

CAPITAL FACILITIES PLANNING & BUDGETING COMMITTEE
Meeting Minutes
Thursday, August 9, 2012, Tracy Hall - Multipurpose Room

Members Present: Ed Childs, Neil Fulton, Tom Gray, John Lawe, Barry Rotman

Absent: Evan Pierce, Richard Stucker and Tom Sterling

Others: Andy Hodgdon, Steve Leinoff, Phil Dechert, Linda Cook

Tom Gray, Chair, called the meeting to order at 8:01 am.

1. Review of Agenda. After minimal discussion the agenda was left as is.
2. Public Comments. None.
4. Update on Public Works, Fire and Police Facilities Deficiencies and Functional Needs Analysis. Department Heads involved and Fulton are working with the consultant on a 3rd draft of the report. The report is being rearranged and edited. The final draft should be available by September. David Clem has approached Fulton about another proposal to the Town for the ABC Dairy Property. Dechert said the DRB has approved the site plan to rearrange the commercial use of the property. Fulton indicated he is somewhat more sympathetic regarding purchase of the property due to the space limitations of the present facilities. Dechert foresees no permitting hurdles.
3. Update on Communications Plan and Tower. Fulton said that VTel has a grant for pushing broadband out and has acquired a block of frequencies. The Town should be receiving a letter of intent from VTel soon. Fulton walked through his hand out on discussion information regarding the Norwich communications tower going over the system and tower information. The Police Department has already made the transition to digital. Fulton reviewed the three funding options. Option 1 is the \$275,000 bond vote. Option 1a shows some costs being covered by a Homeland Security grant as well as the bond. Option 2 has VTel obtaining all permits, except FCC licenses for Norwich equipment, as well as building, owning and maintaining the tower. VTel is willing to start the process immediately and the Act 248 process is clear with them. The Committee also discussed revenues from carriers, bond options, visibility of equipment on the tower and the lease renewal term with VTel. The informational meeting regarding the tower bond vote is August 23rd at 7:00 pm.
5. Public Forum on Pool Dam Replacement. The Recreation Council is hosting a public forum on the Pool scheduled for August 20th at 7:00 pm. Three alternatives are being put forward.
6. Public Forum on Sidewalks. Not discussed.
7. Reserve Funds. Not discussed.
8. Review Minutes. The June 11, 2012 minutes were approved by consensus.
9. Adjourn. The meeting adjourned at 9:04 am.

Approved by the Committee November 8, 2012.

Nancy Kramer, Secretary

Tom Gray,
Chair

Future Meetings: Thursday, August 30, 2012 @ 8:00 am