

NORWICH PLANNING COMMISSION
Meeting Minutes
Thursday, December 12, 2013, Tracy Hall

Regular Meeting

Members Present: Tom Gray, Daniel Johnson, Bill Flynn, Nancy LaRowe

Members Absent: Jeff Goodrich, Richard Stucker, Susan Brink

Clerk: Phil Dechert **Others:**

The Chair called the meeting to order at 7:05 PM.

- 1. Agenda** – Approved
- 2. Minutes** – 11-14-13 –approved without changes
- 3. Announcements & Reports, Correspondence & Updates:**
 - a. The communication tower is fully installed and operational, resulting in a vast improvement in radio communication for fire, police, and public works throughout town.
 - b. Gray reported that the Capital Planning Facilities Committee will meet with the Selectboard in January [Jan 29] to review the next phase plans for the proposed fire/police and public works facilities.
 - c. Gray reported that he has applied for, and has been appointed by the Selectboard to, the position of alternate from Norwich on the Two Rivers Ottauquechee Regional Planning Commission.
- 4. Route 5 South/River Road Mixed Use Project**
 - a. The Town has been awarded a \$12,000 Municipal Planning Grant for a “Master Plan for Mixed Use District” to continue the Route 5 South/River Road Mixed Use Project. The project may start now and must be completed by May 18, 2015. The actual funding from the state is \$10,667 with a \$1,333 match from the town.
 - b. A preliminary draft work plan and schedule were reviewed and discussed. Dechert will present a more comprehensive version at the next meeting along with a package of designs and analysis from previous phases of this project.
- 5. Zoning Regulation Amendments**

Table 2.8 – River/Stream Corridor Management District

The Commission discussed Dechert’s December 11th memo commenting on 12 issues in a November 14th memo submitted by Goodrich regarding the latest draft of Table 2.8. Dechert will add some changes to the Table 2.8 mark-up draft for discussion at the next meeting.
- 6. Selectboard Strategic Planning Memo**

The Commission discussed a draft memo by Gray responding to a November 2nd memo from Steve Flanders, the Chair of the Selectboard, regarding the Selectboard’s strategic planning initiative. At the suggestion of Goodrich, Gray had included “regionalization” as an additional topic for strategic planning. The draft memo also addresses a request by Flanders for more specific descriptions of how to determine the degree to which a goal has been achieved. Town plan goals tend to be principles to be applied in planning, rather than specific measureable objectives. Gray will seek to meet with Flanders to discuss this.

7. Adjournment 8:40 PM

Phil Dechert, Clerk

APPROVED 1/9/14

Future Meetings: Thursday, January 9, 2014 – 7 PM Regular Meeting

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