

NORWICH PLANNING COMMISSION

Meeting Minutes

Thursday, October 13, 2011, Tracy Hall

Regular Meeting

Members Present: Ralph Hybels, Daniel Johnson, Tom Gray, Brooke Adler, Richard Stucker

Members Absent: Anne Silberfarb, Jeff Goodrich

Clerk: Phil Dechert **Others:**

Tom Gray, Vice-Chair, called the meeting to order at 7:12 PM.

1. **Agenda** – Approved
2. **Comments from the Public** -
3. **Minutes** – 9-22-11 – Approved without changes.
4. **Affordable Housing** – At their October 12, 2011 Meeting, the Selectboard voted to rescind the bylaws of the Affordable Housing Committee as approved by the Selectboard on September 24, 2002 and requested that the Planning Commission assume the responsibilities of the Affordable Housing Committee as defined in the Mission section of the September 24, 2002 bylaws. The Planning Commission will discuss procedures for setting up an Affordable Housing Subcommittee at a future meeting.
5. **Minutes and Agendas** – The commission discussed the distribution of Planning Commission minutes and agendas through the email list managed by the Town Manager’s office in addition to posting on the web page and public bulletin boards. Gray moved that the Clerk distribute agendas and minutes on the town email list in addition to the PC list and posting on the web prior to the next meeting. Motion was seconded by Adler and passed 5-0.
6. **Town Plan** –Tables and charts for the Profile chapter updated with new data from the consultant were reviewed along with a list of changes to the text. Most of these changes are based on a discussion with Irv Thomae correcting terms and statements relating to the education funding system. Dechert will be receiving additional updates of the tables and charts from the consultant. A second list of very minor corrections was also available. These updates will be available for the second Selectboard Town Plan Public Hearing on October 26 at 6:30 PM.
7. **Subdivision Regulation Revisions**
Discussion of the 9-22-11 version of Revised Subdivision Regulations centered on the use of terms to describe development impact on natural resource features in Section 3.3. Members would like more consistency in the use of “adverse impact”, “undue adverse impact”, “minimize”, “avoid”, and others. The clerk will research and chart various phrases with definitions for the next meeting. The clerk will also research some technical terms in the stormwater section.

Meeting adjourned at 9:01 PM.

Phil Dechert, Clerk

APPROVED 10/27/11

Future Meetings: Thursday, October 27 at 7 PM
 Thursday, November 10 at 7 PM

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