

# NORWICH DEVELOPMENT REVIEW BOARD

## MINUTES

July 7, 2011

Tracy Hall Meeting Room

**Members present:** John Lawe, Stanley Teeter, George Loveland, Folger Tuggle

**Members not present:** Nancy Dean, Ernie Ciccotelli, Arline Rotman

**Alternates present:**

**Alternates not present:** Don McCabe, Bill Lyons, Mindy Penny

**Clerk:** Not Present    **Others:** Chip Hedler

1. The meeting was called to order by the Chair, John Lawe, at 7:25 PM. The Chair determined that four of the seven DRB members were present and constituted a quorum.

2. **Minutes** – June 16, 2011 – Postponed to next DRB Meeting.

### 3. Administrative Issues:

- Future Schedule & Agendas
  - July 21, 2011 – Brown Subdivision – Continued from June 16, 2011
  - August 4, 2011 – Nothing Scheduled

### 4. Public Hearings

**#6BSUB11** – Public Hearing for the Preliminary Plan Review of a Minor Subdivision Application by David Bartlett and Jennifer L. Moyer, Applicants and Landowners, to divide Lot 20-183.000 into 2 lots of 2.0 acres and 3.06 acres at 59 Carpenter Street (Continuation from April 7, 2011, May 5, 2011 and June 2, 2011).

**Members Participating:** John Lawe, Stanley Teeter, George Loveland, Folger Tuggle

**Applicants/Landowners:**

**Interested Persons:** Chip Hedler

John Lawe, Chair opened the hearing at 7:30 PM.

The Chair noted that no new evidence would be accepted at this meeting. Also, that no video or voice recording would be made, but that written minutes would be kept of the meeting. The DRB received the following additional documents and added them to the record:

- A-12 Revised Site Plan for Bartlett Property, prepared by Pathways Consulting, LLC, dated 7/1/11.
- A-13 Driveway Profile and Sections, prepared by Pathways Consulting, LLC, dated 7/1/11.
- A-14 Request for Continuance of Hearing to September 15, 2011, submitted by Applicant, dated 7/5/11.
- IP-11 E-mail from Ann Marie Smith, abutter at 25 Carpenter Street, dated 6/14/11.

- IP-12 Memorandum to DRB from Nelson Kasfir and Elizabeth Blum, with attached letter from P. Scott McGee, Esq. and part of Applicants' revised site plan (7/1/11) enlarging area of proposed driveway, abutters at 48 Cliff Street, dated 7/4/11 and 7/5/11 respectively.
- ZA-1 Documents and Interested Parties list, dated 7/7/11.

Based on the applicant's request (A-14) Loveland moved to continue the hearing to September 15, 2011 at 7:30 PM. The motion was seconded by Teeter and was approved 4-0. The hearing was closed at 7:43 PM.

5. No other business came before the DRB.

The meeting was adjourned at 7:45 PM.

John Lawe, Chair

*APPROVED 9/15/11*