

CAPITAL FACILITIES PLANNING & BUDGETING COMMITTEE  
Meeting Minutes  
Thursday, May 12, 2011, Tracy Hall - Multipurpose Room

**Members Present:** Ed Childs, Tom Gray, John Lawe, Evan Pierce, Barry Rotman, Tom Sterling

**Members Absent:** Neil Fulton, Bill Flynn, Bob White

**Secretary:** Nancy Kramer      **Others:** Pete Webster

John Lawe, Interim Chair, called the meeting to order at 8:02 am.

**1. Committee Organization and Future Time Tables**

Lawe has taken the 17 recommendations from the NORCAP Report and reordered them by status. The Committee reviewed Lawe's list of completed, routine purchase/replacement, still under active consideration, inactive and abandoned items in detail. Also discussed were new items such as regional cooperation, affordable housing, solar project, river front property purchase and community center. Lawe will send a revised list to Kramer for distribution.

Childs said items on the Town website included: Sewer Committee Report, Capital Budget Plan and Report (NORCAP Report), MARCON Report, Town Reports 2004-2010, Selectboard Minutes, Planning Commission Minutes, Town Plan and Zoning Regulations. Childs believes the Committee should first review current policies and then work on a reorganized list. It was discussed that Webster and Department Heads should be involved.

The Committee agreed by consensus to work on plans for the first public meeting at the next meeting. Also discussed were: scope of the Committee, time tables, reviewing policies and setting up interviews.

Gray **moved** (2<sup>nd</sup> Sterling) to adjourn. **Motion passed.** Meeting adjourned at 9:09 am.

Approved by the Committee May 19, 2011.

Nancy Kramer, Secretary

John Lawe,  
Interim Chair

**Future Meetings:** Thursday, May 19, 2011 at 8 am  
Thursday, May 26, 2011 at 8 am