

Program Spaces	Existing	Proposed	Adjacencies	Interior Floor Finishes	Notes
a. Vestibule	0 sf	50 sf	other admin functions	Vinyl composition tile	
b. Lobby	102 sf	200 sf	other admin functions	Vinyl composition tile	
c. Toilet	52 sf	68 sf	other admin functions	Vinyl composition tile	Existing office space contains multiple funtions.
d. Parts	48 sf	100 sf			
f. Directors Work Area	50 sf	180 sf			
g. Future Assistant Office	0 sf	120 sf	Other admin spaces. Apparatus floor.	VCT	To be used by 2 people. Future expansion potential?
h. Break Room	65 sf	175 sf	other admin functions	Vinyl composition tile	
i. Lockers	0 sf	0 sf	other admin functions	Vinyl composition tile	Contained within Corridor
j. Unisex Restroom	0 sf	121 sf	other admin functions	Ceramic tile	Includes a shower.
k. Offsite Unheated Equipment Storage	2,400 sf	0 sf			Onsite Outside Equipment Storage ~ 50' x 150' 7,500 sf
l. Unheated Equipment Storage		6,557 sf		Sealed concrete	(3) 14'x14' OH Doors, (2) 12'x12' OH Doors, (1) B&G stall w/ 10'x10' OH Door and Storage
m. Heated Equipment Storage	3,520 sf	4,340 sf		Sealed concrete	(4) 14'x14' OH Doors and work bench behind equipment
n. Maintenance Bays	0 sf	1,406 sf		Sealed concrete	Includes 2 maintenance bays, approximately 60'x17'. Requires additional space exhaust, plus vehicle exhaust collection. Includes space for spare parts, tools and a work bench. Interior wall surface should be non-combustible.
o. Mechanical Room	0 sf	200 sf		Sealed concrete	Includes electric and IT/Data.
p. Oil Room	50 sf	150 sf		Sealed concrete	Whole room is containment room. 55 gal drums, room to have a step down.
q. General Storage	630 sf	300 sf		Sealed concrete	174 sf of storage space contained within cold storage bays.

Total Net Square Footage	6,917 sf	13,967 sf
(net/gross %)	0%	10%
TOTAL GROSS SQUARE FOOTAGE	6,917 sf	15,364 sf

Site parking for 7 employee vehicles

Fire Station Program

Town of Norwich, VT

September 20, 2013

Bread Loaf Corporation

Program Spaces	Existing		Proposed		Common Practice		Adjacencies	Interior Floor Finishes	Notes
a. Vestibule	0	sf	100	sf	100	sf	Other admin spaces	Porcelain Tile	Potential shared space with Police.
b. Lobby	0	sf	300	sf	300	sf	Other admin spaces	Porcelain Tile	Potential shared space with Police.
d. Chief's Office	0	sf	180	sf	200	sf	Other admin spaces. Apparatus floor.	VCT	To include space for a small table and chairs.
g. FD Office	110	sf	100	sf	150	sf	Other admin spaces. Apparatus floor.	VCT	
h. Training Room	616	sf	670	sf	700	sf	Other admin spaces	Carpet	Potential shared space with Police. Direct access for public use.
i. Small Conference Room	0	sf	200	sf	200	sf	Adj to Chief's Office	Carpet	For seating up to 8.
j. Dispatch	0	sf	0	sf	200	sf			Future?
k. Public Toilets	30	sf	68	sf	68	sf	Other admin spaces	Ceramic Tile	
l. Apparatus Bays	3,250	sf	4,488	sf	4,600	sf	Includes SCBA, Turnout Gear, Hose Storage	Sealed Concrete or Epoxy	Four Bays @ 16' O.C. with 14'x14' OH doors.
m. Uni-Sex Bathroom w/ Shower	0	sf	121	sf	120	sf	Apparatus Bays	VCT	Private bathroom for department use.
q. Gear Laundry	0	sf	0	sf	0	sf	Apparatus Bays	Concrete	Contained within Apparatus Bay.
r. Technical Rescue Storage	0	sf	0	sf	100	sf	Apparatus Bays	Concrete	Contained within Apparatus Bay.
s. Hazmat Equipment Storage	0	sf	0	sf	100	sf	Apparatus Bays	Concrete	Contained within Apparatus Bay.
t. EMS Secure Storage	0	sf	0	sf	100	sf	Apparatus Bays	Concrete	Contained within Apparatus Bay.
u. Day Room and Kitchen	0	sf	300	sf	500	sf		VCT	
v. Dorm Rooms	0	sf	0	sf	0	sf		Carpet	
x. Fitness Room	0	sf	0	sf	500	sf			Future?
y. Men's Locker Room	0	sf	0	sf	250	sf			Future?
z. Women's Locker Room	0	sf	0	sf	150	sf			Future?
aa. Mechanical Room	90	sf	200	sf	200	sf	Includes Electrical Equipment and Compressor	Concrete	
dd. Shop/Tool Room	0	sf	250	sf	250	sf	Apparatus Bays	Sealed Concrete or Epoxy	
ee. Janitor Closet	0	sf	80	sf	75	sf		VCT	
ff. I.T. Closet	0	sf	70	sf	75	sf		VCT	
gg. General Storage	0	sf	300	sf	300	sf		VCT	Could be one space or multiple.

Total Net Square Footage	4,096 sf	7,427 sf	9,238 sf
(net/gross %)	0%	10%	10%
TOTAL GROSS SQUARE FOOTAGE	4,096 sf	8,170 sf	10,162 sf

NOTES:
Existing Chief's Office located in existing Police Station.

Police Station Program

Town of Norwich, VT

September 20, 2013

Bread Loaf Corporation

Program Spaces	Existing		Proposed		Common Practice		Adjacencies	Interior Floor Finishes	Notes
a. Vestibule	0	sf	100	sf	100	sf		Porcelain Tile	Potential shared space with Fire
b. Lobby	84	sf	150	sf	150	sf		Porcelain Tile	Potential shared space with Fire
c. Administrative Office	208	sf	150	sf	150	sf	Lobby	Carpet	This is a separate office, includes files, copier, dispatch radio, and transaction window.
d. Chief's Office	208	sf	180	sf	160	sf	Lobby	Carpet	Space for a small table and chairs.
e. Dispatch/Recpetion	0	sf	0	sf	120	sf			
f. PD Supervisor Office	144	sf	150	sf	150	sf	Chief's Office	Carpet	Future Investigative Officer or Sergeant.
g. PD Shared Office for Officers	115	sf	250	sf	300	sf	Chief's Office	Carpet	Area for four workstations, report writing.
h. Training Room	370	sf	0	sf	500	sf			
h. Small Conference Room	370	sf	0	sf	200	sf			
i. Report Writing	135	sf	0	sf	0	sf		Carpet	To be in PD shared office for officers
j. Interview * (x2)	0	sf	100	sf	200	sf		VCT	* Separate suspect and victim/witness rooms for security & privacy
l. Public Toilets	47	sf	68	sf	68	sf	Lobby, Training Room	Ceramic Tile	Uni-Sex ADA restroom
m. Processing/Booking	0	sf	0	sf	250	sf			Future
n. Holding Cell * (x2)	0	sf	0	sf	150	sf			* Usually (2) cells minimum
o. Sally Port	0	sf	0	sf	350	sf			Future
q. Carport	0	sf	350	sf	350	sf			For the duty officer's patrol vehicle.
p. Evidence Processing	0	sf	50	sf	80	sf	Processing	VCT	Will also serve as Armory with SS table
q. Evidence Storage	35	sf	100	sf	150	sf	Evidence Processing	VCT	
r. Archived Storage	0	sf	100	sf	200	sf		VCT	Required for records storage
s. Break Room	120	sf	120	sf	150	sf	Chief's Office, PD Offices	VCT	Includes micro, sink, and ref serving 4 people.
u. Men's Locker Room	98	sf	195	sf	250	sf	Fitness Room, PD Offices	Ceramic Tile	Includes 6 lockers, restroom, and shower.
v. Women's Locker Room	98	sf	144	sf	150	sf		Ceramic Tile	Includes 2 lockers, restroom, and shower.
w. General Storage	250	sf	100	sf	200	sf		VCT	
x. Mechanical Room	0	sf	195	sf	200	sf	Includes Electric Equipment	Concrete	
z. Janitor Closet	0	sf	50	sf	70	sf		VCT	
aa. I.T. Closet	0	sf	0	sf	80	sf		VCT	Contained within Mechanical Room

Total Net Square Footage	2,282 sf	2,552 sf	4,728 sf
(net/gross %)	0%	10%	10%
TOTAL GROSS SQUARE FOOTAGE	2,282 sf	2,807 sf	5,201 sf

NOTES:
Existing Fire Chief's office located in existing Police Station and the area is captured within the net/gross ratio.

$$\frac{250 \text{ sf}}{2,557 \text{ sf}}$$
 Potential shared spaces with Fire including grossing factor.
 Total Police if shared spaces with Fire.