

Minutes of the Meeting of the Norwich Board of Listers 4 September 2014, Tracy Hall

Present: Liz Blum (Chair), Ernie Ciccotelli, Cheryl Lindberg (Listers); Bill Krajeski (Assessor); Jonathan Bynum (Clerk & Scribe).

Blum called the meeting to order at 5:07 pm.

1. Review and Approval of Agenda

Lindberg **moved** (2nd Blum) to approve the agenda as distributed. Motion **passed 2-0** (Ciccotelli had not yet arrived).

2. Public Comments

None.

3. Approval of Prior Minutes

Ciccotelli arrived at 5:10 pm. Ciccotelli **moved** (2nd Blum) to approve the minutes of the meeting of 17 July 2014 as drafted. Motion **passed 3-0**.

4. Correspondence

Richter

Lindberg **moved** (2nd Ciccotelli) to receive a letter from Horst Richter, to which a reply had already been sent. Motion **passed 3-0**.

Kennedy

After discussion of an e-mail received from Elaine Kennedy, the Listers agreed that they needed more information. Ciccotelli **moved** (2nd Lindberg) to receive the e-mail from Kennedy, and to instruct the Clerk to draft a reply letter requesting:

- (1) Proof from her accountant that her homestead declaration was filed in a timely manner;
- (2) A copy of the revised tax bill she received from the Town; and
- (3) Any other supporting documentation she thinks may be of help.

The Clerk was to enclose a copy of the relevant Vermont statute with the letter. Motion **passed 3-0**.

5. Errors & Omissions

Krajeski related that it had been brought to his attention that there was an error in assessed acreage for the Prendergast parcel on Koch Road (20-162.000). Correcting the error would result in a reduction of \$10,000 in assessed value. Krajeski had verified the corrected acreage by plan and deed. Lindberg **moved** (2nd Ciccotelli) to submit the E&O for the Prendergast property to the Selectboard for their approval. Motion **passed 3-0**.

6. Neighborhoods

Krajeski presented to the Listers an outline of the process he had used for establishing Norwich neighborhoods in the AssessPro CAMA program for the 2013 Townwide reappraisal.

There was discussion of the difficulty in establishing boundaries for neighborhoods, especially within the village itself, and how Krajeski tries to compensate for this by adjusting land values for properties at the boundaries of neighborhoods, in effect "blending" neighborhoods together.

Lindberg said she would like a deeper understanding of the process, and would like to see a map of Norwich with the CAMA neighborhoods delineated. Krajeski replied that this should be possible after he has installed the GIS software. He hoped to have this time-consuming process completed within 6 months.

Krajeski handed out a Norwich land table. It was agreed that a more detailed discussion of this might be a topic for a future meeting.

7. Any Other Business

Krajeski gave a brief progress report on the cyclical reinspection program.

Ciccotelli **moved** (2nd Blum) to adjourn the meeting at 6:21 pm. Motion **passed 3-0**.

Respectfully submitted,



Liz Blum
Chair, Norwich Board of Listers