

NORWICH PLANNING COMMISSION

Meeting Minutes

Thursday, September 22, 2011, Tracy Hall

**Regular Meeting**

**Members Present:** Tom Gray, Brooke Adler, Jeff Goodrich, Anne Silberfarb

**Members Absent:** Ralph Hybels, Daniel Johnson, Richard Stucker

**Clerk:** Phil Dechert

**Others:** Chris Gunderman, Josh Goodrich, Max Greenwald, Jeffrey Gorham

Tom Gray, Vice-Chair, called the meeting to order at 7:35 PM.

1. **Agenda** – Approved
2. **Comments from the Public** - Gray welcomed the students attending the meeting and answered questions regarding the responsibilities of the Planning Commission.
3. **Minutes** – 8-25-11 – Approved without changes.
4. **Affordable Housing** – Gray requested that a memo be sent by the Planning Commission Chair to the Capital Facilities Planning & Budgeting Committee Chair advising that the Planning Commission is working with the Affordable Housing Committee on a reorganization of the Town's affordable housing initiative, and intends to seek restoration to the Affordable Housing Reserve Funds recently transferred from that Fund to the General Fund. This is to assist the CFP&B Committee in their review of town reserve funds. Gray will draft the letter for Johnson to review and send.
5. **Selectboard Town Plan Hearing Follow-up** – Planning Commission members and Dechert will meet with the Selectboard on September 27 to discuss the new town plan and the adoption process. Dechert reported that Brandy Saxton will be updating charts and graphs where additional data is available from the 2010 census, the American Community Survey, and 2010 state and town sources. A list of all recommended changes will be prepared for the October 26 Selectboard Town Plan Hearing.
6. **Municipal Planning Grant '12 project** – The project is Phase II of developing a detailed land use plan for the area south and east of Norwich Village. A preliminary outline of the application was reviewed. The deadline for submittal is October 31, 2011. The Selectboard members have been requested to adopt a resolution appointing Neil Fulton as Authorizing Official and Phil Dechert as Grant Administrator at their October 12 meeting.
7. **Subdivision Regulation Revisions** – A complete draft of changes will be reviewed at the next meeting.

8. Meeting adjourned at 8:25 PM.

Phil Dechert, Clerk

*APPROVED 10/13/11*

**Future Meetings:** Thursday, October 13 at 7 PM  
Thursday, October 27 at 7 PM  
Thursday, November 10 at 7 PM

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