

NORWICH PLANNING COMMISSION  
Meeting Minutes

**Thursday, March 9, 2017, Tracy Hall**

Regular Meeting

**Members Present:** Thoms, Horwitz, Lubell, Brien, Goodrich

**Members Absent:** Allen, Brink      **Clerk:** Phil Dechert

**Others:** Calli Guion, Will Smith, Pam Smith, Marcia Calloway, and Colin Calloway

Jeff Goodrich, Chair, called the meeting to order at 7:00 PM.

1. **Agenda** –Approved.
2. **Comments from the Public** – None
3. **Minutes** –2-9-17 were approved with minor changes.
4. **Announcements, Reports, Updates & Correspondence** –
  - a. Email from Rick Otto on 2-28-17 regarding rezoning Route 5S/River Road discussion was reviewed.
  - b. New Town Manager will be starting May 1, 2017.
5. **Distribution of Meeting Documents** – Discussion about having meeting documents available before meetings and putting meeting documents on the Town Website. Although there is no legal requirement to do so, the PC decided that if feasible meeting documents will be posted on the Town Website Planning Commission page prior to each meeting when ready.
6. **Town Plan Update Status**
  - a. Energy Section – The Commission reviewed the marked up draft Energy Section assisted by Linda Gray, Chair of the Norwich Energy Committee. The changes focused on items that were missing from the current Town Plan. Additional changes related to energy codes, and siting of solar and wind facilities will be addressed in a later town plan update.
  - b. Land Use Section – The Commission discussed the importance of adopting a revised town plan with required amendments as soon as possible. The consensus is to delay changes in the land use section until a later revision of the Town Plan.
7. **Comments from the Public:**
  - a. Request to make the working version of a “*Checklist for Municipal Plan Adoption*” available when the formal adoption process begins.

**Adjournment** – 8:47 PM

Phil Dechert, Clerk

*APPROVED 3/30/17*

Future Meetings:

Thursday, March 23, 2017 – No Meeting

Thursday, March 30, 2017 – Special Meeting

Thursday, April 13, 2017 – Regular Meeting

Planning Commission Agendas & Minutes available at: <http://norwich.vt.us/planning-commission/>