## Norwich Recreation Guidelines:

**For our on-line registration,** please go to <u>www.norwich.vt.us</u> Departments – Recreation, then "On-Line Registration'. After registering on-line, if paying by check, one can drop check off at Tracy Hall, **payable to "Town of Norwich - Recreation" or mail** to:

> Norwich Recreation P.O. Box 1137, Norwich, VT 05055

You will be contacted if a class is canceled or full.

Senior Citizens (70 & over) are eligible for a 15% discount upon request and proof of age.

<u>Non-residents</u> please note: For Adult and Instructional programs non-residents are always *welcome*. We charge a slightly higher non-resident fee – see program listings. For K - 6th grade seasonal sports, non-residents are permitted to join our program if their town does NOT offer a program, and if the numbers work to add more participants. You will be <u>contacted</u> after the registration deadline <u>only if we cannot</u> fit you in.

<u>**Refund Policy:**</u> The program fee, less \$10 will be returned if participants attend only one, or no classes, and call or write to request it. This amount can also be used as a credit toward our other programs. We cannot provide any refunds for Circus Camp or Babysitting.

*Late Fee for Youth Sports*: An additional \$10 is charged after our registration deadlines for most seasonal sports.

<u>Zero Tolerance Policy:</u> As part of the Upper Valley Recreation Association, Norwich adheres to the Zero Tolerance Policy. Please keep any comments positive when watching games.

<u>Scholarships</u>: The Norwich Recreation Council would like to include all <u>resident children</u> in its <u>seasonal sports programs for which we have volunteer coaches</u>. For other programs, some fees are negotiable. Any parents who would like to discuss a scholarship for their child should contact the Recreation Director @ 649-3040 x.5. If you have completed the paperwork and qualify for the school free lunch program, please mention this. All such communication will be kept strictly confidential.

<u>ADA accommodation</u>: The Recreation Department will try to accommodate people with disabilities who would like to participate in our programs; according to ADA regulations. If you need an accommodation, please notify us at registration, or at least a week before the program. Thank-you.

## General Information/Contact:

Recreation Department location is upstairs in Tracy Hall - 300 Main Street, Norwich, VT 05055 E-mail: Recreation@norwich.vt.us Phone: 802-649-1419 x. 109 Director: Jill Kearney Niles