class 4 road by abutting property owner w/o hearing

Dear Folks:

This is a followup to e-mail to you dated 10/26/15 to express our objection to the closing of town class 4 road known as Illsley Road/Griggs Mtn. Rd. by Brett Vuyovich. He has removed the bridge and put up a gate near his property so that his neighbors and others cannot use it.

The Derrick family has owned property in this area for 4 generations and are concerned that his action will set a precedent for others who do not follow the policy and rules set out by the town as well as State statutes 19 VSA section 1105 which state that "no class 4 road may be closed or access thereon impeded by a gate or other obstruction except upon approval of the Selectboard.

I would bring to your attention the town's policy on class four roads drafted in the spring of 2001. The general policy statement stresses the importance of these roads to provide access to property owners, access for emergency vehicles..and it further states that these roads provide a living link to our rural past and one of the few remaining connections to our rapidly vanishing history.

The road in question has a cemetery on it which is visited by individuals. This area is used by hunters, hikers, snowmobilers and folks just researching the history of the area which was once a thriving community. They are looking for the cemetery, the location of the school house, saw mill or just enjoy the area.

The forest fire in the Tiger Town area this past summer is a reminder that the class 4 roads should be open to 4 wheel type vehicles in order to bring in fire fighters, their equipment and water. Some of our neighboring property owners assisted in just that.

We understand that the town will not provide maintenance on class 4 roads with the exception that it may maintain bridges and culverts for water control. It appears that whatever Brett is doing over the brook will hinder the flow when there is heavy runoff. It concerns us further that his tampering with the existing bridge will cause the brook to damage the Burton Woods road which we rely on to get to our property for our firewood. He is not allowing any type of vehicle which many of us rely on because of age, new joints or other physical limitations.

We have had "friendly" conversation with Brett advising him that he is mistaken in his understanding this is not a class 4 road but it hasn't changed his mind about replacing the bridge. As a matter of fact today we noted that he appears to have placed large rocks and the concrete forms he removed from the bridge in the road. I doesn't look like the area can be even accessed on foot.

We are concerned that folks who have relied on this road for years will confront him as deer season approaches and snowmobile season is not far away. Our hope is that the town will clarify the use of this road with him and assure that the necessary repairs will be done to allow for the use by all of us again. There are many who are concerned and upset.

Thank you for your consideration to this matter.

David and Patricia Derrick
PO Box 395, Wilder, Vt. 05088
802-356-0658
derrickpt@aol.com

DRAFT Minutes of the Special Selectboard Meeting of Wednesday, November 4, 2015 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley; Steve Flanders; Dan Goulet; Mary Layton, Vice-Chair; Neil Fulton, Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were about 5 people in the audience.

Also participating: Linda Gray, Steve Leinoff, Doug Robinson, Demo Sofronas, Steve Usle.

Cook opened the meeting at 6:30 pm.

1. Town Manager Evaluation (Executive Session May be Required). Pursuant to Title 1 VSA § 313(a)(3), Layton **moved** (2nd Goulet) to enter into Executive Session for the purpose of discussing the Town Manager evaluation. **Motion passed.** The Selectboard moved into Executive Session at 6:31 pm. At 7:04 pm, Goulet **moved** (2nd Flanders) to move into public session. **Motion passed.** No action was taken as a result of the Executive Session.

2. Review and Possibly Rank Six Proposals Received for Fire/Police Facilities (Discussion/Possible Action Item). After discussion of the proposals and input from the two Department Heads, the Selectboard agreed by consensus to drop Banwell and Scully from the firms to be considered. The Selectboard also agreed to prepare questions to be asked of the remaining firms for discussion at their November 10th meeting.

3. Public Comments. Linda Gray asked the Board to keep in mind the importance of energy efficiency and to go for net zero.

Ashley **moved** (2nd Goulet) to adjourn. **Motion passed.** Meeting adjourned at 8:22 pm.

Approved by the Selectboard on_____.

By Nancy Kramer
Assistant to the Town Manager

Linda Cook
Selectboard Chair

Next Regular Meeting – November 10, 2015 at 6:30 PM

Special Selectboard Meeting – November 18, 2015 at 6:00 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

Nancy Kramer

From: Stephen N. Flanders <hopsonroad@gmail.com>
Sent: Tuesday, November 17, 2015 5:52 PM
To: Nancy Kramer
Cc: Neil Fulton
Subject: Re: Draft SB 11/10 Minutes--Flanders correction

Please include the following proposed correction to these minutes (in **Bold**):

2. Town Manager Contract (Executive Session May be Required) (Discussion/Possible Action Item). **Flanders objected that the questions that appeared on the table for discussion at the meeting had not been included in the Selectboard package, contrary to the rules and practice of the board. He asked why his memo in the package ("Town Manager Current Terms of Employment") could not be included as part of the information passed to an attorney and received the answer from Cook and Layton, who had developed the questions on the table, that the memo was not in question form and therefore would not be considered.** After (~~delete:~~ "considerable") discussion regarding how the questions were developed, Layton moved (2nd Goulet) to authorize the Selectboard Chair to hire Attorney John Klesch to give his legal opinion of Selectboard questions regarding the Norwich Town Manager's current employment status. Motion passed 3 to 2 (yes – Cook, Goulet and Layton; no – Ashley and Flanders). Ashley offered an amendment to limit the expense to \$3,000 that received no second.

Sincerely, Steve F.

Stephen Flanders, Member of the Norwich Selectboard
317 Hopson Road
Norwich, Vermont 05055

802-649-1134 (Home)

Any response or reply to this electronic message may be subject to the Vermont Public Records Act. Any views expressed in this e-mail are mine and may not reflect those of the board. Vermont statutes confer no special powers to individual selectboard members. Statutory selectboard powers arise from actions of the body at warned, public meetings with a few exceptions.

On Nov 13, 2015, at 3:14 PM, Nancy Kramer <nkramer@norwich.vt.us> wrote:

Are up on the Town website at <http://norwich.vt.us/wp-content/uploads/2014/06/draftminutes-111015.pdf>.

Nancy

Nancy Kramer
Assistant to the Town Manager
Town of Norwich
(802) 649-1419 ext. 101

P.O. Box 376
Norwich, VT 05055

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

DRAFT Minutes of the Selectboard Meeting of Tuesday, November 10, 2015 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley; Steve Flanders; Dan Goulet; Mary Layton, Vice-Chair; Neil Fulton, Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were about 15 people in the audience.

Also participating: Kris Clement, Laura Duncan, Jill Kearney Niles, Marlene McDonald, Terry McDonnell, Nate Stearns, Judy Strohbehn, Kate White.

Cook opened the meeting at 6:30 pm.

1. Approval of Agenda (Action Item). Flanders **moved** (2nd Ashley) to move item #2 to item #10 subsection a). **Motion failed 2 to 3** (yes – Ashley and Flanders; no – Cook, Goulet and Layton). Afterwards, the Selectboard, by consensus, approved the Agenda as is.
2. Town Manager Contract (Executive Session May be Required) (Discussion/Possible Action Item). After considerable discussion regarding how the questions were developed, Layton **moved** (2nd Goulet) to authorize the Selectboard Chair to hire Attorney John Klesch to give his legal opinion of Selectboard questions regarding the Norwich Town Manager's current employment status. **Motion passed 3 to 2** (yes – Cook, Goulet and Layton; no – Ashley and Flanders). Ashley offered an amendment to limit the expense to \$3,000 that received no second.
3. Public Comments. There were no public comments.
4. Town Manager's Report (Discussion). Written report in packet and on the Town website. No actions taken.
5. Finance – Board to Sign Accounts Payable/Warrants (Action Item). After several questions, Ashley **moved** (2nd Goulet) to approve Check Warrant Report #16-12 for General Fund in the amount of \$77,651.83 and for Recreation Scholarships Fund in the amount of \$200 for the period from 10/30/15 to 11/10/15. **Motion passed**.
6. Norwich Pool Permit Denial Appeal (Executive Session May be Required) (Discussion/Action Item). After discussion and public input, Flanders **moved** (2nd Ashley) to authorize the Town Manager to spend up to \$2,000 to pursue an appeal with ANR on the Pool. **Motion failed 2 to 3** (yes – Ashley and Flanders; no – Cook, Goulet and Layton).
7. Alternative Projects for the FEMA Funds from the Dam Project (Discussion/Possible Action Item). After discussion, there was consensus from the Selectboard to have the Town Manager find out cleanup costs for the site and clarify what percentage FEMA and the State will pay. The Selectboard also agreed to ask the Recreation Council for input and come up with a list of alternative projects to discuss at their November 24th meeting.
8. Budget Overview (Discussion/Possible Action Item). Fulton had prepared a PowerPoint presentation that covered: budget goals; overall expenditure increases; property tax impact; key changes; key issues; the status of major projects; health insurance; expenditures; debt service; reserve funds; and revenues. The proposed FY17 expenditure budget, not including other monetary articles, is \$42,330 or 1.00% more than the FY16 adopted expenditure budget. The projected Town tax rate would be \$0.5285, an increase of 0.51% above the FY16 tax rate of

\$0.5258. Health insurance expenditures represent 7% of the FY17 budget. Wages, salaries and benefits represent 47%. A summary sheet was provided as a preview for next week and future budget meetings were reviewed.

9. Capital Facilities – Review Questions for Firms Responding to RFP (Discussion/Possible Action Item). After a short break, the Selectboard discussed the questions submitted by Selectboard members Layton, Flanders and Ashley. Afterwards, Ashley **moved** (2nd Flanders) to direct the Town Manager to take the identified 13 questions, reworded as necessary, to the 4 firms agreed on at the November 4th meeting and ask them to respond in writing by December 15th and to have a special meeting January 6th to discuss the responses from the firms. **Motion passed 4 to 1** (yes - Ashley, Flanders, Goulet and Layton; no - Cook).

10. Town Manager Authority under 24 VSA § 1236 (4) Opinion from Attorney John Klesch (Discussion/Possible Action Item). After discussion, the Selectboard agreed by consensus that members would work on developing ideas for suggestions for paragraph 4 in Attorney Klesch's email and submit them in writing to the Town Manager's Office by November 19th for inclusion in the packet for the November 24th meeting.

11. Selectboard

- a) Approval of the Minutes of the 10/14/15 and 10/28/15 Selectboard Meetings (Action Item). After some discussion, Flanders **moved** (2nd Ashley) to approve the minutes of the October 14, 2015, with amendments proposed, and October 28, 2015 Selectboard meetings. **Motion passed 4 to 1** (yes - Ashley, Flanders, Goulet and Layton; no - Cook).
- b) Review of Next Agendas (Discussion/Possible Action Item). All Departments budget presentations will be the main item on the agenda for November 18th. Alternative projects for the Pool will be on the agenda for November 24th. Both meetings will start at 6:30 pm.
- c) Town Manager Evaluation (Executive Session may be Required). After discussion, this item was put off until the November 24th meeting.

Ashley **moved** (2nd Flanders) to adjourn. **Motion passed.** Meeting adjourned at 9:36 pm.

Approved by the Selectboard on_____.

By Nancy Kramer
Assistant to the Town Manager

Linda Cook
Selectboard Chair

Special Selectboard Meeting – November 18, 2015 at 6:30 PM

Next Regular Meeting – November 24, 2015 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.