

## NORWICH DEVELOPMENT REVIEW BOARD

November 5, 2009

Tracy Hall Meeting Room

**Members present:** John Lawe, Stanley Teeter, Mindy Penny, George Loveland, Folger Tuggle, Nancy Dean

**Members not present:** Ernie Ciccotelli;

**Alternates present:** Don McCabe, Christopher Ashley **Alternates not present:** Arline Rotman

**Clerk:** Phil Dechert **Others:**

1. The meeting was called to order by the Chair, John Lawe, at 5:38 PM.

2. **Minutes** – October 1, 2009 - Approved with changes.

3. **Administrative Issues** – No pending applications at this time.

4. **Rules of Procedure** - Alternate participation.

Dechert reported on what the VLCT recommended:

Hearings – Alternate Members may participate at hearings and deliberations when replacing a regular member, and may also participate as an alternate at the hearing and be available to participate in deliberations if a regular member drops out. The Chair may want to give the applicant the opportunity to object to having an extra person hearing the case.

Regular Meetings – Alternates may participate at regular meetings not related to a specific application and vote on motions when taking the place of a regular member, and may also participate at the meeting but may not vote if not taking the place of a regular member. The total of members voting at any meeting is limited to seven, or the total number of regular members authorized by the Selectboard.

5. **Administrative Review** – Boundary Line of Adjustment by Brent Anderson, Applicant and Jamie Anderson, Landowner of Lots #05-076.000 and 05-077.000 at 1285 Union Village Road.

BLA Application proposes to move the common boundary between Lot #05-076.000 and the adjacent lot #05-077.000 to the northwest transferring 6.7 acres from Lot #05-076.000 to Lot #05-077.000.

The DRB reviewed the application under NSR 2.1(E) to determine if the application met the criteria for a BLA and whether a permit could be issued by the zoning administrator. It was determined that the BLA was “minor” in that the parcel being transferred was less than 50% of the area of the parcel from which it was being transferred. The BLA also complies with criteria b. through f. of NSR 2.1(E)(1).

Dean moved and Ashley seconded to authorize the zoning administrator to issue an administrative permit for the BLA. The motion passed 7-0.

The meeting was adjourned at 6:30 PM.

Phil Dechert

*APPROVED 3-18-10*