

**Minutes of the Meeting of the Norwich Board of Listers
18 November 2014, Tracy Hall**

Present: Liz Blum (Chair), Ernie Ciccotelli, Cheryl Lindberg (Listers); Jonathan Bynum (Clerk & Scribe)

Blum called the meeting to order at 7:02 pm.

1. Review and Approval of Agenda

Lindberg moved (2nd Ciccotelli) to approve the agenda as distributed. Motion passed 3-0.

2. Public Comments

None.

3. Approval of Prior Minutes

Lindberg moved (2nd Ciccotelli) to approve the minutes of the meeting of 9 October 2014 as distributed. Motion passed 3-0.

4. Clapp Appeal of Penalty for Late-Filed Homestead Declaration to the Board of Civil Authority (BCA)

The Clapps are appealing to the BCA the decision of the Board of Listers to deny their request for elimination of the penalty of \$1,133.82 for late filing of their Homestead Declaration. After discussion of the appeal, the Listers directed the Clerk to submit to Bonnie Munday (the Clerk of the BCA) certain documents for the forthcoming hearing that show:

- (a) The Clapps filed a timely Homestead Declaration in 2013; and
- (b) The Town did make efforts in early 2014 to publicize the need for primary residents to file a Homestead declaration.

The Listers also directed the Clerk to prepare a list of bullet points for the Listers to use during their presentation before the BCA.

5. FY14 Lister Town Report Submission

After discussion of the different respects in which the Listers and Town Manager supervise the Assessor, both according to the Assessor job description and in practice, the Listers agreed on some changes to the draft FY14 Lister Town Report Submission that had been circulated.

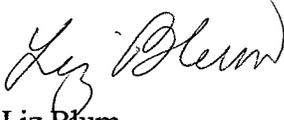
Ciccotelli moved (2nd Lindberg) to approve the FY14 Lister Town Report Submission as amended. Motion passed 3-0. The Listers directed the Clerk to circulate the amended document to the Listers before submitting it to the Town Manager's Assistant for publication.

6. Cyclical Inspection Update

The Listers read a written update from Bill Krajeski outlining the progress made on the cyclical reinspection process. To date, 787 property owners have been sent an inspection request notice, and of these, 550 have been inspected or estimated. Lindberg requested that the Listers be sent periodic spreadsheets showing reinspection progress, as they had been sent during the prior reappraisal.

Blum **moved** (2nd Ciccotelli) to adjourn the meeting at 8:15 pm. Motion **passed 3-0**.

Respectfully submitted,



Liz Blum
Chair, Norwich Board of Listers