

**Part I**  
Town of Norwich

# Norwich Town Officers & Committees for 2006

## Elected Officials

### Selectboard

Gerard Chapdelaine .....2007  
Ben Ptashnik - *resigned* .....2007  
Ed Childs .....2008  
Jack Candon .....2008  
Alison May, *Chair* .....2009

### Town Clerk

Bonnie Munday .....2008  
Carolyn Clogston, *Assistant*  
Phil Dechert, *Assistant*  
Roberta Robinson, *Assistant*

### Town Treasurer

Cheryl Lindberg .....2008  
Neil Fulton, *Assistant*

### Agent to Prosecute & Defend Suits

Frank Olmstead .....2007

### Auditors (Town)

Bill Bender .....2007  
Henry Scheier, *Chair* .....2008  
Karen Kayen (*Chair, Fin. Com.*) .....2009

### Cemetery Commission

Fred Spaulding, *Chair* .....2007  
Fred Smith .....2007  
Earl Thompson .....2009  
Robert Parker .....2010  
Ed Janeway .....2011

### Fence Viewers

Watt Alexander  
Liz Russell

### Finance Committee

Alvin Converse .....2007  
Paul Tierney .....2007  
Irv Thomae .....2008

### Grand Juror

Robert Mitchell .....2007

### Justices of the Peace

Terry Appleby .....2007  
Susan Dunbar Blum .....2007  
Gerard Chapdelaine .....2007  
Joyce Childs .....2007  
Ernie Ciccotelli .....2007  
Nancy Dean .....2007

Nancy Hoggson .....2007  
John Lamperti .....2007  
Sarah Drew Reeves .....2007  
Fred Smith, Jr .....2007  
Irv Thomae .....2007  
Kim Wood-Hoffman .....2007

### Listers

Richard Blacklow .....2007  
Dennis Kaufman .....2008  
Jean Essex .....2009

### Moderator

Warren Thayer .....2007

### Norwich School Directors

Margaret Cheney .....*Resigned*  
Linda Gray .....2008  
Geoffrey Vitt .....2008  
Stanton Williams .....2008  
Mary Sachsse, *Chair* .....2009

### Trustees of Public Funds

Cheryl Lindberg .....2007  
Marie Elise Young .....2008  
Barbara Merrill .....2009

## Appointed Officials

### Town Manager

(serves also as **Collector of Delinquent  
Taxes, Emergency Management Director  
and Solid Waste Coordinator**)

Stephen J. Soares  
Nancy Kramer, *Assistant*

### Affordable Housing

Mary Ann Hankel, *Co-Chair*  
Creigh Moffatt, *Co-Chair*  
Beth Barrett, Nancy Hoggson  
Ralph Hybels, Paul Manganiello  
Kathleen Shepherd, Elizabeth Kohl

### Bugbee Senior Center Representatives

Martha Drake, Paula Harris

### Conservation Commission

Nick Krembs .....2007  
Warren Thayer .....2007  
David Hubbard .....2008  
William Pierce .....2008

Liz Blum	2009
Craig Layne, Chair	2009
Frank Olmstead	2009
Lee Michaelides	2010
Peter Silberfarb	2010
<b>Development Review Board</b>	
Lucy Gibson	2007
Stanley Teeter	2007
Ernie Ciccotelli	2008
Nancy Dean	2009
John Lawe, Chair	2009
Christopher Ashley, <i>Alternate</i>	2008
Eric Friets, <i>Alternate</i>	2009
<b>Emergency Management Coordinator</b>	
Charlie Hodgdon	
<b>Energy Committee</b>	
Alan Berolzheimer, <i>Chair</i>	
Ames Byrd, Jamie Hess, Dan King	
Mark Laser, Gary Winslow	
<b>Finance Officer</b>	
Roberta Robinson	
Alison McRee, <i>Assistant</i>	
<b>Fire Chief</b>	
Jack Fraser, <i>Retired</i>	
Neil Fulton	
<b>Fire Warden</b>	
Nancy LaRowe	
<b>GUV Solid Waste Management Dist. Rep.</b>	
Stephen J. Soares	2007
Nancy Kramer, <i>Alternate</i>	2007
<b>Health Officer</b>	
John Lawe, MD	2009
Bonnie Munday, <i>Deputy</i>	2007
<b>Highway Administrator</b>	
Andy Hodgdon	
<b>Land Management Council</b>	
Clay Adams, <i>Chair</i>	2007
Susan McCoy	2008
John Currier	2009
<b>Milton Frye Nature Area Committee</b>	
George Clark, Karen Kniffen	
Lindsay Putnam, Clayton Simmers	
Warren Thayer, <i>Chair</i>	
Wendy Thompson	

<b>Planning Commission</b>	
Tom Gray	2007
Daniel Johnson, <i>Chair</i>	2007
Adele Fulton	2008
Jeffrey Mathias	2008
Lynn McGrew	2008
Ralph Hybels	2009
Jaye Pershing Johnson	2009
Alison McRee	2010
Richard Stucker	2010
<b>Police Chief</b>	
Douglas Robinson	
<b>Recreation Council</b>	
Ann Greenwald	2007
Kate Halsey	2007
Bernard Haskell	2007
Hugh Huizenga	2007
Kathy Menard	2007
Kate Robinson	2007
Eric Sachsse	2007
Doug Kennedy, <i>President</i>	2008
Lisa Adams	2009
Lars Blackmore	2009
Kristin Brown	2009
Stuart Close	2009
Kris Strohbehn	2009
<b>Senior Action Council</b>	
Martha Drake, <i>Chair</i>	
Paula Harris, <i>Secretary</i>	
Theda Brigham, Mary Irene Moore	
Bill Osgood, Mary Rassias	
<b>Town Service Officer</b>	
Linda Cook	2007
<b>Transportation Committee</b>	
Roberta Alexander, Bob Chamberlin	
Lucy Gibson, <i>Chair</i> , Linda Gray	
Ann Greenwald, Beth Haney	
Jamie Hess, Ed Janeway, John Lawe	
Sharon Racusin, Alice Worth	
<b>Tree Warden</b>	
Jake Blum	
<b>Two Rivers-Ottauquechee RC Rep.</b>	
Nancy Hoggson	2007
Ralph Hybels, <i>Alternate</i>	2007
<b>Zoning Administrator</b>	
Phil Dechert	

Town of Norwich, Vermont And  
Norwich Town School District  
Minutes of Annual Meeting, March 7, 2006

This meeting is called to order at 7:03 p.m. by Moderator Warren Thayer. Rules of the Assembly were explained to the public. Creigh Moffatt thanked the public for the \$45,000 loan to the Affordable Housing Committee. Ann Seibert and Jim Masland spoke about current legislative issues.

The Moderator was asked to allow discussion in regard to the Dresden Budget under public business. The question was moved and passed by a 2/3 vote to have the discussion at the end of the meeting, after all other articles had been discussed.

**Article 1.** *Elect a Moderator of the Town and School District meeting for one year.* No discussion.

**Article 2.** *Elect Town and School District Officers for terms starting in 2006.* No discussion.

**Article 3.** Hear and act on the reports of the Officers of the Town and Town School District. No discussion.

**Article 4.** *Approve a gross spending General Town Budget of \$3,564,354 plus unanticipated state and federal grants and gifts consistent with budgeted programs for the period July 1, 2006 to June 30, 2007.* May noted that this was the 238<sup>th</sup> Annual Town Meeting for the Town of Norwich and introduced the members of the Board who were present (Candon, Childs, Chapdelaine and May). May went on to note that over 4% of the increase was due to petroleum products which were up substantially in price from last year. May also noted that more money would be going into designated funds, to fund the purchase of vehicles and building repairs. The Selectboard felt that the numbers are valid.

Town Manager Stephen Soares continued with the presentation of the budget, beginning with the COLA increase, at 3.7%. Soares noted that the Highway Department, with the largest piece of the budget, was showing an increase due to 3 miles of roadway to be paved next year. The second largest piece was the Police Department. They were asked to cut their budget, and even submitted less than was asked of them. Their budget included the 3.7% COLA increase as well as their fixed costs. They need to make repairs to the garage and storage areas. Soares noted that the Police Department operates more than forty hours a week. They are on duty from 7:00 a.m. to 3:00 a.m. and will respond during these hours.

Other significant increases included Recreation, up 11.36% due to an increase in instructional fees and Marion Cross School rental fees, and the Fire Department, up 28.39% due to a Capital Spending Plan to replace the ladder truck in the next couple of years. Soares noted that the Affordable Housing article is not on this year's ballot, and mentioned the decrease in the request by the Historical Society.

The cost of health care has decreased about 20%, or down by \$54,000. This decrease was made in co-operation with the town employees, and he thanks them for their support on this.

Irv Thomae on behalf of the Finance Committee said that half of the com-

mittee liked the budget, but half did not. They agreed on the addition of the Cross facility rental fees and supported the amount of monies put away for future use. (Yes, 709; No, 226)

**Article 5.** *Appropriate \$135,000 for the operating expenses of the Norwich Public Library Association.* Library Director Lucinda Walker thanked the Town for past support and also thanked the volunteers for all the work they do. (Yes, 832; No, 108)

**Article 6.** *Appropriate \$2,000 to ACORN (A Community Resource Network).* No discussion. (Yes, 699; No, 222)

**Article 7.** *Appropriate \$7,311 to Advance Transit.* Van Chestnut spoke, stating that this year's request has not changed since last year. They are hoping to hold the line in spite of the increase in diesel fuel. (Yes, 831; No, 106)

**Article 8.** *Appropriate \$1,284 to The Family Place.* Mary Sachsse, who is on the Board, thanked us for our past support. (Yes, 756; No, 171)

**Article 9.** *Appropriate \$2,500 to Headrest.* Tom Wagner thanked the town for past support. Headrest is a 24-hour hotline, which handles about 12,000 crisis calls a year, of which 110 calls came from Norwich last year. (Yes, 734; No, 177)

**Article 10.** *Appropriate \$529 to SEVCA (Southeastern Vermont Community Action).* No discussion. (Yes, 691; No, 203)

**Article 11.** *Appropriate \$5,300 to the White River Council on Aging.* No discussion. (Yes, 731; No, 171)

**Article 12.** *Appropriate \$1,000 to Windsor County Partners.* Nancy Dean explained that since 1974 they have been matching adult volunteers with children from 10 to 17 years of age. (Yes, 676; No, 218)

**Article 13.** *Appropriate \$2,500 to WISE (Women's Information Service).* No discussion. (Yes, 724; No, 182)

**Article 14.** *Appropriate \$6,000 to Youth-In-Action.* No discussion. (Yes, 680; No, 219)

**Article 15.** *Appropriate \$9,200 to the Cemetery Commission under 18 VSA § 5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries.* No discussion. (Yes, 745; No, 159)

**Article 16.** *Appropriate \$3,000 to the Cemetery Commission for headstone restoration.* No discussion. (Yes, 674; No, 221)

**Article 17.** *Appropriate \$2,500 to the Upper Valley Trails Alliance.* Liz Russell spoke, stating that the Town has supported this in the past. (Yes, 680; No, 224)

**Article 18.** *Appropriate \$1,906 to Windsor County Court Diversion Program.* No discussion. (Yes, 714; No, 177)

**Article 19.** *Appropriate the sum of Eight Thousand Dollars (\$8,000) to the Norwich Historical Society and Community Center to assist with general operations.* Nancy Osgood thanked the town for its generous support. They have raised \$300,000 for the Historical Society. Henry Scheier thanked the Historical Society for reducing its request this year. (Yes, 679; No, 230)

- Article 20.** *Shall the voters of the Town of Norwich appropriate Twelve Thousand Two Hundred Thirteen Dollars (\$12,213) to the Visiting Nurse Association & Hospice of VT and NH in support of various programs?* No discussion. (Yes, 760; No, 148)
- Article 21.** *Shall the voters of the Town of Norwich appropriate Three Thousand Ninety-Three Dollars (\$3,093) to the Health Care and Rehabilitation Services of Southeast Vermont in support of community services provided to Norwich?* Ed Piper spoke in support of this article, stating that the services are available to the town and Windsor County. The town has also supported this in the past. (Yes, 712; No, 187)
- Article 22.** *Shall the voters of the Town of Norwich appropriate \$25,000 to create a fund for the development and construction of sidewalks and bicycle paths?* Lucinda Gibson, who is on the Transportation Committee, stated that there has been an increase in the use of Advance Transit and Park and Rides. This has made the roads safer for walking or biking, but there has been a need, which has been increasing over time, to establish sidewalks, primarily for safety. They would like to start the fund with \$25,000. Jamie Hess, who has talked to many parents, stated that the general feeling is that it is still not safe to walk or bike.
- The Prudential Committee did not support this article. They felt it would be better planning to have a five-year program and invite the Selectboard and Transportation Committee to meet with the Fire District. (Yes, 570; No, 342)
- Article 23.** *Shall the voters of the Town of Norwich appropriate \$1,344.00 to The Child Care Center for a one-year income sensitive scholarship?* Julie Stevenson spoke to this article. The Child Care Center is a nonprofit organization that provides care for children from six weeks to six years of age. Fifty-four percent of these children come from Norwich. Currently, they subsidize nine children through scholarships, which are offered to families who make \$55,000 a year or less. (Yes, 634; No, 273)
- Article 24.** *Vote a five-year extension of the exemption from property taxes previously granted to The University Grange under the provisions of 32 VSA § 3840.* No discussion. (Yes 718; No, 178)
- Article 25.** *Vote a five-year extension of the exemption from property taxes previously granted to the Root District Game Club under the provisions of 32 VSA § 3840.* Frank Sands and Ed Piper spoke for this article, saying that the old school house on Union Village Road is available to the public for events and is an asset to the Town. (Yes, 582; No, 309)
- Article 26.** *Vote a five-year extension of the exemption from property taxes previously granted to the Beaver Meadow Union Chapel under the provisions of 32 VSA § 3840.* No discussion. (Yes, 749; No, 151)
- Article 27.** *Pursuant to 24 VSA § 2741(a)&(c) and 32 VSA § 3832(7), vote to renew and extend for five years the property tax exemption agreements between the Town of Norwich and the Norwich Fire District for two parcels of land owned by the Norwich Fire District, parcel #1 being approximately 350 acres lying southwest of Beaver Meadow Road and adjacent to Charles Brown Brook and parcel #2 being approximately 567 acres lying along Beaver Meadow Road and Tucker Hill Road; to exempt these lands from property tax and to keep in place the deeds conveying the development*

and recreation rights on said lands to the Town of Norwich, under which deeds the Norwich Fire District retained forestry and water rights. These development and recreation rights will revert to the Norwich Fire District if the tax exemptions are revoked, or if they are not extended by renewal when required. This will also synchronize the agreement renewal anniversaries for both properties. Clay Adams, Chair of the Land Management Council, endorsed this article for the continued use of the land in the Fire District. The Prudential Committee also supports this article. (Yes, 838; No, 75)

**Article 28.** Require that taxes be paid in U.S. funds in two installments. The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 p.m. August 18, 2006 and the balance will be due at the same location on or before 4:30 p.m. February 9, 2007. An official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1 1/2 % per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 9, 2007. All taxes, interest and collection fees will be paid into the Town Treasury. No discussion. (Yes, 879; No, 58)

**Article 29.** Transact any other business that may legally come before the annual Norwich Town Meeting.

**Article 30.** Authorize the Board of School Directors to make available school facilities and equipment for specified public purposes if those purposes appear to be in the best interest of the residents of the District, due consideration being given to efficient, economical, and appropriate use of the facilities and equipment in accordance with the provisions of 16 VSA § 562(11). Geoffrey Vitt spoke to this article, saying that it is on every year so that they can rent space in the school. (Yes, 902; No, 44)

**Article 31.** Authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA § 562(9). Vitt again said that this is an article that is on every year in the event the school would have to borrow money. (Yes, 758; No, 155)

**Article 32.** Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA § 562(5)? No discussion. (Yes, 827; No, 110)

**Article 33.** Shall the voters of the Norwich Town School District authorize the School Board to pursue an energy efficiency project that would install energy efficient lighting and photovoltaic electrical panels at the Marion Cross School? The total cost of this project is estimated at \$75,000. An estimated \$46,000 of this expense would be funded from the Vermont Department of Education Construction Aid program, and the \$29,000 balance from the District's building maintenance reserve fund. Deb Kaplan spoke to this article stating that it refers to an energy efficiency project that requires voter approval to move forward. This would allow them to upgrade the lighting in the gym, multi-purpose room and several classrooms. This would also allow them to install photovoltaic photo panels above the windows in the first and second grade. This will not only improve the lighting, but also save annually about \$4,000.00. (Yes, 779; No, 162)

**Article 34.** *Shall the voters of the Norwich Town School District appropriate \$4,183,748.00, necessary for the support of its school for the year beginning July 1, 2006, and ending June 30, 2007?* Margaret Cheney spoke to this article, saying that for grades K through 6 the Marion Cross School budget is up about 2.49%. This year the school negotiated a three-year contract, which showed an increase of 3.5% for the first two years and 4% in the third year. Health Insurance co-pays would also double over the next three years from 6% to 9% the first year, 9% to 11% the second year, and 11% to 13% the third year.

Other elements of the increases are heating fuel, which is up \$15,500, pupil transportation, up \$45,591, and special education tuition (out of district placement), up \$66,000. Marion Cross School spending this year will be \$4,183,748; the total school-spending portion of the budget including Dresden is \$8,428,583.

Cheney stated that the homestead tax rate has decreased this year from 1.63 to 1.56, which is down 4.47%. Linda Gray then gave an overview on how the tax rate relates to the budget.

Irv Thomae of the Finance Committee said that they are pleased with the K-6 settlement; however, it was a tie vote as to whether or not the Finance Committee could support this budget. (Yes, 624; No, 316)

**Article 35.** *Transact any other business that may legally come before the annual meeting of the Norwich Town School Board.* No discussion.

The Moderator opened the discussion regarding the Dresden School budget.

Henry Scheier and Paul Tierney shared the position against the Dresden Teacher Contract. They spoke of concern with the continued increases over the years and the loss of the Dartmouth money and the fact that we will have to start paying back on the bond.

Kaplan spoke on behalf of the Board stating that she had been part of the negotiating committee, and felt that they have worked very hard with this contract and that it is a fair contract.

A motion to adjourn the meeting passed at 10:10 p.m.

*Bonnie J. Munday, Norwich Town Clerk*

## Ballot Results

### Article 3, March 7, 2006

Moderator	Warren Thayer	792
Dresden-Norwich School Director	Mary M. Sachsse	794
Norwich School Director	Stanton Williams	735
Lister (3 years)	Jean M. Essex	753
Selectman (3 years)	Alison M. May	666
Selectman (2 years)	John C. Candon	775
Auditor (3 years)	Karen Kayen	751
Cemetery Commissioner	Ed Janeway	501
	Douglas Rexford	248
Cemetery Commissioner (4-year unexpired term)	Robert G. Parker	739
Trustee of Public Funds	Barbara C. Merrill	733



## Norwich Finance Committee Budget Statement

The Finance Committee voted to support the proposed FY 2008 gross spending town budget of \$3,785,194 by a vote of 4 to 2. This is 5.51% above the current budget. After taking into account the affect of a \$120,000 grant, the net figure of \$3,665,194 is only 2.17% above the current budget. Please note that this gross spending town budget does not include the separate monetary articles to be voted at Town Meeting.

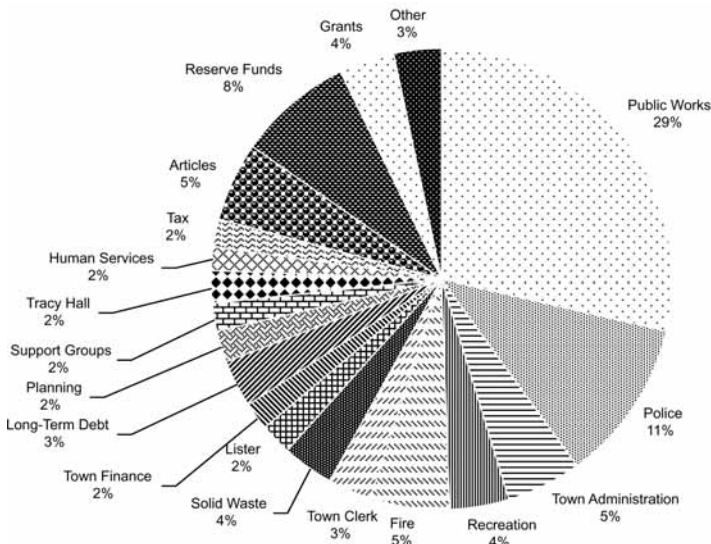
Those supporting the motion noted that the increase of 2.17% over the FY 2007 budget compared favorably with the increase in the Consumer Price Index. They also noted that the Selectboard had increased the paving budget by \$47,000 over the initial budget examined by the Finance Committee, and was willing to encumber any highway funds that may be left at the end of this year for paving. The majority regarded this as an acceptable, if not completely adequate, effort to maintain the roads in good condition without further increasing the overall budget.

Those opposed to the motion objected to the allocations. They felt that too much was allocated for the police budget and too little for highway paving. They also objected to the shortfall of revenue in the solid waste and recreation budgets and suggested that the police consider instituting fees for "house checks". They noted that the amount in the paving budget was below the amount recommended by the Finance Committee. One member objected to the absolute level of the budget and pointed out that over the past ten years it has grown faster than per capita income as shown in the graph in last year's report. The minority also cited the lack of written justification for the budget presented to the Finance Committee and the lack of any formal method to evaluate public opinion about the desired level of town services among its objections. One member disagreed with the establishment of a paid position for the fire chief.

The majority of the Finance Committee supports the Fire Department budget, which recognizes the need to move from a volunteer Chief to a paid position, as recommended by retiring Chief, Jack Fraser. The time required to carry out the chief's responsibilities has grown to the point that it is no longer reasonable to expect it of a volunteer. We are very grateful to Jack Fraser for the extraordinary service he has contributed to the Town during the twelve years he has served as Chief.

*Karen Kayen (Chair), Bill Bender, Alvin Converse,  
Cheryl Lindberg, Henry Scheier, Irv Thomae, and Paul Tierney*

### Proposed Norwich Town Budget



*Prepared  
by Norwich  
Town Auditors*

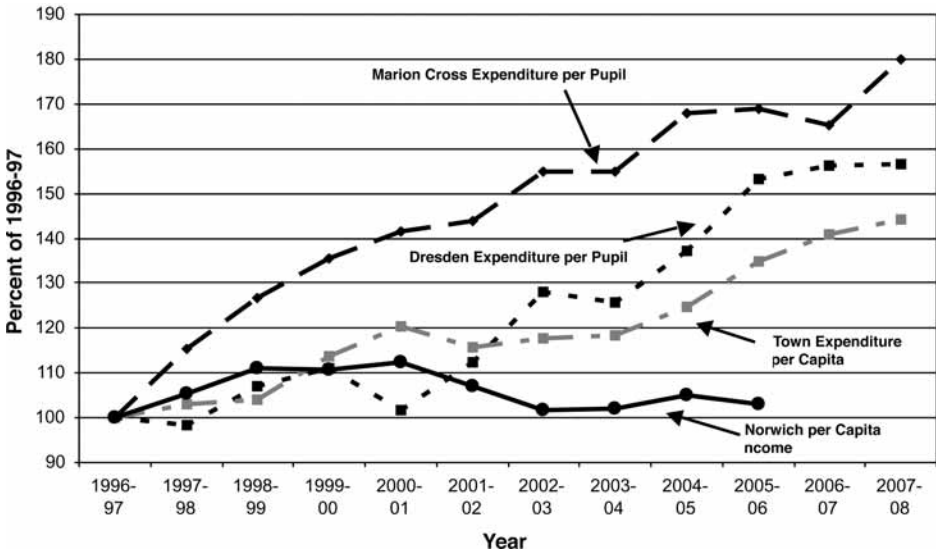
## Income-Based School Tax

On or before April 17, every resident homeowner is required to file Vermont Form HS-122. If your 2006 household income was less than \$90,000, completing the second half of HS-122 may reduce the school property tax on your home to less than 3.1% of that income. This year, instead of mailing prebate checks, the state will send adjustment payments directly to the Towns, which then bill for the net amount due. Take a few minutes to see if you qualify, and if you do, don't hesitate to file. About two-thirds of all Vermont homeowners pay at least part of their school taxes based on income rather than property value.

Notes: (1) Vermont's "Household income" is often less than Federal "Adjusted gross income" (AGI), so it may be worth taking time to calculate it even if your AGI was above \$100,000.

(2) Even if your income tax filing date is extended, HS-122 must be filed before the April 17 deadline to avoid a reduction of your property tax adjustment. If you don't have a final income total by April 17, file HS-122 on time with estimated numbers, and be sure to amend it before Sept. 1.

Growth in Norwich Income And Expenditures  
Adjusted for Inflation: 1996 = 100



TOWN OF NORWICH AND NORWICH SCHOOL DISTRICT

GROSS EXPENDITURES SUMMARY

	FY2006 Actual	FY2007 Budget	FY2008 Proposed	FY07-FY08 % Increase (Decrease)
Town (including Articles)	\$3,575,867	\$3,794,034	\$4,004,773	5.55%
Marion Cross School	3,899,232	4,183,748	4,656,346	11.30%
Dresden Assessment	5,556,971	5,608,056	5,699,712	1.63%
To VT Education Fund per Act 60/68*	1,255,929	748,700	663,715	(11.35%)
<b>Total Expenditures</b>	<b>\$14,287,999</b>	<b>\$14,334,538</b>	<b>\$15,024,546</b>	<b>4.81%</b>

TOTAL TAX RATE (PER \$100 OF ASSESSED VALUE)

	FY2006 Actual	FY2007 Actual	FY2008 Projected**	FY07-FY08 % Increase (Decrease)
Town Rate without Articles	\$0.4132	\$0.4418	\$0.4524	2.39%
Town Rate for Articles	0.0384	0.0357	\$0.0333	(6.81%)
Local Agreement Rate	0.0017	0.0015	\$0.0050	221.16%
<b>Total Town Rate</b>	<b>0.4533</b>	<b>0.4790</b>	<b>0.4906</b>	<b>2.42%</b>
School Homestead	1.6308	1.4832	1.4817	(0.10%)
School Non-residential	1.3954	1.3168	1.3267	0.75%
<b>Total Tax Rate</b>				
Homestead	\$2.0841	\$1.9622	\$1.9723	0.51%
Non-residential	\$1.8487	\$1.7958	\$1.8173	1.20%

AMOUNTS TO BE RAISED BY TAXES

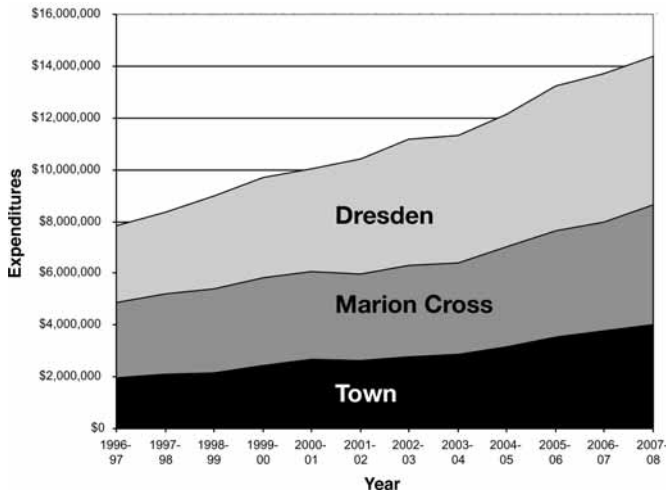
	FY2006 Actual	FY2007 Estimated	FY2008 Projected**	FY07-FY08 % Increase
Town	\$2,821,814	\$3,089,165	\$3,237,991	4.8%
Combined School	\$9,741,691	\$9,221,923	\$9,453,175	2.5%
<b>Total taxes to be raised</b>	<b>\$12,563,505</b>	<b>\$12,311,088</b>	<b>\$12,691,165</b>	<b>3.1%</b>

Notes:

\* FY2007 is based on the latest Vermont Department of Education Estimate. FY2008 is based on the 2007-2008 Norwich School District Tax Rate Calculation on page I-12 applied to the most current estimate of the Homestead and Non-residential components of the Education Grand List.

\*\* Assumes an estimated Town Grand List on April 1, 2007 of \$660,000,000. Under the school funding system there are two different tax rates: one for homestead property and one for non-residential property. A homestead is the principal dwelling owned and occupied by a resident individual as the individual's domicile. All non-homestead property is classified as non-residential.

## Norwich Town & School Expenditures Gross Budgeted Expenditures as Proposed to Voters



*Prepared by Norwich Town Auditors*

### Norwich School District 2007-2008 School Year Tax Rate Calculation

Item	Estimated 2006-07	Estimated 2007-08	Chg	% Chg
1 Marion Cross School	\$4,183,748	\$4,656,346	472,598	11.30%
2 plus Dresden Assessment	5,608,056	5,699,712	91,656	1.63%
3 less Revenues and Fund Balance (excl Voc Aid)	1,359,976	1,566,598	206,622	15.19%
4 equals Education Spending	\$8,431,828	\$8,789,460	357,632	4.24%
5 Estimated equalized pupils	673.72	658.71	(15.01)	-2.23%
6 Adjusted ES/Eq Pupil	\$12,515	\$13,343	\$828	6.62%
6a Debt per pupil	\$806	\$823		
7 Adjusted ES/Eq Pupil for purposes of Excess Spending	\$11,709	\$12,520		
8 Excess Spending Threshold	\$11,728	\$12,575	\$847	7.22%
9 Per pupil Spending above/(below) Threshold	(19)	(55)		
10 Per pupil figure for Calculating District Adjustment	\$12,515	\$13,343		
11 Base Amount	\$7,330	\$7,736	\$406	5.54%
12 District Spending Adjustment	170.741%	172.486%	1.744%	1.02%
13 Statewide Ed Tax Rate	\$0.95	\$0.90		
13a Equalized Homestead Tax	\$1.6220	\$1.5524	(0.0697)	-4.30%
14 Common level of appraisal	109.36%	104.77%	-4.6%	-4.20%
15 Estimated nominal tax rate	\$1.4832	\$1.4817	(0.0015)	-0.10%
16 Income Sensitivity Percentage	3.07%	3.10%	0.03%	1.02%
17 Non Residential Tax Rate	\$1.44	\$1.39	(0.05)	-3.47%
18 Divide by CLA	109.36%	104.77%	-4.59%	-4.20%
19 Nominal Non-Residential Tax Rate	\$1.3168	\$1.3267	0.0100	0.76%

**Note:** Tax rate info preliminary and subject to state legislative changes.

Town of Norwich Revenue Report – FY 2007

	F/Y 2006 FINAL EST.*	F/Y 2006 ACTUAL	F/Y 2007 ESTIMATE	F/Y 2008 ESTIMATE	% CHANGE
<b>REVENUES</b>					
Payment from Reduction in Undesignated Fund Balance	—	—	—	\$14,252	100.00%
<b>TAX REVENUES</b>					
Town Property Tax*	\$2,577,668	\$2,578,598	\$2,865,742	\$2,985,645	
Property Tax Needed for Other Monetary Articles	240,030	229,680	229,680	219,579	
<b>TOTAL TAX REVENUES</b>	<b>\$2,817,698</b>	<b>\$2,808,278</b>	<b>\$3,095,422</b>	<b>\$3,205,224</b>	<b>3.55%</b>
<b>PERMIT &amp; LICENSE FEES</b>					
Building Permit	\$13,500	\$11,974	\$13,000	\$13,000	
Liquor Permit	450	550	550	550	
Fish & Games License	10,575	11,404	12,500	12,500	
Animal License	3,500	2,614	2,800	2,800	
Other License/Permit	800	2,105	1,150	1,150	
<b>TOTAL PERMIT &amp; LICENSE FEES</b>	<b>\$28,825</b>	<b>\$28,647</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>3.58%</b>
<b>INTERGOVERNMENTAL REVENUES</b>					
VT Highway Gas Tax	\$148,764	\$148,629	\$148,630	\$148,392	
ACT 60 Reappraisal	11,081	14,991	15,000	15,000	
Current Use*	61,851	61,851	62,000	71,000	
PILOT Payments	16,759	22,666	17,400	23,000	
Act 68 1/8 of 1% Education Tax	10,200	12,177	12,100	11,555	
Transfer In from Designated Rte. 132 Bridge Fund	—	—	—	5,000	
Other Intergovernmental	6,180	1,491	4,782	—	
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>\$254,835</b>	<b>\$261,805</b>	<b>\$259,912</b>	<b>\$273,947</b>	<b>5.40%</b>

Town of Norwich Revenue Report – FY 2007

	F/Y 2006 FINAL EST.*	F/Y 2006 ACTUAL	F/Y 2007 ESTIMATE	F/Y 2008 ESTIMATE	% CHANGE
<b>GRANT REVENUES</b>					
FEMA Mitigation Grant	—	\$34,019	—	—	
Highway-RC&D Local Roads Grant	—	5,900	—	—	
Highway Bridge*	176,150	170,250	30,000	120,000	
Highway Paving Grant	20,000	—	—	—	
Planning Grant	13,400	4,003	8,000	—	
Conservation Comm Grant	18,200	20,059	5,000	—	
St. of VT - Bike & Ped Grant	—	8,237	—	—	
Homeland Security-Fire & Police*	16,869	15,297	—	—	
US Dept of Justice Vest Grant	—	572	—	—	
Local Law Enforcement Grant	—	1,000	—	—	
<b>TOTAL GRANT REVENUES</b>	<b>\$244,619</b>	<b>\$259,337</b>	<b>\$43,000</b>	<b>\$120,000</b>	<b>179.07%</b>
<b>SERVICE FEES</b>					
Solid Waste Disposal	\$60,500	\$51,699	\$60,000	\$55,000	
Recreation Program	162,000	143,047	177,000	115,000	
Town Clerk	45,000	30,715	29,750	27,050	
Record Restoration	4,000	4,153	4,000	3,750	
Hartford Landfill Coupon	12,800	10,790	11,000	11,000	
Tracy Hall Rental	7,500	7,003	7,000	7,000	
Special Police Duty Service	2,500	105	1,000	1,000	
Police Alarm & Report	700	842	800	700	
Photocopying & Miscellaneous	1,200	588	350	400	
<b>TOTAL SERVICE FEES</b>	<b>\$296,200</b>	<b>\$248,942</b>	<b>\$290,900</b>	<b>\$220,900</b>	<b>-24.06%</b>
<b>PUBLIC SAFETY REVENUES</b>					
Traffic Fines	\$35,000	\$43,615	\$31,000	\$20,000	
Parking Fines	1,000	1,178	300	750	
Dog Fine	500	125	200	200	
<b>TOTAL PUBLIC SAFETY REVENUES</b>	<b>\$36,500</b>	<b>\$44,918</b>	<b>\$31,500</b>	<b>\$20,950</b>	<b>-33.49%</b>

	F/Y 2006 FINAL EST.*	F/Y 2006 ACTUAL	F/Y 2007 ESTIMATE	F/Y 2008 ESTIMATE	% CHANGE
<b>OTHER TOWN REVENUES</b>					
Interest Earned From Banks	\$15,000	\$46,180	\$32,000	\$80,000	
Collection Fee on Delinquent Taxes	15,000	19,036	12,000	12,000	
Interest on Taxes	18,000	19,582	10,000	15,000	
Field Rental	8,200	9,338	8,300	10,000	
Market Recycling	1,000	5,584	1,000	22,500	
Town Report	2,000	1,634	1,500	1,500	
Town Department	4,000	5,028	3,500	3,500	
<b>TOTAL OTHER TOWN REVENUES</b>	<b>\$63,200</b>	<b>\$106,382</b>	<b>\$68,300</b>	<b>\$144,500</b>	<b>111.57%</b>
<b>TOTAL FEES &amp; SERVICES</b>					
Reserve for Unpaid Taxes and BCA Adjustment*	\$924,179	\$950,032	\$723,612	\$810,297	11.98%
	(40,000)		(25,000)	(25,000)	
<b>TOTAL TOWN REVENUES</b>	<b>\$3,701,877</b>	<b>\$3,758,310</b>	<b>\$3,794,034</b>	<b>\$4,004,773</b>	<b>5.55%</b>

\* Adjusted at time of setting tax rate or when receiving unanticipated grants; see Exhibit F of Independent Auditor's Report.

Town of Norwich Expenditure Budget Report – FY 2007\*\*\*

	F/Y 2006	F/Y 06	F/Y 2007	F/Y 2008	F/Y 07-08
	FINAL BUDGET **	ACTUAL	BUDGET	PROPOSED	% Change
<b>TOWN ADMINISTRATION</b>					
Selectboard Wages	\$2,500	\$2,500	\$2,500	\$2,500	
Town Manager Salary	67,438	67,775	70,739	74,280	
Treasurer Stipend	1,500	1,500	1,600	1,636	
Administrative Assistant Wages	34,000	33,784	34,882	35,702	
Employee Incentive Pay	14,000	10,815	14,000	14,000	
Payroll Tax	8,066	8,132	8,738	8,730	
Vt Retirement System	5,072	5,048	5,281	5,499	
Health Insurance	27,336	25,509	22,251	26,786	
ST/LT Disability Insurance	1,722	1,638	1,863	1,936	
Professional Services	23,500	33,860	24,000	22,000	
Committee	800	170	800	500	
Landscaping/Foley Park	4,000	3,740	4,500	—	
Office Telephone	—	879	—	—	
Town Manager Cell Phone/Pager	900	551	—	—	
Postage	—	178	—	—	
Printing	100	—	100	—	
Advertising	800	1,314	1,200	1,200	
Mileage	—	—	100	100	
Town Manager Vehicle	4,600	5,616	4,600	3,000	
Office Supplies	1,200	1,003	1,000	1,000	
Office Equipment	1,000	399	1,000	1,000	
Computer Hardware	3,000	3,531	3,000	9,000	
Computer Maintenance	4,000	3,840	4,500	4,800	
Citizen Assistance	—	—	—	1,000	
Dues/Meetings/Travel	2,000	1,800	2,000	1,800	
Miscellaneous	1,000	793	1,000	800	
<b>Total Town Administration Expenditures</b>	<b>\$208,534</b>	<b>\$214,376</b>	<b>\$209,654</b>	<b>\$217,269</b>	<b>3.63%</b>



	F/Y 2006 FINAL BUDGET **	F/Y 06 ACTUAL	F/Y 2007 BUDGET	F/Y 2008 PROPOSED	F/Y 07-08 % Change
<b>BOARD OF CIVIL AUTHORITY/BOARD OF ABATEMENT</b>					
B. C. A/ B.O.A. Wages	\$700	\$400	\$700	\$700	
B.C.A. Recording Secretary	950	—	—	—	
Payroll Tax	27	31	54	54	
Postage	—	230	—	—	
Office Supplies	50	—	—	—	
Dues/Mtgs/Subscriptions	100	—	100	—	
<b>Total B.C.A./B.O.A. Expenditures</b>	<b>\$1,827</b>	<b>\$661</b>	<b>\$854</b>	<b>\$754</b>	<b>-11.66%</b>
<b>STATUTORY MEETINGS</b>					
Election Officials Wages	\$425	\$103	\$700	\$285	
Payroll Tax	33	8	54	22	
Postage	—	115	—	—	
Advertising	175	40	500	200	
Printing	1,800	1,472	1,000	1,500	
Voting Machine	200	—	200	200	
Programming	1,800	1,434	3,000	3,300	
Voting Booths	120	—	—	250	
Office Supplies	100	97	175	100	
<b>Total Statutory Meetings Expenditures</b>	<b>\$4,653</b>	<b>\$3,268</b>	<b>\$5,629</b>	<b>\$5,857</b>	<b>4.06%</b>

Town of Norwich Expenditure Budget Report – FY 2007\*\*\*\*\*

	F/Y 2006	F/Y 06	F/Y 2007	F/Y 2008	F/Y 07-08
	FINAL BUDGET **	ACTUAL	BUDGET	PROPOSED	% Change
<b>TOWN CLERK</b>					
Town Clerk Salary	\$38,319	\$38,466	\$39,852	\$40,769	
Assistant Town Clerk Wages	23,935	21,445	24,820	24,482	
Payroll Tax	4,762	4,583	4,947	4,992	
Health Insurance	27,976	26,331	22,903	27,628	
ST/LT Disability Insurance	651	674	703	719	
Vt Mun Employees Retirement	3,113	2,786	3,234	3,263	
Fish & Wildlife License	10,000	10,992	11,900	11,500	
Animal License	2,100	200	1,750	500	
Vital Records	600	450	500	500	
GUVSWMD	12,800	11,745	11,000 (See Solid Waste)	500	
Record Restoration	4,000	—	4,000	4,000	
Telephone	—	857	—	—	
Advertising	200	167	325	325	
Office Supplies	3,300	3,108	2,800	2,800	
Office Equipment	500	118	500	500	
Software	300	393	300	400	
Dues/Mtgs/Subscriptions	325	190	325	325	
<b>Total Town Clerk Expenditures</b>	<b>\$132,881</b>	<b>\$122,506</b>	<b>\$129,859</b>	<b>\$122,702</b>	<b>-5.51%</b>
<b>AUDIT/FINANCE COMMITTEE</b>					
Independent Audit	\$7,750	\$7,750	\$10,000	\$11,000	
Town Report	6,000	6,395	7,000	6,000	
Advertising	100	—	100	100	
<b>Total Audit Expenditures</b>	<b>\$13,850</b>	<b>\$14,145</b>	<b>\$17,100</b>	<b>\$17,100</b>	<b>0.00%</b>

	F/Y 2006 FINAL BUDGET **	F/Y 06 ACTUAL	F/Y 2007 BUDGET	F/Y 2008 PROPOSED	F/Y 07-08 % Change
<b>FINANCE DEPARTMENT</b>					
Finance Officer Wages	\$38,319	\$38,834	\$39,731	\$40,645	
Finance Assistant Wages	15,867	12,861	15,867	16,232	
Payroll Tax	4,145	3,955	4,253	4,351	
Health Insurance	—	—	5,436	6,536	
ST/LT Disability, Life Insurance	651	674	701	717	
Vt Mun Employee Retirement	1,916	1,942	1,987	2,032	
Professional Services	4,000	6,286	1,000	500	
Telephone	—	395	—	—	
Advertising	300	120	150	150	
Printing	300	106	60	100	
Office Supplies	1,500	1,451	1,500	1,500	
Office Equipment	800	658	800	300	
Software	1,500	830	800	830	
Dues, Mtrgs, Subscriptions	200	125	200	200	
Mileage	—	—	100	100	
<b>Total Town Finance Expenditures</b>	<b>\$69,498</b>	<b>\$68,236</b>	<b>\$72,585</b>	<b>\$74,193</b>	<b>2.22%</b>
<b>GENERAL ADMINISTRATION (ALL DEPARTMENTS)</b>					
Postage	\$6,900	\$3,145	\$7,820	\$8,075	
Photocopier	2,800	2,530	2,800	2,800	
Office Supplies	1,000	1,086	1,250	1,250	
Telephone	11,400	775	13,400	14,200	
<b>Total General Admin Expenditures</b>	<b>\$22,100</b>	<b>\$7,536</b>	<b>\$25,270</b>	<b>\$26,325</b>	<b>4.17%</b>

Town of Norwich Expenditure Budget Report – FY 2007\*\*\*

	F/Y 2006	F/Y 06	F/Y 2007	F/Y 2008	F/Y 07-08
	FINAL BUDGET **	ACTUAL	BUDGET	PROPOSED	% Change
<b>LISTER DEPT</b>					
Lister Wage/Stripend	\$28,300	\$20,235	\$29,347	\$30,022	
Lister Clerk Wages	12,500	5,085	6,000	9,100	
Assessor Wages	32,845	32,971	34,500	35,293	
Payroll Tax	5,634	4,459	5,343	5,693	
Health Insurance	6,834	—	—	—	
Tax Mapping	3,500	2,080	3,500	4,200	
Software	4,000	4,793	6,000	4,900	
Telephone	—	889	—	—	
Postage	—	1,318	—	—	
Advertising	100	300	500	300	
Printing	300	219	325	700	
Mileage	700	143	700	500	
Office Supplies	1,500	947	1,200	1,000	
Office Equipment	1,500	380	2,500	2,000	
Dues, Mtgs, Subscriptions	600	304	1,100	500	
<b>Total Lister Dept Expenditures</b>	<b>\$98,313</b>	<b>\$74,121</b>	<b>\$91,015</b>	<b>\$94,208</b>	<b>3.51%</b>
<b>PLANNING</b>					
Planning Administrator Salary	\$41,218	\$41,377	\$42,743	\$43,726	
Office Assistant Wages	2,875	1,917	13,520	13,831	
Payroll Tax	3,373	3,318	4,304	4,403	
Health Insurance	17,041	15,902	14,003	16,914	
ST/LT Disability/Life Insurance	700	725	754	771	
Vt Mun Employee Retirement	2,061	2,069	2,137	2,223	
Professional Services	1,000	1,000	1,000	500	
Mapping	1,000	494	1,000	500	
Telephone	—	580	—	—	
Postage	—	224	—	—	
Advertising	100	384	150	300	
Printing	300	—	500	500	

	F/Y 2006	F/Y 06	F/Y 2007	F/Y 2008	F/Y 07-08
	FINAL BUDGET **	ACTUAL	BUDGET	PROPOSED	% Change
Mileage	500	754	500	500	
Office Supplies	650	762	650	650	
Office Equipment	2,500	2,478	1,200	1,500	
Town Plan	4,000	2,508	4,000	2,000	
Dues, Mtgs, Subscriptions	600	175	700	200	
<b>Total Planning Expenditures</b>	<b>\$77,918</b>	<b>\$73,668</b>	<b>\$87,161</b>	<b>\$88,518</b>	<b>1.56%</b>
<b>DEVELOPMENT REVIEW BOARD</b>					
Staff Support Wages	\$-	\$-	\$1,352	\$1,352	
Payroll Taxes			103	103	
Postage		315			
Advertising	250	447	450	500	
Dues, Mtgs, Subscriptions	500	135	500	500	
<b>Total DRB Expenditures</b>	<b>\$750</b>	<b>\$896</b>	<b>\$2,405</b>	<b>\$2,455</b>	<b>2.08%</b>
<b>RECREATION DEPARTMENT</b>					
Recreation Director Salary	\$36,303	\$36,443	\$38,481	\$39,367	
Summer Rec Program Wages	15,000	10,704	14,000	14,000	
Custodial Wages	400	408	425	500	
Payroll Tax	4,606	3,883	4,627	4,639	
Health Insurance	17,041	12,754	11,126	13,393	
ST/LT Disability/Life Insurance	616	639	679	694	
Vt Mun Retirement System	1,815	1,815	1,924	1,968	
Instructional Program	75,000	65,752	87,000	53,000	
Referees & Umpires	1,100	1,475	2,000	1,700	
Advertising	50		50	100	
Equipment	3,500	3,543	3,000	3,500	
Repairs & Maintenance	500	500	500	500	
Tee Shirt/Hat	2,500	2,473	2,500	2,500	
Tournament Entry Fee	450	335	475	425	
Rec. Facilities Mowing	8,500	6,000	8,000		
Field Lining				3,000	
Field Care	5,600	5,386	5,600	5,600	

Town of Norwich Expenditure Budget Report – FY 2007\*\*\*

	F/Y 2006	F/Y 06	F/Y 2007	F/Y 2008	F/Y 07-08
	FINAL BUDGET **	ACTUAL	BUDGET	PROPOSED	% Change
Postage	—	808	—	—	—
Printing	2,300	1,689	2,300	2,000	
Dues, Mrgs, Subscription	900	847	900	900	
Site Work	400	400	425	425	
Norwich Pool	600	656	500	675	
Mileage	—	—	200	250	
Hanover Recreation Program	1,000	490	1,000	1,000	
Marion Cross School Rental Fees	—	—	18,930	11,730	
Recreation Supplies	500	670	—	—	
Special Events/Supplies	450	288	1,000	1,000	
Telephone	—	672	—	—	
Uniforms	200	186	200	200	
Water	350	95	350	200	
Coaching Books/Videos	200	229	200	250	
Portable Toilet Rental	450	436	500	500	
Office Supplies	350	346	350	350	
Office Equipment	—	—	100	100	
<b>Total Recreation Dept Expenditures</b>	<b>\$180,681</b>	<b>\$159,923</b>	<b>\$207,342</b>	<b>\$164,467</b>	<b>-20.68%</b>
<b>TRACY HALL</b>					
Custodial Wages	\$24,045	\$25,541	\$24,935	\$27,008	
Custodial Overtime Wages	2,000	1,163	2,000	2,000	
Floor Covering Wages	—	857	—	—	
Payroll Tax	1,992	2,151	2,061	2,219	
Health Insurance	12,781	11,927	10,502	15,222	
ST/LT Disability/Life Insur	442	361	440	511	
Vt Mun Employee Retirement	1,307	1,177	1,347	1,450	
Repairs & Maintenance	5,000	14,143	10,000	10,000	
Building Supplies	2,700	2,907	2,500	2,800	
Generator	—	—	1,000	—	
Water	550	507	550	575	

	F/Y 2006 FINAL BUDGET **	F/Y 06 ACTUAL	F/Y 2007 BUDGET	F/Y 2008 PROPOSED	F/Y 07-08 % Change
Custodial Pager	80	48	60	60	
Electricity	9,850	9,287	11,508	10,200	
Heating	6,000	9,055	8,500	10,000	
Alarm Monitoring	400	512	400	525	
Office Supplies	—	—	100	100	
Custodial Mileage	500	269	450	400	
Pay Telephone	900	835	—	—	
Elevator Service Contract	3,500	3,371	3,350	3,540	
Sign Electrical	—	—	—	250	
Bandstand Electrical	225	207	300	250	
<b>Total Tracy Hall Expenditures</b>	<b>\$72,273</b>	<b>\$84,316</b>	<b>\$80,002</b>	<b>\$87,110</b>	<b>8.88%</b>
<b>POLICE DEPARTMENT</b>					
Custodial Wages	\$4,243	\$2,462	\$4,400	\$3,000	
Payroll Tax	325	157	337	230	
Health Insurance	4,260	3,976	3,501	1,691	
ST/LT Disability/Life Insur	72	120	78	53	
Repairs & Maintenance	1,500	1,655	1,500	1,500	
Supplies	500	137	300	200	
Water	200	104	200	150	
Electricity	2,800	2,411	2,900	2,900	
Mowing	200	—	200	200	
Alarm Monitoring	—	—	300	300	
Heating Oil	850	1,119	1,020	1,500	
Police Chief Salary	54,600	54,810	57,350	60,200	
Police Officer Wages	152,000	142,696	158,100	150,275	
Police Overtime Wages	15,000	29,695	15,000	10,000	
Police Part-time Officer Wages	5,000	2,673	5,000	3,000	
Police Dept Admin Wages	33,280	32,787	34,944	35,900	
Special Duty Wages	2,000	83	2,000	1,000	
Crossing Guard Wages	10,815	10,986	11,215	—	
Payroll Tax	20,861	21,370	21,696	19,919	
Health & Dental Insurance	88,452	67,771	69,695	62,342	

Town of Norwich Expenditure Budget Report – FY 2007\*\*\*

	F/Y 2006	F/Y 06	F/Y 2007	F/Y 2008	F/Y 07-08
	FINAL BUDGET **	ACTUAL	BUDGET	PROPOSED	% Change
ST/LT Disability/Life Insur	3,508	3,484	4,417	4,336	
Vt Mun Employee Retirement	14,960	14,607	15,574	15,024	
Recruiting	—	—	400	100	
Training	3,000	1,465	2,800	3,000	
Professional Services	500	315	500	500	
Animal Control	1,500	458	1,100	1,100	
Administrative Telephone	—	4,537	—	—	
Emergency/Radio Telephone	1,000	430	900	900	
Portable/Mobile Radio	—	—	900	900	
Radio Maintenance	1,500	—	900	900	
Dispatch Service	31,520	31,519	32,308	33,250	
Postage	—	610	—	—	
Advertising	500	1,349	250	250	
Community Relations	1,000	674	1,000	1,000	
Firearms and Ammunition	800	—	800	800	
Bullet Resistant Vests	1,000	229	900	900	
Police Mileage	350	267	200	200	
Photography	200	12	150	100	
Office Supplies	2,000	1,955	1,400	2,000	
Vt Incident Based Rptg System	3,500	3,151	3,500	3,500	
Office Equipment	1,500	2,342	1,000	3,000	
Dues, Mfngs, Subscriptions	800	762	400	500	
Police Cruiser Gasoline/Oil	5,500	9,880	8,000	11,000	
Police Uniform Cleaning	1,000	802	900	1,000	
Police Uniforms/Equipment	4,500	5,065	3,800	4,000	
Fitness Incentive	600	—	900	900	
Police Cruiser Video Equip	1,000	1,045	2,000	2,934	
Police Cruiser Supplies	1,000	1,030	900	1,000	
Police Cruiser Maintenance	6,000	7,439	6,500	7,500	
PD Accreditation Program	1,500	735	2,000	2,500	
<b>Total Police Dept Expenditures</b>	<b>\$487,196</b>	<b>\$469,177</b>	<b>\$484,134</b>	<b>\$457,453</b>	<b>-5.51%</b>



	F/Y 2006 FINAL BUDGET **	F/Y 06 ACTUAL	F/Y 2007 BUDGET	F/Y 2008 PROPOSED	F/Y 07-08 % Change
<b>FIRE/FAST DEPARTMENT</b>					
Custodial Wages	\$612	\$208	635	\$400	
Payroll Tax	47	—	49	31	
Repairs	2,000	1,333	2,000	2,000	
Supplies	300	607	800	800	
Water	350	250	425	325	
Electricity	1,500	1,403	1,500	1,550	
Heating	2,300	3,525	3,000	3,750	
Firehouse Telephone	—	1,736	—	—	
Fire Station Alarm Monitoring	300	355	325	350	
Firefighter Wages	32,640	27,068	33,848	35,000	
Firefighter Drill Wages	4,350	3,300	4,350	4,000	
Fire Dept Officer Wages	1,927	1,927	2,000	2,000	
Fire Chief Wages	—	—	—	53,750	
Fire Dept Payroll Tax	2,977	2,500	3,075	7,248	
Health Insurance	—	—	—	16,914	
Disability Insurance	—	—	—	882	
Retirement	—	—	—	2,688	
FAST Wages	7,857	4,491	8,148	5,500	
FAST Payroll Tax	601	330	623	421	
FAST Training	2,000	1,520	2,000	2,000	
Recruitment	—	—	—	5,000	
Vehicle Allowance	—	—	—	10,000	
Firefighter Education	1,500	613	1,500	1,500	
Firefighter Casualty Insurance	5,600	5,648	5,600	5,880	
Radio Repairs/RMS Support	3,740	2,639	1,750	2,500	
Hydrant Rental	8,955	8,955	9,000	9,450	
OSHA Compliance	2,500	928	2,000	2,000	
Dispatch Service	6,304	6,304	7,160	7,518	
Postage	—	17	—	—	
Fire Department Office Supplies	200	86	400	500	
FAST Dues, Mtgs Subscriptions	250	—	—	—	
Fire Dues, Mtgs, Subscriptions	200	290	450	450	

Town of Norwich Expenditure Budget Report – FY 2007\*\*\*

	F/Y 2006	F/Y 06	F/Y 2007	F/Y 2008	F/Y 07-08
	FINAL BUDGET **	ACTUAL	BUDGET	PROPOSED	% Change
Firetruck Gas & Oil	1,250	223	1,250	1,000	
Apparatus Maintenance	7,500	—	7,500	10,000	
Equipment Maintenance	—	10,598	2,500	2,500	
Radio Maintenance	—	—	1,000	1,000	
Computer & Software	—	—	—	1,093	
Fire Tools & Equipment	15,000	17,511	7,500	10,000	
EAST Tools & Equipment	7,000	1,954	7,000	5,000	
Firetruck Storage	1,800	—	—	—	
<b>Total Fire Department Expenditures</b>	<b>\$121,560</b>	<b>\$106,317</b>	<b>\$117,388</b>	<b>\$215,000</b>	<b>83.15%</b>
<b>EMERGENCY MANAGEMENT</b>					
Administrative	\$500	\$133	\$200	\$200	
Supplies	\$—	\$—	200	200	
Emergency Generator Maint	1,250	5,923	2,000	2,000	
Emergency Generator Engine Replacement	—	—	11,500	1,100	
Emergency Generator Fuel	600	1,166	900	1,000	
Emergency Radio Project	1,000	245	300	500	
<b>Total Emergency Mngmt Expenditures</b>	<b>\$3,350</b>	<b>\$7,467</b>	<b>\$15,100</b>	<b>\$5,000</b>	<b>-66.89%</b>
<b>TREE WARDEN</b>					
Tree Purchase/ Cutting/Removal	\$12,000	\$12,003	\$12,000	\$12,000	
<b>Total Tree Warden Expenditures</b>	<b>\$12,000</b>	<b>\$12,003</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>0.00%</b>
<b>SOLID WASTE DEPARTMENT</b>					
Transfer Station Wages	\$31,880	\$30,617	\$33,060	\$33,820	

	F/Y 2006 FINAL BUDGET **	F/Y 06 ACTUAL	F/Y 2007 BUDGET	F/Y 2008 PROPOSED	F/Y 07-08 % Change
Payroll Tax	2,439	2,342	2,529	2,587	
State of Vermont Franchise Tax	4,200	3,426	4,200	4,200	
Education	100	—	150	150	
Recycled Materials Disposal	28,000	28,077	30,000	25,000	
Trash Disposal	57,000	63,818	66,000	65,000	
GUVS/WMDC coupons & stickers	—	— (formerly in Town Clerk)	—	11,000	
Telephone	—	368	—	—	
Electricity	800	834	1,040	1,100	
Heating	600	381	1,200	500	
Transfer Station Supplies	1,250	1,193	1,200	1,300	
Office Supplies	—	—	50	50	
Printing	300	—	350	350	
Greenup Day Donation	200	200	200	200	
Advertising	50	—	100	100	
Repairs & Maintenance	1,600	122	1,000	1,000	
Hepatitis Inoculation	150	—	150	150	
Small Tools & Equipment	100	—	100	200	
<b>Total Solid Waste Dept Expenditures</b>	<b>\$128,669</b>	<b>\$131,378</b>	<b>\$141,329</b>	<b>\$146,707</b>	<b>3.81%</b>
<b>PUBLIC WORKS DEPARTMENT</b>					
Director of Public Works	\$56,931	\$57,150	\$59,037	\$60,395	
Overtime Wages	33,169	20,335	34,396	34,602	
Road Crew Wages	188,778	178,756	195,763	191,926	
Winter Purchased Services	34,500	30,845	35,100	36,504	
Summer Purchased Services	136,150	122,696	260,000	322,166	
Winter Road Sand	49,000	37,217	56,000	59,360	
Summer Road Supplies	186,290	180,651	143,000	147,680	
Winter Road Salt/Chemical	67,000	50,288	76,000	79,800	
Payroll Tax	21,334	19,609	22,123	21,950	
Health Insurance	81,705	75,691	69,695	73,685	
ST/LT Disability/Life Insurance	4,091	4,044	4,495	4,451	

Town of Norwich Expenditure Budget Report – FY 2007\*\*\*

	F/Y 2006	F/Y 06	F/Y 2007	F/Y 2008	F/Y 07-08
	BUDGET **	ACTUAL	BUDGET	PROPOSED	% Change
Vt Mun Employees Retirement	13,704	12,094	14,460	14,346	
Small Tools	3,100	2,277	3,200	3,328	
Gas & Oil	19,000	36,423	33,000	40,500	
Street Light Electricity	11,000	10,531	12,000	12,480	
Special Highway Projects	10,000	9,353	10,300	10,712	
Garage Operating	19,400	24,103	21,778	25,562	
Education/Training	600	135	500	500	
OSHA Compliance	2,500	1,634	2,575	2,652	
Office Equipment	500	210	500	500	
Office Supplies	500	281	500	500	
<b>Total Public Works Dept. Expenditures</b>	<b>\$939,252</b>	<b>\$874,322</b>	<b>\$1,054,422</b>	<b>\$1,143,599</b>	<b>8.46%</b>
<b>CONSERVATION COMMISSION</b>					
Postage	\$-	\$450	\$-	\$-	
Printing	350	435	350	400	
Memberships, Subscriptions	300	265	1,000	300	
Confer/workshop Registration	100	-	-	-	
Speakers	550	-	550	550	
Natural Resources Inven Plan	2,350	1,085	3,500	3,500	
Trails & Greenways	1,050	209	1,500	1,700	
Water Quality Monitoring	-	1,577	500	600	
Greenways	900	-	-	-	
Norwich Special Places	100	-	-	-	
Publicity	1,000	262	550	450	
Gile Mountain Repair	2,000	1,669	500	500	
Donations	-	100	-	-	
<b>Total Conser Comm Expenditures</b>	<b>\$8,700</b>	<b>\$6,052</b>	<b>\$8,450</b>	<b>\$8,000</b>	<b>-5.33%</b>

	F/Y 2006 FINAL BUDGET **	F/Y 06 ACTUAL	F/Y 2007 BUDGET	F/Y 2008 PROPOSED	F/Y 07-08 % Change
<b>GRANT EXPENSE</b>					
Planning Grant	\$13,400	\$9,000	\$8,000	\$-	
Police Local Law Enforcement Grant	-	1,111	-	-	
Police Homeland Security Grant **	5,919	4,651	-	-	
Bike/Ped Technical Grant	-	9,152	-	-	
Fire Homeland Security Grants**	10,950	10,950	-	-	
Highway Bridge Grant (Projected)**	176,150	208,960	30,000	150,000	
Highway Paving Grant	20,000	-	-	-	
Highway- Better Back Roads Grant	-	8,128	-	-	
Highway-Infrastructure Inventory(Local Match)	-	-	7,000	-	
Conservation Commission Grant	18,200	21,193	5,000	-	
<b>Total Grant Expenditures</b>	<b>\$244,619</b>	<b>\$273,145</b>	<b>\$50,000</b>	<b>\$150,000</b>	<b>200.00%</b>
<b>RESERVE FUND CONTRIBUTIONS ***</b>					
Administration- Long Term Facility Study	\$-	\$-	\$-	\$10,000	
Administration- Town Manager Vehicle	-	-	-	6,250	
Town Clerk- Equipment	1,000	1,000	1,000	1,000	
General Admin. Equipment	-	-	1,000	1,000	
Lister Act 60 Reappraisal	11,081	-	15,000	15,000	
Lister Reappraisal	6,000	17,081	10,000	10,000	
Recreation - Tennis Court	1,800	1,800	2,000	2,000	
Recreation - Dam/Pool	5,500	5,500	-	5,000	
Bandstand Renovation	-	-	5,000	5,000	
Tracy Hall - Repairs & Renovation	3,000	3,000	64,200	10,000	
Police-Police Station	2,000	2,000	10,000	5,000	
Police-Special Equipment	7,000	7,000	1,000	1,500	
Police-Vehicles	5,000	5,000	15,000	-	
Fire-Equipment	-	-	10,000	20,000	
Fire-Fire Station	-	-	7,500	-	
Fire-Apparatus	57,500	57,500	95,000	95,000	
Solid Waste - Facility & Ground Improvements	-	-	17,000	2,500	

Town of Norwich Expenditure Budget Report – FY 2007\*\*\*

	F/Y 2006	F/Y 06	F/Y 2007	F/Y 2008	F/Y 07-08
	BUDGET **	ACTUAL	BUDGET	PROPOSED	% Change
Highway—VT Rte 132 Bridge	20,000	20,000	—	—	
Highway—Sidewalks/Bike Path	—	—	25,000	25,000	
Highway – Vehicles	100,000	100,000	90,000	115,000	
<b>Total Reserve Fund Contributions</b>	<b>\$219,881</b>	<b>\$219,881</b>	<b>\$368,700</b>	<b>\$329,250</b>	<b>–10.70%</b>
<b>HUMAN SERVICES</b>					
Ambulance Contract	\$69,499	\$57,679	\$66,644	\$71,310	
Unpaid Ambulance Bill	2,500	1,782	3,000	3,000	
<b>Total Human Services Expenditures</b>	<b>\$71,999</b>	<b>\$59,461</b>	<b>\$69,644</b>	<b>\$74,310</b>	<b>6.70%</b>
<b>TOWN APPROPRIATIONS</b>					
Norwich Happenings	3,000	2,201	3,000	3,000	
Norwich Olde Home Days Committee	1,000	1,000	1,000	1,000	
<b>Total Town Appropriations</b>	<b>\$4,000</b>	<b>\$3,201</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>0.00%</b>
<b>SUPPORT GROUPS</b>					
Employment Practices Insur	\$3,007	\$3,092	\$3,176	\$3,405	
Property & Casualty Insurance	36,150	29,626	33,021	39,377	
Public Official's Liab Insurance	2,600	2,545	2,510	2,675	
Insurance Deductible Liab	1,000	—	1,000	1,000	
Two Rivers—Ottaquechee Regional Commission	3,916	3,916	4,000	3,916	
VT Leagues of Cities & Towns Mbrshp	3,159	3,159	3,262	3,354	
GUV Solid Waste Mgmt District Assmnt	19,492	19,492	19,500	20,000	
Upper Valley Transportation Management	1,089	1,089	1,100	1,063	
<b>Total Support Groups Expenditures</b>	<b>\$70,413</b>	<b>\$62,918</b>	<b>\$67,569</b>	<b>\$74,790</b>	<b>10.69%</b>

	F/Y 2006 FINAL BUDGET **	F/Y 06 ACTUAL	F/Y 2007 BUDGET	F/Y 2008 PROPOSED	F/Y 07-08 % Change
<b>TAXES</b>					
Windsor County Tax Assessment	\$56,755	\$56,755	\$54,006	\$59,398	
Norwich Tax Abatements	—	11,552	10,000	10,000	
Interest Expense	—	121	—	—	
Norwich Tax Adjustments	—	—	5,000	5,000	
<b>Total Tax Expenditures</b>	<b>\$56,755</b>	<b>\$68,429</b>	<b>\$69,006</b>	<b>\$74,398</b>	<b>7.81%</b>
<b>EMPLOYEE BENEFITS</b>					
Unemp Insur Rate Assmt	\$530	\$340	\$150	\$1,339	
Worker's Compensation	48,000	56,452	56,294	52,506	
<b>Total Benefits Expenditures</b>	<b>\$48,530</b>	<b>\$56,792</b>	<b>\$56,444</b>	<b>\$53,845</b>	<b>-4.60%</b>
<b>LONG-TERM DEBT</b>					
Highway Equipment Principal Payment	\$65,000	\$65,000	\$65,000	\$65,000	
Highway Equipment Debt Interest	8,006	8,006	6,608	4,892	
Tracy Hall Bond Principal Payment	45,000	45,000	45,000	45,000	
Tracy Hall Debt Interest	26,331	26,331	23,684	20,991	
<b>Total Long-Term Debt Expenditures</b>	<b>\$144,337</b>	<b>\$144,337</b>	<b>\$140,292</b>	<b>\$135,884</b>	<b>-3.14%</b>
<b>Total Town Expenditures</b>	<b>\$3,444,538</b>	<b>\$3,318,531</b>	<b>\$3,587,354</b>	<b>\$3,785,194</b>	<b>5.51%</b>
Less Anticipated Highway Grants			\$—	\$120,000	
<b>Total Town Expenditures Less Anticipated Highway Grants</b>			<b>\$3,587,354</b>	<b>\$3,665,194</b>	
<b>% Increase of Total Town Expenditures Less Anticipated Highway Grants</b>					<b>2.17%</b>

Town of Norwich Expenditure Budget Report – FY 2007\*\*\*

	F/Y 2006	F/Y 06	F/Y 2007	F/Y 2008	F/Y 07-08	Projected
	FINAL BUDGET **	ACTUAL	BUDGET	PROPOSED	% Change	Tax Rate
<b>OTHER MONETARY ARTICLES</b>						
Article 9 – Alternative Energy Tax Exemption				\$457,453		0.0002 (1)
Article 11 – Increase Veteran’s Tax Exemption	\$500	\$500	\$500	500		0.0693 (2)
Article 14 – Police Department	1,500	1,500	1,500	1,250		0.0001
Article 16 – Norwich Senior Action Council	125,000	125,000	135,000	141,000		0.0002
Article 17 – Norwich American Legion	2,000	2,000	2,000	2,000		0.0214
Article 18 – Norwich Public Library	7,311	7,311	7,311	9,082		0.0003
Article 19 – ACORN	1,284	1,284	1,284	1,284		0.0014
Article 20 – Advance Transit	2,500	2,500	2,500	2,500		0.0002
Article 21 – The Family Place	529	529	529	1,750		0.0004
Article 22 – Headrest	5,300	5,300	5,300	5,300		0.0003
Article 23 – SEVCA	1,000	1,000	1,000	1,000		0.0008
Article 24 – White River Council on Aging	2,500	2,500	2,500	2,500		0.0002
Article 25 – Windsor County Partners	6,000	6,000	6,000	6,000		0.0004
Article 26 – WISE	9,200	9,200	9,200	15,000		0.0009
Article 27 – Youth – in – Action	3,000	3,000	3,000	—		0.0023
Article 28 – Cemetery Appropriation	2,500	2,500	2,500	2,500		0.0004
Article – <i>Prior Years</i> – Cemetery Restoration	1,906	1,906	1,906	1,906		0.0003
Article 29 – Upper Valley Trails Alliance	25,000	25,000	8,000	8,000		0.0012
Article 30 – Windsor Cty Court Diversion	12,216	12,213	12,213	13,070		0.0020
Article 31 – Norwich Historical Society	3,093	3,093	3,093	3,093		0.0005
Article 32 – VT/NH Visiting Nurse	—	—	1,344	1,344		0.0002
Article 33 – Health Care & Rehab Serv. of SE VT	—	—	—	500		0.0001
Article 34 – Norwich Child Care Scholarship	45,000	45,000	—	—		
Article 35 – Green Mountain RSVP						
Article – <i>Prior Years</i> – Affordable Housing Fund						
<b>Total Other Monetary Articles</b>	<b>\$257,339</b>	<b>\$257,336</b>	<b>\$206,680</b>	<b>\$219,579</b>	<b>6.24%</b>	<b>\$0.0333</b>
<b>Total Town Expenditures with Articles</b>	<b>\$3,701,877</b>	<b>\$3,575,867</b>	<b>\$3,794,034</b>	<b>\$4,004,773</b>	<b>5.55%</b>	<b>\$0.4856</b>
<b>Local Agreement Rate</b>						<b>\$0.0050 (3)</b>
<b>Total Town Tax Rate</b>						<b>\$0.4906</b>



\*\* The 2006 Expenditure budget was amended by the following grants:

Police Department Grant	\$ 5,919
Fire Department Grant . . . . .	\$ 10,950
Highway Department Grant . . . . .	\$ 145,250

\*\*\* The budget presentation has changed to reflect reserve fund contributions in one grouping rather than in the department to which they apply. This presentation separates current operating expenditures from capital expenditures.

**Notes**

- (1) The tax impact of Article 9 is not known.
- (2) If Article 14 passes, its tax impact will be offset by a similar reduction in the town tax rate without articles. Therefore the tax impact of Article 14 is not included in "Total Other Monetary Articles."
- (3) The local agreement rate is to raise foregone school taxes as a result of locally voted exemptions or tax stabilization agreements.

# Designated & Special Purpose Funds

Fund Name	Balance 7/1/05	Interest Income	Town Appropriation	Donations & Other Income	Expense	Expense Category	Balance 6/30/06	Additions FY 06/07	Proposed Additions
	\$	\$	\$	\$	\$		\$	\$	\$
Affordable Housing		210	45,000				45,210		
Conservation Comm.	98,827	3,796		750	3,400	UVLT Expense for Land Purchase	99,973		
Corridor Enhancement	53,682	612			26,970	Consultants	27,324	10,000	20,000
Fire Equipment		60,452						95,000	95,000
Fire Apparatus	(108,802)		57,500				(51,302)	7,500	
Fire Station		168			5,550	Loan to Apparatus Fund for Forestry Unit	12,361		
Fire Training Facility	17,743	91			8,799	Digital Copies	2,221	1,000	1,000
General Administration	10,929	1,320	100,000	500	50,799	Dump Body & Plow Equipment	146,986	90,000	115,000
Highway Equipment	95,965	1,140			16,000	Paving at Town Garage	80,939		
Highway Garage	95,799				1,180	Program Expenses	863		
Kids & Cops Fund	918	15		1,110			1,764		10,000
Land Management Council		1		1,763					
Long Term Facility									
Police Cruiser	15,073	4	5,000	5,943	26,004	New Ford Crown Victoria & Cruiser Equip.	16	15,000	
Police Special Equip.	6,642	4	7,000		13,380	Truck Scales	266	1,000	1,500
Police Station	3,964	50	2,000				6,014	10,000	5,000
Recreation	154,728	1,340		92,073	171,993	New playing fields, playground equip.	76,148		
Route 132 Reserve	15,257	251	20,000		30,594	Town's match for Rte. 132 Bridge Grant	4,914	25,000	25,000
Sidewalk								17,000	2,500
Solid Waste	12,217	106			3,964	New shed at Transfer Station	8,359	2,000	2,000
Tennis Courts	0	12	1,800				1,812	1,000	1,000
Town Clerk Equipment	4,019	44	1,000				5,063	1,000	6,250
Town Manager Vehicle									5,000
Town Pool Fund	920	37	5,500				6,457		
Town Reappraisal	2,646	105	17,081				19,832	25,000	25,000
Tracy Hall & Bandstand	3,719	48	3,000				6,767	69,200	15,000
<b>Total</b>	<b>\$ 484,246</b>	<b>\$ 9,354</b>	<b>\$ 264,881</b>	<b>\$ 102,139</b>	<b>\$ 358,633</b>		<b>\$ 501,987</b>	<b>\$ 368,700</b>	<b>\$ 329,250</b>

## Norwich Trust Funds

### Balances

	July 1, 2005	June 30, 2006
Perpetual Care .....	\$97,506.17	\$67,993.39
Sales of Cemetery Lots .....	66,791.02	71,284.87
New Boston Cemetery .....	762.13	762.13
Beaver Meadow Cemetery .....	53.93	53.93
Minister Gospel Lease Land .....	600.00	600.00
School Lease Land .....	465.00	465.00
Emma Hatch .....	900.00	900.00
Arlura Grant Memorial .....	100.00	100.00
WCTU Fountain .....	875.18	906.68
Land Management Council .....	2,241.19	2,278.56
Corridor Tree Fund .....	-	75.10
Main Street Flags .....	<u>257.67</u>	<u>453.20</u>
<b>Total</b> .....	<b><u>\$170,552.29</u></b>	<b><u>\$145,872.86</u></b>

### Reconciliation Statement

Balance - July 1, 2005 .....		\$170,552.29
Additions:		
Interest on Cemetery Funds .....	4,481.07	
Sale of Cemetery Lots .....	4,500.00	
Hicks/Leonard Donation .....	1,000.00	
Main Street Flag Donations .....	236.00	
Corridor Tree Fund Donations .....	75.00	
Interest on WCTU Fountain .....	31.50	
Interest on Land Management Council Funds .....	37.37	
Interest on Main Street Flag Fund .....	2.04	
Interest on Corridor Tree Fund .....	<u>0.10</u>	
Sub-total .....		10,363.08
Payments:		
Norwich Cemetery Com. - Interest on PC .....	-	
Norwich Cemetery Com. - Hillside Expansion ...	35,000.00	
Main Street Flags - Repairs & Maintenance .....	<u>42.51</u>	
Sub-total .....		<u>(35,042.51)</u>
<b>Balance - June 30, 2006</b> .....		<b><u>\$145,872.86</u></b>

### Investments

Perpetual Care, Savings Account, Mascoma Savings Bank .....		\$2,681.13
Sale of Lots, Savings Account, Mascoma Savings Bank .....		65.27
Corridor Tree Fund/Alura Grant Savings Acct Mascoma Savings Bank ...		175.10
Perpetual Care, Certificate of Deposit, 5.61%, Citizens Bank .....		69,000.00
Sale of Lots, Certificate of Deposit, 5.61%, Citizens Bank .....		71,219.60
Land Management Council, Public Funds Acct, Citizens Bank .....		2,278.56
Main Street Flags Savings Acct, Mascoma Savings Bank .....		<u>\$453.20</u>
<b>Total Investments</b> .....		<b><u>\$145,872.86</u></b>

Town of Norwich Financial Statements  
June 30, 2006

Town Auditors' Report

Once again, the entire report of our independent auditor, Sullivan, Powers & Company, is printed in the Town Report on the following pages. We have determined that the report represents a fair presentation of the finances of the Town of Norwich.

*Henry Scheier (Chair), Bill Bender, and Karen Kayen*

Town Treasurer's Report

The Town Treasurer statutory duties include: paying orders authorized by the Selectboard, School Board and Cemetery Commissioners; investing moneys with the approval of the legislative body; appointing an Assistant Treasurer; being a member of the Board of Abatement; and, in our town, being a member of the Norwich and Dresden Finance Committees. The Town Manager and Treasurer work together to ensure that the financial responsibilities of the town are met.

The General Fund of the Town ended FY'06 with a surplus of revenues over expenditures. Exhibit F of the Independent Auditor's Report identifies the categories that were over and under budget for the year. The "Changes" column reflects adjustments made at the time the tax rate was set in early July 2005. Revenues that were significantly under budget were Public Service Fees and the one significantly over budget was Interest Income. In total, Revenues were \$56,433 over budget. Actual expenditures that were significantly under budget occurred in the Town Clerk, Recreation, Lister and Fire Departments. Taxes & Interest, Tracy Hall, Worker's Compensation and Emergency Management expenditures were significantly over budget. Total Expenditures were under budget by \$126,010. When added to the favorable variance in total revenues, the year ended with an excess of Revenues over Expenditures of \$182,443. The GAAP version of this information is Exhibit D.

During the past year I have attended many Town/School/Dresden meetings and Vermont Treasurer events. I continue to serve on the Executive Board of the Vermont Government Financial Officers Association. Vermont will host the New England GFOA Annual Meeting in September 2007. I began serving as Chair of the Dresden Finance Committee in October 2006 and as Treasurer of the Dresden School District in March 2006.

I would like to express my appreciation to those elected officials who serve our town and thank the residents of Norwich for your continued involvement in our town government.

*Cheryl A. Lindberg, Town Treasurer (649-1678)*

# Independent Auditor's Report

## **Sullivan, Powers & Co.** CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL CORPORATION

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### Independent Auditor's Report

To the Selectboard  
Town of Norwich  
Norwich, Vermont 05055

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Norwich, Vermont as of and for the year ended June 30, 2006, which collectively comprise the Town of Norwich, Vermont's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the Town of Norwich, Vermont's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Norwich, Vermont, as of June 30, 2006 and the respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Information included under Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Members of The American Institute and Vermont Society of Certified Public Accountants

Town of Norwich, Vermont

Our audit was conducted for the purpose of forming our opinion on the financial statements that collectively comprise the Town of Norwich, Vermont's basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. These schedules have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

*Sullivan, Power & Company*

August 25, 2006  
Montpelier, Vermont  
Vt Lic. 92-000180

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The management of the Town of Norwich presents an overview and analysis of its financial operations for the fiscal year ended June 30, 2006.

### *Financial Highlights*

#### Government-Wide Financial Statements (Exhibits A and B)

- The Town of Norwich assets exceeded liabilities on June 30, 2006 by \$5,457,451 (net assets). Of this amount \$957,121 (unrestricted net assets) may be used by the various funds of the Town to meet the Town's ongoing obligations to its citizens. Included are amounts that management has designated for other purposes such as capital reserve funds, reserves for encumbrances and reserves for expenditures in subsequent years.
- Fixed asset accounting has been included in the financial statements. Fixed assets include land and improvements, equipment and art. Road and bridge (infrastructure) improvements are also included, but only those that have occurred since fixed asset accounting began last year. According to GASB 34, Norwich is a tier 3 town which is not required to account for all infrastructure assets retroactively. The net book value on June 30, 2006 for these assets after depreciation is \$4,887,806.
- Non-current Liabilities are Long Term Debt of the town in the total amount of \$721,478. The components are the Tracy Hall Bond, Highway Equipment Bond, compensated absences and a note payable for a town vehicle.
- The Town's total net assets increased by \$1,323,274 to \$5,457,451 during the past year from net assets of July 1, 2005 of \$4,134,177. See Exhibit B for details.
- The Statement of Activities (Exhibit B) indicates that the Town received offsetting revenue in the amount of \$1,436,675. for the support of its programs. Of that amount, \$873,044 was capital grants and donations, \$356,439 was charges for services and \$207,192 was operating grants and contributions. See the schedule for departmental detail.

#### Fund Financial Statements (Exhibits C and D)

- At the end of the fiscal year cash and current assets were \$1,801,164, an increase of \$225,873 over 2005, liabilities were \$601,469 and fund balance was \$1,199,695 an increase of \$207,484. from fiscal year 2005. Of the \$1,199,695 fund balance, \$878,239 is available for spending at the governments discretion (unreserved fund balance) however, portions are designated by management for other uses.
- Fund balances of all governmental funds increased by \$207,484 in fiscal year 2006. In the General Fund, fund balance increased by \$182,443. In the Fire Equipment Fund the fund balance deficit was further reduced by capital raised for the designated fund, \$57,500 so that the deficit is now at (\$51,302.) A new 1,500 GPM Rescue/Pumper was purchased in 2005 by borrowing from the other Capital Equipment funds. All other funds had a net reduction in fund balance of (\$32,459).

### **Overview of the Town's Financial Statements:**

The annual financial report consists of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the Town of Norwich's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all the Town of Norwich's assets and liabilities with the difference between the two reported as net assets. Over time, increases and decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the Town's net assets changed during the past fiscal year. The *statement of activities* is on a full accrual basis (i.e. all changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows) whereas the *statement of revenues, expenditures and changes in fund balance governmental funds* is on a modified accrual basis (i.e. revenue is recognized when it becomes measurable and available as net current assets, expenditures are recognized when the related liability is incurred). Thus in the *statement of activities* revenues and expenses are reported for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused leave time).

Both of the government-wide financial statements combine information from governmental funds (which are supported primarily by tax dollars) with information from enterprise funds which are supported by user fees and charges (*business-type activities*). The governmental activities of the Town of Norwich include general government, highways & streets, public safety, recreation, solid waste, and cemetery. The Town does not maintain any business-type activities.

The government-wide financial statements can be found in Exhibits A and B of this report.

**Fund Financial Statements.** The fund financial statements provide a more detailed look at the Town's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Norwich, like all other governmental entities in Vermont, uses fund accounting to ensure and demonstrate compliance (or non-compliance) with finance-related legal requirements. All of the funds of the Town can be divided into two categories: governmental funds and fiduciary funds.

The fund financial statements provide detail information about each of the Town's most significant funds, called *major funds*. The concept of major funds, and the determination of which are major funds, was established by GASB 34 and replaces the concept of combining like funds and presenting them in total. Instead, each major fund is presented individually, with all non-major funds summarized and presented in a single column. The Town of Norwich has two major funds:

- General Fund
- Fire Equipment Fund



**Governmental Funds** – Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Most of the Town’s basic services are accounted for in governmental funds. Governmental funds are reported using an accounting method called *modified accrual accounting* that provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the Town’s programs.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government’s near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds and governmental activities*.

**Fiduciary Funds**-Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide statements because the resources of those funds are not available to support the Town’s own programs. Exhibits G and H relate to the Town’s fiduciary funds.

**Notes to the financial statements.** The notes provide additional information that is necessary for an understanding of the information in the government-wide and fund financial statements. The notes to the financial statements follow the basic financial statements in this report.

Government-Wide Financial Analysis

Exhibit A

Town of Norwich, Vermont  
Statement of Net Assets

	<u>Governmental Activities</u>	
	2006	2005
<u>Assets</u>		
Current and other assets	\$ 1,502,323	\$ 1,329,616
Net Capital Assets	4,887,806	3,877,184
Total Assets	\$ 6,390,129	\$ 5,206,800
<u>Liabilities</u>		
Current Liabilities	\$ 211,200	\$ 239,907
Long-term Liabilities	721,478	832,716
Total Liabilities	\$ 932,678	\$ 1,072,623
<u>Net Assets</u>		
Investment in Capital Assets, Net of Related Debt	\$ 4,224,898	\$ 3,101,121
Restricted	275,432	346,712
Unrestricted	957,121	686,344
Total Net Assets	\$ 5,457,451	\$ 4,134,177

As stated above, net assets exceeded liabilities by \$5,457,451 at the end of fiscal year 2006. It is important to note the positive balance and growth in net assets of \$1,323,274 over fiscal year 2005. The largest portion of the Town's net assets, 77% or (\$4,224,898), is in its investment in capital assets net of any outstanding related debt used to acquire these assets. These assets are used to provide services to its citizens (e.g. land, building, equipment, and infrastructure) and therefore, these assets are not available for future spending.

Restricted net assets in the amount of 5% or (\$275,432) of the Town's assets are subject to restriction on how they may be used. These are Special Revenue Funds and Permanent Funds.

The remaining balance, unrestricted net assets, 18% or (\$957,121) of net assets, may be used to meet the government's ongoing obligations to its citizens and creditors.

Exhibit B

Town of Norwich, Vermont  
Statement of Activities

	<u>Governmental Activities</u>	
	2006	2005
<u>Revenues</u>		
Program revenues		
Charges for Services	\$ 356,439	\$ 371,812
Operating grants & contributions	207,192	178,695
Capital grants & contributions	873,044	368,821
General revenues		
Property Taxes	2,830,279	2,366,987
Unrestricted investment earnings	61,642	20,026
Interest & Penalties on Del. Tax	38,619	24,628
State Land Use Revenues	61,851	112,476
PILOT/Education Tax Retainer	24,156	27,582
Other Revenues	6,278	13,322
Total Revenues	4,459,500	3,484,349
<u>Expenses</u>		
Governmental activities		
General Government	1,215,866	1,089,113
Highway & Streets	899,208	879,641
Public Safety	665,867	720,339
Recreation	163,788	196,286
Solid Waste	133,795	126,632
Cemetery	23,276	20,268
Debt Service	34,426	20,444
Total Expenses	3,136,226	3,052,723
Change in net assets	1,323,274	431,626
Net assets-beginning of year	4,134,177	3,702,551
Net assets - end of year	\$ 5,457,451	4,134,177