

TOWN OF NORWICH
P.O. Box 376
NORWICH, VERMONT 05055-0376
TEL. (802) 649-1419 Ext. 101 or 102

Agenda for the Selectboard Meeting of Wednesday, June 10, 2015 at 6:30 PM

(Times Are Approximate)

- 1) Approval of Agenda (Action Item) 2 minutes
- 2) Public Comments (Discussion) 10 minutes
- 3) Town Manager's Report (Discussion) 10 minutes
 - a) Norwich Pool Dam Replacement Status
- 4) Finance – Board to Sign Accounts Payable/Warrants (Action Item) 5 minutes
- 5) Request to Expend \$13,200 from the Town Clerk Equipment and General Administration Reserve Funds to Replace Two Multifunction Printers (Discussion/Action Item) 5 minutes
- 6) Ordinance to Regulate Alarm Systems in the Town of Norwich (Discussion/Possible Action Item) 10 minutes
- 7) Process to Publicize VLCT Forum on Selectboard/Town Manager Form of Government (Discussion/Possible Action Item) 10 minutes
- 8) Effective Communications with the Public (Discussion/Possible Action Item) 10 minutes
- 9) Finance Committee Charge and Appointment Process (Discussion/Possible Action Item) 10 minutes
- 10) East Central Vermont Telecommunications District. Approve that the East Central Vermont Telecommunications District Qualifies as a Communications Union District under 30 V.S.A. Chapter 82 and Appoint Irv Thomae as Norwich's Representative. (Discussion/Action Item) 10 minutes
- 11) Correspondence (Discussion/Possible Action Item) 5 minutes
 - a) Memorandum from the Town Clerk re Dog Licenses
- 12) Selectboard
 - a) Approval of the Minutes of the 5/13/15 and 5/27/15 Selectboard Meetings (Action Item) 5 minutes
 - b) Review of Next Agendas (Discussion/Possible Action Item) 5 minutes

Next Regular Meeting – June 24, 2015 at 6:30 PM

To receive email notices of Selectboard meetings and hearings, agendas, minutes and other notices, send an email to manager-assistant@norwich.vt.us requesting to be placed on the Town Email List.

OFFICE OF THE TOWN MANAGER

TO: SELECTBOARD
FROM: NEIL FULTON
SUBJECT: MAY 2015 MONTHLY REPORT
DATE: JUNE 5, 2015

This is the Town Manager's Report for May 2015. Department specific monthly reports are attached.

General

- The Fire Department responded to a 135 acre forest fire on Tigertown Road that also destroyed a vehicle and shed. Over 20 mutual-aid fire departments assisted in combating the fire over a two day period.
- The Energy Committee is investigating the possibility of siting a solar project in the infield of the I-91/Route 10A interchange.
- The 2015 Grand List Abstract was approved by the Listers and change of appraisal notices mailed.
- Solid Waste windshield stickers will start being sold on June 1.

Projects

- Facilities Studies
 - The bond vote held on Tuesday, May 12, 2015 failed.
- Norwich Pool
 - Our consultants are proceeding to develop a permit application for reconstruction of the pool dam. A public forum has been scheduled for June 23, 2015.
- Safe Routes to Schools
 - AOT issued a Letter of Intent approving the cross section design. The next step is coordination with the utilities and obtaining construction easements.

Assessor

- 331 change of appraisal notices were mailed.
- The Assessor completed inspections of work associated with permits.
- Field inspections as part of the cyclical reappraisal process continued.

Finance Department

- Delinquent taxes at the end of May were \$142,545. This compares to \$158,681 at the same time last year.

Fire Department and Emergency Management

- May was a very dry month which resulted in many wildfires. An unusual statewide ban on burning was implemented.
- Norwich assisted Sharon and Strafford at forest fires.

Planning and Zoning

- Work continued on the Route 5 South/River Road Study and two public forums were held. A Final Draft will be posted in early June on the Planning Commission web page.

Police Department

- Seven of the 146 calls for service were outside of the officer's normal work schedule.
- Norwich police participated in the National Campaign (2015 Memorial Day Click It or Ticket Campaign) focusing on occupant safety.

Public Works Department

- As a result of heavy rains, there was a lot of storm cleanup of washout repairs, shoulder restoration, tree debris and culvert cleaning.
- Spring road grading continued.
- Clean Harbors picked up 2,400 pounds of paint for recycling.
- Green-Up Day produced 60 yards of trash.

Recreation

- Plans are underway for the many summer activities and the summer brochure.
- Summer staffing of recreational activities has basically been completed.

Town of Norwich
Assessors'/Lister's Office
Post Office Box 376 <> Norwich, VT 05055-0376
(802) 649 1419 x6
assessing-clerk@norwich.vt.us

Monthly Report – May 2015

- (1) Cheryl Lindberg attended the VLCT Tax Appeal Workshop at Lake Morey.
- (2) The Assessor continued field inspections of the properties on Maps 8, 9, 13 & 14 in response to property owners who contacted the office.
- (3) The Assessor completed inspections of properties that have an outstanding permit from 2014-15, or that have an incomplete project from a prior year.
- (4) The Listers met and approved the 2015 Abstract (Preliminary Grand List).
- (5) The Office sent out 331 Change of Appraisal Notices, and began to field calls and questions about these notices.
- (6) The Listers posted the Notice of Completion of Grand List as statutorily required at 5 places around the Town, on the Town website, and on 2 occasions in the Valley News.

Respectfully submitted,

William Krajeski
Assessor
Town of Norwich

TOWN OF NORWICH
FINANCE OFFICE
PO BOX 376
NORWICH, VERMONT 05055-0376
rrobinson@norwich.vt.us
802-649-1419 ext 105

June 2, 2015

TO: Neil Fulton, Town Manager

FROM: Roberta Robinson, Finance Director

RE: Finance Department Monthly Report for May

- Delinquent Tax collections through May were \$ 11,846. Delinquent Taxes as of May 31, 2015 are \$ 142,545. Last year at the end of May they were \$ 158,682. Interest collections were \$ 2,301 and penalty collections were \$ 948.
- Continue to monitor spending and year end projections.
- Updated written procedures for Payroll and Accounts Payable to reflect banking and procedural changes.
- Reviewed grants in process and closed grants.



Norwich Fire Department

11 Firehouse Lane

P.O. Box 376

Norwich, VT 05055-0376

Phone: 802-649-1133

Chief: Stephen Leinoff

sleinoff@norwich.vt.us Fax: 802-649-1775

To: Neil Fulton, Town Manager
From: Stephen Leinoff, Chief
Subject: Fire Department and Emergency Management Monthly Reports
Date: June 1, 2015

Fire and FAST Department

Our members participated in the annual "Touch a Truck" event at the Marion Cross School. An added feature to this year's event was the use of the VT Division of Fire Safety House. This is an interactive house model for all ages where participants are asked to recognize fire hazards and practice an escape from a bedroom window.

The Department of Public Works began inspecting and performing annual preventive maintenance on all of our apparatus.

Sand, and other debris clogged the inlet at the Old Bridge RD dry hydrant over the winter. We were able to flush the sand and debris away only to have it clog again. The hooded inlet we installed did survive the force of the ice over the window. We are looking for a solution for the debris issue.

Incidents

May 2015 was a challenging month for all Upper Valley fire departments. The dry weather conditions created one of the highest fire dangers in recent years. There were several multiple alarm brush fires in our immediate area. The largest one was



Forest fire on Tigertown RD

Photographer Unknown

in Norwich on Tigertown RD and covered about 135 acres and destroyed a vehicle and shed. This was probably the largest forest fire in Norwich history. Over 20 area fire departments controlled the fire over a two-day period. Many of these same fire departments responded to large fires in Sharon and Strafford a few days later.

Severe thunderstorms downed numerous power lines. We responded to Hanover due to electrical hazards at the Hanover Municipal Building.

Training

Fire training was a review of the Tigertown Road fire. NFD members and representatives from other responding departments attended. Firefighters Matt Cohen-Price and Stephen Foltz completed the VT Firefighter 1 course. FAST Squad training was cancelled due to the forest fire on Tigertown RD. Two members attended the New Hampshire Emergency Medical Services conference.

<i>Call Types</i>	<i>Month</i>	<i>Year to Date</i>	<i>Prior Year to Date</i>
Structure Fires	2	8	5
Vehicle Fires	1	1	0
Wildland Fire	5	8	2
Other Fires	0	0	1
Medical	8	36	37
Vehicle Crashes	2	12	11
Hazardous			
Conditions no fire	7	14	3
Service Calls	1	6	7
Good Intent Calls	1	13	13
False Alarms	3	11	11
Other	0	0	0
Total	30	109	90

Emergency Management

We had to cancel our emergency management training session due to the forest fire on Tigertown Rd. It will be rescheduled in the fall of 2015. We received \$20,190.50 from the VT Department of Public Safety. This reimburses us (100 percent) for the portable radios we received from a VT Homeland Security grant.

TOWN OF NORWICH ZONING & PLANNING

June 2, 2015

April - May 2015 Monthly Report – Director of Planning & Zoning

1. Planning Commission

- Route 5 South/River Road Planning Study. – The Commission continued working with a consultant on the next draft of Route 5 South/River Road Study to be presented at two public forums on May 5 at 4:30 PM and 7 PM. A Final Draft will be posted in early June on the Planning Commission web page.
- Membership – Tom Gray and Daniel Johnson decided to step down at the end of their four-year term. Daniel was on the Commission for 12 years and Tom 9 years. Both had served as Chair. Two new members, Chris Brien and Melissa Horwitz were appointed on May 13. A third new member, Jaci Allen was appointed May 27 to replace Bill Flynn.

2. DRB

- The Board visited the site and held a hearing for a preliminary plan review for a two lot subdivision on Tucker Hill Road on May 21st.

3. ZA – Activities included:

- Meetings with landowners on future development plans, permits, and hearings.
- Site visits and office visits regarding permit applications, permit research for properties to be sold, and inspections of possible violations.
- Pre-application meeting on proposed development in Flood Hazard Area with applicant and state floodplain manager.
- Post construction inspection of renovation in Flood Hazard Area

4. Other

- Covered for Town Manager April 18 to May 3 including Selectboard meeting, meeting with Secretary of Agency of Natural Resources, and facilities forum.
- Replaced Wi-Fi access points in Tracy Hall for better open public internet.
- Meeting with Dubois & King on permit application for pool dam replacement.
- Meeting with Jim Pease from the Watershed Management Division of VTDEC and Andy regarding the Norwich Storm Water Infrastructure Mapping Project with updated mapping of existing storm water facilities including drainage systems and culverts.
- Continued efforts to obtain a state Section 1111 permit for the Church Street sidewalk project.

Phil Dechert



NORWICH POLICE DEPARTMENT



CHIEF OF POLICE
DOUGLAS A. ROBINSON

P.O. Box 311 ~ 10 Hazen Street ~ Norwich VT 05055 ~ 802-649-1460 ~ FAX 802-649-1775 ~ E-MAIL drobinso@dps.state.vt.us

Neil Fulton
Town Manager
Tracy Hall // 300 Main St.
Norwich, Vermont 05055

June 2, 2015

RE: May 2015 Monthly Report

Neil;

As you requested, here are some of the monthly stats of the Police Department from the month of May 2015.

Norwich Officers responded to 146 incidents during the month of May, and of those calls seven (7) were outside the officers work schedule meaning officers responded seven (7) times to calls during off duty hours.

Norwich officers participated in the National Campaign (2015 Memorial Day Click It Or Ticket Campaign) focusing on occupant safety. Norwich officers worked a total of 32 grant funded hours in and around Norwich concentrating on drivers that were texting, on cell phones, un-belted and other occupant safety indicators.

The Norwich Police participated in the MCS annual bike to school day. One officer led the parade of bikes from Huntley Meadow through town ending at MCS, another officer stopped traffic to make the street a safe route for the bikes then followed the parade to MCS. Several volunteers were stationed at intersections to make sure the route was safe for the bicyclists. This year appeared to be one of the biggest and best attended Bike To School day in several years.

Norwich officers participated in the Parks and Rec. departments Touch-A-Truck day at MCS. Town departments had pieces of equipment lined up at MCS for the kids to look at and even climb through. Great day and great turnout.

The Norwich Police Department has distributed all but one of the traffic calming devices (Step-2-Kid) to assist residents reminds motorists to slow down. One more left for anyone who wants it.

May Traffic Enforcement

Motor Vehicle Stops	110	Includes Memorial Day Occupant Safety Campaign
Traffic Tickets Issued	26	

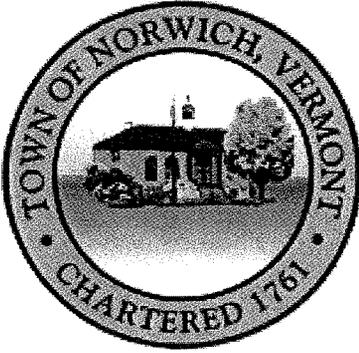
ACTIVITY

CALL TYPES	May 2015	2015 YEAR TO DATE	PREVIOUS YEAR
Burglaries	0	1	6
Vehicles Crashes	6	35	88
Intrusion Alarms	13	29	58
Frauds	2	11	32

- 1. Over Time Hours 17 hours
- 2. Sick Time Hours 16 hours
- 3. Vac/Hol/Per Time Hours 80 hours
- 4. Part Time Officer Hours 18 hours
- 5. Total #of calls responded to 146 calls
- 6. Training Hours 10.5 hours
- 7. Grant Funded Hours 31 hours Memorial Day Occupant Safety Campaign

Respectfully;
D.A.R.

Douglas A. Robinson
Chief of Police



TOWN OF NORWICH
DEPARTMENT OF PUBLIC WORKS
26 New Boston Road
Norwich, VT 05055
802-649-2209 Fax: 802-296-0060
Ahodgdon@norwich.vt.us

To: Neil Fulton, Town Manager
From: Andy Hodgdon, Public Works Director
Subject: Public Works Monthly Report
Date: May 31, 2015

Part of this month's report will come from an excel program that provides statistics for all Public Works functions.

Storm Cleanup:

- Public Works spent a lot of time in May on storm cleanup after heavy rains and thunderstorms: washout repairs, shoulder restoration, tree cleanup, and culvert cleaning.

Illness and Injury:

- Paul Betters has been out on medical leave since May 19, 2014.

Transfer Station:

- Clean Harbors picked up 2400 lbs. of paint for recycling this month.
- We will be starting the sale of windshield stickers for 204/2015 on June 1st in an attempt to avoid the July 1st rush.

Green-Up Day:

- 5-4-15: Public Works employees picked up a 60-yard roll-off full of trash from Green-Up Day efforts.

Touch-a-Truck:

- 5-20-15: Public Works participated in the Touch-a-Truck event.

Training:

- 5-28-15: Buildings and Grounds employees (Bob and Ben) attended the New England Sports Turf Managers Association's 2015 Maintenance Workshop. This year the training was hosted by the Town of Hartford.

Fire Department Vehicles:

- Public Works performed VT State Inspections and full services on three Fire Department vehicles in May. We will complete the work on their remaining vehicles in June.

Paving Program:

- We will be completing the 2014/2015 paving program during the spring of 2015. We will complete projects on the Howard Hill section of Beaver Meadow Road and on Glen Ridge.
- We are currently out-to-bid for the 2015/2016 paving program.

Pending Projects:

- I will schedule the crosswalks and other paving markings to be redone.
- We will continue grading every gravel road in town, as time allows.
- We will soon post an advertisement for seasonal roadside mowing help.

NORWICH RECREATION DEPARTMENT

Jill Kearney Niles – Director

649-1419; Ext. 109

Recreation@norwich.vt.us

May 2015 - Monthly Recreation Report

Recreation Programs & Summer Brochure Update: I observed many of our spring teams/programs in action and enjoyed setting up and recording results for our home Middle School Cross-Country Running meet on the afternoon of May 26th. I feel very fortunate to have exceptional volunteers providing incredible coaching expertise in these programs. I plan to focus on visiting as many of the other spring teams as possible in June.

Plans are underway for many summer activities and I am working on our summer brochure and preparing on-line descriptions to post on our website.

Staffing: Meetings and discussions occurred with potential instructors for both summer and fall. After a multitude of phone calls, e-mails and interviews, my summer staffing is basically lined up though I continue to work on scheduling details. We will have a strong, experienced crew on board.

Events: On May 6th I thoroughly enjoyed helping with the spring “Bike to School Day” for which there was an exceptional turn-out on a perfect morning. I would like to thank all the departments involved in our “Touch-A-Truck” Day on May 20th as well as the many volunteers who helped make it such a success. Steve Leinoff lined up the Fire Safety Trailer as a new attraction which was extremely popular. Many thanks to Linda Cook for teaching the children about all the interesting facets of it. This event could not exist without the supportive cooperation from the Norwich Fire, Police and Public Works Departments as well as Bill Hammond/the Marion Cross School. I thank them for their involvement and co-sponsorship.

Meetings: At your Select Board meeting on May 13th it was my pleasure to introduce you to our newest Council member, Amy Downard. Thank-you for approving her term as well as John Girard’s. I am thrilled to have them both on board and am sure they will contribute significantly to the Council. Following our visit with the Select Board, we moved on to our own Council meeting. We discussed events we are coordinating as well as our Norwich Recreation public survey focus and draft questions. Council member, Reese Madden will be coordinating and implementing the survey. I attended the Vermont Recreation & Parks Association (VRPA) Annual meeting on 5/19 which included an overview of statewide events for both the past and upcoming years. The educational focus of the day was, “Parks & Recreation Risk Management: Issues, Concerns and Best Practices”. I also helped with their silent auction to raise money for the state organization.

Respectfully submitted by Jill Kearney Niles

#4

06/05/15
11:57 am

Town of Norwich Accounts Payable
Check Warrant Report # 15-28 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 01(General) 05/28/15 To 06/10/15

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
BROWN	05/22/15	B&G--MOWER PARTS 37452	01-5-704403.00 PARTS & SUPPLIES	36.45	2053	06/10/15
BSN	05/15/15	REC--TIMING DEVICE 96941213	01-5-425206.00 COACHING MATERIALS	333.95	-----	--/--/--
CASELLA	05/01/15	DPW--APR 15 RECYL FEES 0171699	01-5-705305.00 RECYCLING	2808.92	-----	--/--/--
CASELLA	05/01/15	DPW--APR 15 TRASH FEES 0171700	01-5-705303.00 MUNICIPAL SOLID WASTE	4684.52	-----	--/--/--
CASORGAN	05/15/15	B & G/REC-COMPOST, ASH 50328	01-5-704201.00 GARDEN SUPPLIES & PLANTS	1156.80	2054	06/10/15
CASORGAN	05/15/15	B & G/REC-COMPOST, ASH 50328	01-5-425322.00 REC FIELD CARE	3120.00	2054	06/10/15
COTT	06/01/15	TC--RECORDS HOST JUN 15 103645	01-5-100613.00 SOFTWARE	225.00	-----	--/--/--
CRICKET'S	05/06/15	B&G--FUEL TREATMENT 617500	01-5-704405.00 PETROLEUM PRODUCTS	76.80	2055	06/10/15
CRICKET'S	05/27/15	B&G--FUEL TREATMENT 619192	01-5-704403.00 PARTS & SUPPLIES	76.80	2055	06/10/15
D&W	05/05/15	FD--FOOD 4366034	01-5-550301.00 SUPPLIES	22.55	2056	06/10/15
D&W	05/11/15	FD--FIRE FOOD/WATER/ICE 4373227	01-5-555338.00 FIRE EDUC/TRAINING	21.23	2056	06/10/15
D&W	05/11/15	FD--FIRE FOOD/WATER/ICE 4373227	01-5-550301.00 SUPPLIES	403.90	2056	06/10/15
D&W	05/11/15	STMTG--ELECTION FOOD 4373347	01-5-050610.00 OFFICE SUPPLIES	25.51	2056	06/10/15
D&W	05/13/15	REC--MEETING FOOD 4375611	01-5-425220.00 SPECIAL EVENTS /SUPPLIES	8.99	2056	06/10/15
D&W	05/14/15	FD--HARDWARE 4376881	01-5-555530.00 EQUIPMENT MAINTENANCE	1.88	2056	06/10/15
D&W	05/14/15	FD--HARDWARE 4376906	01-5-550330.00 REPAIR & MAINTENANCE EXPN	7.99	2056	06/10/15
D&W	05/18/15	FD--RETURN CREDIT 4380944	01-5-550301.00 SUPPLIES	-68.00	2056	06/10/15
D&W	05/18/15	FD--FIRE FOLLOW-UP FOOD 4381496	01-5-555338.00 FIRE EDUC/TRAINING	21.23	2056	06/10/15
D&W	05/18/15	CEM COMM-TUBING, COUPLING 4381798	01-5-675301.00 SUPPLIES	41.63	2056	06/10/15
D&W	05/20/15	REC--TOUCH-A-TRUCK SUPPS 4383073	01-5-425220.00 SPECIAL EVENTS /SUPPLIES	57.66	2056	06/10/15
D&W	05/20/15	REC--TOUCH-A-TRUCK ICE 4383246	01-5-425220.00 SPECIAL EVENTS /SUPPLIES	4.47	2056	06/10/15
D&W	05/21/15	CEM COMM-GAS 4384970	01-5-675430.00 REPAIRS & MAINT.	23.00	2056	06/10/15
D&W	05/22/15	CEM COMM-HARDWARE 4391040	01-5-675301.00 SUPPLIES	21.17	2056	06/10/15
DELTA DEN	05/22/15	DELTA DENTAL JUN 2015 JUN 15	01-5-555126.00 DENTAL INSURANCE	34.93	2058	06/10/15
DELTA DEN	05/22/15	DELTA DENTAL JUN 2015 JUN 15	01-5-703125.00 DENTAL INSURANCE	383.38	2058	06/10/15

06/05/15
11:57 am

Town of Norwich Accounts Payable
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All Invoices For Check Acct 01 (General) 05/28/15 To 06/10/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
DELTA DEN	05/22/15	DELTA DENTAL JUN 2015 JUN 15	01-5-704125.00 DENTAL INSURANCE	65.76	2058	06/10/15
DELTA DEN	05/22/15	DELTA DENTAL JUN 2015 JUN 15	01-5-500125.00 DELTA DENTAL	251.86	2058	06/10/15
DELTA DEN	05/22/15	DELTA DENTAL JUN 2015 JUN 15	01-5-350125.00 DENTAL INSURANCE	65.76	2058	06/10/15
DELTA DEN	05/22/15	DELTA DENTAL JUN 2015 JUN 15	01-5-425125.00 DENTAL INSURANCE	34.93	2058	06/10/15
DELTA DEN	05/22/15	DELTA DENTAL JUN 2015 JUN 15	01-5-100125.00 DENTAL INSURANCE	131.52	2058	06/10/15
DELTA DEN	05/22/15	DELTA DENTAL JUN 2015 JUN 15	01-5-300125.00 DENTAL INSURANCE	43.59	2058	06/10/15
DELTA DEN	05/22/15	DELTA DENTAL JUN 2015 JUN 15	01-5-200125.00 DENTAL INSURANCE	138.41	2058	06/10/15
DELTA DEN	05/22/15	DELTA DENTAL JUN 2015 JUN 15	01-5-005125.00 DENTAL INSURANCE	65.76	2058	06/10/15
DIMMICK	05/21/15	SW--PORT-A-POT MAY 15 20164	01-5-705500.00 PURCHASED SERVICES	90.00	2059	06/10/15
ESRI	05/27/15	PL--ARCGIS ANNUAL MAINT 92984115	01-5-350341.00 MAPPING	400.00	-----	---/---/---
EVANSMOTO	05/18/15	HWY--400.0 GALS DIESEL 559526	01-5-703405.00 PETROLEUM PRODUCTS	928.58	-----	---/---/---
EVANSMOTO	05/21/15	100.0 GALS REG UNLEADED 559821	01-1-004102.00 PREPAID EXPENSES	252.58	-----	---/---/---
EYEMED	06/01/15	JUN 15 VISION INSURANCE 5041354	01-2-001126.00 VISION SERV PLAN-PAYROLL	165.54	2060	06/10/15
FASTENAL	05/22/15	HWY--FASTENERS NHWES57739	01-5-703403.00 PARTS & SUPPLIES	13.17	-----	---/---/---
FOGGS	05/06/15	TH--BOARD MOUNT TAPE 739821	01-5-706113.00 REPAIRS & MAINTENANCE	5.49	2061	06/10/15
FOGGS	05/07/15	HWY--PAINT 739914	01-5-703403.00 PARTS & SUPPLIES	29.94	2061	06/10/15
FOGGS	05/14/15	REC--WATER SEAL 740474	01-5-425330.00 REPAIRS & MAINT	59.98	2061	06/10/15
FOGGS	05/14/15	REC--EXCHANGE CREDIT 740499	01-5-425330.00 REPAIRS & MAINT	-0.51	2061	06/10/15
FOGGS	05/15/15	TH--ROOF MOLDING 740630	01-5-706113.00 REPAIRS & MAINTENANCE	12.90	2061	06/10/15
FOGGS	05/18/15	FD--FLASHLIGHT 740827	01-5-555338.00 FIRE EDUC/TRAINING	8.99	2061	06/10/15
FOGGS	05/19/15	PD--PVC PIPE 740937	01-5-500541.00 COMMUNITY RELATNS	12.98	2061	06/10/15
FOGGS	05/21/15	HWY--GUARDRAIL HARDWARE 741208	01-5-703215.00 OTHER PROJECTS	33.00	2061	06/10/15
FOGGS	05/22/15	HWY--BATHROOM REPAIR 741297	01-5-703511.00 REPAIRS & MAINTENANCE	32.98	2061	06/10/15
FOGGS	05/26/15	HWY--WAX TOILET RING 741415	01-5-703511.00 REPAIRS & MAINTENANCE	4.99	2061	06/10/15
FOGGS	05/27/15	HWY--STOCK HARDWARE 741623	01-5-703507.00 SUPPLIES	24.84	2061	06/10/15

06/05/15
11:57 am

Town of Norwich Accounts Payable
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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
FREIGHTNH	05/14/15	FREIGHTLINER OF NEW HAMPS HWY--TRANSMISSION FLUID L230623	01-5-703405.00 PETROLEUM PRODUCTS	343.10	2062	06/10/15
FREIGHTNH	05/28/15	FREIGHTLINER OF NEW HAMPS HWY--TRK#10 AIR LINE L231148	01-5-703403.00 PARTS & SUPPLIES	72.00	2062	06/10/15
GATEWAY	05/15/15	GATEWAY MOTORS INC HWY--TRK #6 FENDER REPL 34083	01-5-703401.00 OUTSIDE REPAIRS	2046.74	2063	06/10/15
GATEWAY	05/19/15	GATEWAY MOTORS INC HWY--TRK#6 TIRES/ALIGN 98310	01-5-703401.00 OUTSIDE REPAIRS	1882.46	2063	06/10/15
GEORGE	06/02/15	MICHELE GEORGE REC--YOGA INSTRUCTION 6/2/2015	01-5-425200.00 INSTRUCTOR FEE	1197.00	-----	--/--/--
GMPC	05/18/15	GREEN MOUNTAIN POWER CORP DPW--STREETLIGHTS 05119MAY15	01-5-703307.00 STREETLIGHTS	43.69	2064	06/10/15
GMPC	05/28/15	GREEN MOUNTAIN POWER CORP DPW--STREET LIGHTS 24926MAY15	01-5-703307.00 STREETLIGHTS	864.62	2064	06/10/15
GMPC	05/28/15	GREEN MOUNTAIN POWER CORP TOWER POWER MAY 15 350667MAY15	01-5-575233.00 TOWER POWER	52.22	2064	06/10/15
GREATWEST	06/03/15	GREAT-WEST TRUST COMPANY, DEFERRED COMP MAY 15 MAY 15	01-2-001116.00 DEFERRED COMPENSATION	2330.16	2065	06/10/15
GREATWEST	06/03/15	GREAT-WEST TRUST COMPANY, DEFERRED COMP MAY 15 MAY 15	01-2-001116.10 ROTH PLAN 457	1030.00	2065	06/10/15
GUVSWMD	05/26/15	GRTR UPPR VLLY SOLID WAST HCCR PUNCH CARDS 3687	01-2-001125.00 DUE TO GUVSWMD-COUPONS	1050.00	2066	06/10/15
GUVSWMD	06/02/15	GRTR UPPR VLLY SOLID WAST HARTFORD STICKERS FY15STX#2	01-2-001125.10 DUE TO GUVSWMD-STICKERS	80.00	2066	06/10/15
INNOVATIV	05/07/15	INNOVATIVE MUNICIPAL PROD DPW--4497 GAL DUST CNTRL INV28300	01-5-703205.00 DUST CONTROL	3597.60	-----	--/--/--
JOESEQUIP	05/22/15	JOE'S EQUIPMENT SEV. INC. CEM COMM-OIL, GREASE 47194	01-5-675430.00 REPAIRS & MAINT.	48.80	-----	--/--/--
LINDBERG	05/29/15	CHERYL A LINDBERG LIS--MILEAGE REIMBURSE 5/29/15	01-5-350580.00 MILEAGE REIMB	42.55	2068	06/10/15
MAYER	06/02/15	MAYER & MAYER MAY 15 JUDGEMENT ORDER MAY 15	01-2-001120.00 EMPLOYEE JUDGEMENT ORDER	50.00	2069	06/10/15
MIS1	06/02/15	CHASE SCHOELKOPF REC--LAX REFFING 5/29/15	01-5-425214.00 REFERREE/UMPIRE	100.00	2070	06/10/15
MIS2	05/29/15	STEVE SMALL REC--LAX REFFING 5/29/15	01-5-425214.00 REFERREE/UMPIRE	150.00	2071	06/10/15
MIS3	05/29/15	HEATHER CARLEY REC--LAX REFFING 5/29/15	01-5-425214.00 REFERREE/UMPIRE	200.00	2072	06/10/15
NORSOLAR	05/28/15	NORWICH SOLAR PROJECT I, SOLAR--MAY 2015 MAY 15	01-5-706101.00 ELECTRICITY	485.49	-----	--/--/--
NORSOLAR	05/28/15	NORWICH SOLAR PROJECT I, SOLAR--MAY 2015 MAY 15	01-5-703501.00 ELECTRICITY	39.98	-----	--/--/--
PBA	06/03/15	NEW ENGLAND PBA, INC MAY 15 UNION DUES MAY 15	01-2-001117.00 UNION DUES PAYABLE	412.00	-----	--/--/--
PETESTIRE	05/12/15	PETE'S TIRE BARNS, INC PD--TIRE ROTATION 239370	01-5-500742.00 CRUISER MAINT	70.80	2073	06/10/15
PETESTIRE	05/12/15	PETE'S TIRE BARNS, INC PD--TIRE ROTATION, SENSOR 239371	01-5-500742.00 CRUISER MAINT	130.80	2073	06/10/15
PETESTIRE	05/19/15	PETE'S TIRE BARNS, INC PD--TIRE ROTATION 239478	01-5-500742.00 CRUISER MAINT	55.80	2073	06/10/15

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Town of Norwich Accounts Payable
Check Warrant Report # 15-28 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 01(General) 05/28/15 To 06/10/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
PETESTIRE	05/27/15	HWY--OIL CART REPAIR 239589	01-5-703403.00 PARTS & SUPPLIES	42.00	2073	06/10/15
PIKE	05/15/15	HWY--13.75 TNS STN 800031	01-5-703207.00 GRAVEL & STONE	140.18		---/--/--
PIKE	05/15/15	HWY--8.15 TN RAP 800410	01-5-703207.00 GRAVEL & STONE	85.58		---/--/--
PIKE	05/19/15	HWY--6.18 TN EROS STN 800809	01-5-703207.00 GRAVEL & STONE	64.89		---/--/--
PIKE	05/19/15	HWY--20.02 TN LEDGE STN 801068	01-5-703207.00 GRAVEL & STONE	293.29		---/--/--
PIKE	05/19/15	HWY--7.57 TN RAP 801077	01-5-703207.00 GRAVEL & STONE	95.38		---/--/--
PIKE	05/22/15	HWY--54.85 TN STN/GRAVEL 801640	01-5-703207.00 GRAVEL & STONE	508.22		---/--/--
PIKE	05/22/15	HWY--53.73 TN CRSHD STNE 801780	01-5-703207.00 GRAVEL & STONE	494.32		---/--/--
PIKE	05/26/15	HWY--46.67 TN GRAVEL 802031	01-5-703207.00 GRAVEL & STONE	350.04		---/--/--
PIKE	05/26/15	HWY--18.96 TN STN/GRAVEL 802053	01-5-703207.00 GRAVEL & STONE	157.86		---/--/--
PIONEERMA	05/19/15	REC--LINER CLEANER INV554682	01-5-425324.00 HNTLY LINE MARKING	66.45		---/--/--
PITNEYBPT	06/05/15	GEN ADMIN--METER POSTAGE 6/5/15	01-5-275538.00 POSTAGE	500.00	2074	06/10/15
RICHARDSO	01/11/15	GADMIN--SERVER MAINT 0000947	01-5-275632.00 SERVER MAINTENANCE	243.75		---/--/--
RICHARDSO	05/20/15	GAD/TC--NETWORK MAINT 0001007	01-5-275632.00 SERVER MAINTENANCE	300.00		---/--/--
RICHARDSO	05/20/15	GAD/TC--NETWORK MAINT 0001007	01-5-100613.00 SOFTWARE	56.25		---/--/--
SANEL	05/14/15	FD--TANKER#1 SOLENOID 05IQ7958	01-5-555528.00 FIRE TRK R & M	89.76	2075	06/10/15
SANEL	05/27/15	HWY--TRK#10 CENT BEARING 05IZ9845	01-5-703403.00 PARTS & SUPPLIES	86.53	2075	06/10/15
SIMPLEX	05/22/15	PD--EXTINGUISHER SERVICE 81349490	01-5-475430.00 REPAIRS & MAINT	81.80		---/--/--
SOLAFLECT	05/28/15	SOLAR--MAY 2015 MAY 2015	01-5-475233.00 ELECTRICITY	328.66		---/--/--
SOLAFLECT	05/28/15	SOLAR--MAY 2015 MAY 2015	01-5-550233.00 ELECTRICITY	176.97		---/--/--
SOLAFLECT	05/28/15	SOLAR--MAY 2015 MAY 2015	01-5-500542.00 SPEED SIGNS	132.58		---/--/--
SOLAFLECT	05/28/15	SOLAR--MAY 2015 MAY 2015	01-5-705501.00 ELECTRICITY	127.06		---/--/--
SOLAFLECT	05/28/15	SOLAR--MAY 2015 MAY 2015	01-5-706101.00 ELECTRICITY	82.86		---/--/--
SOVERNET	05/15/15	LONG DISTANCE 4/15-5/14 3510215	01-5-500531.00 ADMIN TELEPHONE	8.95	2076	06/10/15
SOVERNET	05/15/15	LONG DISTANCE 4/15-5/14 3510215	01-5-703505.00 TELEPHONE	9.71	2076	06/10/15

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Town of Norwich Accounts Payable
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All Invoices For Check Acct 01(General) 05/28/15 To 06/10/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
SOVERNET	05/15/15	LONG DISTANCE 4/15-5/14 3510215	01-5-550235.00 TELEPHONE & INTERNET	2.38	2076	06/10/15
SOVERNET	05/15/15	LONG DISTANCE 4/15-5/14 3510215	01-5-705505.00 TELEPHONE	0.01	2076	06/10/15
SOVERNET	05/15/15	LONG DISTANCE 4/15-5/14 3510215	01-5-425127.00 TELEPHONE	5.23	2076	06/10/15
SOVERNET	05/15/15	LONG DISTANCE 4/15-5/14 3510215	01-5-350531.00 TELEPHONE	12.16	2076	06/10/15
SOVERNET	05/15/15	LONG DISTANCE 4/15-5/14 3510215	01-5-100531.00 TELEPHONE	2.05	2076	06/10/15
SOVERNET	05/15/15	LONG DISTANCE 4/15-5/14 3510215	01-5-300531.00 TELEPHONE	4.45	2076	06/10/15
SOVERNET	05/15/15	LONG DISTANCE 4/15-5/14 3510215	01-5-005531.00 ADMIN TELEPHONE	8.25	2076	06/10/15
SOVERNET	05/15/15	LONG DISTANCE 4/15-5/14 3510215	01-5-275531.00 TELEPHONE	0.04	2076	06/10/15
SOVERNET	05/15/15	LONG DISTANCE 4/15-5/14 3510215	01-5-200531.00 TELEPHONE	0.49	2076	06/10/15
STAPLELNK	05/12/15	PL--EXCHANGE CREDIT 8031820211	01-5-350610.00 OFFICE SUPPLIES	-12.57	2077	06/10/15
STAPLELNK	04/25/15	TC/FIN/GAD--SUPPLIES 8034124386	01-5-275610.00 OFFICE SUPPLIES	14.58	2077	06/10/15
STAPLELNK	04/25/15	TC/FIN/GAD--SUPPLIES 8034124386	01-5-200610.00 OFFICE SUPPLIES	4.95	2077	06/10/15
STAPLELNK	04/25/15	TC/FIN/GAD--SUPPLIES 8034124386	01-5-100610.00 OFFICE SUPPLIES	17.00	2077	06/10/15
STAPLELNK	05/09/15	PD--INK, BATTERIES 8034318385	01-5-500610.00 OFFICE SUPPLIES	86.97	2077	06/10/15
STAPLELNK	05/16/15	FIN/ASS--OFFICE SUPPLIES 8034406341	01-5-300610.00 OFFICE SUPPLIES	15.45	2077	06/10/15
STAPLELNK	05/16/15	FIN/ASS--OFFICE SUPPLIES 8034406341	01-5-200610.00 OFFICE SUPPLIES	90.72	2077	06/10/15
STAPLES.	05/26/15	PL--BINDERS 2005339001	01-5-350610.00 OFFICE SUPPLIES	22.38	2078	06/10/15
STATELINE	05/21/15	REC--SHIRTS, HATS, BATS 2590	01-5-425208.00 TEE SHIRT/HAT	672.00	2079	06/10/15
STATELINE	05/21/15	REC--SHIRTS, HATS, BATS 2590	01-5-425244.00 UNIFORMS	300.00	2079	06/10/15
STATELINE	05/21/15	REC--SHIRTS, HATS, BATS 2590	01-5-425211.00 EQUIPMENT	75.00	2079	06/10/15
STEP2	04/16/15	PD--KID ALERT FIGURES 24679975	01-5-500423.15 2015 EQUIP INCENTIVE GRAN	167.94	2080	06/10/15
STEP2	04/16/15	PD--KID ALERT FIGURES 24679975	01-5-500541.00 COMMUNITY RELATNS	17.94	2080	06/10/15
TDS LEASE	05/28/15	PD--COOLER RENT 01050840	01-5-500610.00 OFFICE SUPPLIES	30.00	-----	---/--
UNIFIRST	05/04/15	DPW-UNIFORMS & SUPPLIES 035 3889901	01-5-703515.00 ADMINISTRATION	12.40	-----	---/--
UNIFIRST	05/04/15	DPW-UNIFORMS & SUPPLIES 035 3889901	01-5-704311.00 UNIFORMS	30.70	-----	---/--

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Town of Norwich Accounts Payable
Check Warrant Report # 15-28 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 01(General) 05/28/15 To 06/10/15

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
UNIFIRST	05/04/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3889901	01-5-703507.00 SUPPLIES	1.88		
UNIFIRST	05/04/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3889901	01-5-703311.00 UNIFORMS	124.18		
UNIFIRST	05/11/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3892275	01-5-704311.00 UNIFORMS	30.70		
UNIFIRST	05/11/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3892275	01-5-703311.00 UNIFORMS	124.18		
UNIFIRST	05/11/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3892275	01-5-703515.00 ADMINISTRATION	12.40		
UNIFIRST	05/11/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3892275	01-5-703507.00 SUPPLIES	10.18		
UNIFIRST	05/18/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3894609	01-5-704311.00 UNIFORMS	30.70		
UNIFIRST	05/18/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3894609	01-5-703515.00 ADMINISTRATION	12.40		
UNIFIRST	05/18/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3894609	01-5-703311.00 UNIFORMS	124.18		
UNIFIRST	05/18/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3894609	01-5-703507.00 SUPPLIES	1.88		
UNIFIRST	05/25/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3896930	01-5-704311.00 UNIFORMS	30.70		
UNIFIRST	05/25/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3896930	01-5-703507.00 SUPPLIES	1.88		
UNIFIRST	05/25/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3896930	01-5-703515.00 ADMINISTRATION	12.40		
UNIFIRST	05/25/15	UNIFIRST CORPORATION DPW-UNIFORMS & SUPPLIES 035 3896930	01-5-703311.00 UNIFORMS	124.18		
UNIFIRST	05/25/15	UNIFIRST CORPORATION TH--PURELL 035 3897163	01-5-706109.00 BUILDING SUPPLIES	14.00		
VMERSDC	05/26/15	VMERS DC TM/FD/FIN/ASS--RETIREMENT PEND5-23-15	01-5-200126.00 VT RETIREMENT	51.51	2052	05/27/15
VMERSDC	05/26/15	VMERS DC TM/FD/FIN/ASS--RETIREMENT PEND5-23-15	01-2-001112.00 VMERS DEF CONTRB PAY	421.86	2052	05/27/15
VMERSDC	05/26/15	VMERS DC TM/FD/FIN/ASS--RETIREMENT PEND5-23-15	01-5-300126.00 VT RETIREMENT	30.90	2052	05/27/15
VMERSDC	05/26/15	VMERS DC TM/FD/FIN/ASS--RETIREMENT PEND5-23-15	01-5-555125.00 VT RETIREMENT	116.38	2052	05/27/15
VMERSDC	05/26/15	VMERS DC TM/FD/FIN/ASS--RETIREMENT PEND5-23-15	01-5-005126.00 VT RETIREMENT	233.61	2052	05/27/15
VERMONTRE	05/14/15	VT RECREATIONAL SURFACING HWY--GUARDRAIL REMOVAL 10416	01-5-703315.00 OTHER PROJECTS	800.00	2081	06/10/15
VLCT	05/28/15	VERMONT LEAGUE OF CITIES FIN--WORKSHOP 2015-16353	01-5-200615.00 DUES/MTGS/EDUC	60.00	2082	06/10/15
VLCTPACIF	03/02/15	VLCT PROP & CASUALTY INTE INSURANCE ADDITION 19755	01-5-800518.00 PROP & CAS INSURANCE	578.00	2083	06/10/15
VMERS	06/02/15	VMERS DB MAY 2015 RETIREMENT MAY 15	01-5-704126.00 RETIREMENT	325.56	2084	06/10/15
VMERS	06/02/15	VMERS DB MAY 2015 RETIREMENT MAY 15	01-5-703126.00 RETIREMENT	1181.65	2084	06/10/15

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Town of Norwich Accounts Payable
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All Invoices For Check Acct 01(General) 05/28/15 To 06/10/15

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
VMERS	06/02/15	MAY 2015 RETIREMENT MAY 15	01-5-500126.00 VT RETIREMENT	1292.98	2084	06/10/15
VMERS	06/02/15	MAY 2015 RETIREMENT MAY 15	01-2-001113.00 VEMRS GRP C PAYABLE	1800.93	2084	06/10/15
VMERS	06/02/15	MAY 2015 RETIREMENT MAY 15	01-2-001111.00 VEMRS GRP B PAYABLE	2667.07	2084	06/10/15
VMERS	06/02/15	MAY 2015 RETIREMENT MAY 15	01-5-425126.00 VT RETIREMENT	256.65	2084	06/10/15
VMERS	06/02/15	MAY 2015 RETIREMENT MAY 15	01-5-100126.00 VT RETIREMENT	386.16	2084	06/10/15
VMERS	06/02/15	MAY 2015 RETIREMENT MAY 15	01-5-500126.00 VT RETIREMENT	167.87	2084	06/10/15
VMERS	06/02/15	MAY 2015 RETIREMENT MAY 15	01-5-005126.00 VT RETIREMENT	190.83	2084	06/10/15
VMERS	06/02/15	MAY 2015 RETIREMENT MAY 15	01-5-200126.00 VT RETIREMENT	256.65	2084	06/10/15
VMERS	06/02/15	MAY 2015 RETIREMENT MAY 15	01-5-350126.00 VT RETIREMENT	252.62	2084	06/10/15
VTELEVA	05/13/15	TH-ELEVATOR REINSPECTION 16016	01-5-706107.00 ELEVATOR MAINTENANCE	100.00	-----	--/--/--
VTHEALTH	05/27/15	TC--ENGRAVED PAPER 5/27/15	01-5-100209.00 VITAL STATISTICS	10.00	2085	06/10/15
VTTREASUR	06/03/15	1ST QTR 2015 ANIMAL LIC 1ST QTR 15 A	01-2-001121.00 VT ANIMAL RETURN	1985.00	2086	06/10/15
VTTREASUR	06/03/15	1ST QTR 2015 MARRIAGE 1ST QTR 2015	01-2-001124.00 DUE TO VT-VITAL RECORDS	105.00	2086	06/10/15
WAWECO	05/29/15	B&G--TRK#9 ST INSPECT 18597	01-5-704401.00 OUTSIDE REPAIRS	50.00	2087	06/10/15
WEMASON	05/27/15	GADMIN--POST METER INK I25883334	01-5-275610.00 OFFICE SUPPLIES	77.98	-----	--/--/--
WISE	06/01/15	FY15 APPROPRIATION 6/1/15	01-5-800362.00 WISE	2500.00	-----	--/--/--

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Town of Norwich Accounts Payable
Check Warrant Report # 15-28 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 01(General) 05/28/15 To 06/10/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
-----				-----		
		Report Total		55438.27		
				=====		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****55,438.27
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR *Roberta Robinson*
Roberta Robinson

TOWN MANAGER: _____
Neil Fulton

SELECTBOARD:

Christopher Ashley

Linda Cook
Chair

Stephen Flanders

Dan Goulet

Mary Layton

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Town of Norwich Accounts Payable
Check Warrant Report # 15-28 Current Prior Next FY Invoices For Fund (LAND MANAGEMENT COUNCIL F)
All Invoices For Check Acct 01(General) 05/28/15 To 06/10/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
HARWOOD	05/13/15	LNDMGMT--FORESTRY 10N051-7	24-5-580150.00 LAND MGMT COUNCIL	512.50	2067	06/10/15
Report Total				512.50		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****512.50
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR 
Roberta Robinson

TOWN MANAGER: _____
Neil Fulton

SELECTBOARD:

Christopher Ashley

Linda Cook
Chair

Stephen Flanders

Dan Goulet

Mary Layton

OFFICE OF THE TOWN MANAGER

TO: SELECTBOARD
 FROM: NEIL FULTON
 SUBJECT: MULTIFUNCTION COPIER/PRINTER REPLACEMENTS
 DATE: JUNE 5, 2015

The Town owns two high speed multifunction copier/printers. The Savin is in the Clerk's office and the Canon is in the Assessor's office. Both machines are available to be used by all the employees in Tracy Hall. The Savin also has fax capability. The following table gives details on the two machines.

	Canon	Savin
Year Purchased	2003	2006
Purchase Cost	\$9,300	\$8,799
Annual Copy Allowance	72,000	60,000
Overage Cost per Copy	0.0418	0.0157
Annual Maintenance Cost	\$3,010	\$1,356

As the machines get older the annual maintenance costs normally increase.

We obtained quotations from three vendors to replace these machines. A summary of their proposals is attached.

Canon has the lowest purchase cost and has no minimum or maximum number of copies and the annual service cost is competitive and does not change for the life of the machine. The annual service cost includes on-site service and all consumables except staples and paper.

The Canon prices are based on the Vermont State Copier Contract. The Town of Hanover has 11 Canon copiers, the Hartford School District has 22 Canon copiers, the Dresden schools have 10 Canon copiers, the Montshire Museum has one Canon Copier and The Family Place has one Canon copier. The Canon copier we have had since 2003 has been a very good machine.

The Town Clerk Reserve Fund has a balance of \$4,985 and the General Administration Reserve Fund has a balance of \$23,489.

It is my recommendation that we purchase two Canon copiers for a total cost of \$13,200. Bonnie would prefer either the Savin or Kyocera for her office.

Possible Motion

Authorize the Town Manager to spend approximately \$4,985 from the Town Clerk Reserve Fund and \$8,215 from the General Administration Reserve Fund.

Copier/Printer Replacement Costs

Vendor	MaGee	OSV	OSV	Canon	Canon	MaGee
Make and Model	Savin MPC4503	Toshiba es4555c	Kyocera cs4551ci	Canon 5250	Canon 5250	Savin MP4054sp
Color	Yes	Yes	Yes	Yes	Yes	No
Speed	45	45	45	50	50	40
Document Feeder	Yes	Yes	175	150	150	Yes
Paper Drawers	4	4	4	4	4	4
Auto Duplexer	Yes	Yes	Yes	Yes	Yes	Yes
Single Pass Document Feeder	Yes	No-Reversing	Yes	Yes	Yes	Yes
External Finisher	Yes	Yes	Yes	Yes	No	Yes
Stapler	Yes	Yes	Yes	Yes	Yes	Yes
Fax	Yes	Yes	Yes	Yes	No	Yes
Annual BMW Copies (60,000)	60,000	60,000	60,000	No Minimum	No Minimum	60,000
Cost per BMW Additional	\$0.0075	\$0.0070	\$0.0070	\$0.0074	\$0.0074	\$0.0075
Cost per Color Copy	\$0.0600	\$0.0500	\$0.0500	\$0.0504	\$0.0504	
Machine Size (WxDxH)	23.1" x 27.0" x 35.9"	23" x 25.3" x 31"	25.51" x 30.20" x 29.41"	24.38" x 28.13" 38.38"	24.38" x 28.13" 38.38"	
Finisher Size (WxDxH)	25.4" x 24.1" x 37.8"		21.6" x 24.4" x 41.3"	26.62" x 25.50" x 43.25"		
Annual Service Cost (60,000)	\$450	\$420	\$420	\$444	\$444	\$450
Fixed Years	4	5	5	Life of Machine	Life of Machine	4
Trade	Savin	Savin	Savin	Savin	Canon	Savin
Purchase Cost	\$9,775	\$7,389	\$8,264	\$6,700	\$6,500	\$7,666

**AN ORDINANCE TO
REGULATE ALARM SYSTEMS
IN THE TOWN OF NORWICH**

1. AUTHORITY

1.1 This Ordinance is adopted under the provisions of Vermont Statutes Annotated 24 VSA §1971 and §2291(14), (15).

2. CIVIL ORDINANCE

2.1 A violation of this Ordinance shall be a civil matter enforced in accordance with the provisions of 24 V.S.A. § 1974a and §1977 et seq. Any law enforcement officer of the Town of Norwich shall be authorized to issue municipal complaints pursuant to this Ordinance.

3. PURPOSE

3.1 Human error and mechanical malfunctions of alarms result in false alarms that emergency services respond to. This requires the unnecessary deployment of personnel and vehicles to non-emergency situations and causes unnecessary expenditure of public funds and risks to emergency responders.

3.2 This ordinance is to encourage responsible use of alarms, including proper maintenance of alarm equipment. The intent of this ordinance is to reduce the number of false alarms, conserve public resources, abate a public nuisance, and enhance the public health, safety, and welfare of the residents of the Town of Norwich.

4. DEFINITIONS.

4.1 For the purpose of this Ordinance, the following definitions will be applicable:

4.2 **Alarm Answering Service:** A telephone answering service which provides the service of receiving emergency signals from alarm systems and thereafter immediately notifying, by live voice or otherwise, the Dispatch Centers that dispatch the Police and Fire Departments.

4.3 **Alarm Installation:** The design, positioning, repair, alteration, maintenance, and operation of alarm systems causing a signal to be sounded in the event of a hazard, intrusion, or the occurrence of an event to which Police or Fire are expected to respond.

4.4 **Alarm System:** Any combination or assembly of equipment and/or electronic devices which, with or without human involvement, is reasonably calculated to notify Police or Fire officials and lead them to believe that there is a situation requiring their immediate attention and response.

4.5 **Alarm System User:** Any person who owns and/or operates an alarm system within the Town of Norwich, except for alarm systems on motor vehicles.

4.6 **False Alarm:** An activation of an alarm system (business or residential) to which Police or Fire respond and find no indication of a situation requiring their immediate attention (robbery,

burglary, attempted robbery or burglary, hazard, intrusion, smoke or heat detection, sprinkler system operation, or trouble alarms).

4.7 Key Lock Box: A small wall-mounted safe that holds building keys to allow entrance to the building by emergency response personnel.

4.8 Local Alarm: Any alarm system not connected to an answering service that is designed to activate an audible and/or visual signaling device at the premises or location where the alarm system is installed.

4.9 Manual Alarm: Any alarm system in which activation of the alarm is initiated by the direct action of the alarm user, his agents, or employees and which is installed with the purpose of eliciting a Police response to a robbery, burglary, or an attempted robbery or burglary, or Fire Department response for known fire or smoke investigations.

5. SECTION 5. ALARM SYSTEM STANDARDS

5.1 Any alarm system required by the Vermont Fire & Building Safety Code shall meet the requirements of the code and operated, maintained and inspected as required by the code.

5.2 Alarm Systems emitting an audible signal shall be manually or automatically shut off within thirty minutes after being activated. Failure to shut off an audible signal within thirty minutes after being activated shall result in the imposition of an Audible Alarm Signal penalty.

6. SECTION 6. KEY LOCK BOX

6.1 All buildings in the Town of Norwich having a Fire Alarm System installed after July 1, 2015 shall be equipped with a Key Lock Box containing a current set of keys capable of opening the building where the Alarm System is located. (This requirement may be waived by the Town Manager upon consultation with the Fire Chief or the Police Chief). No such requirement exists for premises protected by a burglar alarm.

6.2 No Key Lock Box system shall be used, operated, or maintained in the Town of Norwich that is not a KNOX BOX Rapid Entry System manufactured by the Knox Company.

6.3 All Key Lock Boxes shall be installed by the building owner in a location approved by the Norwich Fire Chief or his/her designee.

6.4 Failure to install and maintain a Key Lock Box System as required above shall result in the imposition of a Key Lock Box Violation penalty.

7. FALSE ALARMS

7.1 Upon written notice following any False Alarm, the Fire Chief or the Police Chief, may order that an Alarm System User file a written report within seven days indicating that the Alarm System has been inspected and repaired by a technically qualified person. Failure to obtain the

necessary inspection or to file said written report within the prescribed time shall result in the imposition of a Failure to Report penalty.

8. PENALTIES.

8.1 No penalty shall be imposed against an Alarm System User for the first False Alarm within a twelve-month period. No penalty shall be imposed against an Alarm System User for the second False Alarm within a twelve-month period if, following a first False Alarm, the Alarm System User has submitted a written report in conformance with Section 7. If such a report has not been submitted, the following shall apply:

8.2 The penalty for the second and subsequent offenses for a False Alarm, from a registered alarm system, requiring response by Norwich Fire Department within a twelve-month period shall be \$600.00. The waiver fee shall be established at \$400.00 for the second offense and \$500.00 for the third and subsequent offenses during a twelve-month period.

8.3 The penalty for the second and subsequent offenses for a False Alarm requiring response by the Norwich Police Department within a twelve-month period shall be \$250.00. The waiver fee shall be established at \$150.00 for the second offense and \$200.00 for the third and subsequent offenses during a twelve-month period.

8.4 Audible Alarm Signals

8.4.1 The penalty for the first offense for any audible alarm signal that sounds for more than thirty minutes after activation within a twelve month period shall be \$200.00 and the penalty for the second and subsequent offenses shall be \$300.00 for each offense. The waiver fee shall be established at \$100.00 for the first offense and \$150.00 for the second and subsequent offenses.

8.5 Key Lock Box Violation

The penalty for the first offense for a Key Lock Box Violation shall be \$200.00 and the penalty for the second and subsequent offenses shall be \$300.00 for each offense. The waiver fee shall be established at \$100.00 for the first offense and \$200.00 for the second and subsequent offenses

9. PERMISSIBLE FALSE EMERGENCY ALARM ACTIVATION CALLS.

9.1 The owner of any premises served by an alarm system will not be penalized for an emergency alarm call that occurs for the following reasons:

9.1.1 Natural disaster/act of nature (lightning, hurricane, flood, tornado, etc.).

9.1.2 Power outage.

9.1.3 An actual situation which determines that the alarm was set off by some type of criminal activity or actual fire.

9.1.4 Testing purposes in which the alarm is activated by the alarm holder and/or maintenance company, as long as the holder or company has previously notified the Police or Fire Department that the system is being tested; notification of the test after activation will be considered a false alarm under the definition of this Ordinance and will be charged accordingly.

10. TOWN BUILDINGS.

10.1 All Town owned or maintained buildings will be exempt from the service charges.

11. 6. ADMINISTRATION.

11.1 It will be the responsibility of the Police Chief or his/her designee to research, document, maintain, and recommend to the Town Manager billing for false alarms in conformance with this Ordinance that elicits a police response.

11.2 It will be the responsibility of the Fire Chief or his/her designee to research, document, maintain, and recommend to the Town Manager billing for false alarms in conformance with this Ordinance that elicits a fire, including emergency medical services, response.

12. WAIVER.

12.1 The Town Manager may waive the imposition of any fine outlined within this Ordinance for good and sufficient reason.

13. SECTION 10. LIABILITY

13.1 The Town's regulation of Alarm Systems and Key Lock Boxes shall not constitute acceptance by the Town of Norwich for any liability to maintain any equipment, to answer alarms, or to take any action in connection therewith.

14. REPLACEMENT

14.1 This Ordinance supersedes all existing ordinances to regulate false alarms.

15. OTHER LAWS.

15.1 This Ordinance is in addition to all other Ordinances of the Town and all applicable laws of the State of Vermont.

16. SEVERABILITY

16.1 If any section of this Ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

17. EFFECTIVE DATE.

17.1 This Ordinance shall become effective 60 days after its adoption by the Town of Norwich Selectboard. If a petition is filed under 24 V.S.A. § 1973, that Statute shall govern the taking effect of this Ordinance.

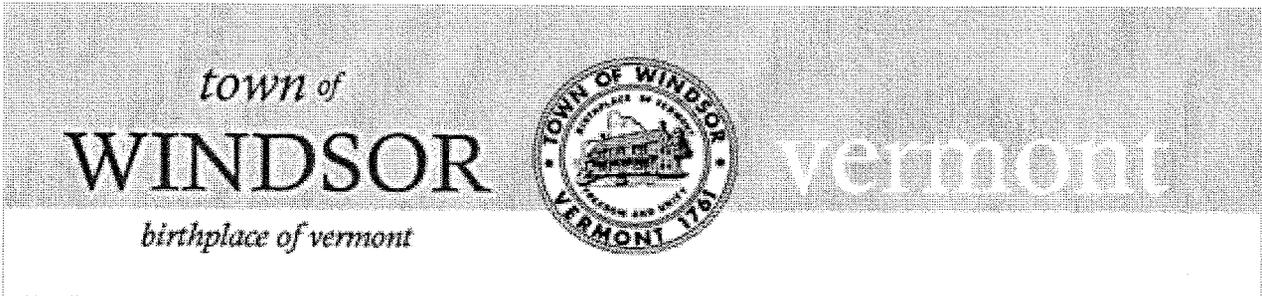
ADOPTED by the Norwich Selectboard on _____

Selectboard Chair

Effective Date: _____

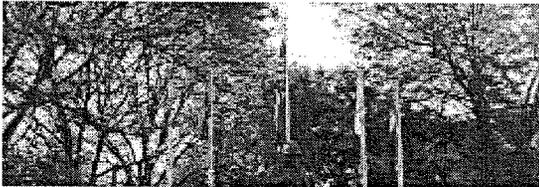
Example
Cook 6/4/15
78

The Cub Scouts are looking for new scouts and leaders



MEMORIAL DAY ACTIVITIES

Windsor Ceremony and Parade:



Memorial Day is Monday May 25. Observances will be held at Constitution Common beginning at 10am with ceremonies and speakers honoring our veterans that have given the ultimate sacrifice. The parade follows immediately afterward, proceeding down Main St. to Town Hall. Your

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Past Issues

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Special Program at Saint-Gaudens National Historic Site on Civil War General John Logan, founder of Memorial Day

On Memorial Day, Monday, May 25, at 2:00, the park will present a special illustrated program on Civil War General John Logan. General Logan was the founder of Memorial Day, initially called Decoration Day, in 1868. It was made a Federal Holiday the following year. Augustus Saint-Gaudens (1848-1907) sculpted a stirring public monument to General Logan which was unveiled in July 1897, in Chicago's Grant Park.

At 3:00, there will be a bugler playing Taps and the placing of a wreath at the Shaw Memorial, the public monument honoring Colonel Robert Gould Shaw and the Massachusetts 54th Regiment. This was the first African American Regiment raised in the North during the Civil War. This year marks the 152th anniversary of the regiment's creation, as well as of their most famous battle at Fort Wagner, South Carolina. For Memorial Day, 285 flags will be set out in front of the Shaw Memorial, representing the 285 casualties suffered by the regiment during the battle at Fort Wagner.

Saint-Gaudens National Historic Site opens for the season on Saturday, May 23, and will be open daily, 9:00 a.m. to 4:30 p.m. www.nps.gov/saga

Community News

State Champions! Windsor Comets AAU 7th Grade Basketball

The Windsor Comets AAU 7th grade girls team went undefeated in the state championship tournament. This qualifies the team to represent the state of Vermont in the 5 day National Tournament in Kings Island, OH at the end of June!! This is a great accomplishment worthy of community support in assisting to defray some of the expenses of the trip. The following message is from the Comets Board of Directors:

The Windsor Comets Amateur Athletic Union (AAU) is one of the territories established in 1987 by the New England District AAU. Currently serving 6 amateur basketball teams, the mission of the Windsor Area AAU program aims to promote youth basketball in the Windsor, Vermont area; to foster a community environment that draws families from surrounding towns to help develop teamwork, character, sportsmanship and self confidence by providing players with knowledge of the game of basketball and the skills that enhance their skills through highly challenged competitions in New England.

The board of directors is the backbone of the Windsor AAU and spends countless hours planning and organizing for practices, fundraising, organizing tournaments, among many other requirements. As a result of their necessary efforts to enhance each player's skills, the thirteen under (13u) team recently won the State championship in Burlington, Vermont on May 2-3, 2015. This exciting victory serves as a prerequisite to play at the National Championship in Ohio from June 28 through July 3, 2015.

After calculating the expenses, it is estimated that we will need to raise \$10,000 for 9 players to attend. Such expenses typically include:

- Travel (\$2,025.00 \$225 round trip), • Lodging (\$6,705 for 5 nights), • Food (\$1,350.00 \$30 a day) • Entry fee (\$670.00)

Although we organized several different fundraising projects (i.e. car wash, bake sale, coin drop, and free throw challenges), our Board of Directors agreed that-with such limited time-we are compelled to rely on our community and surrounding businesses to help us reach our funding goal. Your investment will help complete our goal we need to participate in the National Championship.

We are excited to announce that any business that commits \$2,000 or more will be advertised on our warm up shirts. However, any contribution will be greatly appreciated and will be recognized on our homepage. <http://www.windsorcometsaau.com> If you have any questions or would like additional information, please feel free to contact Kabray at (802-230-4100). We deeply appreciate your consideration of our request and look forward to hearing from you soon. Please make checks payable to: Windsor Area AAU 141 Etta Frasier Dr. Windsor, VT 05089 Sincerely, Windsor Comets Board of Directors. Check the Windsor FB page for more info. on the "Free Throw Challenge" to be held on June 11th.

Green Up Day trash totals are in.

17 tires, 1 cubic yard of scrap metal, 1 ¼ tons of trash

Household Hazardous Waste Collection

130 vehicles, 72% Windsor residents At least 50% of households were attending their first HHW collection.

Class of 2015 to Host Community Barbecue

Friday, June 5th The Class of 2015 will be hosting a Community Barbecue and End of Year Celebration, on Friday, June 5th beginning at 5:00 P.M. All members of the community are welcome to attend. There will be no cost for food or admission, but donations will be gladly accepted to offset the cost of food and to go toward the class gift to support the Windsor Recreation fields. The event will be held at Windsor High School in conjunction with the senior-faculty softball game. Please bring family and friends out to come celebrate with us! Thanks so much! Abby Millard, Class of 2015

Windsor Cub Scouts

Boys age 7-10 are invited to join Cub Scout Pack 201, Windsor and come along for fun, adventure and discovery. Pack 201 is currently meeting with Scout Troop 218 on Monday evenings at 6:30. The Unit Committee for the Pack also invites adults who are interested in working with Scouting age boys to consider serving as a committee member or active leader. Training, support, fellowship and fun await those who are willing to contribute to the Scouting Program and the lives of the young people we serve. Interested adults are invited to call Mr. Kevin Anderson (674-6465) or Dr. Fred Lord (674-4451) for more information.

Perk up Paradise

Looking for handy helpers to perk up Paradise park. We will be meeting on June 6th at 9:00am at the new kiosk that is near the dike that overlooks Price Chopper and Everts pond. Bring nippers, shovels, hazel hoes, or any other tools that might be useful in trail repair. eye protection and gloves might be a good idea as well. I will be bringing and supplying bug spray and sunscreen, but please feel free to apply your own if you desire. Hope to see you there. Cassie George please call Bob's Barber Shop with any questions 802-674-2648

Summer Camps at the Edge

Kids Adventure Camps

July Big Kids Session Ages: 7-12 Dates: July 20 – July 24 Time: 9am-12pm

Description: Activities include hiking the trails of Mt. Ascutney, swimming, soccer, basketball, arts and crafts, nature walks, healthy snacks. Price: Member: \$150/child Non-Member: \$190/child

Mini Campers Session

Ages: 3-6 Dates: July 6 – July 10 Time: 9am-12pm Description: Activities include hiking the trails of Mt. Ascutney, swimming, soccer, basketball, arts and crafts, nature walks, healthy snacks Price: Member: \$150/child Non-member: \$190/child

WMBA

Saturday, Aug 1 Ages: 5-12 Time: 9am-12pm Description: Activities include hiking the trails of Mt. Ascutney, swimming, soccer, basketball, arts and crafts, nature walks, healthy snacks Price: Edge Member: \$35/child Non-member: \$45/child Counselor: Erin Kershaw

Gymnastics

August 10-14 Ages: 5-10 Time: 9 to noon Ability Level: All Levels. Price: Members \$190 Non-Members \$225. Counselors: Erin Kershaw and Kaitlyn Knapp

SOLARIZE: Our SOLARIZE program now has a name and a Facebook page and a website. Our 5 town effort is now known as "\$OLARIZE MAKES \$EN\$E. The Facebook page is <https://www.facebook.com/SolarizeMakesSenseVT/timeline> . The website is: <http://www.vitalcommunities.org/solarize/SolarizeMakesSense/index.cfm> Check both for updates and news on the benefits of going solar. The Launch event for our SOLARIZE effort will take place on June 6th from 10 to 11:30 am at the Weathersfield school. By that time the contractor that will do the installations will have been selected and will be available for questions and answers as well as to schedule free site visits.

So far Windsor has about 55 households signed up to receive information. If you would like to get on the SOLARIZE distribution list, check out the pages above or send me an email. at tmarsh@windsorvt.org

PACE: SOLARIZE focuses on renewable, PACE focuses on efficiency. Every solar array and every older home benefits from efficiency improvements...more efficiency lower bills or fewer solar panels. For more information on PACE: <http://windsorvt.org/spotlight-journal/2015/3/10/pace-a-new-tool-to-increase-the-energy-efficiency-of-your-ho.html>

Additional information sources for Windsor news:

Windsor FD Facebook page: <https://www.facebook.com/pages/Windsor-Fire-Department/145812745501495?fref=nf>

Windsor PD Facebook

page: <https://www.facebook.com/WindsorVermontPoliceDepartment>

Windsor Recreation Department Facebook

page: <https://www.facebook.com/pages/Windsor-Recreation-Center/127897430613969>

Paradise Park Facebook Page: <https://www.facebook.com/paradise.park.71?fref=ts>

Windsor Events**THIS WEEKEND****Wine Tasting**

TODAY! May 22nd from 4 to 6pm Windsor Wine & Spirits has rescheduled their spring Rose' tasting to Friday, May 22nd from 4 to 6pm. Please stop by and sample six beautiful Rose' wines from Spain, France, Italy and other wine producing regions. It should be a tasty event. Don't miss it!

Spring Fling!

TODAY! 7 to 10pm - What Doth Life Spring Fling. Three Live & Local bands on the porch of Bob's Barn at the end of Depot Ave. As a follow up to last fall's Block Party, Derek & The Demons and The Pilgrims are back, along with Carton for a night of rock n roll! The event runs from 7 - 10, is free and BYOB for 21+. Wicked Awesome BBQ from Thetford VT will roll in with their food truck. More information:

<https://www.facebook.com/events/1445474459077929/>

American Precision Museum Opens for the Season

The APM opens its doors for the 2015 season starting this Saturday. Come see their new exhibit "The Tool Revolution" <http://www.americanprecision.org/2011-12-09-21-17-48/the-tool-revolution> along with many other interesting displays devoted to the history and future of manufacturing.

Horseless Horse Show

Sunday, May 24th Delaney Stables is hosting it's Second Annual Horseless Horse Show on Sunday, May 24th this year. This amazingly fun and education event includes many challenges from different types of shows while allowing us to remember that it is all about having fun. Entry fee \$10. Bring your own hobby horse, lease one for the day for \$1 or borrow the 'pick-up ride' at each ring for free.

Arrival time is is after 10 but before noon. You are welcome to spend the day and bring a picnic. Competitors will receive a goodie bag. Please wear appropriate clothing and foot gear to tromp around in fields, water, and woods! Hope to see you here!

Music This Weekend

Friday

The Skunk: Stone Cold Roosters plays the best East Texas Swing this side of the Mississippi at Skunk Hollow Tavern in Hartland 4 Corners! The music starts at 9pm. Dinner reservations appreciated. The music starts at 9pm.

<http://www.skunkhollowtavern.com/Entertainment.aspx>

Saturday

The Windsor Station:

Saturday: Jester Jiggs rocks the Windsor Station Barroom starting at 9pm

<http://windsorstationvt.com/live-music>

Sunday

Brown's Tavern: Sunday 6:30 – 9 Erik Boedtger and Jonny

O! <http://brownstavern.webs.com>

Music! For Windsor area entertainment information:

Windsor Station: <http://windsorstationvt.com/live-music>

Harpoon: <http://www.harpoonbrewery.com/breweries/windsor>

Brown's Tavern: <http://brownstavern.webs.com/apps/calendar>

Skunk Hollow: <http://www.skunkhollowtavern.com/Entertainment.aspx>

Want to know more about area music click on this link for a newsletter from Dave Clark and Yellow House Media that covers music in the Upper Valley <http://www.yellowhousemedia.com>

UPCOMING EVENTS

49th Annual Ascutney Day Hike & Picnic

Saturday, May 30th 11am – 2pm The Ascutney Trails Association invites all hikers to be their guests at a complete and bounteous picnic, served from 11am to 2pm. The picnic will take place at the Stone Hut site, elevation 3110 feet. Three trails, no chairlifts, no waiting! Up time 1.5 to 2.5 hours, down time, a lot less...naturally. The picnic will be held rain or shine. For more information about ATA visit www.ascutneytrailsassociation.org/#. (Bring your canteen of water, and keep your doggie on a leash)



700+ PEOPLE ATTENDED THE 1994 PICNIC

Starting Saturday May 30th the Summer Market will begin, running from 11am-2pm on the State Street Green. Remember to think local, buy local, be local. When you buy from an independent, locally owned business, rather than a nationally owned businesses, significantly more of your money is used to make purchases from other local businesses, service providers and farms -- continuing to strengthen the economic base of the community.

CommUnity Flick and Float and Open Gym Night

Friday, June 5! At the Edge at Mt. Ascutney MOVIE: "Penguins of Madagascar", DATE: Friday, June 5, TIME: Open Gym: 6pm-9pm. Movie Showtime: 7pm. CONTACT: Fitness Director, Erin Kershaw (802)484-3511 or erink@edgevt.com FLICK AND FLOAT DETAILS: - Bring a raft, noodle, or tube and come watch Penguins of Madagascar with us underneath the stars while you float in our HUGE indoor pool! Free event and open to the community! Space limited to the first 50 penguins, Children under 14 must be accompanied by an adult OPEN GYM DETAILS: Come check out our indoor and outdoor courts, weight and cardio rooms, and pools! Children under 14 must be accompanied by adult.

Alumni Day Activities on June 13, 2015

Murphy/Morse 5K Run/Walk - 8:30AM , **Parade** - 10AM on Main Street **Golf Tournament** - Tee Off at Noon John P. Larkin Country Club (sign in by 11:30AM) **Duck Race** - 1PM Union Street

Activities on State Street Common- Directly **AFTER** the Parade: Jerry Grimo Band, The Face & Eye Faceprinting, Army National Guard Climbing Wal, Jeweled Hoops, Bouncy House, Food, Vendors

There will be NO SOIREE this year

15th Annual Father's Day Car Show And Antique Tractors and Craft Show at Cedar Hill in Windsor

Sunday, June 21st 10am-2pm Free Root Beer Floats for all the drivers Live 50's & 60's Music with Roy Munstermann 50/50 Raffle and much more!!! If you have an antique vehicle you would like to display at the car show, or for more information on the car or tractor's call Barb Flinn at (802)674-6609 ext. 216 e-mail: bflinn@cedarhillccc.com If you would like to be a craft vendor at the craft show, call Andrea at (802)674-2254 ext. 222, or email: alapins@cedarhillccc.com

The Gardener's Journey, A Tour celebrating the 130th Anniversary of the Cornish Colony

Saturday, June 20, 2015 (Rain Date: June 21, 2015) 9am-5pm Featuring 6 private gardens, Saint-Gaudens NHS, and the garden At Windsor's Old Constitution House

Saturday, June 20, 2015 (Rain Date: June 21, 2015) 9am-5pm Lecture by Judith Tankard, co-author, [A Place of Beauty](#) Plainfield Town Hall, Plainfield, NH 5:30 pm

Tickets purchased in advance \$17 by June 18; at the door \$22.

Box lunches (Ham, Turkey, Vegetarian) available by advance purchase \$10 Call 802 674-6752 to register or register online (processing fees apply) at

<https://thegardnersjourney.eventbrite.com>

Want to pay by check? Please send to Historic Windsor, Inc. PO Box 21 Windsor, VT 05089

Ticket Pickup will be at Windsor House 54 Main Street Windsor, Vermont 05089 between 8:30 am and 2:30 pm, the day of the tour. Proceeds benefit Historic Windsor, Inc., and the Preservation Education Institute Sponsored by the Plant Nanny® Company

Gardens on the Tour: The Charles Platt House, Poin House, Mary Banks Smoot House, Stephen Parrish's Northcote, John and Maude Elliott House, Rose Nichol's Mastlands, Old Constitution House

Saint-Gaudens National Historic Site, Talk by Head Saint-Gaudens NHS Head Gardener, James Haaf

10:15 am and 11:15 am Reception and Lecture by Judith Tankard, co-author, [A Place of Beauty](#)

5pm; lecture begins promptly at 5:30 pm Plainfield Town Hall Garden Tour Chair:

Jeanne Shafer

Marketing and Publicity: Diana Hayes

Upcoming Events at Windsor Public Library

All events are free and held at the Windsor Public Library unless otherwise noted, 43 State Street, Windsor, VT 05089. 802-674-2556. www.windsorlibrary.org

Monday, June 1st, 6:30pm. Jesse Peters - Cross Country Bike Tour350 – In the spring of 2010, Jesse Peters embarked on a cross-country bike trip from Salisbury Beach, MA to Placerville, CA. His "tour350" was a 4000 mile journey done solo over a period of 2.5 months with the intention of raising awareness on climate change and playing live music. In the five years since this journey, Jesse has worked with the song fragments and ideas he picked up on the trip, creating a body of work that he wishes to share with the community. His presentation will combine images with live performance and brief readings from his travel log, and will be enjoyed by adults and children alike. Location TBA.

Teen Book Discussion (grades 7 & up), Saturday June 20th, 10:00am: "Grave Mercy" by Robin LaFevers. See librarian to get a copy of the book.

Babysitting Training Course, Saturday, June 20th, 9am-3pm - registration is required, only 12 spots available for this free course, for youth ages 11-15.

Impress parents by earning your babysitting training certificate from the American Red Cross!! Babysitter's Training is fun and fast-paced with hands-on activities, exciting video, role-plays and lively discussions. You'll learn to be the best babysitter on the block. Plus, you'll gain the confidence to make smart decisions and stay safe in any babysitting situation.

You'll learn how to—

- Supervise children and infants.
- Perform basic child-care skills such as diapering and feeding.
- Choose safe, age-appropriate games and toys.
- Handle bedtime and discipline issues.
- Identify safety hazards and prevent injuries.
- Care for common injuries and emergencies such as choking, burns, cuts and bee stings.
- Communicate effectively with parents.
- Find and interview for babysitting jobs

You'll receive a training handbook, a free first-aid kit and other materials. Call the library to sign up 674-2556.

Recurring events:

Monday, June 1st, 7:00pm, Genealogy Group: Join Genealogist Pamm Trask as you and others work to discover your roots. Beginning genealogists are welcome as well as veterans. Bring your questions, your wisdom and even your roadblocks. Meets the first Monday of each month.

Spanish Conversation Class: The next Spanish class will be held on Monday,

June 1st at 3:00pm. All levels. Time subject to change based on the instructor's schedule. Please call instructor Paula Dart to confirm [802-674-5812](tel:802-674-5812) to confirm.

Preschool Storytime: Wednesdays, 10:30am. Join us for stories, songs, and crafts. For ages 0-5 with parent or caregiver. Windsor Public Library, 43 State Street.

Afterschool Program: Wednesdays when school is in session, 2:30-3:30pm. This program is designed for children in grades K-4, though older students are always welcome to help. Join us for a book, a snack, and a project.

Stuffed Animal Repair: Wednesdays 6:30-7:30pm. Do you have a stuffed animal in need of repair? Your child(ren) – or even the big child in you – can bring in that special friend. Sue Spears, Stuffed Animal Repair Specialist, has many years of experience repairing stuffed animals and is providing this fabulous free service. If it doesn't need to be repaired, bring it down anyway, let her give it a checkup, get your favorite friend registered, find out more about it, and say "Hi". Please call to confirm the repair specialist will be here on the day you'd like to come. [802-674-6139](tel:802-674-6139)

Windsor Merchant News

Cider Hill Herb & Vegetable Seedling Sale

Herb and Vegetable Seedling SALE! Tomatoes, peppers, sun perennials, and herbs of all kinds on sale!

Friday – Sunday May 22, 23 & 24 Basil and Lemon Verbena (YUM!)

www.ciderhillgardens.com

Painting Celebration

Gary Milek Painting Celebration Saturday – **Sunday May 23rd & 24th 11am - 4pm** NEW work in progress!!!

Outdoor Pizza at Sustainable Farmer

It's nearly time! Beginning this **Friday, May 22**, our wood-fired pizza oven will be up and running for the season, and Jenny will be hard at it, producing the most delectable pizzas you've ever tasted. And we've expanded our menu this year. Want something other than pizza? We've some surprises in store! Come visit us this Memorial Day Weekend, grab a beer from Harpoon, play a casual game of Badminton, sample the best Vermont cheeses, order up a Maple Creamie (yes, they're back!), taste the fine, locally sourced fruit wines from Putney Mountain Winery - but get that pizza Friday, Saturday and Sunday until eight! We look forward to seeing you.

Arabella Gallery has a huge table with artisan created gemstone, pearl and beaded jewelry at 50% off this weekend only. Stop by between 10 & 6 Friday & Saturday; Sunday & Monday from Noon until 4 PM.

The gallery will temporarily reduce hours from May 26th until June 16th. Hours of operation will be 10 AM - 6 PM Thursday-Saturday and will be closed Sunday through Wednesday. Beginning June 16th the gallery will be open from Tuesday-Saturday from 10 AM to 6 PM and on Sunday from 1-5.

Windsor Youth Art Exhibit: Call to Artists.

As part of Elements of Windsor which takes place on July 24th, Arabella Gallery will sponsor a youth art exhibit to give art enthusiasts of Windsor between the ages for 14 and 19 the opportunity to exhibit their work. Youth are invited to enter a maximum of 3 pieces for consideration to the gallery on 5 July 2015. The jury will then make their selection and the show will be hung on July 6th at Arabella Gallery.

2-D works need to be properly framed and ready to hang. 3-D work likewise should be ready for display with any special considerations met by the artist.

The exhibit will be available for viewing from July 6th-July 24th when Best of Show, Second Place and Third Place as well as People's Choice will be selected and awarded. Those artists not only receive an award, but will receive a letter signed by both the owner of Arabella Gallery as well as the judge and all accepted entries will receive a letter noting their participation for their Art Resumes.

The intent is to give the young artists the opportunity to show their work in a real world situation where their work will be juried into a show and judged. However, rather than the artist reception being on opening day, we will have refreshments on closing day. Artists should plan on being in attendance.

The public is encouraged to stop by the gallery between July 6th and July 24th to cast their vote for People's Choice. Any questions and/or requests for more information should be addressed to Dianne Jacques & Katharine Allen at arabellayouthart@gmail.com

Community Services and Support

Drivers Needed

Volunteers in Action is needs You to be a volunteer driver to take elderly or those without cars to medical appointments and/or grocery shopping. Mileage reimbursement provided, Never asked more than once a week. May sign up for only once a month. Call Martha or Scottie at 674-5971.

CHRONIC PAIN WORKSHOP

Chronic Pain Workshop put on by Community Health Outreach of Mt. Ascutney Hospital Mondays, June 1 – July 6 Thompson Senior Center, One Senior Lane, Woodstock VT 1 – 3:30 p.m. Mileage will be reimbursed

St. Paul's Episcopal Church, 27 State St. Ongoing Events and Resources

Senior Drop in Center: Every Monday from 1-3 pm (except holidays)

Giving Room: Good, used clothing available to the community on Sundays: 2-4 and Mondays: 1-3 or by contacting Ronnie Sherwin @ 802-674-4099.

Weight Watchers at Mt Ascutney Hospital and Health Center

is now open to the public on Fridays @ 4:30 Email Sandi.Dion@mahhc.org for more

details

May 2015 Community Meal Schedule for seniors 60+: Reservations required – call VIA @ 802-674-5971 (seniors may bring guests of all ages) - coordinated by: Volunteers In Action (VIA), sponsored by: Senior Solutions.

Wednesday, May 27th @ 12:00 noon – location: WINDSOR - Mt. Ascutney Hospital-Board Room:

Menu: pork tenderloin, green beans, roasted red potatoes, salad, dessert (suggested donation \$3.00)

Community Meal in Windsor

Every Wednesday, 5 p.m. to 6 pm. America Legion Hall, Court St. Bring a friend. Free. Sponsored by Windsor Churches and community groups and individuals. 802-674-2157

Windsor on Air

Comcast Channel 8

On-Line: <http://woa-tv.org/site/>

Facebook: <https://www.facebook.com/pages/Windsor-On-Air/304381210782>

Featured WOA Videos available here and on Comcast Channel 8

Mill Brook Watershed presentation: <https://vimeo.com/126681549>

Trash Talk – New Recycling Laws: <http://woa-tv.org/site/2015/04/02/trash-talk-vts-new-universal-recycling-law-act-148>

News From The Schools

Student of the Month for May

The Student of the Month for May 2015 is senior Shelbie Gebert. Shelbie recently participated with the WHS 3D Printer Team at the statewide architecture competition where they brought home top honors in the state for their project. She also presented at the state science fair in April at Norwich University. Shelbie is active in 4-H and has exhibited her livestock at various fairs and expositions in New England. An active Math Team student, Shelbie successfully completed a calculus course at Dartmouth College this past year. Congratulations Shelbie!

American Precision Museum names Windsor student, Vincent Moeykens, volunteer of the year.

Windsor High School student, Vincent Moeykens, has been named volunteer of the year at the American Precision Museum. Vincent began volunteering in winter 2014 with our first after school series for 9-12 year olds, "Tinkering with Electricity". He helped design the workshops and quickly became an indispensable mentor. Throughout the

spring he helped design more workshops and even created an instructional YouTube video for a family maker day on telegraphs. During summer 2014 we offered a week-long 3D printing program for teens. Vince was a key instructor, quickly coming up with design prompts for the participants and troubleshooting technical issues. He also helped with Tinkering workshops at local libraries during the summer.

This winter Vince again stepped up to help lead our "Tinkering with Magnets" program. APM teamed up with Historic Windsor and a Windsor High School team to enter a 3D historic architecture competition. Vince not only joined the team, but also spent time after school making sure that APM's 3D printer was ready to make test prints of the buildings. Vince is a 9th grader at Windsor High School. Thank you Vince!

Windsor In the News (some articles may require a subscription to view)

Chris Gilbert to fight Saturday... maybe on NBC:

<http://www.metrowestdailynews.com/article/20150518/SPORTS/150516617/2000/NEWS>

Windsor Comets AAU Girls Basketball heading to Ohio:

<http://www.vnews.com/sports/16974000-95/recreation-briefs-windsor-comets-heading-to-ohio-for-aau-nationals>

Windsor School Resource Officer making a difference:

http://www.mychamplainvalley.com/story/d/story/windsor-police-ticketing-kids/42311/m2pp81FW40Gw3Ly_Nf5VeA

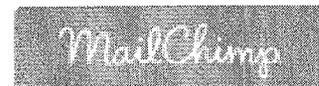
Windsor Rec. Bike Rodeo: <http://www.vnews.com/sports/16886031-95/bicycling-to-safety-windsor-event-gives-children-an-education-on-wheels>

Chief Sampson testifies in front of legislature requesting stronger drug laws:

<https://acluvt.org/blog/2015/02/10/windsor-pd-chief-change-vts-asset-forfeiture-laws-so-cops-get-more>

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#9

**MEMORANDUM OF UNDERSTANDING
Norwich Selectboard and Norwich School Board
Establishing the Norwich Finance Committee**

WHEREAS, the Selectboard of the Town of Norwich, Vermont ("the Selectboard") and the Norwich School Board, Vermont ("the School Board") concur in creating a Norwich Finance Committee ("the NFC") with this memorandum;

WHEREAS, the Selectboard and the School Board desire to memorialize the terms of this arrangement, subject to future amendment by a consent of both Boards;

NOW THEREFORE BE IT AGREED by the Selectboard and the School Board as follows:

1. The NFC shall have a charge, which is attached and identified as Exhibit A and which may be amended from time to time with the consent of both Boards.
2. The Boards will jointly appoint members to the NFC by the following process:
 - a. The Town Manager's Office will advertise vacancies.
 - b. The two Representatives of both Boards will interview candidates in a public meeting. A majority approval of candidates by the four Board Representatives will nominate those candidates for consideration by the two Boards.
 - c. In nominating a candidate, the Board Representatives may recommend waiving any provision of the charge.
 - d. A majority vote of both Boards shall ratify nominations from the Board Representatives, including a waiver of any associated provision of the charge.
3. In reference to the "Town of Norwich, Vermont Conflict of Interest Policy", the words "chair", "board", and "Selectboard" shall be construed to apply to the Selectboard or the School Board, as pertains to members of the NFC.
4. Either board may dissolve the NFC, effective the first Monday of the following March.
5. This agreement becomes effective on March 5, 2014 or upon ratification by both Boards, whichever occurs later.

Dated: 29 January 2014 Selectboard of the Town of Norwich, Vermont

By: Stephen Flanders
Duly authorized

STEPHEN FLANDERS
Print name

Dated: 29 January 2014 Norwich School Board, Vermont

By: Neil Odell
Duly authorized

Neil Odell
Print name

NORWICH FINANCE COMMITTEE

1. Charge

The Norwich Finance Committee (NFC), appointed jointly by the Norwich Selectboard and the Norwich School Board, comprises seven Norwich residents who neither receive compensation from the Town, School Districts or Supervisory Union nor have spouses that do so. These seven along with the seven appointed members of the Hanover Finance Committee comprise the Finance Committee for the Dresden School District.¹ Members serve staggered, three-year terms.

The NFC provides independent advice in the creation of annual budgets for the Town of Norwich, the Norwich School District and, together with the Hanover Finance Committee, the Dresden School District. The NFC researches annual budgets, policies, contracts, capital decisions and business practices that affect Norwich town and school finances. It renders non-binding advisory recommendations about costs, benefits and financial options, based on economic factors and principles.

The NFC elects a Chair, Vice-chair and Secretary from among its members. Vacancies of the NFC are filled by the joint appointment of the Norwich Selectboard and the Norwich School Board. Members of the NFC observe the town’s Conflict of Interest Policy.

The table below shows the number of members required for a quorum and the number of votes required to pass a motion as a function of filled positions on the committee:

Number of Filled Positions	Quorum	Votes Required
0 – 2	N/A	N/A
3 – 5	3	3
6 – 7	4	4

Adopted by the Norwich Selectboard and the Norwich School Board:

Norwich Selectboard
22 January 2014

Norwich School Board
9 January 2014

¹ http://sau70.org/policies/DresPolRegAB/Articles_of_Agreement_revised%2012-17-01.pdf: The Dresden Finance Committee shall have the same duties and responsibilities with respect to the budget of the Dresden School District as the Hanover and Norwich Finance Committees have with respect to the budgets of their respective towns and school districts.

2. Guidance to the Committee

2.1 Skill Set

Experience (or the ability to perform functions) in the following areas would allow the Norwich Finance Committee to provide beneficial advice.

- Research of on-line material.
- Following national economic conditions and trends
- Understanding both town and school business practices, e.g. services provided, staffing levels, reserve funds, special education funding etc.
- Understanding how taxes are determined from budgets and the grand list for both town and school.
- Analysis of financial material, including the use of on-line sources and spreadsheets.
- Developing useful town and school financial recommendations
- Writing reports.

2.2 Budgetary Advice to Boards and Voters

The NFC has three major phases during which it should render advice, prior to the formulation of town and school budgets, during budget deliberations, and prior to the public votes on the budgets. At a minimum, the NFC should obtain the data necessary to offer advice germane to the formulation or approval of a budget:

2.2.1 Budgetary Indicators prior to Budget Formulation

The purpose of budgetary indicators is to help the town Selectboard and the respective school boards develop budgets that are likely to pass by a substantial majority of the voters, being neither too expensive nor too lean. The NFC offers indicators as a service, not as a mandate for compliance.

The NFC may provide the following data collection and analysis, which may provide useful input to the Selectboard and School Board prior to budget deliberations:

- *Ability to pay* – Identify indices that represent the health of the local economy and affect the community's ability to pay taxes.
- *Change of cost index* – Identify appropriate cost indices that reflect municipal or educational costs. This allows an estimate of a budget that maintains the current level of services.
- *Budgetary headroom* – Identify budgetary values that would maintain the current municipal and education tax level on a given property.

2.2.2 Budgetary Deliberations

During budgetary deliberations of the Selectboard and school boards, the NFC may assess how the budget is progressing against the above indicators. Additionally, NFC members may identify budgetary items that might be performed in a more cost-effective manner and call them to the attention of the board in open meeting.

2.2.3 Budgetary Advice to Voters

It is up to the voters to decide whether the budget is affordable to them. Accordingly, the NFC should provide a statement to voters on the town and school budgets, which may indicate how the proposed budgets compare with the latest budgetary indicators and how any change in expected property taxes compare with those same indices.

2.2.4 Other Assignments

The Selectboard or Norwich School Board may ask the NFC to review specific issues, pertaining to its financial policies and investment options.

2.3 Budget Reporting Points

In assessing the appropriateness of proposed budgetary items, the Norwich Finance Committee may consider the following:

- **Does the budgetary item benefit the community?** If voters have supported it in the past, that's a solid indication. If it's a new capability, what was the tenor of remarks in public discussions?
- **Is the budgetary item affordable?** If voters have supported the item, that's an indication. The NFC looks at future trends of voter finances and budgetary costs to predict affordability. The NFC seeks budgetary proposals that are likely to achieve a substantial majority when voted upon.
- **Is the budget sustainable?** Even if the voters have supported the budgeted level of service in the past, budgets may face future decreases in sources of non-tax income and collateral support from state sources, such as aid to education, pension fund balances and income sensitivity. The NFC uses research into such matters to advise the public about future prospects for non-tax income and increased expenses.
- **Is the budgetary item cost-effective?** Even if questions 1. and 2. have been satisfied, the budgetary goods or services may not be offered in a cost-effective fashion. The NFC uses comparables and documented research on best practices to establish cost-effectiveness.
- **Is anyone disadvantaged by adoption of the budgetary item?** Just because a majority of voters approve of budgeted goods or services, doesn't mean that there is no adverse impact on some members of the community. The NFC attempts to identify such impacts and determine their seriousness and means to mitigate them.

2.4 Labor Contract Guideline Development

The NFC may provide labor contract guidelines to the Selectboard and Norwich School Board in advance of negotiations (it should however, avoid giving targeted numerical guidelines in advance of or during negotiations, since these may constrain the ability of management to negotiate).

**A RESOLUTION APPROVING THE FORMATION OF THE
EAST CENTRAL VERMONT TELECOMMUNICATIONS DISTRICT
AND APPOINTING A REPRESENTATIVE TO THE GOVERNING BOARD THEREOF**

WHEREAS, the Town of Norwich, at the annual meeting thereof held of March 3, 2015, approved the formation of the East Central Vermont Telecommunications District, a municipal union district, and approved the Town's membership thereof; and

WHEREAS, as provided in Section 21 of No. 41 of the Acts of 2015, the East Central Vermont Telecommunications District is deemed to have been formed under the provisions of Chapter 82 of Title 30, Vermont Statutes Annotated, upon approval of the Selectboards of Towns previously approving the creation of the District; and

Whereas, The Selectboard of the Town of Norwich desires to approve and confirm the formation of the East Central Vermont Telecommunications District.

NOW, THEREFORE, BE IT RESOLVED THAT:

- (1) To the fullest extent permitted by law, the Selectboard of the Town of Norwich hereby confirms the action taken by the Town at the March 3, 2015 annual meeting thereof whereby the Agreement for the Formation of the East Central Vermont Telecommunications District was approved.
- (2) The Selectboard of the Town of Norwich hereby approves the creation of the East Central Vermont Telecommunications District, and its qualification as a communications union district under Chapter 82 of Title 30, Vermont Statutes Annotated.
- (3) The following residents of the Town of Norwich are hereby appointed to the Governing Board of the East Central Vermont Telecommunications District for terms of one year each:

Irv Thomae _____ (Representative)

_____ (Alternate)

_____ (Alternate)

Adopted at a regular meeting of the Selectboard of the Town of Norwich, duly held on the 10th day of June 2015.

ATTEST:

Town Clerk

MEMORANDUM

To: Norwich Selectboard, Norwich Police Department
From: Bonnie Munday, Town Clerk
Date: June 3, 2015
Subject: Dog Licenses

As required by Title 20 §3590, I have attached a list of dog owners who have not yet licensed their dogs. All of the people on this list have been called at least once to remind them that this has to be done.

I have given a copy of this list to the Norwich Police Dept. and they will follow up with the dog owners. After this is done I will send a revised copy to you and we can discuss how you would like to handle this.

If you have any questions, please feel free to contact me.

Thanks,

Bonnie

Summary by Owner for all Untagged

Tag	LstYr	Owner	Location	Animal name	Species	Breed	Color	Rabies Exp	Phone
0411	ADAMS,	CLAYTON	44 WATERMAN HILL RD	GRIPS	CANINE	LAB	YELLOW	10/28/17	649-8635
0531	ALBRECHT,	CARMELITA	214 KENDALL STATION	JAZZY	CANINE	AUST SHEP M	BLUE MERLE	04/15/16	802-291-1342
0000	AVERITT,	DAWN		GRACIE	CANINE	LABRADOR MI	BLACK	02/12/16	
0088	BAY,	JESSIE		WILLOW	CANINE	TERRIER MIX	BEIGE	01/17/15	509-859-2965
0483	BIPPART,	VICKY	47 ELM ST	MARTHA	CANINE	CAIRN TER	WHEATON	04/11/17	649-1635
0482	BIPPART,	VICKY	47 ELM ST	VITA	CANINE	CAIRN TER	WHEATON	04/11/17	649-1635
0310	CANTLIN,	HEATHER	32 CLIFF ST	LOPPY	CANINE	ST BERNARD	TRI	03/31/16	649-1953
0316	CANTLIN,	HEATHER	32 CLIFF ST	KOTA	CANINE	LAB RETRIV	BLACK	03/31/16	649-1953
0317	CANTLIN,	HEATHER	32 CLIFF STREET	PIPPIN	CANINE	DACHSHUND	BLACK/WHITE	03/31/16	649-1953
0547	CHRISTAKIS,	ERICKA	641 PATTRELL RD	ELSA	CANINE	RHOD.RIDG	BROWN	05/07/16	978-828-4095
0546	CHRISTAKIS,	ERICKA	641 PATTRELL RD	RUDY	CANINE	LONG HAIR D	BLACK/TAN	01/30/16	978-828-4095
0525	CREWE,	JONATHAN	15 LEWISTON HILL RD	MINNIE	CANINE	MIX	RED	05/14/17	1-603-286-0315
0526	CREWE,	JONATHAN	15 LEWISTON HILL RD	LUCY	CANINE	SHEP/HUSKY/	TAN & WHI	06/05/15	649-8015
0550	CUDNEY,	EMMA	27 PARTRIDGE HILL RD	MARLEY	CANINE	HUSKY MIX	BLACK/TAN	02/22/16	802-829-9803
0522	DURKEE,	DENA	95 A LADEAU ROAD	TANK	CANINE	MALTESE/SHI	WHITE	05/13/14	802-299-7064
0537	DUSTIN,	LESLIE	31 DUTTON HILL ROAD	DOTTIE	CANINE	HOUND MIX	RED	08/28/16	649-2263
0473	FLANAGAN,	MICHAEL	408 HAWK PINE RD	RUFUS	CANINE	LEONBERGER	BROWN/BLACK	02/04/15	649-3531
0536	GRABER,	MARTHA	39 CARPENTER STREET	PAIKEA	CANINE	LAB	BLACK	05/25/17	649-2678
0428	HADLEY,	ELENA	16 STICKNEY ROAD	NOVA	CANINE	COLLIE MIX	CHAMPAGNE	03/01/17	280-5509
0569	HARVEY,	RENEE & MARK	655 TIGERTOWN RD	LOUIGI	CANINE	CHIHUAHUA	BLUE FAWN	11/02/16	295-0959
0568	HARVEY,	RENEE & MARK	655 TIGERTOWN RD	BELLA	CANINE	CHIHUAHUA	BLUE FAWN	06/17/17	295-0959
0068	KNAPP,	ARI	11 LOVELAND ROAD	ALBUS	CANINE	GOLDEN/SAMO	WHITE/TAUPE	06/06/16	649-1743
0069	KNAPP,	ARI & CHRIS	11 LOVELAND RD	SHADOW	CANINE	COCKER SPAN	BLACK	06/06/16	649-1743
0491	LAROWE,	NANCY	708 GOODRICH FOUR C	DECLAN	CANINE	BORDER COLL	BLACK/WHITE	02/17/15	649-8807
0552	MATCHEM,	LEANE	169 ELM STREET	MOBEY	CANINE	BEAGLE	TRI	01/11/15	603-667-1008
0553	MATCHEM,	LEANE	169 ELM STREET	MCKENZIE	CANINE	IRISH SETTE	RED	01/14/15	603-667-1008
0523	MCINNIS,	DAVID	23 MITCHELL BROOK RD	JACK	CANINE	PIT BULL	BRINDLE/WHI	05/07/16	649-2024
<i>not of Service</i> → 0517	MCNULTY,	NANCY	216 NORFORD LAKE RD	MOLSON	CANINE	GOLD RETRV	YELLOW	03/05/15	649-5112
0495	NICOLAI,	EMILY	296 DUTTON HILL RD.	TRIGGER	CANINE		CHOCOLATE	03/20/16	339-293-9354
0232	NULTON,	CYNTHIA	21 JONES CIRCLE	DAISY	CANINE	MIXED	WHITE/BROWN	01/03/17	649-3734
0123	PAGE,	DIANNA	98 CAMPBELL FLAT RD	MAX	CANINE	LABRADOR RE	YELLOW	03/10/15	649-3142
0462	PARKER,	TRAVIS	1206 NEW BOSTON RD	HOSS	CANINE	BL. LAB	BLACK	03/19/15	649-8911
0487	PARKER,	TRAVIS	1206 NEW BOSTON RD	SCOUT	CANINE	LAB MIX	BLACK/WHITE	04/09/17	603-398-2382
0417	PERRAS,	JOE AND LAURA	1037 TURNPIKE RD	MAX	CANINE	GOLDEN RETR	GOLD	02/26/12	649-8882
0352	PERRY,	STEVEN	65 ACADEMY ROAD	DANGER	CANINE	ROTTWEILER	BLACK	04/05/16	649-1713
0025	PLUNKETT,	KATHY	11 SHILOH LANE	GEORGE	CANINE	NORWICH TER	RED	09/26/15	802-477-3133
0070	REED,	PATRICK & REBEC	222 FARRELL FARM RD	SULLY	CANINE	LABRADOR MI	YELLOW	04/22/14	649-1036
0450	REICHERT,	ELIZABETH	180 BIRCH HILL LANE	TONY	CANINE	DACHSHUND	BLACK & TAN	03/21/15	649-3213
0448	REICHERT,	ELIZABETH	180 BIRCH HILL LANE	KATY	CANINE	LABRADOR RE	YELLOW	03/21/16	649-3213
0449	REICHERT,	ELIZABETH	180 BIRCH HILL LANE	FRANNY	CANINE	NEW FOUNDLA	BLACK/.WHIT	03/21/16	649-3213
0560	ROBACK,	GAIL	212 KENDALL STATION	BO PEEP	CANINE	FOX TERRIER	TRI	09/13/14	649-1188
<i>not of Town</i> → 0329	RYAN,	BETH	431 MAINST	SOJO	CANINE	MIX	TAN	03/24/17	649-2981
<i>not of Service</i> → 0551	SCHULER,	BENJAMIN	2 HAPPY HILL ROAD	PETE	CANINE	PITBULL MIX	BLACK/.WHIT	01/03/15	649-3179
0251	SCOTT,	KITTY	6 DOUGLAS LANE	MOOCHIE	CANINE	GOLD RETRV	TAN	10/09/17	649-1921
0207	SIMONS,	KATHY	98 MYSTIC DRIVE	MAVERICK	CANINE	LABRADOR	CHOCOLATE	05/01/15	717-269-1241
0507	VELLA,	SARAH	27 BULLOCK ROAD	COSMO	CANINE	BLOOD HOUND	RED	03/22/17	802-369-0946
0542	YOUNG,	ELIZABETH & MA	327 DUTTON HILL ROAD	HARLEY	CANINE	SHI POO	BLACK & WHI	05/30/17	649-1877
0485	ZERBACH,	AUBREY	6 JONES CIRCLE	TUXEDO	CANINE	PIT BULL	BLACK	07/01/16	662-736-8748

DRAFT Minutes of the Selectboard Meeting of Wednesday, May 13, 2015 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley; Dan Goulet; Mary Layton, Vice-Chair; Neil Fulton, Town Manager; Nancy Kramer, Assistant to the Town Manager. Absent: Steve Flanders.

There were about 15 people in the audience.

Also participating: Doug Barba, Christopher Brien, Kris Clement, Amy Downard, Jim Gold, Jim Harlow, Matthew Hall, Melissa Horwitz, Dennis Kaufman, Steve Leinoff, Cheryl Lindberg, Suzanne Lupien, Jill Kearney Niles, Demo Sofronas, Matt Swett, Liz Tuggle, Fran Walz.

Cook opened the meeting at 6:30 pm.

1. Approval of Agenda (Action Item). After some discussion of moving item #10, the Selectboard, by consensus, approved the Agenda as is.
2. Public Comments. No actions taken.
3. Town Manager's Report (Discussion). Written report in packet and on the Town website. No actions taken.
4. Finance – Board to Sign Accounts Payable/Warrants (Action Item). Cook pointed out that the bulk of the General Fund Warrant was a check for the Norwich School District. After some questions, Goulet **moved** (2nd Ashley) to approve Check Warrant Report #15-26 for General Fund in the amount of \$1,901,087.87 and for Long Term Facility Fund in the amount of \$96.50 for the period from 04/23/15 to 05/13/15. **Motion passed.**
5. Town of Norwich Open Positions Interviews/Appointments (Action Item). Christopher Brien, Melissa Horwitz and Amy Downard were present and interviewed. Niles spoke on behalf of Girard who was at a game. Afterwards, Ashley **moved** (2nd Goulet) to appoint Christopher Brien and Melissa Horwitz to the Planning Commission for four-year terms ending in April, 2019 and to appoint Amy Downard and John Girard to the Recreation Council for three-year terms ending in March, 2018. **Motion passed.**
6. Capital Facilities – Including Follow Up from Bond Vote (Discussion/Possible Action Item). Fulton said he is looking for direction from the Selectboard on what to do next. Swett asked if the Selectboard could unanimously support the DPW project plan. Goulet thinks the plan can be simplified and that needed repairs, especially to the roof, had been put off. Fulton answered that he has focused on making the changes needed for safety and structural reasons cited in the reports done until the Selectboard decided on the long-term plan for the facilities. No consensus was reached on next steps.
7. Speed Limit Studies on Route 132 and Academy Road (Discussion/Possible Action Item). Fulton reviewed each of the four speed surveys. After some discussion, Ashley **moved** (2nd Layton) to have the Town Manager prepare an ordinance with the Vermont Agency of Transportation recommended rounded speeds of 30, 35, 40 and 40 for the speed studies reviewed. **Motion passed.**

8. Ordinance to Regulate Local Enforcement of Speed Limits on State Highways in the Town of Norwich (Discussion/Possible Action Item). After discussion and agreement that this ordinance conforms with the state posted speed limits, pursuant to Title 24 VSA § 1971, Ashley **moved** (2nd Layton) for the Selectboard to adopt the Ordinance to Regulate Local Enforcement of Speed Limits on State Highways in the Town of Norwich. **Motion passed.**

9. Ordinance to Regulate Alarm Systems in the Town of Norwich (Discussion/Possible Action Item). The Police Department has an Alarm Response Policy & Procedures that was included in the packet. Leinoff analyzed false alarms for three years and concluded that there is definitely an expense for the cost of responding apparatus. Most towns have an ordinance to regulate alarms. No actions were taken.

10. Project Management (Discussion/Possible Action Item). After minimal discussion, Layton **moved** (2nd Goulet) to table this item until the May 27th Selectboard meeting. **Motion passed.**

11. Preparation for VLCT Workshop Re: Selectboard/Town Manager Roles (Discussion/Possible Action Item). Questions for the Workshop should be to Kramer by May 21st for discussion at the May 27th Selectboard meeting. Kramer will send a reminder. Cook asked the Selectboard if they wanted her to contact a lawyer VLCT had recommended. After discussion, the Board decided by consensus to start with asking questions of VLCT.

12. Correspondence (Please go to www.norwich.vt.us, click on Boards & Committees from the blue banner, click on Selectboard and click on Recent Selectboard Correspondence in the middle section to view resident correspondence):

a) Resident –

1) #12 a), b) and c). Email from Chris Weinmann Re: For Your Consideration, Email from Watt Alexander Re: Selectboard Packets and Email from William Flynn Re: Resignation from Planning Commission. Goulet **moved** (2nd Ashley) to receive emails from Chris Weinmann re: for your consideration, Watt Alexander re: Selectboard packets and William Flynn re: resignation from Planning Commission, with regret. **Motion passed.** Alexander's email will be further discussed at the May 27th meeting under Selectboard packets.

13. Selectboard

a) Selectboard Packets (Discussion/Possible Action Item). Fulton will review the process with Kramer and have ready for the next meeting.

b) Approval of the Minutes of the 4/10/15, 4/15/15 and 4/22/15 Selectboard Meetings (Action Item). After some discussion, Ashley **moved** (2nd Goulet) to approve the minutes of the April 10, 2015 and April 15, 2015, as amended, Selectboard meetings. **Motion passed.** Layton **moved** (2nd Goulet) to hold the approval of the April 22, 2015 Selectboard meeting to the next meeting. **Motion passed.** Ashley abstained from voting.

c) Review of Next Agendas (Discussion/Possible Action Item). Project management, Selectboard packet, Treasurer's Quarterly Report, Speed Ordinance, a Planning Commission appointment and VLCT Workshop questions will be items on the agenda for May 27th.

d) Litigation (Executive Session May be Required) (Action Anticipated). Pursuant to Title 1 VSA § 313(a)(1)(E), Ashley **moved** (2nd Layton) to enter into Executive Session for the purpose of discussing the litigation having found that premature general public knowledge would clearly place the municipality at a substantial disadvantage and to invite Neil Fulton to join the Session. **Motion passed.** The Selectboard moved into Executive Session at 9:37 pm.

At 9:57 pm, Ashley **moved** (2nd Layton) to move into public session. No action was taken as a result of the Executive Session.

Ashley **moved** (2nd Layton) to adjourn. **Motion passed.** Meeting adjourned at 9:58 pm.

Approved by the Selectboard on _____.

By Nancy Kramer
Assistant to the Town Manager

Linda Cook
Selectboard Chair

Next Regular Meeting – May 27, 2015 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

DRAFT Minutes of the Selectboard Meeting of Wednesday, May 27, 2015 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley; Steve Flanders; Dan Goulet; Mary Layton, Vice-Chair; Neil Fulton, Town Manager.

There were about 25 people in the audience.

Also participating: Phil Dechert, Jennifer and Campbell Levy (Matthew and Kate), Scott Gordon, Kristin Clement, Jim Gold, Suzanne Lupien, Irv Thomae, Cheryl Lindberg, Jacqueline Allen, Sara Cabin (sp?)(Theftford Resident), Ms. Fahey

Cook opened the meeting at 6:30 pm.

1. Approval of Agenda (Action Item). The Selectboard, by consensus, approved the Agenda as is.

2. Public Comments. Irv Thomae updated the Board on legislative action on the telecom bill. The district name will be a Communications Union District and the Selectboard will need to approve the Town's participation in the new district. He would like to continue on the committee but a new alternate delegate needs to be found. It will be put on the next agenda for further discussion.

Suzanne Lupien requested that safety during lightning storms be looked into at Huntley Meadows. Fulton will talk to Recreation Director.

3. Town Manager's Report (Discussion).

a. The Board of Listers' sent out 331 change of appraisals notices. There are 13 grievances so far. Grievances must be in the Listers' or Town Clerk's office by June 1st.

b. The Greater Upper Valley was looking into offsetting annual debt costs to its member towns. Possible revenue could be produced from a 5 to 5.5 MW solar system and organic composting and a transfer station.

4. Finance – Board to Sign Accounts Payable/Warrants (Action Item). After some questions, Ashley **moved** (2nd Flanders) to approve Check Warrant Report #15-27 for General Fund in the amount of \$65,575.21 and for Records Restoration Fund in the amount of \$3,964.00 for the period from 05/14/15 to 05/27/15. **Motion passed.**

5. Interview/Appoint Jacqueline Allen to the Planning Commission (Action Item). Phil Dechert spoke in favor of Jacqueline Allen's application to be appointed to the Planning Commission.

Flanders **moved** (2nd Ashley) to appoint Jacqueline Allen to the Planning Commission for an unexpired four-year term ending in April, 2017. **Motion passed 4-1 (Ashley Against).**

After Jacqueline Allen's arrival at meeting.

Flanders **moved** (2nd Layton) to reconsider the vote to appoint Jacqueline Allen to the Planning Commission for an unexpired four-year term ending in April, 2017. **Motion passed 5-0.**

Jacqueline introduced herself to the Selectboard.

Ashley **moved** (2nd Flanders) to appoint Jacqueline Allen to the Planning Commission for an

unexpired four-year term ending in April, 2017. **Motion passed 5-0.**

6. Speed Limit Ordinance on Route 132 and Academy Road (Discussion/Possible Action Item). Homeowners on Academy Road expressed their opinion that the speed limit on Academy Road should be 25 miles per hour. The speed limit report was also discussed along with the criteria for assessing the speed limit.

Goulet **moved** (2nd Layton) to amend the draft ordinance by deleting the last sentence in Section 1 Authority and to change the speed limit in Section 3.2.1 for Academy Road from 30 mph to 25 mph. **Motion passed.**

Pursuant to Title 24 VSA § 1971, Goulet **moved** (2nd Layton) for the Selectboard to adopt the Ordinance to Regulate Local Enforcement of Speed Limits on Town Highways in the Town of Norwich as amended and authorize the Chair to sign. **Motion passed.**

7. Transfer Station Sticker Policy (Discussion). After a brief discussion of the proposed changes, there were a few minor changes suggested for the draft policy.

8. Capital Facilities (Discussion/Possible Action Item). Discussion no action taken.

9. Project Management (Discussion/Possible Action Item). To be discussed at a later time.

10. Questions for VLCT Workshop Re: Selectboard/Town Manager Roles (Discussion/Possible Action Item). Ashley **moved** (2nd Flanders) to authorize the Chair to submit the three sets of questions from Layton, Flanders and Ashley, contained under item #10 in the agenda of the May 27th Selectboard meeting to the VLCT representatives for their presentation on June 17th. **Motion Passed.**

11. Treasurer's Quarterly Investment Report (Discussion/Possible Action Item). Discussion with Cheryl Lindberg, Treasurer. Ashley **moved** (2nd Flanders) to receive the Treasurer's Quarterly Investment Report. **Motion passed.**

12. Correspondence (Please go to www.norwich.vt.us, click on Boards & Committees from the blue banner, click on Selectboard and click on Recent Selectboard Correspondence in the middle section to view resident correspondence):

a) Resident –

1) #12 a), b) and c). Email from Folger Tuggle Re: Resignation from Development Review Board, Letter from Suzanne Lupien Re: Positive and Constructive Next Steps and an Email from Paul Foster Re: 25 mph Speed Limit for Union Village. Flanders **moved** (2nd Layton) to receive an email from Folger Tuggle re: resignation from Development Review Board, a letter from Suzanne Lupien re: positive and constructive next steps and an email from Paul Foster re: 25 mph speed limit for Union Village. **Motion passed.**

13. Selectboard

a) Selectboard Packets (Discussion/Possible Action Item). Informal support of trying to post to the website the Selectboard Packet by Friday afternoon.

b) Set Date for Public Forum on Pool Dam (Discussion/Possible Action Item). Discussion of what information would be discussed at the Public Forum on the Pool Dam. Date set for June 23, 2015. Agenda item for next time on how to publicize it.

- c) Approval of the Minutes of the 4/22/15 and 5/6/15 Selectboard Meetings (Action Item). After some discussion of the 4/22/15 minutes, Flanders **moved** (2nd Goulet) to approve the minutes of the 4/22/15 Selectboard meeting as amended. **Motion passed** 4-0-1 (Ashley abstained). After some discussion of the 5/6/15 minutes, Ashley **moved** (2nd Flanders) to approve the minutes of the 5/6/15 Selectboard meeting. **Motion passed**.
- d) Review of Next Agendas (Discussion/Possible Action Item).
- Resolution on renaming Union District for ECFiber (Tentative)
 - Status Report on Pool Dam
 - How to publicize forum with VLCT
 - Improving communication with public
 - Alarm Ordinance
 - Finance Committee

Ashley **moved** (2nd Flanders) to adjourn. **Motion passed**. Meeting adjourned at 9:05 pm.

Approved by the Selectboard on _____.

By Nancy Kramer
Assistant to the Town Manager

Linda Cook
Selectboard Chair

Next Regular Meeting – June 10, 2015 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.