

NORWICH DEVELOPMENT REVIEW BOARD MINUTES

April 19, 2007

Tracy Hall Meeting Room

Members present: John Lawe, Stanley Teeter, Nancy Dean, George Loveland

Members not present: Lucy Gibson, Ernie Ciccotelli

Alternates present:

Alternates not present: Eric Friets, Christopher Ashley

Clerk: Phil Dechert

Others:

1. The meeting was called to order by John Lawe, Chair at 7:10 PM

2. **Minutes** - 3-15-07 – Approved with changes

3. **Administrative Issues**

Membership – George Loveland was welcomed as a new member. It was unclear if his and Arline Rotman's terms began as of the appointment date or on July 1, the regular date for the start of new terms. Lawe and Dechert will communicate with the Selectboard and Town Manager's Office regarding this issue.

Future Schedule and Agenda

- May 3 – Review Simpson Landscaping Revision
- May 17 – White Subdivision

The DRB bylaws will be reviewed in July for updating. Moving the start of members' terms to May 1st will be considered along with any other changes proposed by members.

4. **White Subdivision** (Lot 05-050.1)

Copies of the Environmental Court ("EC") Judgment along with the earlier EC Decision and copies of DRB Decisions were distributed to the members. Application #65BSUB05 has been remanded back to the DRB for a new hearing. The new hearing is expected to be warned for May 17, 2007.

5. **Simpson PRD**

The ZA presented proposed changes to the exterior design of the building for approval as minor changes under Condition 3 of the Notice of Decision. Changes include re-locating a door and steps from the north side to the east side of the northern most unit, adding a below grade utility room to the north end of the building (only the roof will be visible and it will be landscaped) and changing the door/window configuration on the west side of the center three units. The consensus of the members was that these were minor changes that the ZA should approve.

6. MAPA and “On the Record” Review

The Board reviewed a memo prepared by the ZA with a summary of past DRB hearings and appeals, and three proposals for implementation of MAPA and “On the Record” Review: all hearings, no hearings, or all hearings except two-lot subdivisions, Site Plan Review and Conditional Use for expanding existing facilities and use less than 30%, and variances.

The consensus was that all hearings should be heard under MAPA and “On the Record” Review. A recommendation to exempt certain types of hearings may be made later after the DRB has some experience with the process. The ZA will draft a memo to the Selectboard for review at the next meeting.

The meeting was adjourned at 8:50 PM.

Phil Dechert

APPROVED 6-7-07