

CAPITAL FACILITIES PLANNING & BUDGETING COMMITTEE
Meeting Minutes
Thursday, September 19, 2013, Tracy Hall - Multipurpose Room

Members Present: Neil Fulton, Tom Gray, John Lawe, Barry Rotman, Richard Stucker

Absent: Ed Childs, Evan Pierce, Tom Sterling

Others: Andy Hodgdon, Chris Huston, Doug Robinson, Steve Leinoff

Tom Gray, Chair, called the meeting to order at 8:04 am.

1. Review of Agenda. No changes were made to the agenda.
2. Public Comments. None.
3. Approval of minutes. **Lawe moved (2nd Rotman) to approve the June 27, 2013, minutes. Motion passed.**
4. Update on Communications Project. Fulton said that a certificate of public good has been issued for the tower project. Site work is scheduled to start next Wednesday. Testing of the various communication systems continues. Public Works is already operating on the new system.
5. Review and Discussion of September 18 Public Forum. In regard to the process and where we are, Chris Huston, from Bread Loaf, said we are concluding the Part 3 phase of activities with next week's Selectboard meeting. Part 4 will start in October and continue through January of next year. The need has been documented. Cost estimates will be done in Part 4.

The Committee then reviewed questions that arose from the public forum. It was agreed, after discussion, that Public Works Director Hodgdon's current work area could be accurately described as a work table. Also agreed upon was dropping the Proposed 2030 column. There was quite a bit of discussion of cold storage items and Huston was asked to make it clearer what this referred to. Huston was also asked to make it clearer in the tables what items had been proposed and were left out or postponed due to the cost. Huston commented that the approach was to put forward the tightest and most efficient program. Huston also commented that each of the three facilities is operationally and energy inefficient.

The Committee also discussed attendance or lack thereof at the public forums and the need to get people involved. Huston commented that the process, as outlined by Bread Loaf, is methodical and that there would be more opportunities to get the word out. Once the presentation for the Selectboard is completed it will go up on the Town website. Huston believes the schedule is ideal for a March, 2014 bond vote. Also discussed was doing an interim mailer communicating what is happening and why. Huston pointed out the drawbacks of doing that and suggested waiting and doing one professional mailer when all details and cost were defined.

There followed a good discussion of the Committee finding ways to better inform town residents about, and raise awareness of, the project. It was agreed that Committee members should attend the September 25th Selectboard meeting if at all possible.

6. Adjourn. The meeting adjourned at 9:10 am.

Nancy Kramer, Secretary

Approved by the Committee October 24, 2013.

Tom Gray,
Chair