

TOWN OF NORWICH
P.O. Box 376
NORWICH, VERMONT 05055-0376
TEL. (802) 649-1419 Ext. 101 or 102

Agenda for the Selectboard Meeting of Wednesday, August 26, 2015 at 6:30 PM
(Times Are Approximate)

- 1) Approval of Agenda (Action Item) 2 minutes
- 2) Public Comments (Discussion) 10 minutes
- 3) Town Manager's Report (Discussion) 10 minutes
- 4) Finance – Board to Sign Accounts Payable/Warrants (Action Item) 5 minutes
- 5) Senior Action Council (Discussion/Possible Action Item) 10 minutes
- 6) Interview/Appoint Richard Stucker to the Development Review Board (Action Item) 5 minutes
- 7) Right-of-way easement from Kendall Station Road to 102 Kendall Station Road (Action Item) 10 minutes
- 8) Police Department Body Cameras (Discussion Item) 15 minutes
- 9) Capital Facilities (Discussion Item/Possible Action Item) 30 minutes
 - a) Public Works – RFI for Budgetary Estimate
 - b) Police and Fire – RFP for Architectural and Estimates of Probable Costs Services
- 10) FY17 Budget Guidance (Discussion/Possible Action Item) 15 minutes
- 11) FY16 Selectboard Goals and Calendar (Discussion/Possible Action Item) 10 minutes
- 12) Correspondence (Discussion/Possible Action Item) 5 minutes
 - a) Email from Cheryl Lindberg on July 8, 2015 re: draft minutes of the 6-24-15 Selectboard Meeting on discussion details of the Finance and Budget Advisory Committees.
 - b) Emails from Linda Kozlowski on July 9, 2015 and Sue Greenwood on July 8, 2015 re: Milton Frye Nature Area Center on Invasive Plant Control
 - c) Email from D. Rodman Thomas on July 1, 2015 re Turnpike Road Speed limits
 - d) Email from Christopher Dutton on August 17, 2015 re Vermont Tech future presentation to Selectboard
 - e) Email from Christopher Ashley on August 19, 2015 re Sidewalks
 - f) Letter from the Citizens for Property Rights re GIS mapping
- 13) Selectboard
 - a) Town Manager Evaluation Process (Discussion/Possible Action Item) 10 minutes
 - b) Town Manager Contract (Discussion/Possible Action Item) 10 Minutes
 - c) Approval of the Minutes of the 7/8/15 Selectboard Meeting and the Minutes of the 7/29/15 Special Selectboard Meeting (Action Item) 5 minutes
 - d) Review of Next Agendas (Discussion/Possible Action Item) 5 minutes

Next Regular Meeting – September 9, 2015 at 6:30 PM

To receive email notices of Selectboard meetings and hearings, agendas, minutes and other notices, send an email to manager-assistant@norwich.vt.us requesting to be placed on the Town Email List.

08/20/15

03:47 pm

Town of Norwich Accounts Payable

Check Warrant Report # 16-6 Current Prior Next FY Invoices For Fund (General)

All Invoices For Check Acct 01(General) 08/20/15 To 08/26/15

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ARC	07/31/15	ARC MECHANICAL CONTRACTOR TH--A/C REPAIR 75511	01-5-706113.00 REPAIRS & MAINTENANCE	838.12	-----	--/--/--
BAYSTATE	08/01/15	BAY STATE ELEVATOR CO. TH-ELEVATOR AUG 2015 210594	01-5-706107.00 ELEVATOR MAINTENANCE	228.65	-----	--/--/--
BCBS	08/05/15	BLUE CROSS/BLUE SHIELD OF HEALTH INSURANCE SEP 15 SEP 2015	01-5-005123.00 HEALTH INSUR	768.04	2399	08/26/15
BCBS	08/05/15	BLUE CROSS/BLUE SHIELD OF HEALTH INSURANCE SEP 15 SEP 2015	01-5-100123.00 HEALTH INS	2067.59	2399	08/26/15
BCBS	08/05/15	BLUE CROSS/BLUE SHIELD OF HEALTH INSURANCE SEP 15 SEP 2015	01-5-200123.00 HEALTH INS	1150.35	2399	08/26/15
BCBS	08/05/15	BLUE CROSS/BLUE SHIELD OF HEALTH INSURANCE SEP 15 SEP 2015	01-5-300123.00 HEALTH INS	315.70	2399	08/26/15
BCBS	08/05/15	BLUE CROSS/BLUE SHIELD OF HEALTH INSURANCE SEP 15 SEP 2015	01-5-350123.00 HEALTH INS	1248.36	2399	08/26/15
BCBS	08/05/15	BLUE CROSS/BLUE SHIELD OF HEALTH INSURANCE SEP 15 SEP 2015	01-5-425123.00 HEALTH INS	436.20	2399	08/26/15
BCBS	08/05/15	BLUE CROSS/BLUE SHIELD OF HEALTH INSURANCE SEP 15 SEP 2015	01-5-704123.00 HEALTH INSURANCE	1966.88	2399	08/26/15
BCBS	08/05/15	BLUE CROSS/BLUE SHIELD OF HEALTH INSURANCE SEP 15 SEP 2015	01-5-500123.00 HEALTH INS	5016.30	2399	08/26/15
BCBS	08/05/15	BLUE CROSS/BLUE SHIELD OF HEALTH INSURANCE SEP 15 SEP 2015	01-5-703123.00 HEALTH INSUR	6173.88	2399	08/26/15
BERGERON	08/02/15	BERGERONS LAWN SVC & LAND REC--HUNTLEY MOWING 16487	01-5-425322.00 REC FIELD CARE	350.00	-----	--/--/--
CARROLL	08/10/15	CARROLL CONCRETE HWY--MAIN ST CONCRETE 271218	01-5-703215.00 OTHER PROJECTS	516.00	2400	08/26/15
CED	08/11/15	CONSOLIDATED ELECTRICAL D FD--ELECTRICAL SUPPLIES 9433-703801	01-5-555422.00 FIRE TOOLS & EQUIPMENT	153.35	-----	--/--/--
CHIPPERS	08/04/15	CHIPPERS HWY--STUMP GRINDING 61064	01-5-703315.00 OTHER PROJECTS	280.00	2401	08/26/15
COBBLA	08/15/15	LANE P. COBB B&G--MEDIAN GARDENING 8/15/15	01-5-704301.00 FOLEY PARK & MEDIANS	506.25	2402	08/26/15
COMCAST	08/06/15	COMCAST TH--FIXED IP 8/6/15 #1	01-5-275632.00 SERVER MAINTENANCE	19.95	2403	08/26/15
COMCAST	08/06/15	COMCAST FD--FIXED IP 8/6/15 #2	01-5-550235.00 TELEPHONE & INTERNET	29.90	2403	08/26/15
COTT	09/01/15	COTT SYSTEMS INC TC--SEP 15 HOSTING 105238	01-5-100613.00 SOFTWARE	225.00	-----	--/--/--
EVANSMOTO	08/10/15	EVANS GROUP, INC. HWY--325.0 GALS DIESEL 565823	01-5-703405.00 PETROLEUM PRODUCTS	593.61	-----	--/--/--
EVANSMOTO	08/13/15	EVANS GROUP, INC. 310.0 GALS REG UNLEADED 566415	01-1-004102.00 PREPAID EXPENSES	747.51	-----	--/--/--
FREIGHTNH	08/11/15	FREIGHTLINER OF NEW HAMPS HWY--TRK #10 PARTS LP234155	01-5-703403.00 PARTS & SUPPLIES	27.97	2404	08/26/15
GIRARD	08/15/15	JOHN GIRARD SR REC-DAY CAMP 8/15/15	01-5-425212.00 SUMMER PROG WAGE	330.00	2405	08/26/15
GREATWEST	08/19/15	GREAT-WEST TRUST COMPANY, DEFERRED COMP AUG 15 AUG 15	01-2-001116.00 DEFERRED COMPENSATION	2358.16	2406	08/26/15
GREATWEST	08/19/15	GREAT-WEST TRUST COMPANY, DEFERRED COMP AUG 15 AUG 15	01-2-001116.10 ROTH PLAN 457	1030.00	2406	08/26/15

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All Invoices For Check Acct 01(General) 08/20/15 To 08/26/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
HAUN	08/07/15	HAUN WELDING SUPPLY, INC. 3918723	HWY--OXYGEN GAS 01-5-703403.00 PARTS & SUPPLIES	25.69	-----	--/--/--
HAUN	08/01/15	HAUN WELDING SUPPLY, INC. N524684	HWY--CYLINDER RENTAL 01-5-703401.00 OUTSIDE REPAIRS	7.79	-----	--/--/--
INTERTIRE	08/07/15	INTERSTATE TIRE, LLC 94035	HWY--TRK #6 FLAT REPAIR 01-5-703403.00 PARTS & SUPPLIES	10.00	2407	08/26/15
IRVINGOIL	07/31/15	IRVING ENERGY DISTRIB. & 439788	TH--249.0 GALS #2 FUEL 01-5-706103.00 HEATING	487.17	-----	--/--/--
LAWSON	08/03/15	LAWSON PRODUCTS, INC. 9303457158	HWY--HYDR HOSE/FITTINGS 01-5-703403.00 PARTS & SUPPLIES	1886.42	2408	08/26/15
LEWISELEC	08/15/15	WILLIAM LEWIS ELECTRICAL 15/91	FD--EXHAUST SYST REPAIR 01-5-550330.00 REPAIR & MAINTENANCE EXPN	75.00	2409	08/26/15
LINCOLN	08/11/15	LINCOLN FINANCIAL GROUP SEP 2015	LIFE/DISAB INSUR 01-5-005124.00 DISABILITY/LIFE INSUR	138.58	-----	--/--/--
LINCOLN	08/11/15	LINCOLN FINANCIAL GROUP SEP 2015	LIFE/DISAB INSUR 01-5-100124.00 DISABILITY/LIFE INS	107.90	-----	--/--/--
LINCOLN	08/11/15	LINCOLN FINANCIAL GROUP SEP 2015	LIFE/DISAB INSUR 01-5-200124.00 DISABILITY/LIFE INS	99.39	-----	--/--/--
LINCOLN	08/11/15	LINCOLN FINANCIAL GROUP SEP 2015	LIFE/DISAB INSUR 01-5-300124.00 DISABILITY/LIFE INSURANCE	18.66	-----	--/--/--
LINCOLN	08/11/15	LINCOLN FINANCIAL GROUP SEP 2015	LIFE/DISAB INSUR 01-5-350124.00 DISABILITY/LIFE INS	59.47	-----	--/--/--
LINCOLN	08/11/15	LINCOLN FINANCIAL GROUP SEP 2015	LIFE/DISAB INSUR 01-5-425124.00 DISABILITY/LIFE INSUR	67.09	-----	--/--/--
LINCOLN	08/11/15	LINCOLN FINANCIAL GROUP SEP 2015	LIFE/DISAB INSUR 01-5-704124.00 DISABILITY/LIFE	89.50	-----	--/--/--
LINCOLN	08/11/15	LINCOLN FINANCIAL GROUP SEP 2015	LIFE/DISAB INSUR 01-5-500124.00 DISABILITY/LIFE INS	286.51	-----	--/--/--
LINCOLN	08/11/15	LINCOLN FINANCIAL GROUP SEP 2015	LIFE/DISAB INSUR 01-5-555124.00 DISABILITY/LIFE INSURANCE	65.26	-----	--/--/--
LINCOLN	08/11/15	LINCOLN FINANCIAL GROUP SEP 2015	LIFE/DISAB INSUR 01-5-703124.00 DISABILITY/LIFE	310.90	-----	--/--/--
MAYER	08/19/15	MAYER & MAYER AUG 15	AUG 15 JUDGEMENT ORDER 01-2-001120.00 EMPLOYEE JUDGEMENT ORDER	50.00	2410	08/26/15
MONTEVERD	08/10/15	MONTE VERDE GARDENING 8/10/15	B&G--MEDIAN GARDENING 01-5-704301.00 FOLEY PARK & MEDIANS	736.25	-----	--/--/--
PBA	08/19/15	NEW ENGLAND PBA, INC AUG 15	AUG 15 UNION DUES 01-2-001117.00 UNION DUES PAYABLE	412.00	-----	--/--/--
PENNWELL	08/12/15	PENNWELL CORPORATION 10000142699	FD--TRAINING MATERIAL 01-5-555338.00 FIRE EDUC/TRAINING	82.32	2411	08/26/15
PIKE	08/07/15	PIKE INDUSTRIES INC 817497	HWY--7.81 TN CRSHD STN 01-5-703207.00 GRAVEL & STONE	71.85	-----	--/--/--
PIKE	08/07/15	PIKE INDUSTRIES INC 817984	HWY--9.23 TN CRSHD STN 01-5-703207.00 GRAVEL & STONE	84.92	-----	--/--/--
PIKE	08/11/15	PIKE INDUSTRIES INC 819074	HWY--72.57 TN RAP 01-5-703211.00 ASPHALT PRODUCTS	914.38	-----	--/--/--
PIKE	08/11/15	PIKE INDUSTRIES INC 819086	HWY--7.24 TN EROS STN 01-5-703207.00 GRAVEL & STONE	76.02	-----	--/--/--
PUTNEY	08/05/15	PUTNEY PRESS 19346	TC--VT GOV DIRECTORY 01-5-100610.00 OFFICE SUPPLIES	31.90	2412	08/26/15

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All Invoices For Check Acct 01(General) 08/20/15 To 08/26/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
RACEMETAL RACE METALSMITHS	07/28/15	B&G--MOWER WHEEL REPAIR 535770	01-5-704401.00 OUTSIDE REPAIRS	90.00	2413	08/26/15
REYNOLDS REYNOLDS & SON INC	07/31/15	HWY--GRINDER WHEELS 3255964	01-5-703403.00 PARTS & SUPPLIES	114.90	-----	--/--/--
REYNOLDS REYNOLDS & SON INC	07/31/15	B&G--ROADSIDE SIGNS 3255965	01-5-704201.00 GARDEN SUPPLIES & PLANTS	194.62	-----	--/--/--
REYNOLDS REYNOLDS & SON INC	07/31/15	SW--PALLET JACK 3255966	01-5-705413.00 SMALL EQUIPMENT	455.00	-----	--/--/--
REYNOLDS REYNOLDS & SON INC	07/31/15	B&G--ROADSIDE SIGN 3255967	01-5-704201.00 GARDEN SUPPLIES & PLANTS	95.33	-----	--/--/--
SANEL SANEL AUTO PARTS INC	08/13/15	HWY--TRK #8 TARP MOTOR 05AJ6468001	01-5-703403.00 PARTS & SUPPLIES	246.10	2414	08/26/15
TENCO TENCO INDUSTRIES, INC	07/30/15	HWY--TRACTOR REPAIRS 5011726	01-5-703401.00 OUTSIDE REPAIRS	510.00	-----	--/--/--
VALLEYNEW VALLEY NEWS	07/05/15	HWY--CLASSIFIED 01237370	01-5-703515.00 ADMINISTRATION	162.00	2415	08/26/15
VALLEYNEW VALLEY NEWS	07/12/15	HWY--CLASSIFIED 01237789	01-5-703515.00 ADMINISTRATION	154.04	2415	08/26/15
VALLEYNEW VALLEY NEWS	07/26/15	HWY--CLASSIFIED 01238444	01-5-703515.00 ADMINISTRATION	177.92	2415	08/26/15
VALLEYNEW VALLEY NEWS	07/22/15	PL--DRB CLASSIFIED 01238704	01-5-350540.00 ADVERTISING	51.75	2415	08/26/15
VMERS VMERS DB	08/20/15	AUG 2015 RETIREMENT AUG 15	01-5-005126.00 VT RETIREMENT	66.18	2416	08/26/15
VMERS VMERS DB	08/20/15	AUG 2015 RETIREMENT AUG 15	01-5-100126.00 VT RETIREMENT	404.95	2416	08/26/15
VMERS VMERS DB	08/20/15	AUG 2015 RETIREMENT AUG 15	01-5-200126.00 VT RETIREMENT	267.03	2416	08/26/15
VMERS VMERS DB	08/20/15	AUG 2015 RETIREMENT AUG 15	01-5-350126.00 VT RETIREMENT	267.03	2416	08/26/15
VMERS VMERS DB	08/20/15	AUG 2015 RETIREMENT AUG 15	01-5-425126.00 VT RETIREMENT	272.37	2416	08/26/15
VMERS VMERS DB	08/20/15	AUG 2015 RETIREMENT AUG 15	01-5-500126.00 VT RETIREMENT	174.68	2416	08/26/15
VMERS VMERS DB	08/20/15	AUG 2015 RETIREMENT AUG 15	01-5-703126.00 RETIREMENT	1207.37	2416	08/26/15
VMERS VMERS DB	08/20/15	AUG 2015 RETIREMENT AUG 15	01-5-704126.00 RETIREMENT	332.00	2416	08/26/15
VMERS VMERS DB	08/20/15	AUG 2015 RETIREMENT AUG 15	01-5-500126.00 VT RETIREMENT	1287.18	2416	08/26/15
VMERS VMERS DB	08/20/15	AUG 2015 RETIREMENT AUG 15	01-2-001111.00 VEMRS GRP B PAYABLE	2651.68	2416	08/26/15
VMERS VMERS DB	08/20/15	AUG 2015 RETIREMENT AUG 15	01-2-001113.00 VEMRS GRP C PAYABLE	1784.00	2416	08/26/15
WAWECO WAWECO, INC.	08/11/15	HWY--TRK #11 REPAIRS 19119	01-5-703401.00 OUTSIDE REPAIRS	611.16	2417	08/26/15
WBMASON W.B. MASON CO., INC.	07/30/15	TH--HAND SOAP I27310785	01-5-706109.00 BUILDING SUPPLIES	24.62	-----	--/--/--

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All Invoices For Check Acct 01(General) 08/20/15 To 08/26/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
				Report Total	45174.65	

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****45,174.65
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR _____
Roberta Robinson

TOWN MANAGER: _____
Neil Fulton

SELECTBOARD:

Christopher Ashley

Linda Cook
Chair

Stephen Flanders

Dan Goulet

Mary Layton

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: RICHARD STUCKER

Address: POB 201 NORWICH

Day phone: (502) 649-2025

Evening phone: SAME

E-mail: RICHARDSTUCKER@GMAIL.COM

Position Applied For: DRB

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms: ONE YEAR AS ALTERNATE ON DRB Years:

2. Would you be available for evening and/or morning meetings?

Evening: (Yes ☒ No ☐ Morning: (Yes ☒ No ☐

Are there other restrictions on your availability? If so, please describe:

NONE

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

8 YEARS ON PLANNING COMMISSION

1 YEAR AS ALTERNATE ON DRB

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

TRUSTEE: GOOD NEIGHBOR HEALTH CLINIC

MEMBER: NORWICH FACILITIES PLANNING COMMITTEE

5. Education and Current Employment

Name of Company:

Location:

Title:

Describe your work:

RETIRED

6. Pertinent Education and/or Experience:

- MBA

- 50 YEARS EXPERIENCE WORKING FOR NON-PROFIT ORGANIZATIONS

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes ☐ No) ☒ If yes, please explain:

Comments:

Signature

Richard Straker

Date

8/10/15

#7

**TOWN OF NORWICH
DEVELOPMENT REVIEW BOARD**

August 18, 2015

TO: Norwich Selectboard

FROM: Norwich Development Review Board, John Lawe, Chair



RE: Relocation of access right-of-way for 102 Kendall Station Road

On August 6th the DRB conducted a site visit and a hearing for a proposed replacement house at 102 Kendall Station Road on Lot 12-027 owned by Paul Bozuwa and Coleen Barr. The plan includes relocating the existing driveway from along the Connecticut River east of the house site to along the west boundary line behind the house. This will include exchanging the current right-of-way from Kendall Station Road heading towards the river bank to a new right-of-way parallel to the river and west of the house. Granting the new right-of-way easement will include extinguishing the existing right-of-way easement.

The DRB support for the revised right-of-way easement is based on the beneficial effect of moving the hardpack driveway away from the river to allow for better bank stabilization and erosion control with new vegetation.

Thank you for your consideration of this request.

QUITCLAIM DEED

KNOW ALL PERSONS BY THESE PRESENTS that the Town of Norwich, a Vermont municipal corporation in the Town of Norwich, Vermont, Grantor, in consideration of One Dollar and other good and valuable consideration paid to its full satisfaction by G. Paul Bozuwa and Colleen T. Barr, a married couple, of Norwich, Vermont, Grantees, have REMISED, RELEASED AND FOREVER QUITCLAIMED unto the said Grantees, G. Paul Bozuwa and Colleen T. Barr, a married couple, and their heirs and assigns forever, a right of way easement across a certain piece of land in Norwich, in the County of Windsor, and State of Vermont, described as follows:

Being a right of way across a certain parcel of land conformed to the Town by Quitclaim Deed of Sybil Smith dated February 20, 2015 and recorded March 6, 2015 in Book 217, pages 423-425 of the Norwich Land Records, which parcel is described as a certain parcel of land containing 1,345 square feet, shown as Parcel "B" on a plan entitled "Boundary Line Adjustment Plan for the Town of Norwich and Sybil Woods-Smith Woodsmith (sic), Town Road 69,- Norwich, Vermont, Scale: 1"=50', March 1996, Revised 09/30/2000, Proj. No. 351091A, T&M Associates, Inc., Lebanon, N.H." which Plan is recorded at Map Slide 321B in the Norwich Land Records (the "Plan).

The right of way for access to the Grantees parcel is described on a plan entitled "Boundary Survey Plan for G. Paul Bozewa and Colleen T. Barr, Kendall Station Road - Norwich, Vermont; August 17, 2015; Scale: 1"=20'; Proj. No. 12550, Pathways Consulting, LLC" which is to be recorded in the Norwich Land Records and described therein as follows"

Beginning at a pin set in the easterly right of way of a curve of Kendall Station Road and which point marks the northwesterly corner of the right of way, and running N 42°28'40" E a distance of 87.35 feet to a Pathways capped 3/4" rebar up 8 inches, marking the southwesterly corner of the property of the Grantee;

Thence turning and running along the southerly boundary of property of the Grantee S 47°35'30" E a distance of 25.07 feet to a pin set in the boundary;

Thence turning and running S 42°28'40" W a distance of 86.30 feet along property of the Town of Norwich and continuing along property now or formerly of Smith, to a pin set in the easterly right of way of a curve in Kendall Station Road;

Thence turning and running along the easterly right of way of Kendall Station Road N 10°24'20" W a distance of 31.35 feet to the point and place of beginning.

The southernmost portion of the subject proposed right of way runs across the northwesterly corner of lands now or formerly of Sybil Smith and overlaps a portion of the existing access way this new right of way is to replace. As to that portion of the right of way which is not on the property of the Town of Norwich, this deed does not convey any interest. The description of the entire right of way is utilized for descriptive purposes.

The Grantees herein obtained title to their property (identified as 102 Kendall Station Road; Parcel I.D. # 12-027.000 and span number 450-142-12623) by Fiduciary Deed of William K. Hatch, Executor of the Estate of Richard Chauncey Hatch dated March 27, 2015 and recorded March 30, 2015 in Book 217, pages 640-642 of the Norwich Land Records.

The new access right of way is in substitution of a certain right of way conveyed to the Grantees herein by the above-referenced Fiduciary Deed; and to the Estate of Richard Chauncey Hatch by Quitclaim Deed of the Town of Norwich and Sybil Smith dated February 27, 2015 and recorded March 6, 2015 in Book 217, pages 418-422 of the Norwich Land Records. Upon recording of this new access right of way, the previous right of way is released by the Grantees herein.

Reference should be made to the above-mentioned deeds and records and to the deeds and records referred to therein for a more complete and particular description of the lands and premises conveyed.

TO HAVE AND TO HOLD all its right and title in and to said quitclaimed premises, with the appurtenances thereof, to the said Grantees, G. Paul Bozuwa and Colleen T. Barr, a married couple, and their heirs and assigns forever. AND FURTHERMORE it, the said Grantor, Town of Norwich, does for itself and its successors and assigns, covenant with the said Grantees, G. Paul Bozuwa and Colleen T. Barr, and their heirs and assigns, that from and after the ensealing of these presents it will have and claim no right, in, or to the said quitclaimed right of way.

Compliance with 24 V.S.A. §1061. This is a conveyance in accordance with 24 V.S.A. §1061(c)(1), being a conveyance of the legislative body of the Town of Norwich which has authorized the conveyance of municipal real estate directly related to the control, maintenance, construction, relocation or abandonment of highways.

IN WITNESS WHEREOF, it hereunto sets its hand and seal this ____ day of August, 2015.

Town of Norwich

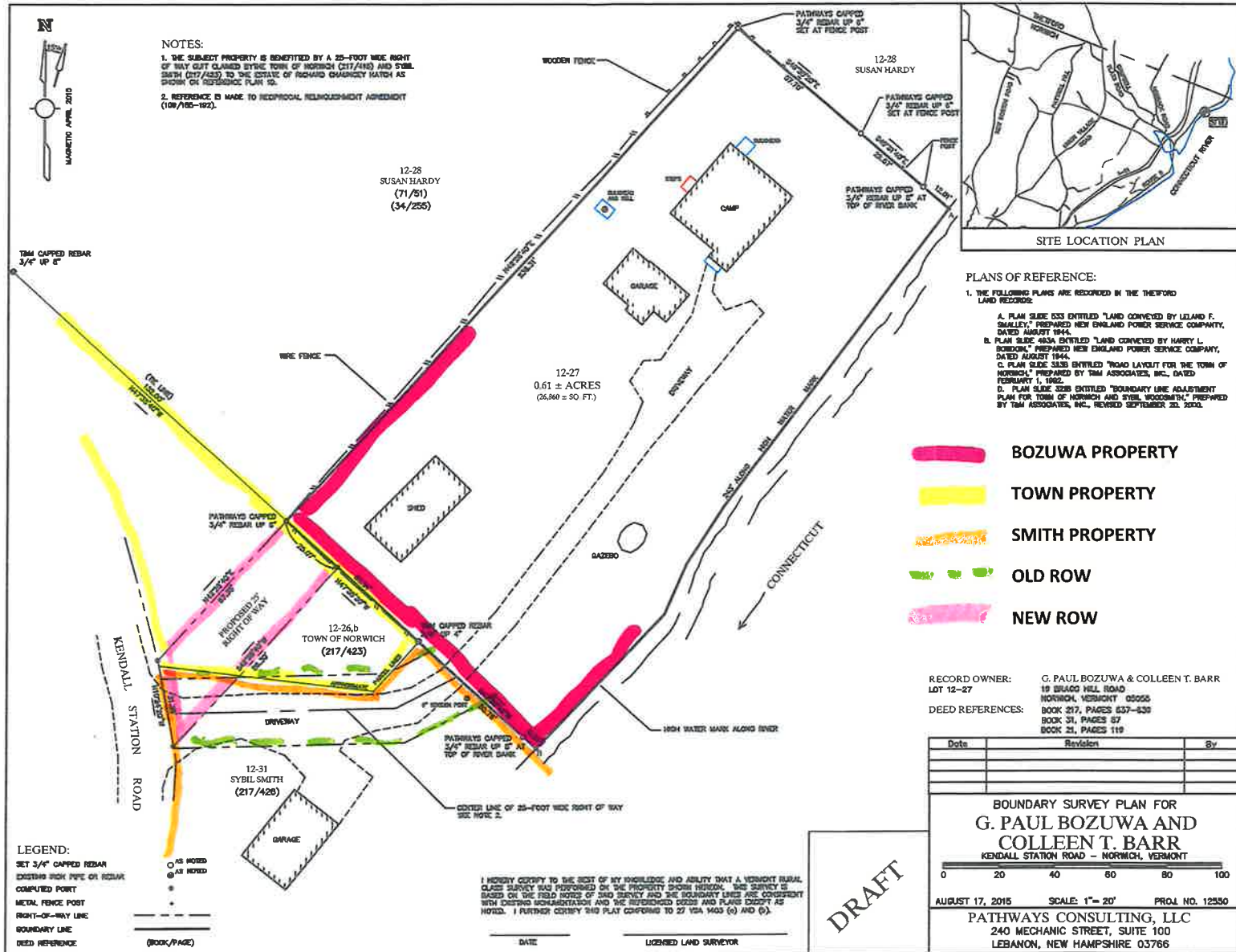
By: _____
Neil R. Fulton
Its Authorized Agent

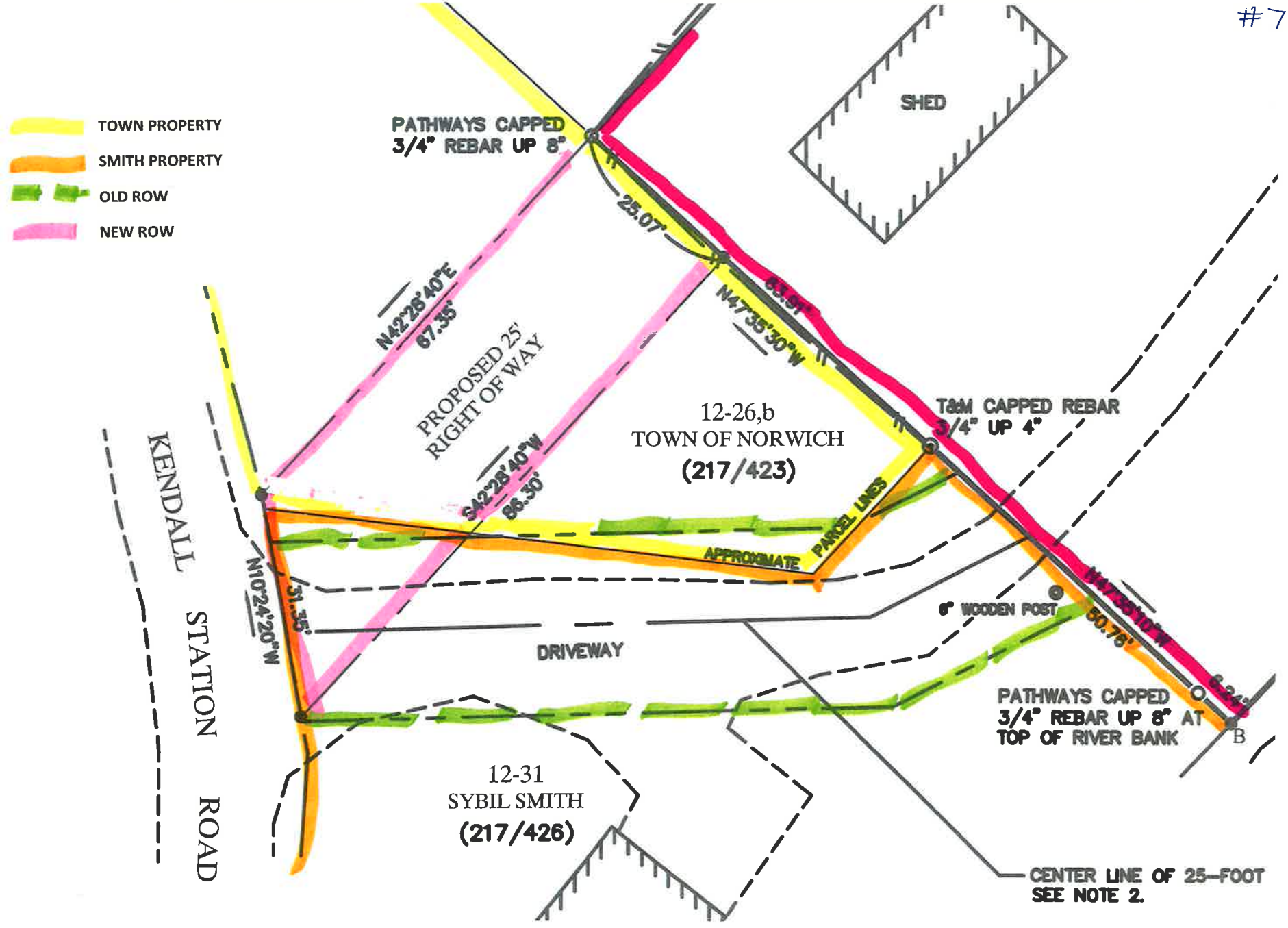
STATE OF VERMONT
WINDSOR COUNTY, SS.

At Norwich in said County this ____ day of August, 2015 personally appeared Neil R. Fulton as duly authorized agent for the Town of Norwich and he acknowledged this instrument, by him sealed and subscribed, to be his free act and deed and the free act and deed of the Town of Norwich.

Before me, _____
Notary Public

My Commission Expires: ____/____/____





Vermont Quitclaim Deed

Know all by these Presents that the Town of Norwich, a Vermont municipal corporation in the Town of Norwich, County of Windsor, State of Vermont, and Sybil Smith, previously known as Sybil Woods-Smith, of the Town of Norwich, County of Windsor, State of Vermont, Grantors, for consideration paid to Grantors' full satisfaction, do Remise, Release, and Forever Quitclaim to the Estate of Richard Chauncey Hatch (also known as Richard C. Hatch), Grantee, all right and title which the Grantors or their successors, assigns, and heirs have in and to the rights and easements described in this instrument;

Nonexclusive. The rights granted in this instrument are nonexclusive and are to be used in common with others.

Properties. The properties are shown on a plan entitled "Boundary Line Adjustment Plan for Town of Norwich and Sybil Woodsmith [sic], Town Road 69 - Norwich, Vermont, Scale: 1" = 50', March 1996, Revised 09/30/2000, Proj. No. 351091A, T&M Associates, Inc., Lebanon, N.H." which Plan is recorded at Map Slide 321B in the Norwich Land Records ("the Plan"). Please note the scrivener's error "Woodsmith" as noted on the Plan, which should read "Woods-Smith."

Hatch Property. The "Hatch Property" is shown as property of Richard Hatch, Lot 12/27 as shown on the Plan, being all and the same land and premises as conveyed to Richard C. Hatch and Carolyn R. Hatch, husband and wife, as tenants by the entirety, by Gertrude E. Woodward and Rayburn W. Woodward in a Warranty Deed dated 04 June 1954, recorded at Book 32, Page 217 in the Norwich Land Records. Please refer to the death certificate to be recorded in the Norwich Land Records for Carolyn R. Hatch, date of death 22 August 1990, and the death certificate for Richard C. Hatch, date of death 07 February 2014. Richard C. Hatch was the surviving tenant by the entirety of Carolyn R. Hatch. William R. Hatch is the Executor of the Estate of Richard Chauncey Hatch, also known as Richard C. Hatch in the Norwich Land Records, opened with the Windsor Unit, Probate Division, Vermont Superior Court, Docket No. 111-3-14 Wrpr.

Smith Property. The "Smith Property" comprises two parcels of land as shown on the Plan as follows:

1. Property of Sybil Woods-Smith as shown on the Plan as being Lot 12/31. Please refer to the Certificate of Name Change recorded at Book 195, Page 498 for Sybil Woods-Smith changing her name to Sybil Smith, dated 04 February 2010. For title to the property please refer to the following deeds recorded in the Norwich Land Records: Book 110, Page 392; Book 114, Page 480; Book 114, Page 300; Book 114, Page 180; and Book 114, Page 178.
2. Parcel "A" as shown on the Plan, to be conveyed by the Town of Norwich to Sybil Smith. Parcel "A" is a portion of the same lands and premises conveyed to the Town of Norwich by Release Deed of Boston and Maine Corporation dated September 11, 1992 and recorded in the Norwich Land Records at Book 106, Pages 637-648.

Both the Town of Norwich and Sybil Smith, Grantors, sign below to confirm the existence and location of that portion of the Right-of-Way located on the Smith Property to be used in common with Sybil Smith to access the Town Road as shown on the Plan. It is

expected that Parcel "A" will be owned by Sybil Smith either at the time this instrument is recorded, or soon thereafter.

Location of the Right-of-Way. The Location of the Right-of-Way is an area shown on the Plan beginning at the Town Road travelling across Parcel "A" and the Smith Property to provide access to the Hatch Property.

The centerline of the right of way is found as follows on the Plan:

Beginning at a set capped rebar, being the northwesterly corner of Parcel "A" as shown on the Plan;

Then running in a curve to the right along the arc of a circle having a radius of 200.00 feet, an arc of 17.24 feet to a computed point which is the centerline of the right of way (the chord between these two points is South 06° 42' 10" East, a distance of 17.23 feet);

The centerline of the right of way is shown on the Plan as bounded and described as follows:

Beginning at the computed point described above along the westerly boundary of Parcel "A" as shown on the Plan;

Then running South 87° 50' 40" East, a distance of 80.88 feet, to a computed point;

Then turning and running North 66° 40' 20" East a distance of 24.70 feet to a computed point located on the boundary of the Hatch Property as shown on the Plan:

The right of way extends 12.5 feet on either side of the above-described centerline, except it may be considered to be wider for the purposes set out below in the scope of the Right-Of-Way;

Scope of the Right-of-Way. The Right-of-Way shall have the following scope. The Right-of-Way may be used for access to the Hatch Property in all kinds of vehicles and on foot. The Right-of-Way may be used for the provision of all utilities to the Hatch Property, including, but not limited to, water lines, electric power lines, telephone lines, internet service lines, fiber-optic lines, cable television and other cable lines, and sewer lines. The term "provision of all utilities" shall be broadly interpreted in the future to include utilities that may become common for the use of properties such as the Hatch Property in the future but that are not known to the scrivener now. The owners of the Hatch Property may construct, maintain, repair, and replace a driveway on the Right-of-Way, and may bury, construct, maintain, repair, and replace utility lines in the area affected by the Right-of-Way. The Right-of-Way is a non-exclusive right, which shall be used in common with the owners of the Smith Property.

The Right-of-Way is intended to provide the same kind of access to the Hatch Property, and shall be considered to be of whatever width necessary, for all purposes relating to zoning bylaws, subdivision bylaws, and any other land use regulations as did the discontinued public road along the Connecticut River that previously provided access to a public highway for the Hatch Property.

Maintenance of Driveways or Utility Lines in the Right-of-Way. The owner of the Hatch Property shall pay all the costs of maintaining any utility lines in the area affected by the

Right-of-Way that serve only the Hatch Property. If a driveway in the area affected by the Right-of-Way serves both the Hatch Property and the Smith Property, then the cost of maintaining that driveway in the area affected by the Right-of-Way shall be divided equally between the owners of the Hatch Property and the Smith Property. The owners of the Hatch Property shall be responsible for the full cost of maintaining any part of any driveway that serves only the Hatch Property.

Benefit and Burden of the Right-of-Way. The Right-of-Way shall benefit the Hatch Property, and the owners of the Hatch Property, their heirs and assigns. The Right-of-Way shall burden the Smith Property and the owners of the Smith Property, their heirs and assigns. The maintenance obligation set out above shall burden the Smith Property, and the Hatch Property, and their respective owners. The Right-of-Way and maintenance obligation shall be binding on the owners of the Smith Property and the Hatch Property, their heirs and assigns. The Right-of-Way shall be appurtenant to, run with, and touch and concern, the Smith Property and the Hatch Property. The Right-Of-Way shall apply in the manner stated above whether or not this document is recorded in the Norwich Land Records before or after any other deed affecting the Smith Property or Hatch Property.

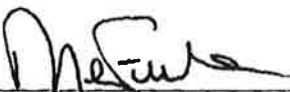
To have and to hold all of the right and title of the Town of Norwich and Sybil Smith, to the Property, with the appurtenances of the Property, to the Estate of Richard Chauncey Hatch, Grantee, and its successors and assigns forever.

And Furthermore, the Town of Norwich and Sybil Smith, Grantors, and its successors and assigns, heirs, executors, and administrators, covenant with the Estate of Richard Chauncey Hatch, its successors and assigns, that from and after the signing of this deed the Town of Norwich and Sybil Smith, will have and claim no right in, or to, the Property.

Compliance with 24 V.S.A. § 1061. This is a conveyance in accordance with 24 V.S.A. § 1061(c)(1), being a conveyance of the legislative body of the Town of Norwich which has authorized the conveyance of municipal real estate directly related to the control, maintenance, construction, relocation or abandonment of highways.

This deed was signed on the 27th day of February 2015.

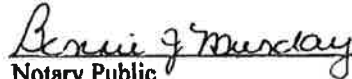
TOWN OF NORWICH



Neil R. Fulton
Its Authorized Agent

**State of Vermont
County of Windsor**

Neil R. Fulton, authorized agent of the Town of Norwich, personally appeared before me at the Town of Norwich on the 27th day of February, 2015, and acknowledged that his signing of this instrument was his free act and deed.

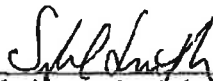

Notary Public
Commission Expires: 02/10/2019

RECEIVED
A.D. 20____
AT _____ O'CLOCK _____ MIN. _____ M.
AND RECORDED IN _____
BOOK _____ PAGE _____
ATTEST.

TOWN CLERK, NORWICH, VERMONT


Vermont Property Transfer
32V S.A. Chap. 741
- ACKNOWLEDGMENT -
RETURN RECEIVED
(INCLUDING CERTIFICATES AND IF REQUIRED ACT
250 DISCLOSURE STATEMENT)
Return No. _____
Signed _____
Date _____

This deed was signed on the 20th day of February 2015.


Sybil Smith, previously known as Sybil Woods-Smith

State of Vermont
County of Windsor

Sybil Smith, previously known as Sybil Woods-Smith, personally appeared before me at the Town of Norwich on the 20th day of February, 2015, and acknowledged that her signing of this instrument was her free act and deed.


Notary Public
Commission Expires: 02/10/2019



OFFICE OF THE TOWN MANAGER

TO: SELECTBOARD
FROM: NEIL FULTON
SUBJECT: POLICE DEPARTMENT BODY CAMERAS
DATE: AUGUST 20, 2015

The Norwich Police Department has received a Governor's Highway Safety Program Grant in the amount of \$5,000 and would like to spend \$3,635 to purchase three "chest cameras" commonly known as body cameras. These cameras would work in conjunction with the currently installed dash cameras in each of the three marked police vehicles that have a video camera in the vehicle and a wireless microphone on the officer.

There is an ongoing debate on the use of body cameras by police officers. Some of the issues are:

Benefits

- A video and audio record is created of every interaction between the police officer and the public.
- The recording increases police officer accountability and provides protection to both the officer and the public.
- The recording may provide valuable evidence in obtaining accurate witness and victim statements.
- The recording may reduce complaints about police officer behavior and the unnecessary use of force, because interactions are captured for everyone to see.

Concerns

- There are privacy concerns since the recording may be on both public property and private property and inside a house where they may be a reasonable expectation of privacy.
- Vermont is a one party state for audio recordings.
- The recordings are public records and may be required to be disclosed in a public records request.
- It is unclear how long the records will need to be stored. Video recording take up a lot of space.

One of the issues is that legislation has not kept up with technology. Some states legislatures have begun to discuss possible legislation and some states have enacted laws dealing with body cameras.

Some of the issues that are being addressed in legislation are:

- Requirements for training.
- Requirements for written policies.
- Cameras must be on at all times when the officer is in uniform, responding to calls for service, or engaged in any law enforcement-related encounter or activity that occurs while the officer is on-duty.
 - Exceptions to the above requirements for exigent circumstances
- Officers can record without permission, but must provide notice of recording if the person has a reasonable expectation of privacy. The proof of notice must be evident in the recording.
- Recordings must be retained for 90 days. After 90 days, recordings must be destroyed, unless an encounter has been “flagged” or a supervisor at the law enforcement agency designates the recording for training purposes. Flagged recordings must be retained for 2 years, unless the recording is used in a criminal, civil, or administrative proceeding and therefore can be destroyed only upon a final disposition and order from the court. Access to recordings is restricted to personnel responsible for redacting, labeling, or duplicating recordings.
- Exception to the public records law to protect privacy.
- All recordings will be disclosed, upon request, to any victim or witness who appears in the captured video. The recording shall be disclosed to the person recorded or his or her legal representative. Recordings flagged, due to the filing of a complaint, discharge of firearm, use of force, arrest or detention, or resulting death or bodily harm, will be disclosed under the Freedom of Information Act upon a written request. Any recording disclosed shall be redacted to remove identification of any person that appears on the recording and is not the officer, a subject of the encounter, or directly involved in the encounter.

**Outline Specification
for
Public Works Buildings Budgetary Estimate
Town of Norwich, Vermont**

1. Building 1 - A pre-engineered steel metal building for the Norwich Public Works Department that meets the Vermont building and energy codes

1.1 New Building (See attached conceptual drawing.)

1.1.1 70' deep by 100' long.

1.1.2 Clear height of a minimum of 14'

1.1.3 Five bays with 14' wide by 14' high insulated sectional garage doors with windows.

1.1.4 Concrete floor with trench floor drain and oil separator connected to a 10,000 gallon pump out tank provided as part of the project.

1.2 Roof

1.2.1 Gable with a 4:12 slope

1.2.2 Metal panels with hidden fasteners and Galvalum coating

1.3 Walls

1.3.2 Metal panels with concealed fasteners and Galvalum coating

1.4 Electrical

1.4.1 The electric supply shall be connected to the existing transfer switch adjacent to the existing public works garage

1.4.2 In addition to the outlets required by the NEC there shall two 220 volt 90 amp outlets at the following locations:

1.4.2.1 Right side of the first column from the left at the rear wall

1.4.2.2 Right side of the first column from the left at the front wall

1.4.3 Lighting

1.4.3.1 High efficiency T5 fixtures.

1.5 Heating

1.5.1 Garage area heated by propane radiant tube heaters.

1.5.2 Office, restroom and break room heated by propane forced hot air heat with air conditioning. A setback thermostat to be located in the office.

1.6 Plumbing

1.6.1 Water – connection to proposed non-potable well that will be extended to within 10' of the wall of the building nearest to the proposed well location by owner. The well location is next to the underground tank with the dry hydrant.

1.6.2 Move the existing solar hot water tank, system and solar panels from the existing building to the new building mezzanine and supplement the solar system with a 199,000 BTU per hour propane tankless water heater. If it would be more cost effective the existing Navien model #CC240A could be relocated. (Needs to change if PV is on roof.)

1.6.3 One hot and cold water spigot at the front of the building between bays three and four. Not

to be buried in floor.

1.6.4 Septic - Connect to the existing mound system manhole located near the left rear corner of the proposed building.

1.7 Ventilation

1.7.1 Sufficient ventilation to control humidity and condensation on interior of exterior wall and roof surfaces.

1.7.2 6,000 cfm exhaust fan mounted in rear wall of the bay furthest from the office.

1.8 Building Finishes

1.8.1 The garage area shall be exposed structural members.

1.8.2 The office/break room area shall have typical interior finishes including commercial grade vinyl floor tiles and base. The wall between office areas and the garage shall be on 2" x 6" studs with sound insulation and sound insulation shall be installed between the rafters supporting the mezzanine floor.

1.9 Alternates

1.9.1 Add one 20' wide bay with garage door and expand building to 70' x 120'

1.9.2 Upgrade roof and walls to insulated metal panels

1.9.3 Add a rail mounted vehicle exhaust system with two reels suitable for horizontal and vertical gasoline and diesel car, truck and construction equipment in the bay furthest from the office.

1.9.4 Add a fire sprinkler system meeting the requirements of NFPA 13

1.9.5 Change from a 4:12 gable roof to a 2:12 shed roof for mounting solar panels

2. Building 2 – An unheated expansion of the existing building

2.1 Replace the roof on the existing building

2.2 An engineering report (copy attached) of the existing building stated that:

The lateral load resisting elements (braces, moment frames, etc) of the existing building were not visible in the sidewalls and the back wall during the site visit. The only wall where evidence of a lateral load resisting system was noted was the in the front wall, where a moment frame was located in one of the overhead door bays. Code requirements for existing buildings specify that if the loads to the lateral resisting systems of existing buildings increase by more than 10%, the entire lateral system must be upgraded to current code requirements. For this building, we have determined that a net dead load increase of 1.5 PSF is allowable without a full analysis/upgrade of the lateral load resisting systems.

2.2.1 At some time in the past an X brace(s) that was the lateral resisting system was removed from the rear wall of the existing building. Recommend and include in the cost estimate providing a lateral resisting system in the rear wall possibly similar to the moment frame at the front of the building.

Outline Specification – Public Works Building

Page 2 of 2

2.3 Add a new overhead door that matches the existing doors in the right bay when facing the front of the building.

2.4 Add a 40' x 100' addition to the back of the existing building. The new roof at the point it attaches to the existing building shall be located at least 2' below the existing roof.

Discussion Items

Maintenance and painting bay?

Chemical storage room?

Parts room?

Compressor room?

Richard S. DeWolfe, PE
President

Christopher J. Temple, PE
Vice President



Nathan M Phillips, PE
David L. Frothingham, PE
Zarabeth M. Duell, PE
John J. Svagzdys, PE
Richard W. McLain, PE
Alicia A. Feiler, PE
Nicole D. Crum, PE

November 11, 2014

Neil Fulton, Town Manager
Town of Norwich, VT
P.O. Box 376
Norwich, VT 05055

Subject: DPW Building Analysis
New Boston Road, Norwich, VT

Dear Neil:

As requested, on October 14, 2014, I visited the above referenced site to review the existing roof structure in order to determine the existing load capacity and the structural acceptability of adding new insulated roof panels.

Our analysis and review of the building are based upon the requirements of the 2012 Vermont Fire and Building Safety Code which incorporates the 2012 International Building Code. According to the Vermont Fire Building and Safety Code, the on ground snow load for Norwich, Vermont is 50 pounds per square foot (psf). In our analysis we factored the snow loads to account for exposure, thermal, and importance factors. For computation of importance factors, the building was assigned to Risk Category II as defined in the IBC. These factors produced a design flat roof snow load of 35 psf, however, the State of Vermont requires that all roofs be designed for a minimum snow load of 40 psf. Therefore, we have used the code required 40 psf for roof analysis. The code also requires that gable roofs be analyzed for unbalanced snow load conditions.

The existing DPW building is an approximately 40'-0" wide x 98'-0" long single story steel framed building. The roof is framed with 8" deep, 14 gage zee purlins spaced at 3'-10"+/- on center. The zee purlins are supported by custom fabricated tapered steel plate girders at 16'-0" on center. The tapered steel beams are supported by W8x13 steel columns. The roof deck, roof deck attachment, and composition of the roofing were not visible due to the existing continuous batt insulation.

In the southern-most bay, a wood framed storage mezzanine has been constructed within the steel framed building. A painted sign on the outside face of the interior mezzanine indicates "THE LIVE LOAD CAPACITY OF THIS MEZZANINE IS 55 PSF."

The existing light gage zee purlins are adequate for the typical existing dead loads and code required balanced and unbalanced snow loads. The existing purlins would be adequate for a small increase in dead load due to the addition of new lightweight

Surveying
Permitting
Site Design
Subdivisions
Timber Design
Expert Testimony
Site Development
Act 250 Permitting
Forensic Engineering
Environmental Permitting
Transportation Engineering
Structural Inspection Services
Commercial Building Design
Construction Oversight
Building Assessment
Pedestrian Bridges
Stream Alterations
Sewer Design
Water Supply
Storm Water
Hydrology
Grading

317 River Street
P.O. Box 1576
Montpelier, VT
05601-1576
phone: 802.223.4727
fax: 802.223.4740
www.dirtsteel.com

Page 2 of 3
Neil Fulton
November 11, 2014

insulated roof panels.

The tapered steel roof beams and the rolled wide flange columns are adequate for the typical existing dead loads and code required balanced and unbalanced snow loads. The existing tapered steel beams would be slightly over-stressed, but within commonly accepted structural engineering limits, for a small increase in dead load due to the addition of new lightweight insulated roof panels.

Based on our calculations, the existing roof purlins and adjacent roof beams are not adequate to support the additional wind and snow drift loads created by the roof mounted solar panels.

For approximately 2/3 of its length, the existing storage mezzanine is framed with 2x12 wooden floor joists at 16" o.c. These joists would be slightly over-stressed, but within commonly accepted structural engineering limits, for the posted live load of 55 psf. Based on the observations made during our site visit, it appears that, at the inner end of the joists, this portion of the existing mezzanine is hung from the light gauge roof purlins with wooden 2x4 "hangers" at each purlin. Each vertical "hanger" is attached to each purlin with (2)- $\frac{1}{2}$ " diameter carriage bolts. The attachment of the hanger to the mezzanine floor structure was not visible. There are numerous structural issues with this method of support. Based on our calculations, the (2)- $\frac{1}{2}$ " diameter carriage bolts attaching the 2x4 hangers to the purlins are adequate for a uniform mezzanine live load of 14.5 psf. Therefore, the bolts would be over-stressed by 165% +/- with the currently posted 55 PSF live load. Second, the existing roof purlins when supporting the hung loads are over-stressed by 11% +/- . Third, the existing tapered steel beam nearest the end of the mezzanine (located approximately 2'-0" from the end of the mezzanine), is already slightly over-stressed due to dead loads and snow loads and would be over-stressed by 26% +/- with the currently posted live load of 55 PSF.

The portion of the mezzanine which is not hung from the roof structure supports mechanical equipment associated with the roof mounted solar hot water system. This equipment includes a 4'-0" deep, 7'-2 $\frac{1}{2}$ " diameter water storage tank. The existing floor framing in this area is 2x6 @ 2'-0" o.c. floor joists spanning approximately 7'-0. Based on our calculations, these members are over-stressed by 200%+. In places, the floor joists are face nailed to face mounted ledgers which do not appear to have the necessary connection strength to resist the 250 +/- PSF load potentially created by a full 4'-0" deep water tank.

The lateral load resisting elements (braces, moment frames, etc) of the existing building were not visible in the sidewalls and the back wall during the site visit. The only wall where evidence of a lateral load resisting system was noted was in the front wall, where a moment frame was located in one of the overhead door bays. Code requirements for existing buildings specify that if the loads to the lateral resisting systems of existing buildings increase by more than 10%, the entire lateral system must be upgraded to current code requirements. For this building, we have determined that a net dead load increase of 1.5 PSF is allowable without a full analysis/upgrade of the lateral load resisting systems.

On November 7, 2014, I received an email from you indicating that you have determined there is a 4.5" x 12" glulam beam that supports the inside edge of the mezzanine. You also indicated that this glulam beam is supported at both ends by 4.5" x 12" glulam columns that extend down to the concrete floor. We have analyzed this beam, assuming it is made of very high grade material, and have

determined that it does not have adequate strength or stiffness to support the mezzanine with the currently posted live load.

Based on our calculations, neither the glulam beam, or the hanger system from the roof, are adequate to support the mezzanine for the posted live load by themselves. It is likely that the two systems work together to support a load greater than the calculated capacity of either system acting independently. However, it is difficult to predict the amount of load sharing between systems due to variations in materials and workmanship which can have a large effect on the relative stiffness of each system, which directly affects the amount of load sharing.

Our recommendations are the following:

- reinforce the roof structure in the area of the solar panels to resist the code required snow drift loads and wind loads
- re-support the main area of the mezzanine so that the mezzanine is not hung from the roof structure. This would typically involve either adding new columns below the existing beam, adding a new beam below the existing beam, or removing and replacing the current beam with a new beam of adequate strength and stiffness.
- re-frame the remainder of the mezzanine, where the mechanical equipment is located, to eliminate ledger connections, provide new deeper members, and provide joist hangers
- additional onsite investigation, including removal of existing finishes as necessary, to determine if structurally reliable lateral load resisting elements exist in the sidewalls and back walls, and if these elements do not exist, to determine acceptable locations and methods to add these elements to the existing structure.
- if a new shed roof addition is added to the back of the structure, we recommend that the new roof be located at least 2'-0" below the existing eave. This will limit the amount of additional snow that the existing roof must support in an unbalanced snow load condition.

Please let me know if you have any questions regarding this report or my findings.

Sincerely,



Nathan Phillips, P.E.



Public Works Program

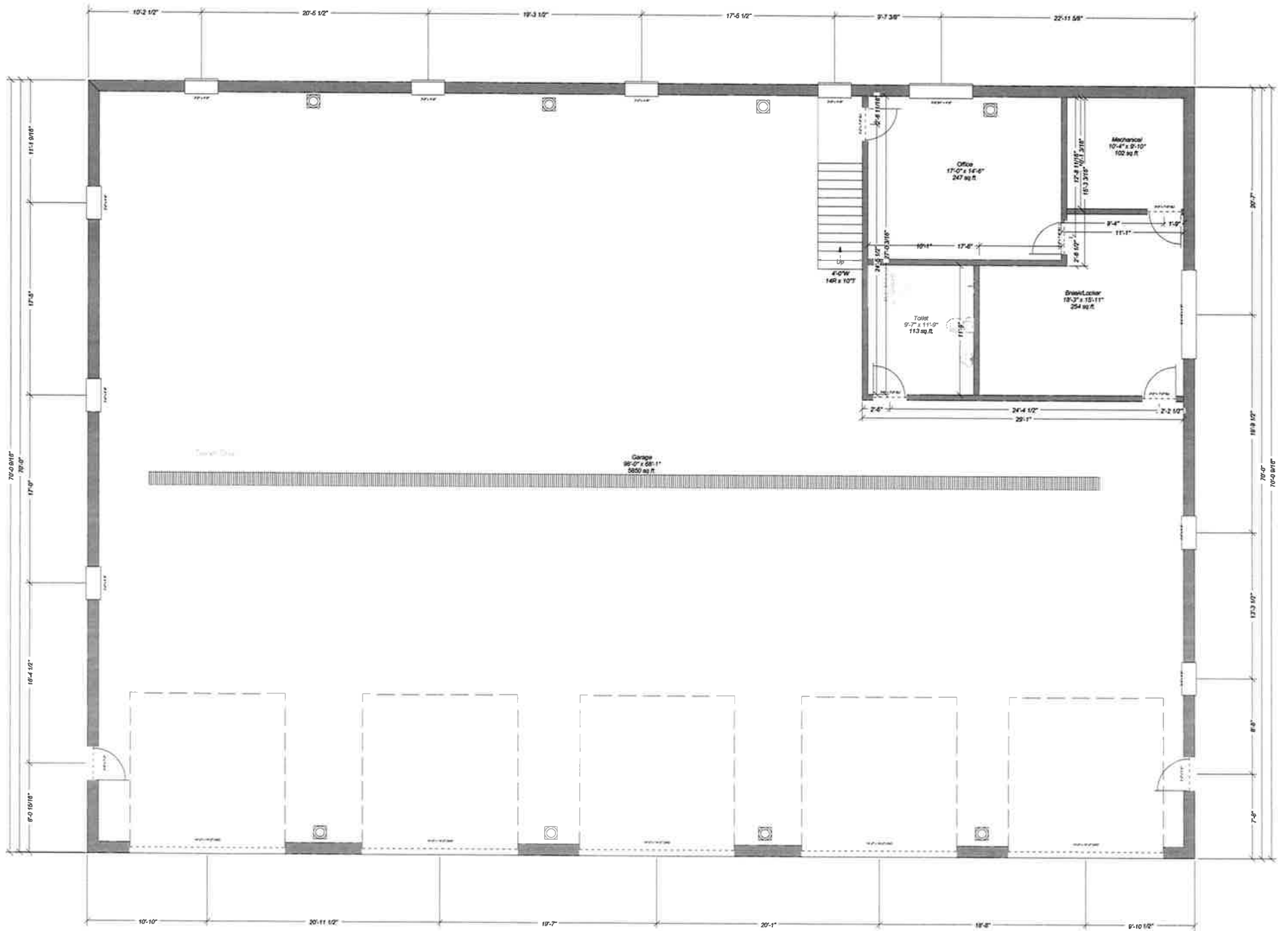
Program Spaces	Existing	Proposed	Plan	Remarks
Heated Equipment Storage	3,520	5,120	4,450	Storage of winter maintenance equipment (See List) Possible solar on roof
Maintenance Bay	0	1,280	1,400	Provides one bay for maintenance and painting of equipment including fire and police
Employee Break Room/Locker Room/Conference Room	65	280	254	Break/locker room for employees isolated from garage
Directors Office	50	200	247	Secure private office for Director isolated from garage
Toilet with Shower	52	100	113	Toilet and shower room for employees with eyewash facility
Parts Storage	48	150	0	Storage for parts for vehicle and equipment maintenance activities
Mechanical Room	0	100	102	HVAC for office, break room and restroom, electrical and alarm panels.
Flammable Liquid and Gases Storage Room	50	200	0	Protected storage for flammable liquids, greases and gases
General Storage	630	650	0	Mezzanine (716 SF) General storage of public works supplies
Total Heated	4,415	8,080	6,566	7,966 SF with an additional bay
Unheated Equipment Storage	0	6,000	8,080	Storage of non-winter maintenance equipment (See list)
Total with Unheated Storage	8,830	14,080	14,646	

Heated Equipment Storage

- 4 - Freightliner Plow Trucks with Plow and Wings
- 1 - Chevrolet Plow Truck with Plow and Wing
- 1 - Ford Plow Truck with Plow and Wing
- 1 - Ford Plow Truck with Plow
- 1 - Sidewalk Plow with Plow and Blower
- 1 - Loader with Bucket and Plow
- 1 - Snow Blower for Loader

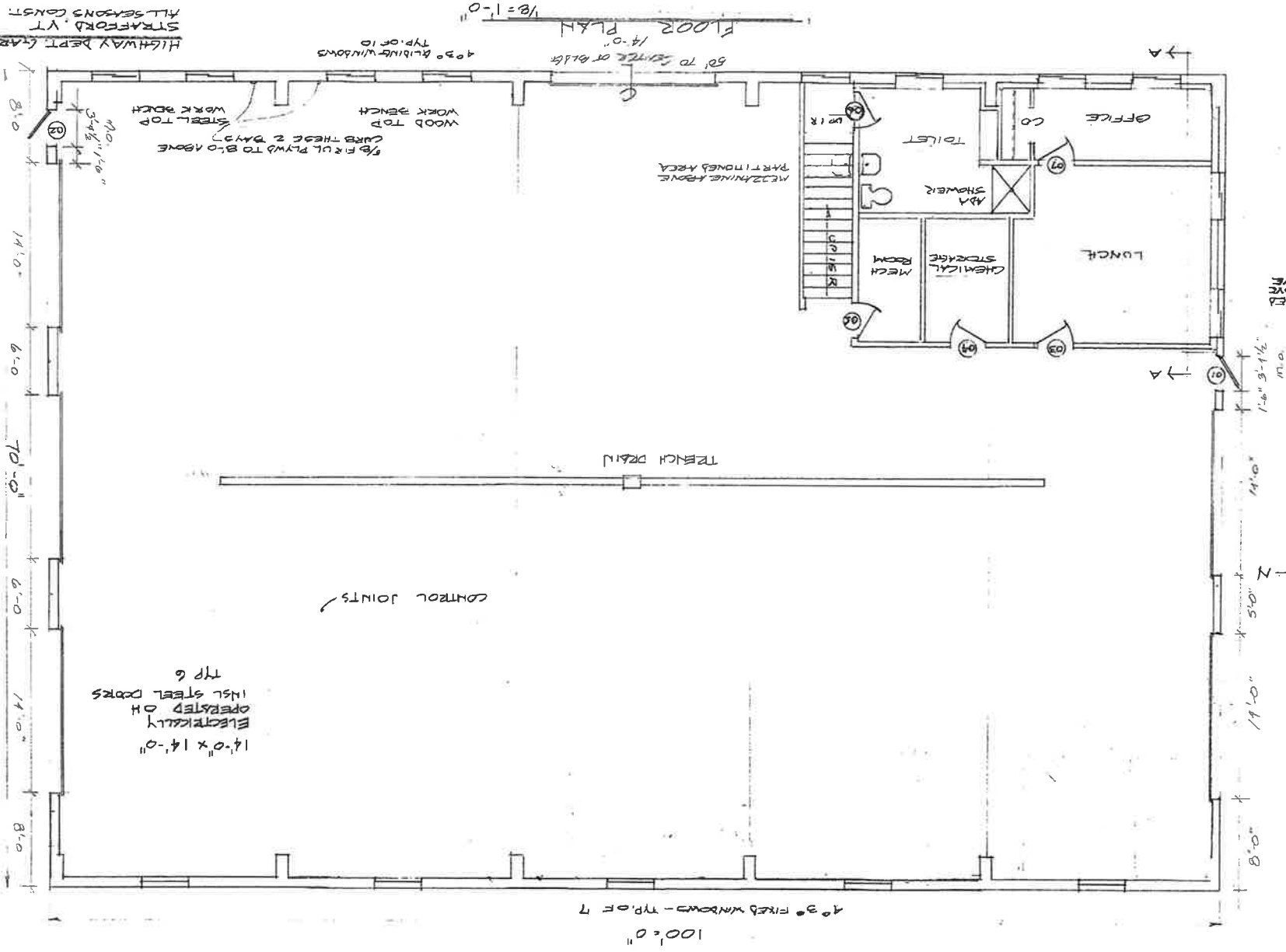
Unheated Equipment Storage

- 1 - Backhoe/Loader
- 1 - Ford L900 Truck for Dust Control
- 2 - Graders
- 1 - B&G Truck
- 1 - Utility/Maintenance Truck with Welder
- 1 - Landscape Trailer
- 1 - Wood Chipper
- 2 - Roadside Mowers
- 2 - B&G Mowers
- 1 - Light Tower
- 1 - Pressure Washer
- 1 - B&G Trailer
- 1 - Highway Equipment Trailer
- 1 - B&G Tractor with Accessories
- 1 - Air Compressor



1

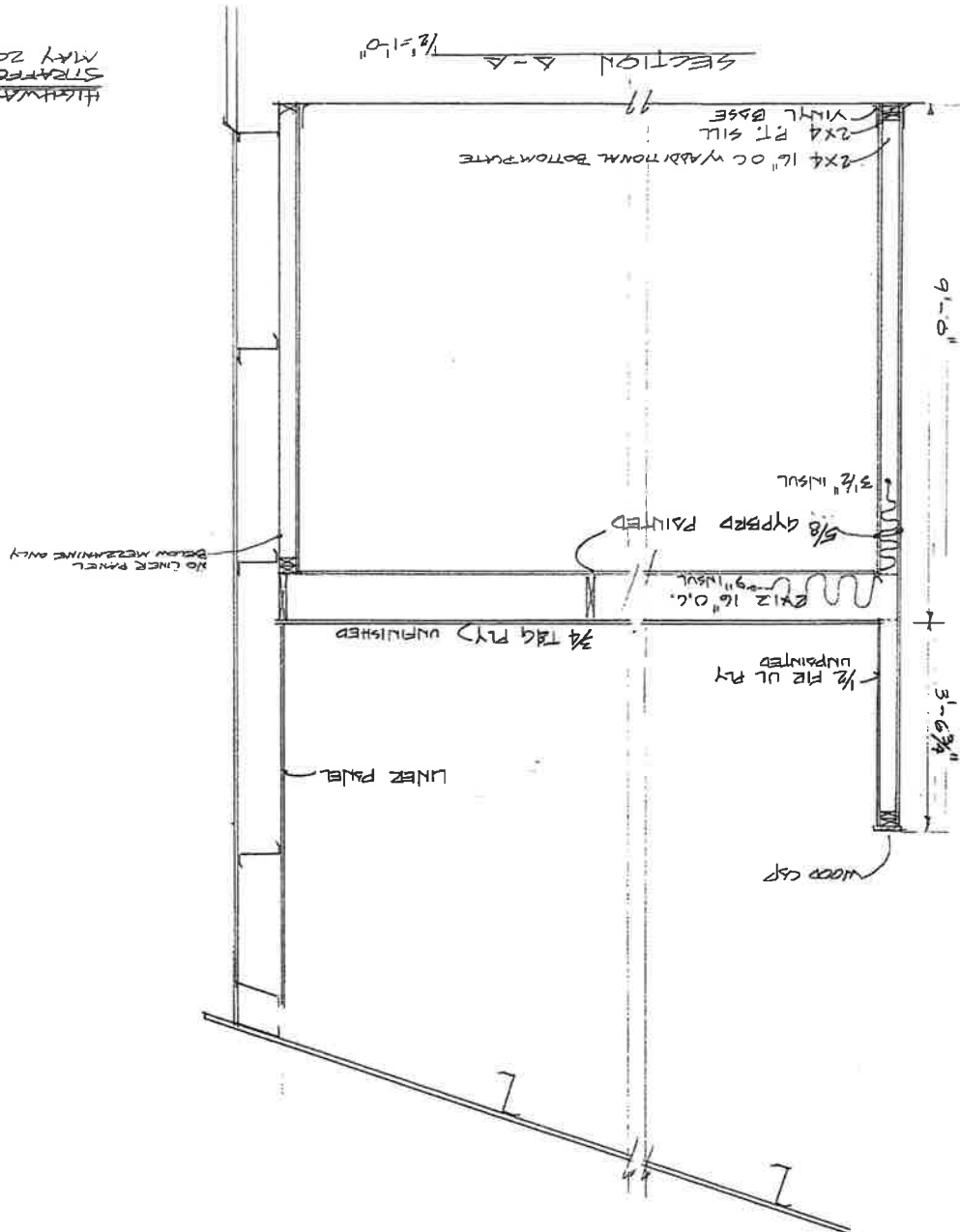
HIGHWAY DEPT. GARAGE
STAFFORD, VT
ALL SEASONS CONST. MAY 2006

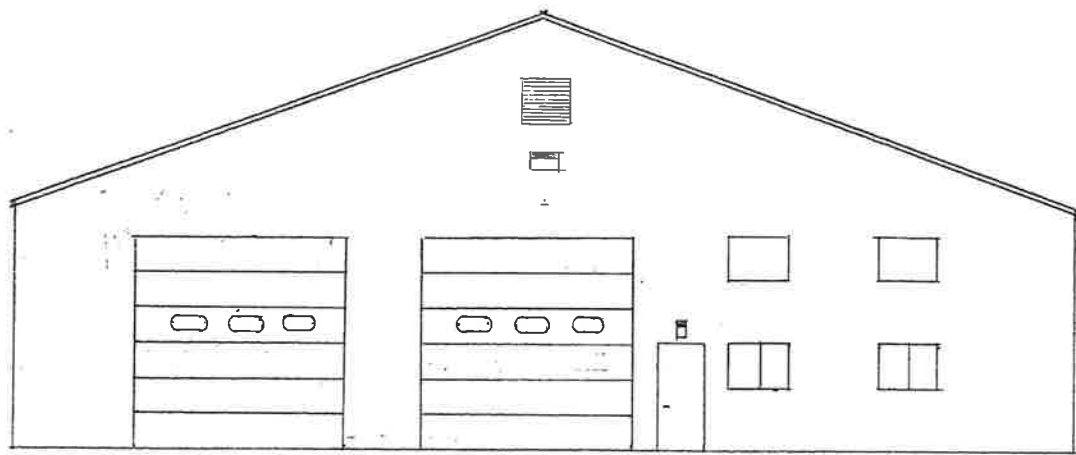


NOTE: 2 FIXED
WINDOWS ABOVE
MEZZANINE

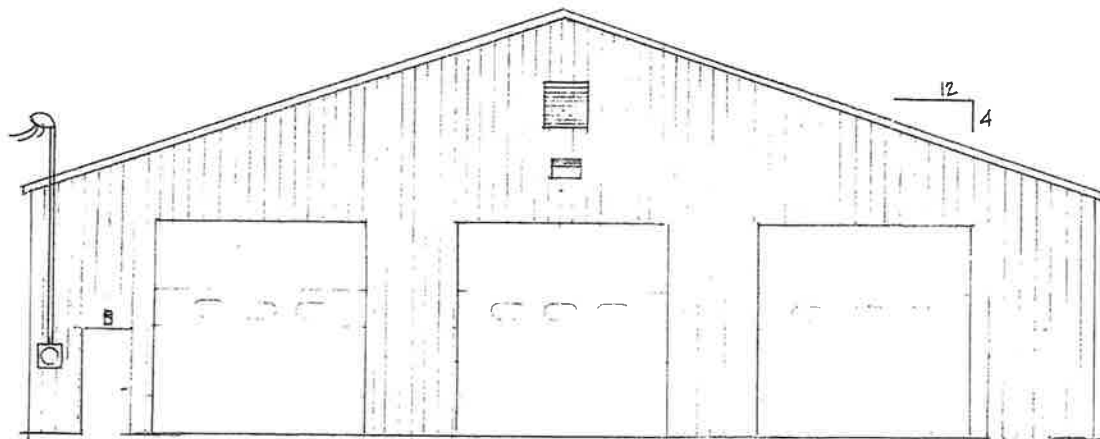
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Highway Dept Garage
Stratford, VT
May 2006



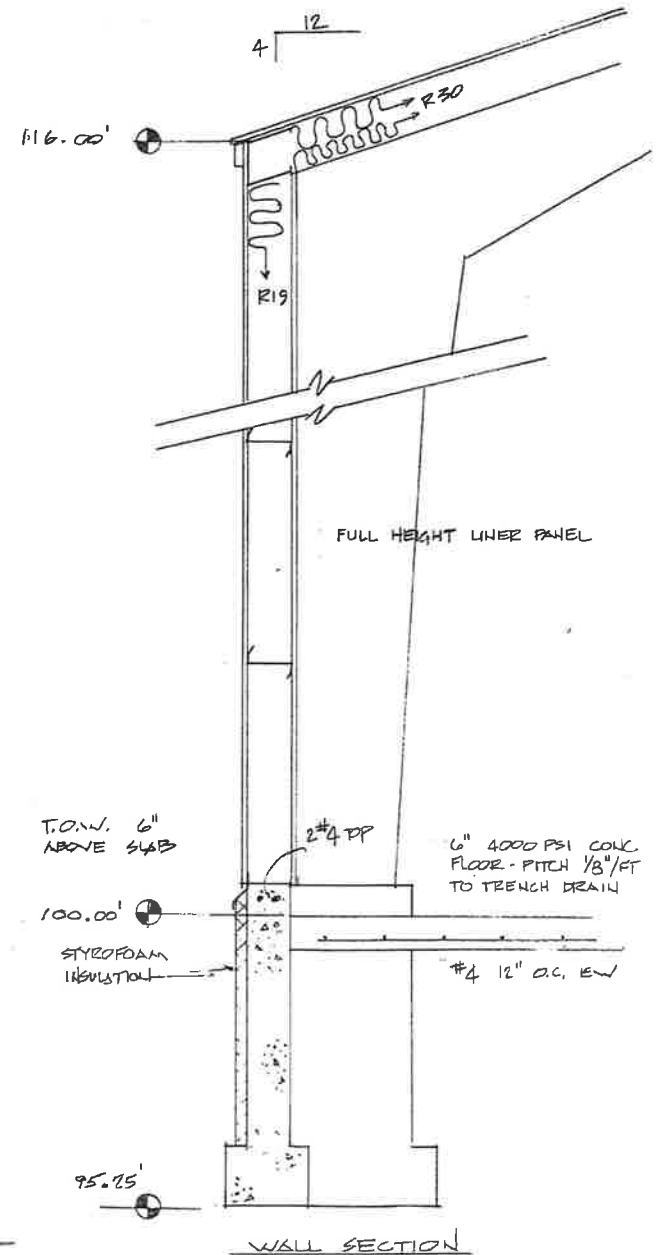


NORTH ELEVATION



SOUTH ELEVATION
1/8" = 1'-0"

HIGHWAY DEPT. GARAGE
STRAFFORD, VT
MAY 2006



Request for Proposals (RFP)
Architectural and Estimates of Probable Costs Services
Fire and Police Facilities
Town of Norwich, Vermont

1. PURPOSE

1.1 The Town of Norwich (Town) is seeking proposals to provide architectural, engineering and estimates of probable costs services for upgrading the Fire Station and replacing the Police Station on the existing site.

1.2 The two buildings are:

1.2.1 Fire Station located at 11 Firehouse Lane

1.2.2 Police Station located at 10 Hazen Street

1.3 The program for the fire and police facilities is attached.

1.4 A 2004 survey of the site is attached.

2. SCHEMATIC DESIGN AND DEVELOPMENT OF ESTIMATES OF PROBABLE COSTS

2.1 At the completion of this project there should be a schematic site plan, floor plans and elevations with sufficient detail to accurately estimate probable costs of the facilities for the purpose of bonding the proposed improvements. The estimates of probable cost shall include, as a minimum, the following

2.2 New police station including administrative offices for the fire department consistent with the program and upgrades to the existing fire station including:

2.2.1 Owners costs

2.2.2 Site work

2.2.3 Removing the existing police station and foundations

2.2.4 Remove the existing septic for the fire and police stations.

2.2.5 Remove two oil tanks

2.2.6 Relocate emergency generator and underground propane tank

2.2.7 Relocate the existing police storage shed

2.2.8 Install fire sprinklers in the existing fire station and new police station.

2.2.9 Fire Alarm system with control panel and dialer

2.2.10 Intrusion system with remote monitoring and video surveillance.

2.2.11 Replace the boiler for the fire station or incorporate in the heating system for the new police and fire administrative building

2.2.12 Repave driveway and apron from Fire Station to Main Street

2.2.13 New septic system

2.2.14 Storm Drainage system

2.2.15 Estimate annual operation and maintenance costs of new and remodeled facilities

2.3 It is anticipated that the following meetings will be necessary:

2.3.1 A least three meetings with the Town Manager and the Police and Fire Chiefs.

2.3.2 At least three meetings with the Selectboard.

2.3.3 At least one public forum

3. CODES AND STANDARDS

3.1 At a minimum the following codes, standards or regulations shall be used during these studies:

3.1.1 Applicable OSHA Regulations.

3.1.2 Vermont Fire & Building Safety Code.

3.1.3 2015 Vermont Commercial Building Energy Standards

3.1.4 NFPA 101.

3.1.5 NFPA 1.

3.1.6 Vermont Agency of Natural Resources Rules.

4. INSURANCE REQUIREMENTS

4.1 All contractors and subcontractors are required to maintain insurance coverage and list the Town as an additional insured in accordance with the minimum amounts listed below. Prior to the start of any work, the Town shall be furnished with an insurance certificate as proof that coverage is in place.

- a) General Liability \$1,000,000 per occurrence
- b) Property Damage \$1,000,000 per occurrence
- c) Personal Injury \$1,000,000 per occurrence
- d) Automotive Liability \$500,000 per occurrence
- e) Worker's Compensation (Statutory Requirement)

5. PRE-PROPOSAL MEETING

A mandatory pre-proposal conference will be held on _____ at 1000 hours at the Norwich Town Hall located at 300 Main Street, Norwich, VT. The conference is intended to clarify the proposal requirements and provide an opportunity for questions and answers. If necessary, an addendum to this Request for Proposals will issued following the pre-proposal conference. All questions related to this Request for Proposals and addenda, if needed, shall be in writing and addressed to the Town Manager.

6. PROPOSALS

6.1 All proposals shall include the following:

6.1.1 Project cost.

6.1.2 Additional costs if additional meetings or public forums are needed.

- 6.1.3 Project schedule.
- 6.1.4 Examples of similar projects.
- 6.1.5 Contact names and telephone numbers of previous clients.
- 6.1.6 Name and resume of Project Manager.
- 6.1.7 Resumes of all key personnel.
- 6.1.8 Familiarity with the referenced codes, standards or regulations and national standards for similar facilities.
- 6.2 The Town of Norwich has the right to reject any or all proposals if doing so is in the best interest of the Town.
- 6.3 All questions on this RFP should be directed to the Town Manager Neil Fulton at:
 - 6.3.1 Email: nfulton@norwich.vt.us.
 - 6.3.2 Phone 802-649-1419 X102.
- 6.4 Interested firms shall submit an original, 8 copies and an electronic version on a CD of their proposal no later than 1500 hours on _____ to:

Neil R. Fulton
Town Manager
Town of Norwich
300 Main Street
Post Office Box 376
Norwich, VT 05055

1. DISCUSSION ITEMS

- 1.1 New Building Energy Efficiency
 - 1.1.1 Code
 - 1.1.2 Net Zero
 - 1.1.3 Heating
 - 1.1.4 Oil, propane or heat pumps – Capacity for heat pumps?
- 1.2 Lighting
 - 1.2.1 High efficiency fluorescent or LED
 - 1.2.2 Exterior lighting
- 1.3 Alarm and security systems
 - 1.3.1 Key card system
 - 1.3.2 Exterior security cameras

- 1.3.3 Interior security cameras
- 1.3.4 Security cameras in interview rooms
- 1.4 Radio tower
- 1.5 Materials
 - 1.5.1 Roof material
 - 1.5.2 Exterior wall materials
- 1.6 Site Work
 - 1.6.1 Concrete walks
 - 1.6.2 Paving
 - 1.6.3 Curbing
 - 1.6.4 Exterior lighting
 - 1.6.5 Security
 - 1.6.6 Traffic control at fire entrance to Main Street
- 1.7 Remodeling of fire station
 - 1.7.1 Add insulation to walls
 - 1.7.2 Windows
 - 1.7.3 Replace overhead doors with insulated doors
- 1.8 Tank fill in fire station
- 1.9 Oil Separator
- 1.10 Floor drains to pump out tank
- 1.11 FFE for new building

Fire and Police Program

Program Spaces		SB Adopted 04/08/15	Remarks
Police & Fire Shared Space			
S H A R E D	Vestibule/Lobby	100	
	Training Room	650	Space for 40 people. Existing Training Room has kitchen area (app. 145 sq.ft.). Police and fire departments will share the training room with the public. The training room is sized both for the fire department and to allow outside departments to share the training opportunities. Fire department training functions require the access to a kitchen and the fire department support team uses the kitchen to prepare food for long duration events. When mutual-aid departments are staging at the Norwich Fire Station they need a place to standby. It will also provide for some regional fire and police training to be held in Norwich reducing our travel and overtime costs. It will be available for public use.
	Training Room Storage	50	Storage for chairs, tables, etc.
	Emergency Operations Center (EOC)/Small Conference Room	300	Provides for meeting room, alternative location and backup for public works, police and fire radio communications and EOC to manage major emergencies including using DisasterLAN for coordination with VEMHS. During a major emergency, the Emergency Operations Center would function as command center and dispatch facility, whereas the training room would serve as a staging area for emergency workers.
	General Storage	100	For fire and police
	Public Toilet(s)	144	
	Mechanical and IT Room	200	Includes electrical and I.T. equipment. Would be larger with elevator or a separate mechanical room for the elevator.
	Janitor Closet	60	
	I.T. Closet	0	
	Total Police & Fire Shared Space	1,604	
Fire Department Space			
F I R E	Fire Chief's Office	180	Existing Fire Chief's office is in Police Station.
	FD Office	100	For fire department computer, report writing, records, copier, base station radio and backup dispatch. (Corresponds to 110 sf in existing Fire Department space.)
	Conference Room/Library	200	Small conference room, library, resource material, study area.
	Toilet		Second floor toilet.
	Bathroom w/ Shower (M)	100	Bathroom/shower adjacent to Apparatus Bay. Allows for fire and medical gross decontamination.
	Bathroom w/ Shower (F)	100	Second bathroom/shower adjacent to Apparatus Bay. Allows for fire and medical gross decontamination.
	Day Room/Eat-In Kitchen	300	Existing training room has kitchen area.
	Locker Room		Provides for future capability for having on duty staffing.
	Bunk Room	0	Police, Fire and EOC Staff sleeping room during extended emergency events (storms, flooding etc.). Provides for future capability for having on duty staffing and staffing with firefighters during major snow and similar events when travel is hazardous thus decreasing overall response time.
	Unrequired Common Practice Spaces	0	NOT requested: Tech Rescue/EMS/HazMat Storage, Fitness Room, Men's & Women's Locker Rooms
	General Storage	0	Fire & EMS equipment, supplies, training props, foam (currently stored on apparatus floor).
	Administrative Offices Total	980	
	Old FD Office now mechanical room	110	For fire department computer, report writing, records, copier, base station radio and backup dispatch. (Corresponds to 100 sf in Fire Department space (FD/PD Proposed column).
	Shop/Tool Room in existing training room	240	Includes SCBA compressor, gear washing machine, work bench (currently stored on apparatus floor).
	General Storage in existing training room	250	Fire & EMS equipment, supplies, training props, foam (currently stored on apparatus floor).
	Remodel Equipment Bay and Training Room	600	
	Apparatus Bays	4,467	3 bays/2 trucks deep. 80 sq. ft. hose storage, 48 sq. ft. foam, 317 sq. ft. turnout gear & donning area, 200 sq. ft. hose washer & drying racks.
	Shop/Tool Room	440	Includes SCBA compressor, gear washing machine, work bench (currently stored on apparatus floor).
	Apparatus Bay, Shop & Storage	4,907	
	Total Fire Department Space	5,887	

Fire and Police Program

Program Spaces		SB Adopted 04/08/15	Remarks
Police Department Space			
P O L I C E	Administrative Office	150	Provides not only secretarial duties but dispatch duties as well, prep-areas court work and receives visitors / daytime dispatch duties
	Police Chief's Office	180	Plans and directs the operation of the department
	PD Supervisor Office	120	Second in command / needs to plan and direct in the chiefs absence
	PD Shared Office for Officers	250	Shared by all the officers to complete reports / prepare cases etc..
	Interview* X2 (10'x10' EACH)	200	* Keeps suspects and witnesses/victims separated / private area
	Secure Garage	350	Secure area for vehicle and direct entrance to bring in evidence or people
	Evidence Processing	50	Used by the officers to process any evidence they have seized then
	Evidence Storage	100	secured for the evidence officer to log into storage to maintain COC
	Processing/Booking	0	Provides space for processing of offenders.
	Holding Cell (x2)	0	Provides space for holding offenders until transport to Vermont facility.
	Archived Storage	100	Required to keep documents for different lengths of time
	Break Room	120	For officer's breaks and lunch room. The police break room needs to be in the secure area and have some communications capability since there are many times there is only one person in the station.
	Men's Locker Room	195	Officers to keep gear and change into uniforms
	Women's Locker Room	144	See above for Female officers
	Toilet	72	
	Secure small meeting/conference room	190	Monthly Staff meetings / Plan and direct operations such as Warrants etc. Police meeting space requires privacy from public access and must be connected to other police functions, such as evidence and interview rooms.
	Unrequired Common Practice Spaces	0	Space consistent with common practice that NOT requested: Dispatch/Reception, Functions required for arrests: Processing/Booking, Holding Cell (x2), Sally Port (Has secure garage)
Total Police Department Space		2,221	
Summary			
S U M M A R Y	TOTAL NET Administrative Offices	4,805	
	Circulation Space		
	TOTAL GROSS		
	TOTAL GROSS Police & Fire Space		
Site			
S I T E	Parking Spaces Fire	28	Parking spaces are 9' X18' (162 s.f.) with 12' one way lane.
	Parking Space Police	13	Parking spaces are 9' X18' (162 s.f.) with 12' one way lane.
	Septic and drainage		
	Apparatus Egress and Ingress Lanes	42'	Grange still obstructs apparatus discharge onto Main St.
	Maneuvering Space for Apparatus	650 s.f.	

Nancy Kramer

From: Cheryl Lindberg <Cheryl.Lindberg@MascomaBank.com>
Sent: Wednesday, July 08, 2015 9:10 PM
To: Nancy Kramer
Subject: FW: Draft Minutes of the 6-24-15 Selectboard Meeting is up on the Town Website

Follow Up Flag: Follow up
Flag Status: Flagged

I am sending my email to the Selectboard email address this time.

Cheryl A. Lindberg
Business Development Officer
Mascoma Savings Bank

Sent with Good (www.good.com)

-----Original Message-----

From: Cheryl Lindberg
Sent: Friday, June 26, 2015 04:44 PM Eastern Standard Time
To: Linda Cook; 'Nancy Kramer'
Subject: FW: Draft Minutes of the 6-24-15 Selectboard Meeting is up on the Town Website

I think the minutes should reflect more detail about the discussion of the Finance Committee and Budget Advisory Committee. There were some good points made at this meeting and the prior meeting, especially where the Selectboard was asked to consider returning to the Town Finance Committee structure and terminating the current interview process with the School Board. Also the point of encouraging participation from citizens willing to serve and having the ability to join with the Hanover Finance Committee to allow a Dresden Finance Committee to meet.

Thanks,
Cheryl

From: Nancy Kramer [<mailto:NKramer@norwich.vt.us>]
Sent: Friday, June 26, 2015 11:47 AM
To: Nancy Kramer
Cc: Norwich Listserv (norwich@lists.valley.net)
Subject: Draft Minutes of the 6-24-15 Selectboard Meeting is up on the Town Website

At: <http://norwich.vt.us/wp-content/uploads/2014/06/draftminutes6-24-15-.pdf>

Nancy Kramer
Assistant to the Town Manager
Town of Norwich
(802) 649-1419 ext. 101

P.O. Box 376
Norwich, VT 05055

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Nancy Kramer

From: Linda Kozlowski <lk-what4@earthlink.net>
Sent: Thursday, July 09, 2015 2:55 PM
To: Neil Fulton; Nancy Kramer
Subject: Norwich - a pesticide free town?

To Neil Fulton,

In my opinion it appears that Ms Putnam might not be qualified to determine whether spraying should continue or be discontinued, surely through no fault of her own. Monsanto, etc has had decades of experience pulling the wool over people's eyes (or varying degrees of persuasion) - even in the EPA, and she should not take my comments personally. It seems she truly believes that same old line that "it is safe to eat".

Perhaps when Ms Putnam was informed and supplied information regarding the dangers of pesticides by members of the community, her response should have been more in the vein of "thank you so much for this information as I was not aware of this and yes we will cease applying these chemicals immediately" instead of her rather crass response.

Since ultimately, as Town Manager you are responsible, I demand that you please cease and desist the spraying, hire the sprayer to dig out every plant he has sprayed to date and to clearly mark the area that has had the chemicals applied. Ideally the Town Manager should be personally responsible for the cost of making a detour trail around the area if spraying has already begun. It appears the only plausible solution as these chemicals are indeed a danger.

In the mean time dog owners should not walk their dogs in the area that has been sprayed as Garlon has been proven to cause kidney damage in dogs.

This serious "mistake" is a reflection of town mismanagement and needs to be corrected.

We should not knowingly be subjected to being Monsanto's, etc quinea pigs.

I would call to petition that Norwich become a Pesticide free town. If they can do in Connecticut we can certainly do it in Vermont!

Respectfully,
Linda Kozlowski, Norwich taxpayer

126
Nancy Kramer

From: Neil Fulton
Sent: Wednesday, July 08, 2015 10:59 AM
To: Chipper Ashley (C.Ashley.SB@gmail.com); Dan Goulet (dangoulet53@gmail.com); Linda Cook (lcook2825@gmail.com); Mary Layton (marydlayton@gmail.com); Stephen Flanders (stephen.n.flanders@gmail.com)
Cc: Nancy Kramer
Subject: FW: chemicals to be sprayed in Norwich

From: Kozlowski/Greenwood [mailto:sglk_what4@earthlink.net]
Sent: Tuesday, July 07, 2015 6:23 PM
To: Neil Fulton
Cc: Nancy Kramer
Subject: chemicals to be sprayed in Norwich

Dear Neil and Select board,

It seems to me it is not too late to stop the spraying of dangerous chemicals in Norwich. Lindsay Putnam contacted me on behalf of the Town Manager and wrote that they will complete about 1 acre per day in the Nature Area. It was scheduled to begin July 6th and continue for 15 days.

Whether you believe that the chemicals: rodeo, garlon or escort to be used in Norwich are dangerous or safe, is an issue that can be debated. However, what unequivocally cannot be debated is the fact that the residents of Norwich should have been fully notified of the spraying in their town, and be provided the opportunity to decide if they felt it to be appropriate.

Therefore I think it only reasonable that the project stop immediately and that proper notification be made to all residents. An open meeting and Town vote should be scheduled as soon as possible.

Community members who have presented information regarding the dangers should NOT be ignored. Lindsay Putnam has stated, and I quote, "Two of the products can actually be eaten, if you wish, with no hazardous effects". I must say this seems to defy reason. In another post Lindsay states, "*We are moving forward and I am confident that no one in Norwich, nor any animals/birds/earthworms/etc are at risk."

Please read the information below. It certainly, at the very least, is cause for concern.

Thank you so very much for your attention to this matter, and I look forward to your response.

Sincerely, Sue Greenwood

INFO:

The Dangers of Triclopyr

As far back as 2010, UCSF and the Marin County Municipal Water District decided to refrain from using Garlon products in Sutford, despite the claims by producers of these products and the EPA that these products were "safe" to humans, animals, and other wildlife. What one needs to realize is

that the EPA has deemed incredibly high levels of exposure as safe merely because they do not cause cancer in a large percentage of individuals in a short period of time. This does not mean that the product does not cause cancer or other serious problems to those exposed. Unfortunately, the production and promulgation of these toxic chemicals is all about money.

“Garlon “causes severe birth defects in rats at relatively low levels of exposure.” The rats were born with brains outside their skulls, or without eyelids. “Maternal toxicity was high” and exposed rats also had more failed pregnancies.

Rat and dog studies showed damage to the kidneys, the liver, and the blood. It’s insidious, because *there’s no immediate effect that’s apparent*. If someone’s being poisoned, they wouldn’t even know it. In a study on six Shetland ponies, high doses killed two ponies in a week, and two others were destroyed.

About 1-2% of Garlon falling on human skin is absorbed within a day. For rodents, its absorbed twelve times as fast. Too bad for the gophers...

It isn’t considered a carcinogen under today’s more lenient guidelines, but would have been one under the stricter 1986 guidelines.

Dogs may be particularly vulnerable; their kidneys may not be able to handle Garlon as well as rats or humans. “The pharmacokinetics of triclopyr is very different in the dog, which is unique in its limited capacity to clear weak acids from the blood and excrete them in the urine.” Dow Chemical objected when EPA said that decreased red-dye excretion was an adverse effect, so now it’s just listed as an “effect.”

It very probably* alters soil biology*. “There is little information on the toxicity of triclopyr to terrestrial microorganisms. Garlon 4 can inhibit growth in the mycorrhizal fungi...” (These are funguses in the soil that help plant nutrition.) No one knows what it does to soil microbes, because *it hasn’t been studied*.

It’s particularly dangerous to aquatic creatures: fish (particularly salmon); invertebrates; and aquatic plants.

It doesn’t [ETA: generally] kill adult honeybees, but there are no studies of other insects. [ETA: Some studies show slight “acute toxicity” to honeybees.]

Garlon *can persist in dead vegetation for up to two years*.”

12c

Nancy Kramer

From: Pmtdrt <pmtdrt70@gmail.com>
Sent: Wednesday, July 01, 2015 11:30 AM
To: Nancy Kramer
Subject: Turnpike Road Speed Limit

Hello,

Would the select board consider looking into whether it would be advisable to reduce the speed limit from 35 MPH to 25 MPH on a section of Turnpike Road? Specifically, the road curves and narrows considerably at its junction with Bramble Lane and then S curves abruptly about 200 yards further along. There is another curve and narrowing of the road and a blind hill about a mile further up the road (near the very big white pine tree). In addition, as the popularity of the Gile Mountain tower continues to grow, the volume of traffic increases and much of that is by tourists and other visitors who are unfamiliar with the road and how to navigate it when an oncoming car is met at one of its narrower points.

Thank you for considering my inquiry.

D. Rodman (Rod) Thomas
16 Birch Hill Lane
Norwich, VT
649.5785
pmtdrt70@gmail.com

12d

Nancy Kramer

From: Neil Fulton
Sent: Monday, August 17, 2015 10:06 AM
To: Nancy Kramer
Subject: FW: Vermont Tech presentation to selectboard

Pam,

SB correspondence for the next meeting.

Neil

From: Dutton, Christopher R. [<mailto:CDutton@vtc.vsc.edu>]
Sent: Monday, August 17, 2015 10:01 AM
To: Neil Fulton
Cc: Smith, Daniel P.; Manazir, Theodore R.
Subject: Vermont Tech presentation to selectboard

Hello,

I would very much like to present Vermont Tech's plans for the future of Norwich Farms to the select board at a convenient time in the near future. Can you help me make this request to the select board? I was unable to use the select board link on the town web site. I am happy to attend to this at any time you feel works best.

Sincerely,
Chris Dutton
Vermont Tech

All Aspects of Functioning Agriculture
Chris Dutton VMD | Director, Institute of Applied Agriculture and Food Systems
VERMONT TECH

802.522.9485 | cdutton@vtc.edu
www.vtc.edu/agricultureinstitute
PO Box 500 | Randolph Center, VT 05061

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Nancy Kramer

From: Christopher Ashley <c.ashley.sb@gmail.com>
Sent: Wednesday, August 19, 2015 8:24 AM
To: Linda Cook; Neil Fulton; Nancy Kramer
Subject: For SB Correspondence for next meeting

Pam,

Please include the following under the Selectboard Correspondence in the next Selectboard agenda and packet.

Thank you,
Chipper

To: Norwich Selectboard
From: Christopher Ashley
Re: Sidewalks
August 18, 2015

The brief discussion at our last meeting on the topic of Norwich's sidewalks leads me to suggest that the Selectboard ought to invite the Norwich Fire District Prudential Committee to a meeting to discuss the situation.

It will also be helpful to remind ourselves and all Norwich citizens of the situation: some sidewalks are the Town's and some are the Fire District's. There is a gap in the resources available for maintaining the sidewalks, and the sidewalk fund has not had an appropriation due to budget considerations for the past few years.

From my perspective, our sidewalks are a resource for all Norwich citizens that need to be maintained, in a preventative manner, to avoid increased costs in the future.

We have several documents and reports regarding the sidewalks, including a spreadsheet of which sidewalks are the Town's responsibility and which sidewalks are the Fire District's responsibility that can be shared as part of any future conversations.

Citizens for Property Rights

P.O. Box 225

Underhill Center, VT 05490

Dear Selectperson:

This letter is intended to draw attention to GIS mapping. Maps have a way of being attached to Town Plans with little notice. Later in a subdivision process they can be cited to the detriment of rural landowners. The stage is being set (if not already in place) for wide spread restrictions on large blocks of land.

The ANR and regional planning commissions, following hyper refined environmentist dictates, are mapping vast areas for restrictions in order to force development into growth centers.

The value of large blocks of land will be severely reduced. Economic harm has a way of spreading around, so though a minority of your neighbors will be directly harmed, the harm will also reach those of moderate incomes wishing to find housing. The purpose is to force development into growth centers. Towns, which have been communities of privately owned properties, are being regulated more and more as if they are public parks.

These are the "tools" which will cause the harm:

- 1) Mapped areas of Rare, Threatened or Endangered species. Vermont has listed 684 species of which 675 are thriving outside the state borders.
- 2) Mapped areas designated prime Habitat, i.e. large blocks of land.
- 3) Mapped areas designated Wildlife Linkage, i.e. connectivity between large blocks of land.
- 4) Various other designations including: vernal pools (here in the great northern rain forest), deer wintering areas, ridgelines, natural areas, etc.

These GIS mapping actions by the ANR and regional planning commissions represent a potential interference in a town's ability to maintain its own authority over land use regulations.

Our purpose is to bring this to your attention so that it doesn't slip by without even being noticed. Our appeal is to common sense judgment.

If any questions, call one of below Directors:

Dino Eden
898-3029

Ken Davis
472-5073

Luciel Grover
868-1115

Bob Shea
5244279

Jeffrey Turner
893-1655

Kevin Goodridge
754-2322

Nancy Kramer

From: Christopher Ashley <c.ashley.sb@gmail.com>
Sent: Wednesday, August 19, 2015 8:08 AM
To: Linda Cook; Neil Fulton; Nancy Kramer
Subject: For Selectboard packet
Attachments: Performance Expectations and Review-Generic.pdf

Pam,

My computer's word processing program doesn't translate word documents as attachments to the town's software, so I embed documents with n emails. Please put the enclosed memo and the attached PDF file into the Selectboard packet for the agenda item: Town Manager Evaluation. I will also send 1 additional document- the Department Head Survey- in my next email. That should also go into the packet following the PDF documents.

Thank you,
 Chipper

To: Norwich Selectboard
 From: Christopher Ashley
 Re: Information Regarding the Current Town Manager Evaluation Documents and Process
 August 18, 2015

The current Town Manager evaluation process, format, and documents were developed at Selectboard meetings during March, April, and May in 2011. It was based on the Town Manager Job Description (currently in place at that time from a past Selectboard)that was distributed at the March 12, 2011 meeting. The Town Manager process was approved unanimously on May 11, 2011. Three current members of the Selectboard, Flanders, Cook, and Ashley were part of this process.

The evaluation process contains 5 documents (They are attached.):

-A Performance Expectations and Review check list containing 23 items from 5 elements of town governance: Develops Budget, Manages Expenditures and Income, Manages Town Departments, Manages Personnel Policies, Assists the Selectboard. Each of these 23 items is rated on a 5 point scale: Excels (5), Exceeds (4), Meets (3) Needs Improvement (2), Fails(1). Each SB member rates the TM and average numerical scores are calculated for each of the 5 elements. The language of the documents requires that ratings of Excels, Exceeds, Needs Improvement, and Fails be accompanied by a comment on the Commendations/Recommendations document.

-A Performance Expectation and Review Rubric that defines the performance criteria for each of the 23 scores in the 5 elements.

-A list of Performance Expectations and Review Standards that give a basis for making judgements on a TM's performance by asking Selectboard members to "reflect how a similarly compensated, manager of average competency would perform".

-A Comments page for Commendations and Recommendations.

-A discussion and signature page that has the provision for Initial, Mid-Term, and Final performance review discussions over the course of the performance period. The current performance period has been defined as October 1 to September 30, based on the current Town Manager's date of hire.

-A sixth document, also approved unanimously by the Selectboard in May of 2011, has also been part of the Town Manager evaluation process. It is a survey of the Department Heads' input regarding the Town Manager's performance.

The current Town Manager Evaluation Process has been implemented by the Selectboard since 2011 as follows:

Summer of 2011: Annual Review of Town (Pete Webster) , including Department Head Survey

March of 2012 : 6 month Review of Temporary Town Manager (Neil Fulton) , including Department Head Survey.

Fall of 2012: Annual Review of Town Manager (Neil Fulton): As a result of a Selectboard decision, only the Commendations/Recommendations form was employed. the Town Manager's request the evaluation was discussed and voted on in public session at a Selectboard meeting.

Fall of 2013: Annual Review of Town Manager (Neil Fulton): As a result of a Selectboard decision, only the Commendations/Recommendations form was employed. Per the Town Manager's request the evaluation was discussed and voted on in public session at a Selectboard meeting.

Fall of 2014: Annual Review of Town Manager (Neil Fulton): As a result of Selectboard action, only the Commendations/Recommendations form was employed. The Town Manager's requested that the evaluation be discussed and voted on in public session at a Selectboard meeting. The vote wasn't taken and the evaluation was not completed by the Selectboard. Despite on-going attempts over 3 months a Commendations/Recommendations document could not be drafted that 3 members of the Selectboard would vote to accept.

--
Christopher Ashley
Norwich Selectboard

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

Performance Expectations and Review

Norwich Town Manager: (Name)

Review Period: (Date 1) – (Date 2)

Element	Supporting Goals (May include specific major initiatives. May include deadlines.)	Technical Ability	Communication Customer Care	Total Score
A. <i>Develops Budget</i>	1. Assists Selectboard in development of budgetary guidelines. 2. The proposed budget meets guidelines as set by September 15. 3. Budgetary briefing provides clear justifications and options. 4. Assists SB in developing final budget for Town Meeting approval.			
B. <i>Manages Expenditures and Income</i>	1. Controls expenditures against budget. 2. Adapts to emergencies within the budget. 3. Applies appropriate controls to town financial obligations, consistent with SB financial policies. 4. Collects delinquent taxes.			
C. <i>Manages Town Departments</i>	1. Plans and approves departmental programs within budget. 2. Assures that departmental programs meet town expectations. 3. Assures that the town's fixed assets are maintained to expectations. 4. Assures that the town's capital assets are maintained to expectations.			
D. <i>Manages Personnel Policies</i>	1. Conducts documented interim and annual performance reviews of department heads. 2. Reviews and approves annual performance reviews, performed by department heads. 3. Promotes and supports policies that encourage staff development. 4. Assures compliance with personnel policies, EEO laws and other statutory requirements.			

Performance Expectations and Review

Element	Supporting Goals (May include specific major initiatives. May include deadlines.)	Technical Ability	Communication Customer Care	Total Score
E. <i>Assists the Selectboard</i>	1. Supports the Selectboard in policy development. 2. Effectively conveys SB policy to departments and departmental concerns to SB. 3. Effectively implements policies and decisions. 4. Assists the SB in developing a strategic plan. 5. Assists the SB in the development of a capital plan and budget. 6. Assists the SB other strategic initiatives. 7. Effectively assists SB decision-making and problem solving.			
<i>Totals</i>	(Total five elements; divide "Total Score" column by two—should equal sum of others.)			
Score:	(Divide totals by five— Combined score is in "Total Score" column.)			

Performance Expectations and Review

Comments :
Commendations:
Recommendations:

Performance Expectations and Review

Discussion:	Initial:	Mid-Term:	Final:
Dates:			

Selectboard	Signatures	Concurrence
(Name), Chair:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(Name), Vice-Chair:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(Name):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(Name):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(Name):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(Name), Interim Town Manager:	Signature acknowledges receipt only.	
Position Description Requires Update: <input type="checkbox"/> Yes <input type="checkbox"/> No		

Performance Expectations and Review

Scoring Level of Performance: “Meets” is based on the level at which a similarly compensated, manager of average competency would perform.

Term:	Excels ¹	Exceeds ¹	Meets ²	Needs Improvement ³	Fails ⁴
Score:	5	4	3	2	1
A. <i>Develops Budget</i>	Proposes budget that is likely to improve town finances over several years, efficiently using capital planning and operating assets.	Proposes budget that is likely to improve town finances over the next fiscal year, efficiently using capital planning and operating assets.	Proposes budget that anticipates the town's needs and that is likely to meet budgetary guidelines and maintain the UFB ⁵ and Capital Reserve Funds at target levels.	Proposes budget that fails to incorporate the resources for planned operations and projects and is likely to diminish the town's finances in a few areas.	Proposes budget that contains mistakes, omissions, and incorrect calculations that are likely to substantially diminish the town's finances.
B. <i>Manages Expenditures and Income</i>	Acquisition of grants or skillful management of capital assets substantially reduces tax burden or increases service level over several years.	Acquisition of grants or skillful management of capital assets substantially reduces tax burden or increases service level over fiscal year.	Adjusts spending among accounts and considers income and other factors to allow for the smooth operation of the town. Maintains the UFB and Capital Reserve Funds at target levels.	Actions require moderate reduction of the UFB and Capital Reserve Funds from target levels.	Actions require serious reduction of the UFB and Capital Reserve Funds from target levels.

¹ Requires explanation in **Commendations**.

² To the degree, which a similarly compensated manager of average competency would be able to do so.

³ Requires explanation in **Recommendations**.

⁴ Requires explanation in **Recommendations**. Basis for immediate performance improvement program.

⁵ Undesignated Fund Balance.

Performance Expectations and Review

Term:	Excels ¹	Exceeds ¹	Meets ²	Needs Improvement ³	Fails ⁴
Score:	5	4	3	2	1
C. <i>Manages Town Departments</i>	Establishes enduring processes for planning and executing the roles of the town departments in a manner that far exceeds public expectations.	Establishes improved processes for planning and executing the roles of the town departments.	Planning and execution of the roles of the town departments is consistent with town expectations.	Planning and execution of the roles of the town departments overlooks foreseeable events.	Planning and execution of the roles of the town departments overlooks obvious and serious contingencies.
D. <i>Manages Personnel Policies</i>	Establishes enduring processes for staffing and developing the town departments in a manner that serves the public in an exemplary fashion.	Contract negotiations, staffing and staff development improves the effectiveness of the town departments over the year.	Contract negotiations, staffing and staff development are consistent with expectations.	Elements of contract negotiations, staffing and staff development overlook foreseeable events.	Elements of contract negotiations, staffing and staff development overlook obvious and serious unforeseen events.
E. <i>Assists the Selectboard</i>	Proposes strategies, policies and other initiatives that are likely to substantially improve the town's government services within budgetary constraints for several years.	Proposes strategies, policies and other initiatives that are likely to improve the town's government services within budgetary constraints over the fiscal year.	Proposes strategies, policies and other initiatives that are consistent with expectations. Provides timely and complete information on SB agenda items, including analysis on various options.	Requested information provided to the Selectboard omits some readily available, pertinent data.	Requested information provided to the Selectboard omits or misrepresents readily available, important data.

Performance Expectations and Review

Standards: Reflect how a similarly compensated, manager of average competency would perform.

Standard	Knowledge, Skill or Ability from Job Description
Technical Ability: Addresses how well the TM conducts the basic duties of the position.	4.1. Thorough knowledge of municipal management and community problems and potential solutions. 4.2. Thorough knowledge of municipal, state and federal programs and decision-making processes. 4.3. Thorough knowledge of financial administration and the design of financial accounting and reporting system. 4.4. Thorough knowledge of the theory and practice of public personnel administration. 4.5. Thorough understanding of administrative organization, design, and evaluation. 4.6. Thorough knowledge of computers programs and systems, including word-processing, spreadsheets, databases, networks and email. 4.7. Knowledge and skill in municipal processes and techniques. 4.8. Knowledge of collective bargaining procedures and practices. 4.9. Knowledge of road, drainage and bridge maintenance programs. 4.19. Ability to organize and use time effectively, and handle several significant responsibilities simultaneously. 4.21. Knowledge of municipal management practices.
Communication: Addresses how well the TM promotes teamwork and documents decisions. Customer Care: Addresses the needs of all those whom the TM's position affects.	4.10. Commitment to town's purposes and objectives, as determined by the voters and its boards and commissions. 4.11. Ability to communicate effectively orally and in writing with the Board, town officers and employees, the media and the public. 4.12. Ability to motivate and engender innovation and assumption of appropriate responsibility and decision-making by staff. 4.13. Ability to resolve conflict. 4.14. Ability to be creative and analytical. 4.15. Ability to direct, supervise and evaluate staff. 4.16. Ability to react quickly to changing situations that may be physically taxing. 4.17. Possession of public relations skills and publication knowledge. 4.18. Ability to motivate selectboard, other town boards and commissions, community groups, legislators, etc. 4.20. Ability to listen to and accept criticism.

Nancy Kramer

From: Christopher Ashley <c.ashley.sb@gmail.com>
Sent: Wednesday, August 19, 2015 8:10 AM
To: Linda Cook; Neil Fulton; Nancy Kramer
Subject: Department Head Survey

Town Manager's Evaluation, April 2012: Questions for Department Heads

Please circle yes or no for each question; the Selectboard welcomes any optional comments you may choose to add. Thank you for completing this survey.

1. Is the Town Manager open to suggestions and input from you and your department? Yes No (Comments) _____

1. Does the TM maintain a mutually respectful relationship with you and your department? Yes No

1. Does the TM convey town policy and information effectively to you and your department? Yes No

1. Does the TM follow through with the implementation and verification of the successful completion of your assigned tasks? Yes No

1. Is the TM fair and impartial in dealing with department heads?
 Yes No _____
1. Is the TM fair and impartial in dealing with all employees? Yes No

1. Is the TM fair and impartial in dealing with the public? Yes No

1. Did you receive interim evaluations and a written annual evaluation complying with town policy this year? Yes No

1. Does the TM manage the budget to support your department's goals and programs?
 Yes No _____

1. Does the TM knowledgeably support your department at Selectboard meetings? Yes No

1. How would you characterize morale within your department relating to the TM's performance? Yes No

1. Please feel free to add any further comments about the TM's job performance.

DRAFT Minutes of the Selectboard Meeting of Wednesday, July 8, 2015 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley; Steve Flanders; Dan Goulet (by phone); Mary Layton, Vice-Chair; Neil Fulton, Town Manager and Jonathan Bynum.

There were about 27 people in the audience.

Also participating: Watt Alexander; Phil Dechert; Linda Gray; Jamie Hess; David Hubbard; Cheryl Lindberg; Suzanne Lupien; Lindsay Peard-McClure; Henry Scheier

Cook opened the meeting at 6:31 pm.

1. Approval of Agenda (Action Item). Flanders **moved** (2nd Ashley) to defer discussion of items 11 and 12 on the agenda to a later meeting. **Motion failed 2-3** (yes—Ashley, Flanders; no—Cook, Goulet, Layton). After discussion, Layton **moved** (2nd Cook) to schedule a Special Selectboard Meeting to discuss Project Management (item 11 on the agenda) for a convenient date during the week of July 27th. Cook and Goulet said that they supported having a Special Selectboard meeting, but on the subject of capital facilities in general, not just Project Management. Layton then withdrew her motion, and Cook withdrew her second. Cook then **moved** (2nd Layton) that items 14(b) and 14(c) on the agenda be moved up to item 4(a). After discussion, **motion passed 3-2** (yes—Cook, Goulet, Layton; no—Ashley, Flanders).

2. Public Comments. Layton had some questions about the two Accounts Payable warrants she had signed between meetings. She asked the ownership of the island in the Ompompanoosuc River where phragmite removal had taken place. David Hubbard related that the project had been overseen by the Connecticut River Watershed Council, but that he did not know the ownership of the island. Layton asked whether the Dan Clay plowing & sanding route had been bid out. Fulton said that it had not. Cook said that she believes that all five Selectboard members should be looking at all warrants, and suggested that all off-cycle warrants be distributed to all Selectboard members at the time of creation in future. Fulton stated that the process followed was consistent with the procedure adopted by the Selectboard in March. Suzanne Lupien, Watt Alexander and Lindsay Peard-McClure made comments. Henry Scheier reminded everyone that the Norwich Fair runs from July 23rd to July 26th.

3. Town Manager's Report (Discussion). Fulton's report highlighted the signing of the 2015 Grand List, which showed an increase of about \$2.5 million from the prior year. There were two appeals to the Board of Civil Authority. Fulton also pointed out that as of 7/1/15, it is against State law to place metal, glass, paper, boxboard, cardboard and plastic types 1 and 2 into the trash compactor. There were some further questions.

4. Interview/Reappoint C. Stuart White, Jr. to the Historic Preservation Commission (Discussion/Action Item). C. Stuart White Jr. was not present. Phil Dechert spoke on White's behalf. Flanders then **moved** (2nd Ashley) to reappoint C. Stuart White, Jr. to the Historic Preservation Commission for a three year term. **Motion passed.**

4(a). Town Manager Evaluation Process (Discussion).
Town Manager Contract (Discussion).

Cook said that she favored a special meeting the week of July 29th to discuss the Town Manager evaluation process. Layton said that this could be a very positive exercise. Flanders said that he saw no need for a Special Meeting. Fulton said that he feels no need for a contract, but that since

the subject has become a source of contention, he would be willing to discuss a contract based on the template used for Pete Webster's contract. Layton **moved** (2nd Goulet) to postpone items 14(b) and 14(c) to a Special Selectboard Meeting on July 29th based on the availability of the room. **Motion passed 3-2** (yes—Cook, Goulet, Layton; no—Ashley, Flanders).

5. Errors and Omissions - William & Hali Wickner, 1260 Podunk Road (Discussion/Action Item). Lindberg presented this proposed change. Flanders **moved** (2nd Ashley) to approve the Listers' request to correct an error on the 2015 Grand List by applying a \$256,254 deduction for Current Use to Property owned by William and Hali Wickner, Trustees, at 1260 Podunk Road, Parcel ID# 14-001-000, adjusting the taxable value to \$653,246. **Motion passed.**

6. Memo from Norwich Energy Committee re: possible solar project at Exit 13 (Discussion/Possible Action Item). Linda Gray related that the Norwich Energy Committee was in the early stages of investigating siting a solar array in the infield of Exit 13 of Interstate 91. Jamie Hess shared some images of creative positioning of solar panels adjacent to highways. Cook expressed concern about damage to the panels from traffic accidents. She felt that a traffic study should be performed, and that the Norwich citizenry should be consulted. Flanders **moved** (2nd Ashley) to support the Norwich Energy Committee's efforts to pursue installation of a solar project in the land surrounding Exit 13 of Interstate 91, specifically the area bounded by the I-91 southbound entry ramp. **Motion passed 3-2** (yes—Ashley, Flanders, Layton; no—Cook, Goulet).

7. FY16 Tax Rate Setting (Discussion/Action Item). Fulton pointed out the impact of the increase in the Grand List from last year, and the higher than anticipated Hold Harmless payment from the State. Flanders expressed the desire to maintain a 17% reserve in the Undesignated Fund Balance, and **moved** to set the Town Tax Rate at \$0.5319, the local agreement rate at \$0.0056, for a total Town Tax Rate of \$0.5375. No second. Ashley then **moved** to set the Town tax rate at \$0.5202, the Local Agreement rate at \$0.0056 for a total Town tax rate of \$0.5258. This would result in a FY16 tax rate that is 0.52% more than FY15 Town tax rate. After some questions, Fulton said that Ashley's motion would remove \$180,536 from the Undesignated Fund Balance, while maintaining a 16% reserve. Ashley's **motion passed 3-2** (yes—Ashley, Flanders, Layton; no—Cook, Goulet).

8. FY16 Paving Program—Expenditure of \$275,000 from the Paving Reserve Fund (Discussion/Action Item). Fulton presented the FY16 Paving priorities as proposed by Andy Hodgdon. Flanders **moved** (2nd Ashley) to authorize the expenditure of \$275,000 from the Paving Reserve Fund. After discussion, **motion passed.**

At this point, Goulet left the meeting (by telephone).

9. Committee on Town Communications (Discussion/Possible Action Item). Flanders presented the draft Charge for the Committee on Town Communications. Cook said that she would prefer that the Committee include a Selectboard liaison, and that the stated purpose of the Committee be to improve communications between "townspeople and the Selectboard" (rather than "townspeople and their government"). After discussion, Ashley **moved** (2nd Flanders) to approve the Norwich Town Communications Committee Charge as included in the Selectboard packet. **Motion passed 3-1** (yes—Ashley, Flanders, Layton; no—Cook).

10. Norwich Multi-Hazard Mitigation Plan (Discussion/Action Item). There was discussion of what has changed in the Plan, whether disassembly of the prospective Town Pool dam should be included, and whether future zoning changes might have an impact. Flanders **moved** (2nd Ashley)

to approve a Resolution Adopting the Norwich, Vermont 2015 Local Hazard Mitigation Plan and authorizing the Chair to sign. **Motion passed 3-1** (yes—Ashley, Flanders, Layton; no—Cook).

11. Project Management (Discussion/Possible Action Item)

a. Opinion from Paul Gillies.

After discussion, Cook **moved** (2nd Layton) to postpone action on item 11, Project Management—Opinion of Paul Gillies, and add an item on Capital Facilities to the agenda for the Special Selectboard Meeting of 29 July. **Motion passed 3-1** (yes—Ashley, Cook, Layton; no—Flanders).

12. Senior Action Council (Discussion/Possible Action Item). Cook **moved** (2nd Layton) to postpone this item to the meeting of August 26th. **Motion passed.**

13. Correspondence (Discussion/Possible Action Item)

a) Email from David Hubbard re: Conservation Easements

b) Email from D. Rodman Thomas re: Turnpike Road Speed Limit.

Ashley **moved** (2nd Flanders) to receive an email from David Hubbard re: Conservation Easements and an email from D. Rodman Thomas re: Turnpike Road Speed. **Motion passed.** Ashley concurred with Mr. Thomas' concern about Turnpike Road speed limits, and suggested that this item might be on a future agenda. Lindberg asked a question to clarify the procedure for submitting correspondence to the Selectboard.

14. Selectboard

a) Follow-up from VLCT Forum (Discussion/Possible Action Item).

Brief discussion, no action.

d) Approval of the Minutes of the 6/10/15 Selectboard Meeting, 6/17/15 Special Selectboard Meeting, 6/23/15 Special Selectboard Meeting and 6/24/15 Selectboard Meeting (Action Item).

Cook said that the minutes as submitted failed to give the whole context. After discussion, Flanders **moved** (2nd Ashley) to approve the minutes of the 6/10/15 Selectboard meeting, 6/17/15 Special Selectboard Meeting, 6/23/15 Special Selectboard Meeting and 6/24/15 Selectboard Meeting. **Motion passed.** Lindberg said that in the 6/24/15 Minutes, there was no discussion of Item 11, and the need that she expressed for public participation on the Finance Committee or Budget Advisory Committee. It was suggested that Lindberg re-send an e-mail she had earlier sent to Nancy Kramer to the Selectboard, so that it could be received as correspondence next meeting, and then her thoughts would be on record.

e) Review of Next Agendas (Discussion/Possible Action Item) 5 minutes.

Agenda items for Special Selectboard Meeting of 7/29/15:

- Town Manager Evaluation Process
- Town Manager Contract
- Project Management—Paul Gillies Letter
- Capital Facilities

Agenda items for Selectboard Meeting of 8/26/15

- Turnpike Road Speed Limits
- Sidewalks
- Senior Action Council
- Correspondence from Cheryl Lindberg
- Selectboard Goals

--FY17 Budget Guidance

Flanders **moved** (2nd Ashley) to adjourn. **Motion passed.** Meeting adjourned at 9:12 pm.

Approved by the Selectboard on _____.

Jonathan Bynum

Linda Cook

Selectboard Chair

Next Regular Meeting – August 26, 2015 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH
SELECTBOARD.

DRAFT Minutes of the Special Selectboard Meeting of Wednesday, July 29, 2015 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley; Steve Flanders; Dan Goulet; Mary Layton, Vice-Chair; Neil Fulton, Town Manager and Jonathan Bynum.

There were about 12 people in the audience.

Also participating: Watt Alexander, Kris Clement, Nancy Dean, Suzanne Lupien, Jonathan Vincent.

Cook opened the meeting at 6:30 pm.

1. Approval of Agenda (Action Item). The Selectboard, by consensus, approved the Agenda.
2. Capital Facilities (Discussion Item). Goulet explained that due to work commitments, he had so far been unable to investigate comparative regional construction costs as agreed at the meeting of 24 June 2015. The Selectboard first considered the Highway Garage. There was discussion of the options of adding on to the existing structure versus constructing a new building and turning the existing structure into a cold storage facility. Cook was pleased that this was going to be a cooperative effort between the Selectboard and the Town Manager going forward. Ashley moved (2nd Flanders) to ask the Town Manager to investigate a pre-engineered steel building and other improvements mentioned tonight consistent with the program previously agreed to and to bring the results back to the Selectboard. **Motion passed.**

The Selectboard then considered the Police/Fire facility. Flanders favored bringing in an independent cost estimator to look at Breadloaf's drawings to see whether the previously used numbers were in the right ballpark. Cook was not in favor of the Breadloaf design, and felt that someone other than Breadloaf should be asked to produce conceptual drawings for a more economical alternative that the community can get behind. Fulton was unsure whether sufficient funds were available, but felt it was appropriate to put out an RFP for schematic drawings of sufficient detail to allow reasonably accurate cost estimates. Cook wanted the Selectboard to collaborate in producing the RFP so as to convey to bidders that a unified Selectboard is seeking a modest building that meets the needs laid out in the previously agreed program. After further discussion, Flanders moved (2nd Layton) to request that the Town Manager provide the Selectboard with a draft RFP that solicits proposals for a Fire & Police facility consistent with the program that the Selectboard last voted on. **Motion passed.**

3. Project Management (Discussion/Possible Action Item)
 - (a) Opinion from Paul Gillies. Layton said that she felt the opinion letter from Paul Gillies was unclear, and that she would like a second legal opinion. Cook said that she did not like the apparent misquotation on the second page and also favored a second opinion. Ashley and Flanders thought that the letter was clear, that Gillies had the requisite expertise, and that a second opinion was a waste of money. Ashley had questions about the fees charged by Project Managers. Goulet then moved (2nd Layton) to authorize the Chair of the Selectboard to seek a written legal response to the question of 24 VSA §1236(4) in its interpretation. There was discussion of whether the free legal services provided to the Town by PACIF might cover this expense. Goulet's **motion passed 3-2** (yes—Cook, Goulet, Layton; no—Ashley, Flanders).
4. Town Manager Evaluation Process (Discussion/Possible Action Item). There was discussion of the 2010 Personnel Policies, the Town Manager evaluation process as adopted by the

Selectboard in 2011, and the relationship between evaluations and step raises. Cook suggested tabling the discussion, since some members did not have the Personnel Policies in front of them. She urged the Selectboard to look through the documents mentioned and the three prior Town Manager contracts to seek improvements in the evaluation model used in the past.

5. Town Manager Contract (Discussion/Possible Action Item). Fulton had included in the packet a draft contract based on the template used for the contract of Pete Webster. Watt Alexander urged the Selectboard to seek legal counsel. He stressed the importance of determining whether the verbiage in the contract maintains the status quo created by the existing oral agreement. Cook agreed on the need for legal counsel and wanted to negotiate the contract in executive session. Ashley cautioned that contract negotiations are complex and often lengthy. Flanders felt that as much information gathering as possible should take place before an attorney is brought in, and questioned the rationale for taking these preliminary steps in executive session. Fulton stated that he had attempted to capture the preexisting oral agreement in the draft contract.

6. Town Manager's Salary and Grade and Step Arrangement (Discussion/Possible Action Item/Possible Executive Session). Layton expressed concern that the Town Manager received a step raise in the spring without a completed evaluation.

7. Payroll Policy and Procedure (Discussion/Possible Action Item). Cook said that she was uncomfortable with the Town Manager signing off on retro pay for himself if a mistake is made, and with the fact that electronic payments for payroll are scheduled to be paid on Wednesday whether or not a Selectboard representative signs the warrant. Fulton said that a simple coding error had necessitated a \$23 correction to his pay in the prior pay period, that the Town has a legal obligation to pay employees within 6 days of the end of the pay period, and that the bank requires two days of lead time for electronic payments.

8. Main Street Sidewalk from Hazen Street to Koch Road (Discussion/Possible Action Item). Fulton related that the Fire District sidewalk between Hazen Street and Koch Road was in need of \$28,000 worth of repair and curbing upgrade. Paving of the road in that area is due to begin on Monday, August 3, 2015. The Fire District had offered to contribute \$5,000 to the sidewalk project and turn the sidewalk over to the Town. Fulton recommends against the proposal, since it is not consistent with past practice and sets a precedent. The Selectboard did not accept the proposal. Ashley suggested that Jonathan Vincent (who had left the meeting) be invited back to discuss the broader issues relating to Fire District sidewalks and transferring them to the Town at a future meeting.

Flanders moved (2nd Goulet) to adjourn. **Motion passed.** Meeting adjourned at 9:45 pm.

Approved by the Selectboard on _____.

Jonathan Bynum

Linda Cook
Selectboard Chair
Next Regular Meeting – August 26, 2015 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

07/06/15

03:27 pm

Town of Norwich Accounts Payable

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Check Warrant Report # 16-02 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 01(General) 07/02/15 To 07/08/15

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BLUETARP	BLUETARP FINANCIAL INC.	05/25/15	DPW--RENEWAL 33052184	01-5-703515.00 ADMINISTRATION	39.99	-----	--/--/--
CHILDSUPP	OFFICE OF CHILD SUPPORT	07/06/15	CHILD SUPP PPEND 7/4/15 PPEND7-4-15	01-2-001115.00 CHILD SUPPORT PAYABLE	244.92	2227	07/06/15
CLAY	DANIEL S CLAY	03/19/15	DPW-PLOW & SAND 5606	01-2-001160.00 ACCOUNTS PAY. YEAR END	12714.70	2228	07/06/15
CVC	CVC PAGING	06/25/15	PD--ANNUAL PAGER AIRTIME 10309649	01-5-500534.00 911/PAGERS	306.00	2229	07/06/15
DELTA DEN	DELTA DENTAL	06/22/15	DELTA DENTAL JUL 2015 JUL 15	01-5-005125.00 DENTAL INSURANCE	64.51	2230	07/06/15
DELTA DEN	DELTA DENTAL	06/22/15	DELTA DENTAL JUL 2015 JUL 15	01-5-100125.00 DENTAL INSURANCE	129.02	2230	07/06/15
DELTA DEN	DELTA DENTAL	06/22/15	DELTA DENTAL JUL 2015 JUL 15	01-5-200125.00 DENTAL INSURANCE	135.78	2230	07/06/15
DELTA DEN	DELTA DENTAL	06/22/15	DELTA DENTAL JUL 2015 JUL 15	01-5-300125.00 DENTAL INSURANCE	42.77	2230	07/06/15
DELTA DEN	DELTA DENTAL	06/22/15	DELTA DENTAL JUL 2015 JUL 15	01-5-350125.00 DENTAL INSURANCE	64.51	2230	07/06/15
DELTA DEN	DELTA DENTAL	06/22/15	DELTA DENTAL JUL 2015 JUL 15	01-5-425125.00 DENTAL INSURANCE	34.27	2230	07/06/15
DELTA DEN	DELTA DENTAL	06/22/15	DELTA DENTAL JUL 2015 JUL 15	01-5-500125.00 DELTA DENTAL	277.33	2230	07/06/15
DELTA DEN	DELTA DENTAL	06/22/15	DELTA DENTAL JUL 2015 JUL 15	01-5-555126.00 DENTAL INSURANCE	34.27	2230	07/06/15
DELTA DEN	DELTA DENTAL	06/22/15	DELTA DENTAL JUL 2015 JUL 15	01-5-704125.00 DENTAL INSURANCE	64.51	2230	07/06/15
DELTA DEN	DELTA DENTAL	06/22/15	DELTA DENTAL JUL 2015 JUL 15	01-5-703125.00 DENTAL INSURANCE	376.11	2230	07/06/15
EVANSMOTO	EVANS GROUP, INC.	06/30/15	1005.0 GALS REG UNLEADED 562796	01-1-004102.00 PREPAID EXPENSES	2631.44	-----	--/--/--
GEORGE	MICHELE GEORGE	06/30/15	REC--YOGA INSTRUCTION 6/30/15	01-2-001160.00 ACCOUNTS PAY. YEAR END	455.00	-----	--/--/--
GOODWIN	AIMEE J GOODWIN	06/30/15	REC--PERS TRAINING INSTR 6/30/15	01-2-001160.00 ACCOUNTS PAY. YEAR END	539.00	2231	07/06/15
GURMAN	GLENN GURMAN	06/29/15	REC--KUNG FU INSTRUCTION 6/29/15	01-2-001160.00 ACCOUNTS PAY. YEAR END	882.00	2232	07/06/15
HAYNES	DOUGLAS E HAYNES	06/29/15	REC--TABLE TENNIS INSTR 6/29/15	01-2-001160.00 ACCOUNTS PAY. YEAR END	241.50	2233	07/06/15
LEINOFF	STEPHEN LEINOFF	06/30/15	FD-DUFFLE BAG, PARKING 6/30/2015	01-2-001160.00 ACCOUNTS PAY. YEAR END	18.99	2234	07/06/15
LINCOLN	LINCOLN FINANCIAL GROUP	06/22/15	JUL 2015 LIFE/DISAB INSUR JUL 2015	01-5-005124.00 DISABILITY/LIFE INSUR	138.58	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	06/22/15	JUL 2015 LIFE/DISAB INSUR JUL 2015	01-5-100124.00 DISABILITY/LIFE INS	107.90	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	06/22/15	JUL 2015 LIFE/DISAB INSUR JUL 2015	01-5-200124.00 DISABILITY/LIFE INS	99.39	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	06/22/15	JUL 2015 LIFE/DISAB INSUR JUL 2015	01-5-300124.00 DISABILITY/LIFE INSURANCE	18.66	-----	--/--/--
LINCOLN	LINCOLN FINANCIAL GROUP	06/22/15	JUL 2015 LIFE/DISAB INSUR JUL 2015	01-5-350124.00 DISABILITY/LIFE INS	59.47	-----	--/--/--

./06/15

Town of Norwich Accounts Payable

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03:27 pm

Check Warrant Report # 16-02 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 01(General) 07/02/15 To 07/08/15

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
LINCOLN	06/22/15	LINCOLN FINANCIAL GROUP	JUL 2015 LIFE/DISAB INSUR	01-5-425124.00	67.09	-----	--/--/--
			JUL 2015	DISABILITY/LIFE INSUR			
LINCOLN	06/22/15	LINCOLN FINANCIAL GROUP	JUL 2015 LIFE/DISAB INSUR	01-5-704124.00	89.50	-----	--/--/--
			JUL 2015	DISABILITY/LIFE			
LINCOLN	06/22/15	LINCOLN FINANCIAL GROUP	JUL 2015 LIFE/DISAB INSUR	01-5-500124.00	286.51	-----	--/--/--
			JUL 2015	DISABILITY/LIFE INS			
LINCOLN	06/22/15	LINCOLN FINANCIAL GROUP	JUL 2015 LIFE/DISAB INSUR	01-5-555124.00	65.26	-----	--/--/--
			JUL 2015	DISABILITY/LIFE INSURANCE			
LINCOLN	06/22/15	LINCOLN FINANCIAL GROUP	JUL 2015 LIFE/DISAB INSUR	01-5-703124.00	310.90	-----	--/--/--
			JUL 2015	DISABILITY/LIFE			
LINCOLN	06/22/15	LINCOLN FINANCIAL GROUP	JUL 2015 LIFE/DISAB INSUR	01-5-703124.00	5.40	-----	--/--/--
			JUL 2015	DISABILITY/LIFE			
MIS1	06/30/15	SARAH GLASS	REC--CIRCUS CAMP REFUND	01-4-000355.00	300.00	2235	07/06/15
	6/30/15			RECREATION FEES			
NORTHSTAR	07/02/15	NORTHSTAR FIREWORKS	NORWICH FAIR FIREWORKS	01-5-800306.00	3000.00	2236	07/06/15
	7/2/15			NORWICH LIONS CLUB			
PIKE	06/23/15	PIKE INDUSTRIES INC	CONCOM--7.66 TN STONE	01-2-001160.00	116.82	-----	--/--/--
			808559	ACCOUNTS PAY. YEAR END			
PIKE	06/23/15	PIKE INDUSTRIES INC	CONCOM--14.94 TN STONE	01-2-001160.00	227.84	-----	--/--/--
			808561	ACCOUNTS PAY. YEAR END			
PIKE	06/26/15	PIKE INDUSTRIES INC	DPW- 16.31 TON LEDGE STON	01-2-001160.00	150.87	-----	--/--/--
			808851	ACCOUNTS PAY. YEAR END			
PIKE	06/26/15	PIKE INDUSTRIES INC	DPW-55.45 TON CRUSH STONE	01-2-001160.00	548.96	-----	--/--/--
			808867	ACCOUNTS PAY. YEAR END			
PIKE	06/29/15	PIKE INDUSTRIES INC	CON COMM-GILE TRAIL STONE	01-2-001160.00	1128.05	-----	--/--/--
			809793	ACCOUNTS PAY. YEAR END			
STAPLES.	06/17/15	STAPLES CREDIT PLAN	PD--AIR COND & CHAIR MAT	01-2-001160.00	227.88	2237	07/06/15
			72885039001	ACCOUNTS PAY. YEAR END			
TDS LEASE	06/17/15	TDS LEASING INC	PD--COOLER RENT	01-5-500610.00	30.00	-----	--/--/--
			01051290	OFFICE SUPPLIES			
TRUSSELL	06/30/15	BEN TRUSSELL	B & G- BOOT ALLOWANCE	01-2-001160.00	74.99	2238	07/06/15
	6/30/2015			ACCOUNTS PAY. YEAR END			
UVFENCE	06/30/15	UPPER VALLEY FENCING CLUB	REC--FENCING INSTRUCTION	01-2-001160.00	4200.00	-----	--/--/--
	6/30/15			ACCOUNTS PAY. YEAR END			
UVRESA	07/02/15	UPPER VALLEY REGIONL EMER	FD--ACTIVE 911 SERVICES	01-5-555632.00	270.00	2239	07/06/15
	7/2/15			DISPATCH SERVICE			
VMERSDC	07/04/15	VMERS DC	TM/FD/FIN/ASS--RETIREMENT	01-2-001112.00	419.44	2240	07/06/15
			PEND7-4-15	VMERS DEF CONTRB PAY			
VMERSDC	07/04/15	VMERS DC	TM/FD/FIN/ASS--RETIREMENT	01-5-005126.00	236.30	2240	07/06/15
			PEND7-4-15	VT RETIREMENT			
VMERSDC	07/04/15	VMERS DC	TM/FD/FIN/ASS--RETIREMENT	01-5-555125.00	116.97	2240	07/06/15
			PEND7-4-15	VT RETIREMENT			
VMERSDC	07/04/15	VMERS DC	TM/FD/FIN/ASS--RETIREMENT	01-5-200126.00	51.00	2240	07/06/15
			PEND7-4-15	VT RETIREMENT			
VMERSDC	07/04/15	VMERS DC	TM/FD/FIN/ASS--RETIREMENT	01-5-300126.00	25.65	2240	07/06/15
			PEND7-4-15	VT RETIREMENT			
VTIAAI	06/22/15	VT CHAP--INTL ASSN ARSON	FD--ANNUAL MEMBERSHIP	01-5-555342.00	25.00	2241	07/06/15
	6/22/15			FIRE DUES/MTGS/EDUC			
VTTREASUR	07/06/15	VERMONT STATE TREASURER	4/15TO6/30/15 MARRIAGE	01-2-001124.00	280.00	2242	07/06/15
			APRIL-JUNE15	DUE TO VT-VITAL RECORDS			

11/06/15

03:27 pm

Town of Norwich Accounts Payable

Check Warrant Report # 16-02 Current Prior Next FY Invoices For Fund (General)

All Invoices For Check Acct 01(General) 07/02/15 To 07/08/15

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RRobinson

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
WBMASON	W.B. MASON CO., INC.	06/18/15	PL--FILE POCKETS I26395683	01-2-001160.00 ACCOUNTS PAY. YEAR END	10.99	-----	--/--/--
WBMASON	W.B. MASON CO., INC.	06/25/15	GAD/FIN--COPY PAPER I26580189	01-5-200610.00 OFFICE SUPPLIES	12.56	-----	--/--/--
WBMASON	W.B. MASON CO., INC.	06/25/15	GAD/FIN--COPY PAPER I26580189	01-5-275610.00 OFFICE SUPPLIES	51.98	-----	--/--/--
Report Total					32050.58	=====	

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****32,050.58
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


Roberta Robinson

TOWN MANAGER:


Neil Fulton

SELECTBOARD:

Christopher Ashley

Linda Cook
Chair

Stephen Flanders

Dan Goulet


Mary Layton

07/20/15

03:38 pm

Town of Norwich Accounts Payable

Page 1 of 3

Check Warrant Report # 16-3 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 01(General) 07/09/15 To 07/22/15

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
ADVANCE	ADVANCE AUTO PARTS	06/29/15	DPW--AIR HAMMER KIT 084518072012	01-2-001160.00 ACCOUNTS PAY. YEAR END	169.95	-----	--/--/--
AT&T	AT&T MOBILITY	06/23/15	DPW & FD CELL PHONES MAY/JUN 2015	01-2-001160.00 ACCOUNTS PAY. YEAR END	76.47	2266	07/22/15
BROWN	CHARLIE BROWN'S	06/15/15	DPW--PLUG, SPRINGS 37614	01-2-001160.00 ACCOUNTS PAY. YEAR END	16.65	2267	07/22/15
BURLCOMM	BURLINGTON COMMUNICATIONS	07/08/15	PD--RADIO MAINTENANCE 20151177	01-5-500510.00 RADIO MAINTENANCE	192.50	-----	--/--/--
CANON	CANON SOLUTIONS AMERICA,	06/29/15	GADMIN--2 COPIERS 162509222	01-2-001160.00 ACCOUNTS PAY. YEAR END	12000.00	2268	07/22/15
CES	COMPETITIVE ENERGY SERVIC	06/22/15	FUEL PROCUREMENT 1402903	01-2-001160.00 ACCOUNTS PAY. YEAR END	209.00	2269	07/22/15
CHILDSUPP	OFFICE OF CHILD SUPPORT	07/18/15	CHILD SUPP PPEND 7/18/15 PEND7-18-15	01-2-001115.00 CHILD SUPPORT PAYABLE	244.92	2270	07/22/15
COMCAST	COMCAST	07/06/15	TH--FIXED IP 7/6/15 #1	01-5-275632.00 SERVER MAINTENANCE	19.95	2271	07/22/15
COMCAST	COMCAST	07/06/15	FD--FIXED IP 7/6/15 #2	01-5-550235.00 TELEPHONE & INTERNET	29.90	2271	07/22/15
D&W	DAN & WHIT'S GENERAL STOR	06/05/15	FD--RADIO HARDWARE 4401922	01-2-001160.00 ACCOUNTS PAY. YEAR END	12.33	2272	07/22/15
D&W	DAN & WHIT'S GENERAL STOR	06/05/15	FD--RADIO HARDWARE 4402056	01-2-001160.00 ACCOUNTS PAY. YEAR END	2.56	2272	07/22/15
D&W	DAN & WHIT'S GENERAL STOR	06/06/15	FD--RADIO HARDWARE 4403460	01-2-001160.00 ACCOUNTS PAY. YEAR END	17.25	2272	07/22/15
DESMEULES	DESMEULES OLMSTEAD & OSTL	07/06/15	TADMIN--KATUCKI LAWSUIT 59233	01-2-001160.00 ACCOUNTS PAY. YEAR END	45.00	2273	07/22/15
DESMEULES	DESMEULES OLMSTEAD & OSTL	07/06/15	TADMIN--TAX SALE ADVICE 59234	01-2-001160.00 ACCOUNTS PAY. YEAR END	37.50	2273	07/22/15
DIMMICK	DIMMICK WASTEWATER SERVIC	06/18/15	SW--PORT-A-POT JUN 15 20703	01-2-001160.00 ACCOUNTS PAY. YEAR END	90.00	2274	07/22/15
DUBOIS	DUBOIS & KING, INC.	07/02/15	POOL DAM SERVICES 615180	01-2-001160.00 ACCOUNTS PAY. YEAR END	14851.95	-----	--/--/--
EARTHLINK	EARTHLINK BUSINESS	07/10/15	JUN 2015 TELEPHONE 07/10/2015	01-2-001160.00 ACCOUNTS PAY. YEAR END	624.66	2275	07/22/15
EYEMED	COMBINED INSURANCE CO OF	07/06/15	JUL 15 VISION INSURANCE 5550460	01-2-001126.00 VISION SERV PLAN-PAYROLL	165.54	2276	07/22/15
FASTENAL	FASTENAL	06/30/15	HWY--ADHESIVE NHWES58352	01-2-001160.00 ACCOUNTS PAY. YEAR END	4.10	-----	--/--/--
FOGGS	FOGG'S HARDWARE AND BUILD	06/06/15	CONCOM--LUMBER 742573	01-2-001160.00 ACCOUNTS PAY. YEAR END	15.84	2277	07/22/15
FOGGS	FOGG'S HARDWARE AND BUILD	06/23/15	TH--2 RECEPTACLES 743955	01-2-001160.00 ACCOUNTS PAY. YEAR END	8.98	2277	07/22/15
GMPC	GREEN MOUNTAIN POWER CORP	06/29/15	DPW--STREET LIGHTS 24926JUN15	01-2-001160.00 ACCOUNTS PAY. YEAR END	865.75	2278	07/22/15
GMPC	GREEN MOUNTAIN POWER CORP	07/02/15	PD-BEAVER MEADOW SIGN 24966JUL15	01-2-001160.00 ACCOUNTS PAY. YEAR END	1.24	2278	07/22/15
GMPC	GREEN MOUNTAIN POWER CORP	06/26/15	TOWER POWER JUN 15 350667JUN15	01-2-001160.00 ACCOUNTS PAY. YEAR END	54.59	2278	07/22/15
GOODWIN	AIMEE J GOODWIN	07/16/15	REC--PERS TRAINING INSTR 7/16/15	01-5-425200.00 INSTRUCTOR FEE	196.00	2279	07/22/15

07/20/15

03:38 pm

Town of Norwich Accounts Payable

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Check Warrant Report # 16-3 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 01(General) 07/09/15 To 07/22/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
HARTFORD	TOWN OF HARTFORD	06/26/15 PD--MAY 15 BROADBAND 6635	01-2-001160.00 ACCOUNTS PAY. YEAR END	158.58	-----	--/--/--
HARTFORD	TOWN OF HARTFORD	07/01/15 PD--DISPATCH JUL-SEP 15 6648	01-5-500536.00 DISPATCH SERVICES	11828.50	-----	--/--/--
HAYES	HAYES & WINDISH PC	07/08/15 TADMIN--LAKE APPEAL 36209	01-2-001160.00 ACCOUNTS PAY. YEAR END	1455.00	2280	07/22/15
HOMEDEPOT	HOME DEPOT CREDIT SERVICE	07/01/15 FD--EXHAUST FAN 2580449	01-5-550330.00 REPAIR & MAINTENANCE EXPN	47.60	2281	07/22/15
HOMEDEPOT	HOME DEPOT CREDIT SERVICE	07/16/15 FD--FUSES, TOTE 581990	01-5-555422.00 FIRE TOOLS & EQUIPMENT	19.94	2281	07/22/15
HOMEDEPOT	HOME DEPOT CREDIT SERVICE	07/16/15 FD--FUSES, TOTE 581990	01-5-555426.00 RADIO PURCH/REPAIR	35.13	2281	07/22/15
IMAGING	VALLEY IMAGING & AWARDS	07/20/15 TS-10,000 LANDFILL TICKET 20194	01-2-001160.00 ACCOUNTS PAY. YEAR END	725.80	2282	07/22/15
K&R	K & R PORTABLE TOILETS, L	06/25/15 REC-PORTA POTTY H/C 5566	01-2-001160.00 ACCOUNTS PAY. YEAR END	77.50	2283	07/22/15
KEARNEY	JILL KEARNEY-NILES	07/10/15 REC--MILEAGE REIMBURSE 7/10/15	01-2-001160.00 ACCOUNTS PAY. YEAR END	185.38	2284	07/22/15
LEAGUESPO	LEAGUE SPORTS SERVICES, L	06/30/15 REC--MAY/JUN 15 REG FEES 160253	01-1-004102.00 PREPAID EXPENSES	255.50	-----	--/--/--
LEAGUESPO	LEAGUE SPORTS SERVICES, L	06/30/15 REC--MAY/JUN 15 REG FEES 160253	01-5-425218.00 REGISTRATION FEES	466.50	-----	--/--/--
MCNEIL	MCNEIL, LEDDY & SHEAHAN,	06/30/15 TOWN ADMIN--PERSONNEL 25593	01-2-001160.00 ACCOUNTS PAY. YEAR END	210.43	2285	07/22/15
MIS1	ALICE BROWN LACEY TRUSTEE	07/16/15 TAX CREDIT 7/16/15	01-2-001148.00 TAX OVERPAYMENTS	8000.00	2286	07/22/15
MIS2	NORAH LAKE	07/16/15 13-14 & 14-15 TAX SETTLE TAX SETTLE	01-2-001160.00 ACCOUNTS PAY. YEAR END	6308.14	2287	07/22/15
MIS3	W L CONSTRUCTION SUPPLY L	07/08/15 FD--SAW BLADES 7635	01-5-555422.00 FIRE TOOLS & EQUIPMENT	194.85	2288	07/22/15
NEMUNCONS	NEW ENGLAND MUNICIPAL CON	07/03/15 ASSESSOR--JUN 2015 2015-48	01-2-001160.00 ACCOUNTS PAY. YEAR END	4800.00	2289	07/22/15
PETTY	CASH	06/30/15 PD--PETTY CASH PD--6/30/15	01-2-001160.00 ACCOUNTS PAY. YEAR END	52.22	2290	07/22/15
R&R	R&R COMMUNICATIONS INC	06/16/15 PD--REPLACE ANTENNA 50279	01-2-001160.00 ACCOUNTS PAY. YEAR END	97.50	2291	07/22/15
SERG	SUSTAINABLE ENERGY RESOUR	07/02/15 ENERGY COMMITTEE SERVICES 7/2/15	01-5-005701.00 COMMITTEE	750.00	2292	07/22/15
SLAPSTICK	SLAPSTICK SCIENCE INC	07/17/15 REC-2 SESSIONSCIRCUS CAMP 7/17/2015	01-5-425200.00 INSTRUCTOR FEE	44157.40	2293	07/22/15
STAPLELNK	STAPLES BUSINESS ADVANTAG	06/27/15 ASSESS--SUPPLIES 8034927701	01-2-001160.00 ACCOUNTS PAY. YEAR END	23.17	2294	07/22/15
STAPLELNK	STAPLES BUSINESS ADVANTAG	07/04/15 REC--SUPPLIES 8035017539	01-2-001160.00 ACCOUNTS PAY. YEAR END	102.09	2294	07/22/15
STAPLES.	STAPLES CREDIT PLAN	06/23/15 PD--AIR COND, SUPPLIES 2086340001	01-2-001160.00 ACCOUNTS PAY. YEAR END	192.89	2295	07/22/15
STAPLES.	STAPLES CREDIT PLAN	06/23/15 PD--CLOCK 2093941001	01-2-001160.00 ACCOUNTS PAY. YEAR END	13.09	2295	07/22/15
STAPLES.	STAPLES CREDIT PLAN	07/13/15 FD--FLASH DRIVE 2812137001	01-5-555338.00 FIRE EDUC/TRAINING	5.99	2295	07/22/15

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Town of Norwich Accounts Payable

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Check Warrant Report # 16-3 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 01(General) 07/09/15 To 07/22/15

endor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
SYSTEMS	07/01/15	GADMIN--NEW COMPUTER	01-5-275630.00	654.00	2296	07/22/15
		2-279713	COMPUTER HARDWARE			
SYSTEMS	07/09/15	GADMIN--MONITOR	01-5-275630.00	139.00	2296	07/22/15
		2-279771	COMPUTER HARDWARE			
SYSTEMS	07/09/15	TADMIN--TONER	01-5-005610.00	168.00	2296	07/22/15
		2-279774	OFFICE SUPPLIES			
TENCO	05/27/15	DPW-TRUCK #4 REPAIRS	01-2-001160.00	5247.46	-----	--/--/--
		4918001-RI	ACCOUNTS PAY. YEAR END			
TWORIVERS	06/30/15	15-16 DUES	01-5-350321.00	4541.00	2297	07/22/15
		15-16 DUES	TWO RIVER PLANNING COMM.			
UNIFIRST	06/29/15	DPW-UNIFORMS, SUPPLIES	01-2-001160.00	169.16	-----	--/--/--
		035 3908412	ACCOUNTS PAY. YEAR END			
VEMRSDC	07/20/15	TM/FD/FIN/ASS--RETIREMENT	01-5-200126.00	52.38	2299	07/22/15
		PEND7-18-15	VT RETIREMENT			
VEMRSDC	07/20/15	TM/FD/FIN/ASS--RETIREMENT	01-5-300126.00	28.28	2299	07/22/15
		PEND7-18-15	VT RETIREMENT			
VEMRSDC	07/20/15	TM/FD/FIN/ASS--RETIREMENT	01-2-001112.00	442.78	2299	07/22/15
		PEND7-18-15	VMERS DEF CONTRB PAY			
VEMRSDC	07/20/15	TM/FD/FIN/ASS--RETIREMENT	01-5-005126.00	241.33	2299	07/22/15
		PEND7-18-15	VT RETIREMENT			
VEMRSDC	07/20/15	TM/FD/FIN/ASS--RETIREMENT	01-5-555125.00	131.86	2299	07/22/15
		PEND7-18-15	VT RETIREMENT			
VLCT	07/07/15	TADMIN--SB WORKSHOP	01-2-001160.00	415.00	2300	07/22/15
		2015-16565	ACCOUNTS PAY. YEAR END			
VOWP	06/30/15	CEMCOM--JUN 15 WORKDAYS	01-5-675500.00	690.00	2301	07/22/15
		83689	PURCHASED SERVICE			
VTGRANITE	07/06/15	CEMCOM--CORNERSTONES	01-5-675612.00	230.00	2302	07/22/15
		7/6/15	CAPITAL IMPROVEMENTS			
VTTREASUR	07/09/15	TS-FRANCHISE TAX	01-5-705517.00	663.60	2303	07/22/15
		QTR END 6/30	VERMONT FRANCHISE TAX			
Report Total				123929.68		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***123,929.68

Let this be your order for the payments of these amounts.

FINANCE DIRECTOR

Roberta Robinson

TOWN MANAGER:

Neil Fulton

ELECTBOARD:

Christopher Ashley

Linda Cook
Chair

Stephen Flanders

Dan Goulet

Mary Layton

07/20/15

Town of Norwich Accounts Payable

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03:38 pm

Check Warrant Report # 16-3 Current Prior Next FY Invoices For Fund (CONSERVATION COMM FUND)

RRobinson

All Invoices For Check Acct 01(General) 07/09/15 To 07/22/15

endor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
UVLAND	UPPER VALLEY LAND TRUST I	07/06/15	CONCOM--VTC TRANSACTION 7/6/15	04-5-650700.00 LAND CONSERVATION	30000.00	2298	07/22/15
UVLAND	UPPER VALLEY LAND TRUST I	07/08/15	CONCOM--WIGGIN CONSERV 7/8/15	04-5-650700.00 LAND CONSERVATION	9000.00	2298	07/22/15
Report Total					39000.00		


To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****39,000.00

Let this be your order for the payments of these amounts.

FINANCE DIRECTOR



 Roberta Robinson


TOWN MANAGER:


 Neil Fulton


SELECTBOARD:


 Christopher Ashley


 Linda Cook
 Chair


 Stephen Flanders


 Dan Goulet


 Mary Layton

08/03/15
02:44 pm

Town of Norwich Accounts Payable
Check Warrant Report # 16-4 Current Prior Next FY Invoices For Fund (General)
All Invoices For Check Acct 01(General) 07/23/15 To 08/05/15

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RRobinson

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ADKINS	ADKINS PRINTING CO., INC.	07/21/15 TC--ARCHIVAL PAPER 238633	01-5-100610.00 OFFICE SUPPLIES	444.62	2319	08/05/15
BAYSTATE	BAY STATE ELEVATOR CO.	07/01/15 TH-ELEVATOR JULY 2015 208275	01-5-706107.00 ELEVATOR MAINTENANCE	228.65	-----	--/--/--
BCBS	BLUE CROSS/BLUE SHIELD OF	08/01/15 HEALTH INSURANCE AUG 15 AUG 2015	01-5-704123.00 HEALTH INSURANCE	1966.88	2320	08/05/15
BCBS	BLUE CROSS/BLUE SHIELD OF	08/01/15 HEALTH INSURANCE AUG 15 AUG 2015	01-5-703123.00 HEALTH INSUR	6173.88	2320	08/05/15
BCBS	BLUE CROSS/BLUE SHIELD OF	08/01/15 HEALTH INSURANCE AUG 15 AUG 2015	01-5-500123.00 HEALTH INS	5016.30	2320	08/05/15
BCBS	BLUE CROSS/BLUE SHIELD OF	08/01/15 HEALTH INSURANCE AUG 15 AUG 2015	01-5-425123.00 HEALTH INS	436.20	2320	08/05/15
BCBS	BLUE CROSS/BLUE SHIELD OF	08/01/15 HEALTH INSURANCE AUG 15 AUG 2015	01-5-703123.00 HEALTH INSUR	-1248.36	2320	08/05/15
BCBS	BLUE CROSS/BLUE SHIELD OF	08/01/15 HEALTH INSURANCE AUG 15 AUG 2015	01-5-100123.00 HEALTH INS	2067.59	2320	08/05/15
BCBS	BLUE CROSS/BLUE SHIELD OF	08/01/15 HEALTH INSURANCE AUG 15 AUG 2015	01-5-005123.00 HEALTH INSUR	768.04	2320	08/05/15
BCBS	BLUE CROSS/BLUE SHIELD OF	08/01/15 HEALTH INSURANCE AUG 15 AUG 2015	01-5-200123.00 HEALTH INS	1150.35	2320	08/05/15
BCBS	BLUE CROSS/BLUE SHIELD OF	08/01/15 HEALTH INSURANCE AUG 15 AUG 2015	01-5-300123.00 HEALTH INS	315.70	2320	08/05/15
BCBS	BLUE CROSS/BLUE SHIELD OF	08/01/15 HEALTH INSURANCE AUG 15 AUG 2015	01-5-350123.00 HEALTH INS	1248.36	2320	08/05/15
BEARDSLEY	BEARDSLEY INC	06/10/15 DPW-LIGHTNING/GAS TANKS 112919	01-2-001160.00 ACCOUNTS PAY. YEAR END	1081.50	2321	08/05/15
BERGERON	BERGERONS LAWN SVC & LAND	05/29/15 REC--SEED, FERTILIZER 16410	01-2-001160.00 ACCOUNTS PAY. YEAR END	868.50	-----	--/--/--
BERGERON	BERGERONS LAWN SVC & LAND	07/04/15 HWY & CONCOMM-BRUSHHOG 16414	01-5-703315.00 OTHER PROJECTS	390.00	-----	--/--/--
BERGERON	BERGERONS LAWN SVC & LAND	07/04/15 HWY & CONCOMM-BRUSHHOG 16414	01-5-650635.00 MILT FRYE NATURE AREA	390.00	-----	--/--/--
BLAKTOP	BLAKTOP INC	06/30/15 HWY--PAVING 19928	01-2-001160.00 ACCOUNTS PAY. YEAR END	40000.00	2322	08/05/15
BROWN	CHARLIE BROWN'S	07/08/15 B&G--MOWER TIRES 36090	01-5-704403.00 PARTS & SUPPLIES	125.00	2323	08/05/15
BROWN	CHARLIE BROWN'S	07/10/15 B&G--MOWER TIRES 36110	01-5-704403.00 PARTS & SUPPLIES	125.00	2323	08/05/15
BROWN	CHARLIE BROWN'S	07/18/15 B&G--MOWER BELT 36176	01-5-704403.00 PARTS & SUPPLIES	48.93	2323	08/05/15
CASELLA	CASELLA WASTE SERVICES	07/01/15 SW--JUN 15 RECYCLING 0186628	01-2-001160.00 ACCOUNTS PAY. YEAR END	2857.97	-----	--/--/--
CASELLA	CASELLA WASTE SERVICES	07/01/15 SW--JUN 15 TRASH FEES 0186629	01-2-001160.00 ACCOUNTS PAY. YEAR END	4284.46	-----	--/--/--
CHILDSUPP	OFFICE OF CHILD SUPPORT	08/03/15 CHILD SUPPORTPPEND8/1/15 PPEND8/1/15	01-2-001115.00 CHILD SUPPORT PAYABLE	244.92	2324	08/05/15
COHEN	COHEN STEEL SUPPLY, INC.	07/02/15 HWY--REPAIR STEEL I054337	01-5-703403.00 PARTS & SUPPLIES	336.50	-----	--/--/--
COTT	COTT SYSTEMS INC	08/01/15 TC--AUG 15 HOSTING 104732	01-5-100613.00 SOFTWARE	225.00	-----	--/--/--

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Town of Norwich Accounts Payable

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Check Warrant Report # 16-4 Current Prior Next FY Invoices For Fund (General)

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All Invoices For Check Acct 01(General) 07/23/15 To 08/05/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
CRYSTAL	06/30/15	CRYSTAL ROCK, LLC HWY/SW--COOLER & WATER 6/30/15	01-2-001160.00 ACCOUNTS PAY. YEAR END	37.20	-----	--/--/--
DELTA DEN	08/01/15	DELTA DENTAL AUG 2015	01-5-703125.00 DENTAL INSURANCE	311.60	2325	08/05/15
DELTA DEN	08/01/15	DELTA DENTAL AUG 2015	01-5-703125.00 DENTAL INSURANCE	-64.51	2325	08/05/15
DELTA DEN	08/01/15	DELTA DENTAL AUG 2015	01-5-100125.00 DENTAL INSURANCE	129.02	2325	08/05/15
DELTA DEN	08/01/15	DELTA DENTAL AUG 2015	01-5-704125.00 DENTAL INSURANCE	64.51	2325	08/05/15
DELTA DEN	08/01/15	DELTA DENTAL AUG 2015	01-5-300125.00 DENTAL INSURANCE	42.77	2325	08/05/15
DELTA DEN	08/01/15	DELTA DENTAL AUG 2015	01-5-005125.00 DENTAL INSURANCE	64.51	2325	08/05/15
DELTA DEN	08/01/15	DELTA DENTAL AUG 2015	01-5-200125.00 DENTAL INSURANCE	135.78	2325	08/05/15
DELTA DEN	08/01/15	DELTA DENTAL AUG 2015	01-5-350125.00 DENTAL INSURANCE	64.51	2325	08/05/15
DELTA DEN	08/01/15	DELTA DENTAL AUG 2015	01-5-425125.00 DENTAL INSURANCE	34.27	2325	08/05/15
DELTA DEN	08/01/15	DELTA DENTAL AUG 2015	01-5-555126.00 DENTAL INSURANCE	34.27	2325	08/05/15
DELTA DEN	08/01/15	DELTA DENTAL AUG 2015	01-5-500125.00 DELTA DENTAL	277.33	2325	08/05/15
EVANSMOTO	07/07/15	EVANS GROUP, INC. HWY--1,001.0 GALS DIESEL 563320	01-5-703405.00 PETROLEUM PRODUCTS	1988.18	-----	--/--/--
EXCAVATIO	06/30/15	EXCAVATION UNLIMITED LLC CON COMM-TRAIL WORK 6/30/2015	01-2-001160.00 ACCOUNTS PAY. YEAR END	3126.25	2326	08/05/15
FASTENAL	07/15/15	FASTENAL HWY--WIRE CONNECT KIT NHVES58527	01-5-703403.00 PARTS & SUPPLIES	149.66	-----	--/--/--
FERGUSON	06/30/15	FERGUSON WATERWORKS HWY--BRAD HILL CULVERT 0382842	01-2-001160.00 ACCOUNTS PAY. YEAR END	204.20	-----	--/--/--
GEORGE	07/23/15	MICHELE GEORGE REC--YOGA INSTRUCTION 7/23/15	01-5-425200.00 INSTRUCTOR FEE	2247.00	-----	--/--/--
GIRARD	08/05/15	JOHN GIRARD SR REC-DAY CAMP 08/01/2015	01-5-425212.00 SUMMER PROG WAGE	180.00	2328	08/05/15
GMPC	07/17/15	GREEN MOUNTAIN POWER CORP DPW-STREETLIGHTS 05119JUL15	01-5-703307.00 STREETLIGHTS	40.96	2329	08/05/15
GREATWEST	07/29/15	GREAT-WEST TRUST COMPANY, DEFERRED COMP JUL 15 JUL 15	01-2-001116.10 ROTH PLAN 457	1030.00	2330	08/05/15
GREATWEST	07/29/15	GREAT-WEST TRUST COMPANY, DEFERRED COMP JUL 15 JUL 15	01-2-001116.00 DEFERRED COMPENSATION	2330.16	2330	08/05/15
GUVSMD	07/01/15	GRTR UPPR VILLY SOLID WAST FY16 MEMBERSHIP DUES 3674	01-5-705301.00 GUVSMD ASSESSMENT	43187.10	2331	08/05/15
HARTFORD	07/21/15	TOWN OF HARTFORD PD-BROADBAND JUNE 2015 6704	01-2-001160.00 ACCOUNTS PAY. YEAR END	157.18	-----	--/--/--
HAUN	07/01/15	HAUN WELDING SUPPLY, INC. HWY--CYLINDER RENTAL N490405	01-5-703401.00 OUTSIDE REPAIRS	7.45	-----	--/--/--
JOSEQUIP	06/25/15	JOE'S EQUIPMENT SEV. INC. B&G--CHAIN SHARPENING 15403	01-2-001160.00 ACCOUNTS PAY. YEAR END	66.95	-----	--/--/--

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Town of Norwich Accounts Payable

Check Warrant Report # 16-4 Current Prior Next FY Invoices For Fund (General)

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All Invoices For Check Acct 01(General) 07/23/15 To 08/05/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
JOESEQUIP	07/06/15	B&G--CHAIN SHARPENING 15557	01-5-704401.00 OUTSIDE REPAIRS	27.00	-----	--/--/--
LEINOFF	07/16/15	FD--REIMBURSEMENT 7/16/15	01-5-555422.00 FIRE TOOLS & EQUIPMENT	52.96	2332	08/05/15
LINCOLN	07/11/15	AUG 2015 LIFE/DISAB INSUR AUG 2015	01-5-500124.00 DISABILITY/LIFE INS	286.51	-----	--/--/--
LINCOLN	07/11/15	AUG 2015 LIFE/DISAB INSUR AUG 2015	01-5-555124.00 DISABILITY/LIFE INSURANCE	65.26	-----	--/--/--
LINCOLN	07/11/15	AUG 2015 LIFE/DISAB INSUR AUG 2015	01-5-704124.00 DISABILITY/LIFE	89.50	-----	--/--/--
LINCOLN	07/11/15	AUG 2015 LIFE/DISAB INSUR AUG 2015	01-5-703124.00 DISABILITY/LIFE	310.90	-----	--/--/--
LINCOLN	07/11/15	AUG 2015 LIFE/DISAB INSUR AUG 2015	01-5-100124.00 DISABILITY/LIFE INS	107.90	-----	--/--/--
LINCOLN	07/11/15	AUG 2015 LIFE/DISAB INSUR AUG 2015	01-5-005124.00 DISABILITY/LIFE INSUR	138.58	-----	--/--/--
LINCOLN	07/11/15	AUG 2015 LIFE/DISAB INSUR AUG 2015	01-5-200124.00 DISABILITY/LIFE INS	99.39	-----	--/--/--
LINCOLN	07/11/15	AUG 2015 LIFE/DISAB INSUR AUG 2015	01-5-425124.00 DISABILITY/LIFE INSUR	67.09	-----	--/--/--
LINCOLN	07/11/15	AUG 2015 LIFE/DISAB INSUR AUG 2015	01-5-350124.00 DISABILITY/LIFE INS	59.47	-----	--/--/--
LINCOLN	07/11/15	AUG 2015 LIFE/DISAB INSUR AUG 2015	01-5-300124.00 DISABILITY/LIFE INSURANCE	18.66	-----	--/--/--
MAYER	07/29/15	JUL 15 JUDGEMENT ORDER JUL 15	01-2-001120.00 EMPLOYEE JUDGEMENT ORDER	50.00	2333	08/05/15
NESPIN	07/01/15	PD--FY16 MEMBERSHIP FEES INV201503259	01-5-500615.00 DUES/MTGS/EDUC	100.00	2334	08/05/15
NORFIREDI	07/15/15	TH--WATER 4/15-7/15 30070-7/15	01-5-706100.00 WATER USAGE	118.79	2335	08/05/15
NORFIREDI	07/15/15	FD--WATER 4/15-7/15 40090-7/15	01-5-550232.00 WATER USAGE	247.39	2335	08/05/15
NORFIREDI	07/15/15	PD--4/15 TO 7/15 WATER 40130-7/15	01-5-475232.00 WATER USAGE	71.00	2335	08/05/15
NORFIREDI	07/15/15	REC--WATER 4/15-7/15 51160-7/15	01-5-425332.00 WATER USAGE	121.00	2335	08/05/15
NORSCHOOL	07/29/15	REC--SAU RENTAL FY15 2/2 7/29/15	01-2-001160.00 ✓ ACCOUNTS PAY. YEAR END	6615.00	2336	08/05/15
NORSOLAR	07/22/15	TH & HWY GARAGE-JUL 15 JULY 15	01-5-706101.00 ELECTRICITY	485.49	-----	--/--/--
NORSOLAR	07/22/15	TH & HWY GARAGE-JUL 15 JULY 15	01-5-703501.00 ELECTRICITY	39.98	-----	--/--/--
PBA	07/29/15	JUL 15 UNION DUES JUL 15	01-2-001117.00 UNION DUES PAYABLE	412.00	-----	--/--/--
PETESTIRE	07/08/15	B&G--MOWER TIRE MOUNT 240268	01-5-704401.00 OUTSIDE REPAIRS	12.00	2337	08/05/15
PETESTIRE	07/10/15	B&G--TRAILER TIRES 240305	01-5-704401.00 OUTSIDE REPAIRS	488.00	2337	08/05/15
PIKE	07/07/15	CONCOM--24.09 TN LEDGE 810533	01-5-650725.00 GRANT	321.60	-----	--/--/--

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Town of Norwich Accounts Payable

Check Warrant Report # 16-4 Current Prior Next FY Invoices For Fund (General)

All Invoices For Check Acct 01(General) 07/23/15 To 08/05/15

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Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
PIKE	PIKE INDUSTRIES INC	07/07/15	DPW--10.19 TNS GRAVEL 810537	01-5-703207.00 GRAVEL & STONE	101.39	-----	--/--/--
PIKE	PIKE INDUSTRIES INC	07/07/15	HWY--REC ASPH & CLD PTCH 810549	01-5-703211.00 ASPHALT PRODUCTS	428.80	-----	--/--/--
PIKE	PIKE INDUSTRIES INC	07/07/15	HWY--9.02 TN CRSHD STN 811326	01-5-703207.00 GRAVEL & STONE	82.98	-----	--/--/--
PIKE	PIKE INDUSTRIES INC	07/07/15	HWY--9.06 TN CRSHD STN 811332	01-5-703207.00 GRAVEL & STONE	83.35	-----	--/--/--
PIKE	PIKE INDUSTRIES INC	07/10/15	DPW--8.01 TNS CRSHD STN 811643	01-5-703207.00 GRAVEL & STONE	73.69	-----	--/--/--
PIKE	PIKE INDUSTRIES INC	07/10/15	DPW--229.5 TNS RECY ASPH 811645	01-5-703211.00 ASPHALT PRODUCTS	3855.33	-----	--/--/--
RANDY	RANDY'S SUNOCO	07/01/15	PD/HWY--VEHICLE WASHES 554	01-2-001160.00 ACCOUNTS PAY. YEAR END	✓25.00	2338	08/05/15
RICHARDSO	TAD RICHARDSON	07/30/15	GADMIN--SERVER MAINT 1041	01-2-001160.00 ACCOUNTS PAY. YEAR END	883.25	-----	--/--/--
ROGERSFAB	ROGER'S FABRICARE, LLC	06/30/15	PD--UNIFORM CLEANING JUN 15	01-2-001160.00 ACCOUNTS PAY. YEAR END	111.00	-----	--/--/--
ROGERSFAB	ROGER'S FABRICARE, LLC	05/31/15	PD--UNIFORM CLEANING MAY 15	01-2-001160.00 ACCOUNTS PAY. YEAR END	111.00	-----	--/--/--
SIMPLEX	SIMPLEXGRINNELL	07/02/15	TH--EXTINGUISHER INSP 81485495	01-5-706113.00 REPAIRS & MAINTENANCE	80.00	-----	--/--/--
SOLAFLECT	SOLAFLECT SOLAR PARK I, L	07/22/15	PD,SW,PD,FD, TS-JULY 2015 JULY 2015	01-5-475233.00 ELECTRICITY	328.66	-----	--/--/--
SOLAFLECT	SOLAFLECT SOLAR PARK I, L	07/22/15	PD,SW,PD,FD, TS-JULY 2015 JULY 2015	01-5-705501.00 ELECTRICITY	127.06	-----	--/--/--
SOLAFLECT	SOLAFLECT SOLAR PARK I, L	07/22/15	PD,SW,PD,FD, TS-JULY 2015 JULY 2015	01-5-550233.00 ELECTRICITY	176.97	-----	--/--/--
SOLAFLECT	SOLAFLECT SOLAR PARK I, L	07/22/15	PD,SW,PD,FD, TS-JULY 2015 JULY 2015	01-5-706101.00 ELECTRICITY	82.86	-----	--/--/--
SOLAFLECT	SOLAFLECT SOLAR PARK I, L	07/22/15	PD,SW,PD,FD, TS-JULY 2015 JULY 2015	01-5-500542.00 SPEED SIGNS	132.58	-----	--/--/--
SOUTHWORT	SOUTHWORTH-MILTON, INC.	07/08/15	HWY--ASPHALT CLEANER INV0364772	01-5-703403.00 PARTS & SUPPLIES	263.00	2339	08/05/15
SOUTHWORT	SOUTHWORTH-MILTON, INC.	06/26/15	HWY--CAT GRADER REPAIRS SCINV071106	01-2-001160.00 ACCOUNTS PAY. YEAR END	1220.70	2339	08/05/15
SOVERNET	SOVERNET, INC.	07/15/15	JUN/JUL 15 LONG DISTANCE 3523070	01-2-001160.00 ACCOUNTS PAY. YEAR END	42.40	2340	08/05/15
STAPLES.	STAPLES CREDIT PLAN	06/24/15	PD--OFFICE SUPPLIES 1345943901	01-2-001160.00 ACCOUNTS PAY. YEAR END	125.41	2341	08/05/15
SYSTEMS	SYSTEMS PLUS COMPUTERS IN	07/01/15	HWY--NEW COMPUTER 1-688737	01-5-703515.00 ADMINISTRATION	949.00	2342	08/05/15
TAYLORT	TERRY TAYLOR	07/23/15	DPW-PAVEMENT MARKING 1519	01-5-703319.00 PAVEMENT MARKING	2475.00	2343	08/05/15
TDS LEASE	TDS LEASING INC	07/17/15	PD--COOLER RENT 01051727	01-5-500610.00 OFFICE SUPPLIES	30.00	-----	--/--/--
TOTALTREE	TOTALLY TREES	07/22/15	DPW-CUT TREES 07/22/2015	01-5-703309.00 TREE CUTTING & REMOVAL	1440.00	-----	--/--/--
TOTALTREE	TOTALLY TREES	07/14/15	HWY--TREE CUTTING 7/14/15	01-5-703309.00 TREE CUTTING & REMOVAL	1440.00	-----	--/--/--

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Town of Norwich Accounts Payable

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Check Warrant Report # 16-4 Current Prior Next FY Invoices For Fund (General)

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All Invoices For Check Acct 01(General) 07/23/15 To 08/05/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
TOTALTREE	TOTALLY TREES	07/28/15 DPW-CUT TREES	01-5-703309.00	1440.00	-----	--/--/--
		7/28/2015	TREE CUTTING & REMOVAL			
VALLEYNEW	VALLEY NEWS	06/04/15 TADMIN--CLASSIFIED	01-2-001160.00	86.25	X	2344 08/05/15
		01235910	ACCOUNTS PAY. YEAR END			
VALLEYNEW	VALLEY NEWS	06/14/15 HWY--CLASSIFIED	01-2-001160.00	91.65	X	2344 08/05/15
		01236191	ACCOUNTS PAY. YEAR END			
VALLEYNEW	VALLEY NEWS	06/17/15 TADMIN--CLASSIFIED	01-2-001160.00	103.50	X	2344 08/05/15
		01236631	ACCOUNTS PAY. YEAR END			
VALLEYNEW	VALLEY NEWS	06/21/15 HWY--CLASSIFIED	01-2-001160.00	85.68	✓	2344 08/05/15
		235518	ACCOUNTS PAY. YEAR END			
VMERSDC	VMERS DC	08/01/15 TM/FD/FIN/ASS--RETIREMENT	01-2-001112.00	428.42		2345 08/05/15
		PEND8-1-15	VMERS DEF CONTRB PAY			
VMERSDC	VMERS DC	08/01/15 TM/FD/FIN/ASS--RETIREMENT	01-5-005126.00	240.66		2345 08/05/15
		PEND8-1-15	VT RETIREMENT			
VMERSDC	VMERS DC	08/01/15 TM/FD/FIN/ASS--RETIREMENT	01-5-555125.00	118.34		2345 08/05/15
		PEND8-1-15	VT RETIREMENT			
VMERSDC	VMERS DC	08/01/15 TM/FD/FIN/ASS--RETIREMENT	01-5-200126.00	50.28		2345 08/05/15
		PEND8-1-15	VT RETIREMENT			
VMERSDC	VMERS DC	08/01/15 TM/FD/FIN/ASS--RETIREMENT	01-5-300126.00	29.85		2345 08/05/15
		PEND8-1-15	VT RETIREMENT			
VMERS	VMERS DB	07/31/15 JUL 2015 RETIREMENT	01-2-001113.00	2294.69		2346 08/05/15
		JUL 15	VEMRS GRP C PAYABLE			
VMERS	VMERS DB	07/31/15 JUL 2015 RETIREMENT	01-5-200126.00	265.52		2346 08/05/15
		JUL 15	VT RETIREMENT			
VMERS	VMERS DB	07/31/15 JUL 2015 RETIREMENT	01-2-001111.00	2636.68		2346 08/05/15
		JUL 15	VEMRS GRP B PAYABLE			
VMERS	VMERS DB	07/31/15 JUL 2015 RETIREMENT	01-5-500126.00	1655.67		2346 08/05/15
		JUL 15	VT RETIREMENT			
VMERS	VMERS DB	07/31/15 JUL 2015 RETIREMENT	01-5-500126.00	173.66		2346 08/05/15
		JUL 15	VT RETIREMENT			
VMERS	VMERS DB	07/31/15 JUL 2015 RETIREMENT	01-5-100126.00	410.76		2346 08/05/15
		JUL 15	VT RETIREMENT			
VMERS	VMERS DB	07/31/15 JUL 2015 RETIREMENT	01-5-005126.00	65.80		2346 08/05/15
		JUL 15	VT RETIREMENT			
VMERS	VMERS DB	07/31/15 JUL 2015 RETIREMENT	01-5-425126.00	268.96		2346 08/05/15
		JUL 15	VT RETIREMENT			
VMERS	VMERS DB	07/31/15 JUL 2015 RETIREMENT	01-5-350126.00	265.48		2346 08/05/15
		JUL 15	VT RETIREMENT			
VMERS	VMERS DB	07/31/15 JUL 2015 RETIREMENT	01-5-703126.00	1194.39		2346 08/05/15
		JUL 15	RETIREMENT			
VMERS	VMERS DB	07/31/15 JUL 2015 RETIREMENT	01-5-704126.00	330.16		2346 08/05/15
		JUL 15	RETIREMENT			
VRPA	VRPA	07/23/15 REC--CONF REGISTRATION	01-5-425160.00	120.00		2347 08/05/15
		7/23/15	DUES/MTGS/EDUC			
VTTRANS	VT AGENCY OF TRANSPORTATI	07/23/15 DPW-TRUCK REGISTRATION	01-5-703515.00	55.50		2348 08/05/15
		FREIGHTLINER	ADMINISTRATION			

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Town of Norwich Accounts Payable
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All Invoices For Check Acct 01(General) 07/23/15 To 08/05/15

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RRobinson

	Invoice	Invoice	Description		Amount	Check	Check
Vendor	Date	Invoice	Number	Account	Paid	Number	Date
Report Total					162879.14		

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***162,879.14
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR



Roberta Robinson

TOWN MANAGER:


Neil Fulton

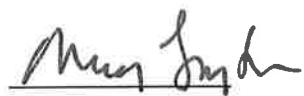
SELECTBOARD:

Christopher Ashley


Linda Cook
Chair

Stephen Flanders

Dan Goulet


Mary Layton

08/03/15

Town of Norwich Accounts Payable

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Check Warrant Report # 16-4 Current Prior Next FY Invoices For Fund (HIGHWAY EQUIPMENT FUND)

RRobinson

All Invoices For Check Acct 01(General) 07/23/15 To 08/05/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
FREIGHTNH FREIGHTLINER OF NEW HAMPS	07/27/15	DPW-FREIGHTLINER TRUCK BILL OF SALE	07-2-001160.00 A/P HIGHWAY EQUIP FUND	68717.00	2327	08/05/15


Report Total

68717.00 /

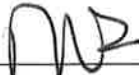
To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****68,717.00

Let this be your order for the payments of these amounts.

FINANCE DIRECTOR



 Roberta Robinson


TOWN MANAGER:


 Neil Fulton


SELECTBOARD:


 Christopher Ashley


 Linda Cook
 Chair


 Stephen Flanders


 Dan Goulet


 Mary Layton

08/03/15

02:44 pm

Town of Norwich Accounts Payable

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Check Warrant Report # 16-4 Current Prior Next FY Invoices For Fund (DPW-PAVING FUND)


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All Invoices For Check Acct 01(General) 07/23/15 To 08/05/15


Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BLAKTOP	06/30/15	BLAKTOP INC HWY--PAVING 19928	42-2-001160.00 Accounts Payable	65734.80	2322	08/05/15
Report Total				65734.80		

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****65,734.80
Let this be your order for the payments of these amounts.


FINANCE DIRECTOR



 Roberta Robinson


TOWN MANAGER:


 Neil Fulton

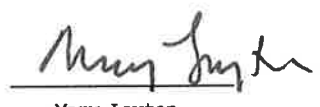
SELECTBOARD:


 Christopher Ashley


 Linda Cook
 Chair


 Stephen Flanders


 Dan Goulet


 Mary Layton

08/17/15

Town of Norwich Accounts Payable

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Check Warrant Report # 16-5 Current Prior Next FY Invoices For Fund (General)

RRobinson

All Invoices For Check Acct 01(General) 08/19/15 To 08/19/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ADKINS	ADKINS PRINTING CO., INC.	08/06/15 TC--RECORDS BINDERS 238676	01-5-100610.00 OFFICE SUPPLIES	445.00	2361	08/19/15
ADVANCE	ADVANCE AUTO PARTS	06/19/15 DPW--55 GAL MOTOR OIL 084517000339	01-5-703405.00 PETROLEUM PRODUCTS	489.00	-----	--/--/--
AT&T	AT&T MOBILITY	07/23/15 DPW & FD CELL PHONES JUN/JUL 2015	01-5-550235.00 TELEPHONE & INTERNET	29.68	2362	08/19/15
AT&T	AT&T MOBILITY	07/23/15 DPW & FD CELL PHONES JUN/JUL 2015	01-5-703505.00 TELEPHONE	49.76	2362	08/19/15
BB	BB CHAIN INC	07/13/15 HWY--SAFETY VESTS BB51163	01-5-703311.00 UNIFORMS	600.00	2363	08/19/15
BSN	BSN SPORTS	07/30/15 REC--SUPPLIES 97087649	01-5-425211.00 EQUIPMENT	364.53	-----	--/--/--
BUSINESS	BUSINESS CARD	08/04/15 LIS/ASS--ADOBE SOFTWARE AMAZ 8-15	01-5-300360.00 SOFTWARE MAINT/UPDATE	163.00	2364	08/19/15
BUSINESS	BUSINESS CARD	08/06/15 TH/DPW--AIR FRESHENERS AMAZ 8/15 #2	01-5-703507.00 SUPPLIES	31.46	2364	08/19/15
BUSINESS	BUSINESS CARD	08/06/15 TH/DPW--AIR FRESHENERS AMAZ 8/15 #2	01-5-706109.00 BUILDING SUPPLIES	62.91	2364	08/19/15
BUSINESS	BUSINESS CARD	08/06/15 TH--SOAP DISPENSER AMAZ 8/15 #3	01-5-706109.00 BUILDING SUPPLIES	33.24	2364	08/19/15
BUSINESS	BUSINESS CARD	07/25/15 FD--ANTIVIRUS RENEWAL NORTON 7/15	01-5-555536.00 COMPUTER MAINTENANCE	63.59	2364	08/19/15
BUTTERS	NICOLE BUTTERS DAVIS	08/06/15 REC--ART INSTRUCTION 8/6/15	01-5-425200.00 INSTRUCTOR FEE	441.00	2365	08/19/15
CASORGAN	CASELLA ORGANICS	07/15/15 REC--HUNTLEY COMPOST 51174	01-5-425322.00 REC FIELD CARE	2880.00	2366	08/19/15
CHILDSUPP	OFFICE OF CHILD SUPPORT	08/17/15 CHILD SUPP PPEND 8/15/15 PEND8-15-15	01-2-001115.00 CHILD SUPPORT PAYABLE	244.92	2367	08/19/15
CRYSTAL	CRYSTAL ROCK, LLC	07/31/15 DPW--WATER & COOLER RENT 7/31/15	01-5-705515.00 ADMINISTRATION	74.20	-----	--/--/--
D&W	DAN & WHIT'S GENERAL STOR	07/14/15 CEMCOM--GASOLINE 4447699	01-5-675430.00 REPAIRS & MAINT.	15.00	2368	08/19/15
D&W	DAN & WHIT'S GENERAL STOR	07/15/15 FD--HARDWARE 4449784	01-5-555528.00 FIRE TRK R & M	1.30	2368	08/19/15
D&W	DAN & WHIT'S GENERAL STOR	07/20/15 REC--SUPPLIES 4455176	01-5-425220.00 SPECIAL EVENTS /SUPPLIES	20.82	2368	08/19/15
DAVES	DAVE'S STARTER & ALTERNAT	07/24/15 HWY--TRK #2 ALT REPAIR 10065280	01-5-703403.00 PARTS & SUPPLIES	70.00	2369	08/19/15
DESMEULES	DESMEULES OLMSTEAD & OSTL	08/03/15 TADMIN--KATUCKI LAWSUIT 59373	01-5-300300.00 PROFESS SERVICES	105.00	2370	08/19/15
EARTHLINK	EARTHLINK BUSINESS	08/10/15 JUL 15 TELEPHONE 8/10/15	01-5-005531.00 ADMIN TELEPHONE	39.37	2372	08/19/15
EARTHLINK	EARTHLINK BUSINESS	08/10/15 JUL 15 TELEPHONE 8/10/15	01-5-100531.00 TELEPHONE	39.37	2372	08/19/15
EARTHLINK	EARTHLINK BUSINESS	08/10/15 JUL 15 TELEPHONE 8/10/15	01-5-200531.00 TELEPHONE	39.37	2372	08/19/15
EARTHLINK	EARTHLINK BUSINESS	08/10/15 JUL 15 TELEPHONE 8/10/15	01-5-275531.00 TELEPHONE	60.69	2372	08/19/15
EARTHLINK	EARTHLINK BUSINESS	08/10/15 JUL 15 TELEPHONE 8/10/15	01-5-300531.00 TELEPHONE	39.37	2372	08/19/15

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RRobinson

All Invoices For Check Acct 01(General) 08/19/15 To 08/19/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
EARTHLINK	EARTHLINK BUSINESS	08/10/15 JUL 15 TELEPHONE 8/10/15	01-5-350531.00 TELEPHONE	39.37	2372	08/19/15
EARTHLINK	EARTHLINK BUSINESS	08/10/15 JUL 15 TELEPHONE 8/10/15	01-5-425127.00 TELEPHONE	39.38	2372	08/19/15
EARTHLINK	EARTHLINK BUSINESS	08/10/15 JUL 15 TELEPHONE 8/10/15	01-5-500531.00 ADMIN TELEPHONE	209.72	2372	08/19/15
EARTHLINK	EARTHLINK BUSINESS	08/10/15 JUL 15 TELEPHONE 8/10/15	01-5-550235.00 TELEPHONE & INTERNET	30.78	2372	08/19/15
EARTHLINK	EARTHLINK BUSINESS	08/10/15 JUL 15 TELEPHONE 8/10/15	01-5-705505.00 TELEPHONE	34.62	2372	08/19/15
EARTHLINK	EARTHLINK BUSINESS	08/10/15 JUL 15 TELEPHONE 8/10/15	01-5-703505.00 TELEPHONE	57.22	2372	08/19/15
EVANSMOTO	EVANS GROUP, INC.	07/21/15 HWY--565.0 GALS DIESEL 564381	01-5-703405.00 PETROLEUM PRODUCTS	1104.26	-----	--/--/--
EYEMED	COMBINED INSURANCE CO OF	08/01/15 AUG 15 VISION INSURANCE 6000305	01-2-001126.00 VISION SERV PLAN-PAYROLL	145.32	2373	08/19/15
FIRESTORE	THE FIRE STORE	07/20/15 FD--HYDRANT WRENCHES E1360597	01-5-555422.00 FIRE TOOLS & EQUIPMENT	91.17	-----	--/--/--
FIRESTORE	THE FIRE STORE	07/28/15 FD--HYDRANT GATE VALVE E1360597.001	01-5-555422.00 FIRE TOOLS & EQUIPMENT	284.93	-----	--/--/--
FOGGS	FOGG'S HARDWARE AND BUILD	07/01/15 PD--BULB 744638	01-5-475301.00 SUPPLIES	2.99	2374	08/19/15
FOGGS	FOGG'S HARDWARE AND BUILD	07/01/15 HWY--MAILBOX HARDWARE 744716	01-5-703215.00 OTHER PROJECTS	4.98	2374	08/19/15
FOGGS	FOGG'S HARDWARE AND BUILD	07/01/15 HWY--MAILBOX REPLACEMENT 744719	01-5-703215.00 OTHER PROJECTS	76.36	2374	08/19/15
FOGGS	FOGG'S HARDWARE AND BUILD	07/07/15 PD--NAILS 745175	01-5-475430.00 REPAIRS & MAINT	0.65	2374	08/19/15
FOGGS	FOGG'S HARDWARE AND BUILD	07/20/15 PD--CO DETECTORS 746350	01-5-475430.00 REPAIRS & MAINT	116.96	2374	08/19/15
FREIGHTNH	FREIGHTLINER OF NEW HAMPS	07/31/15 HWY--TRK #10 DIAGNOSIS L31638	01-5-703401.00 OUTSIDE REPAIRS	144.81	2375	08/19/15
GALLS	GALLS, AN ARAMARK COMPANY	07/30/15 PD--EMERGENCY SUPPLIES 003857667	01-5-500423.15 2015 EQUIP INCENTIVE GRAN	353.00	-----	--/--/--
GALLS	GALLS, AN ARAMARK COMPANY	07/30/15 PD--EMERGENCY SUPPLIES 003857667	01-5-500743.00 CRUISER SUPPLIES	8.35	-----	--/--/--
GATEWAY	GATEWAY MOTORS INC	08/03/15 PD--IMPALA MAINTENANCE 610	01-5-500742.00 CRUISER MAINT	460.01	2376	08/19/15
GLANFR	FRED GLANZBERG	08/13/15 CON COMM-INVASIVE PLANTS 08/10/2015	01-5-650635.00 MILT FRYE NATURE AREA	390.00	2377	08/19/15
GLANFR	FRED GLANZBERG	07/31/15 CON COMM-MFNA INVASIVE 7/31/15	01-5-650635.00 MILT FRYE NATURE AREA	1688.67	2377	08/19/15
GMPC	GREEN MOUNTAIN POWER CORP	08/05/15 PD-BEAVER MEADOW SIGN 24699AUG15	01-5-500542.00 SPEED SIGNS	2.23	2378	08/19/15
GMPC	GREEN MOUNTAIN POWER CORP	07/29/15 DPW--STREET LIGHTS 24926JUL15	01-5-703307.00 STREETLIGHTS	864.99	2378	08/19/15
GMPC	GREEN MOUNTAIN POWER CORP	07/28/15 TOWER POWER JUL 15 350667JUL15	01-5-575233.00 TOWER POWER	60.81	2378	08/19/15
GMPC	GREEN MOUNTAIN POWER CORP	08/05/15 TH--BANDSTAND 95726AUG15	01-5-706115.00 BANDSTAND & SIGN ELECTRIC	7.10	2378	08/19/15

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All Invoices For Check Acct 01(General) 08/19/15 To 08/19/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GRAINGER	W.W. GRAINGER, INC.	07/14/15 FD--TIMER RELAY 9790345079	01-5-550330.00 REPAIR & MAINTENANCE EXPN	43.35	-----	--/--/--
GRAINGER	W.W. GRAINGER, INC.	07/27/15 PD--RESCUE EQUIPMENT 9801517104	01-5-500423.15 2015 EQUIP INCENTIVE GRAN	725.70	-----	--/--/--
GRAINGER	W.W. GRAINGER, INC.	07/27/15 PD--RESCUE EQUIPMENT 9801517104	01-5-500743.00 CRUISER SUPPLIES	58.72	-----	--/--/--
HODGDONRA	RAYMOND HODGDON	08/09/15 HWY--CDL RENEW REIMBURSE 8/8/15	01-5-703515.00 ADMINISTRATION	75.00	2379	08/19/15
IMAGING	VALLEY IMAGING & AWARDS	08/05/15 REC--ENGRAVING 17480	01-5-425220.00 SPECIAL EVENTS /SUPPLIES	10.75	2380	08/19/15
JOESEQUIP	JOE'S EQUIPMENT SEV. INC.	07/28/15 HWY--SAW SHARPENING 14576	01-5-703401.00 OUTSIDE REPAIRS	38.25	-----	--/--/--
JPCHEMICAL	JP PEST SERVICES, INC	08/07/15 PD--PEST CONTROL 1488400	01-5-475430.00 REPAIRS & MAINT	144.00	-----	--/--/--
K&R	K & R PORTABLE TOILETS, L	08/04/15 REC-PORTA POTTY H/C 5674	01-5-425326.00 PORTABLE TOILET	155.00	2381	08/19/15
LAWSON	LAWSON PRODUCTS, INC.	07/09/15 HWY--WORK LIGHT 9303402944	01-5-703513.00 TOOLS	98.57	2382	08/19/15
LEAGUESPO	LEAGUE SPORTS SERVICES, L	07/31/15 REC--JUL 15 REG FEES 164789	01-5-425218.00 REGISTRATION FEES	480.00	-----	--/--/--
LEINOFF	STEPHEN LEINOFF	08/05/15 FD-FOOD DURING TRAINING 8/5/2015	01-5-555338.00 FIRE EDUC/TRAINING	300.48	-----	--/--/--
LINDBERG	CHERYL A LINDBERG	08/06/15 TAD--MEETING REIMBURSE 8/6/15	01-5-005615.00 DUES/MTS/EDUC	180.00	2383	08/19/15
MIS1	NORAH LAKE	08/05/15 SETTLEMENT INTEREST 8/5/15	01-2-001160.00 ACCOUNTS PAY. YEAR END	162.76	2384	08/19/15
MOMAR	MOMAR, INC.	07/17/15 HWY--GLASS CLEANER A44598	01-5-703403.00 PARTS & SUPPLIES	170.07	-----	--/--/--
MOMAR	MOMAR, INC.	07/24/15 REC--DOG WASTE BAGS A46055	01-5-425322.00 REC FIELD CARE	114.95	-----	--/--/--
NEMUNCONS	NEW ENGLAND MUNICIPAL CON	08/02/15 ASSESSOR--JUL 2015 2015-56	01-5-300300.00 PROFESS SERVICES	5200.00	2385	08/19/15
NORFIREDI	NORWICH FIRE DISTRICT	07/15/15 CEMCOM--WATER 4/15-7/15 11130-7/15	01-5-675232.00 WATER	121.00	2386	08/19/15
NORSCHOOL	NORWICH SCHOOL DISTRICT	08/17/15 SCHOOL DISTRICT TAX 15/16 TAX	01-2-001123.00 SCHOOL DISTRICT TAX	1000000.00	2387	08/19/15
OSI	OSI BATTERIES	07/15/15 FD--BATTERIES 00313669	01-5-555422.00 FIRE TOOLS & EQUIPMENT	78.19	-----	--/--/--
OSI	OSI BATTERIES	07/15/15 FD--BATTERIES 00313669	01-5-555424.00 EMS TOOLS/ EQUIP	130.58	-----	--/--/--
PETESTIRE	PETE'S TIRE BARNS, INC	08/03/15 PD--TIRES, MOUNTING 240664	01-5-500742.00 CRUISER MAINT	607.00	2388	08/19/15
PETTY	CASH	08/07/15 TH/GADMIN--PETTY CASH TC 8/7/15	01-5-275538.00 POSTAGE	32.53	2389	08/19/15
PIONEERMA	PIONEER MANUFACTURING CO	07/21/15 REC--LINE PAINT INV560635	01-5-425324.00 HNTLY LINE MARKING	655.00	-----	--/--/--
POWERPROD	POWER PRODUCTS SYSTEMS LL	07/10/15 EMMG--GEN SERVICE AGRMNT 7/10/15	01-5-575620.00 EMERG GEN MAINT	1770.00	-----	--/--/--
PUTTERMAN	M. PUTTERMAN & CO LLC	07/15/15 TH--GYM FLOOR TAPE 0184741-IN	01-5-706109.00 BUILDING SUPPLIES	139.34	-----	--/--/--

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All Invoices For Check Acct 01(General) 08/19/15 To 08/19/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ROGERSFAB	08/01/15	PD--UNIFORM CLEANING JUL 15	01-5-500744.00 UNIFORMS CLEANING	135.00	-----	--/--/--
SAFETYKLE	07/20/15	HWY--USED OIL PICK-UP 67440088	01-5-703515.00 ADMINISTRATION	50.00	2390	08/19/15
SLAPSTICK	08/06/15	REC--CIRC CAMP, 2ND PMNT 8/6/15	01-5-425200.00 INSTRUCTOR FEE	2510.90	2391	08/19/15
SOUTHWORTH	07/21/15	HWY--GRADER PARTS INV0376408	01-5-703403.00 PARTS & SUPPLIES	222.64	2392	08/19/15
SOUTHWORTH	07/22/15	HWY--GRADER PART INV0377740	01-5-703403.00 PARTS & SUPPLIES	59.79	2392	08/19/15
SOUTHWORTH	07/15/15	HWY--GRADER EVALUATION SCINV075899	01-5-703401.00 OUTSIDE REPAIRS	995.00	2392	08/19/15
SOUTHWORTH	07/13/15	HWY--RETURN CREDIT SCR0074839	01-5-703403.00 PARTS & SUPPLIES	-238.00	2392	08/19/15
STAPLES.	08/14/15	PL--PERMIT POSTERS 25427	01-5-350550.00 PRINTING	238.20	2393	08/19/15
SYSTEMS	07/28/15	HWY--DATA RECOVERY 80-101012	01-5-703515.00 ADMINISTRATION	90.00	2394	08/19/15
TOTALTREE	08/09/15	DPW--TREE REMOVAL 8/9/15	01-5-703309.00 TREE CUTTING & REMOVAL	2160.00	-----	--/--/--
TROTTER	07/30/15	B&G--DEERE REPAIR PARTS 76420	01-5-704403.00 PARTS & SUPPLIES	208.40	2395	08/19/15
UNIFIRST	07/06/15	DPW-UNIFORMS & SUPPLIES 035 3910677	01-5-703311.00 UNIFORMS	124.49	-----	--/--/--
UNIFIRST	07/06/15	DPW-UNIFORMS & SUPPLIES 035 3910677	01-5-703507.00 SUPPLIES	10.18	-----	--/--/--
UNIFIRST	07/06/15	DPW-UNIFORMS & SUPPLIES 035 3910677	01-5-703515.00 ADMINISTRATION	12.40	-----	--/--/--
UNIFIRST	07/06/15	DPW-UNIFORMS & SUPPLIES 035 3910677	01-5-704311.00 UNIFORMS	30.70	-----	--/--/--
UNIFIRST	07/13/15	DPW-UNIFORMS & SUPPLIES 035 3912923	01-5-703311.00 UNIFORMS	105.51	-----	--/--/--
UNIFIRST	07/13/15	DPW-UNIFORMS & SUPPLIES 035 3912923	01-5-703507.00 SUPPLIES	1.88	-----	--/--/--
UNIFIRST	07/13/15	DPW-UNIFORMS & SUPPLIES 035 3912923	01-5-703515.00 ADMINISTRATION	10.00	-----	--/--/--
UNIFIRST	07/13/15	DPW-UNIFORMS & SUPPLIES 035 3912923	01-5-704311.00 UNIFORMS	30.70	-----	--/--/--
UNIFIRST	07/20/15	DPW-UNIFORMS & SUPPLIES 035 3915160	01-5-703311.00 UNIFORMS	105.51	-----	--/--/--
UNIFIRST	07/20/15	DPW-UNIFORMS & SUPPLIES 035 3915160	01-5-703507.00 SUPPLIES	1.88	-----	--/--/--
UNIFIRST	07/20/15	DPW-UNIFORMS & SUPPLIES 035 3915160	01-5-703515.00 ADMINISTRATION	12.40	-----	--/--/--
UNIFIRST	07/20/15	DPW-UNIFORMS & SUPPLIES 035 3915160	01-5-704311.00 UNIFORMS	30.70	-----	--/--/--
UNIFIRST	07/27/15	DPW-UNIFORMS & SUPPLIES 035 3917378	01-5-703311.00 UNIFORMS	105.51	-----	--/--/--
UNIFIRST	07/27/15	DPW-UNIFORMS & SUPPLIES 035 3917378	01-5-703507.00 SUPPLIES	1.88	-----	--/--/--

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All Invoices For Check Acct 01(General) 08/19/15 To 08/19/15

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
UNIFIRST	UNIFIRST CORPORATION	07/27/15	DPW-UNIFORMS & SUPPLIES 035 3917378	01-5-703515.00 ADMINISTRATION	12.40	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	07/27/15	DPW-UNIFORMS & SUPPLIES 035 3917378	01-5-704311.00 UNIFORMS	30.70	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	08/03/15	DPW-UNIFORMS & SUPPLIES 035 3919636	01-5-703311.00 UNIFORMS	105.51	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	08/03/15	DPW-UNIFORMS & SUPPLIES 035 3919636	01-5-703507.00 SUPPLIES	10.18	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	08/03/15	DPW-UNIFORMS & SUPPLIES 035 3919636	01-5-703515.00 ADMINISTRATION	12.40	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	08/03/15	DPW-UNIFORMS & SUPPLIES 035 3919636	01-5-704311.00 UNIFORMS	30.70	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	08/10/15	DPW-UNIFORMS & SUPPLIES 035 3921868	01-5-703311.00 UNIFORMS	105.51	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	08/10/15	DPW-UNIFORMS & SUPPLIES 035 3921868	01-5-703507.00 SUPPLIES	1.88	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	08/10/15	DPW-UNIFORMS & SUPPLIES 035 3921868	01-5-703515.00 ADMINISTRATION	12.40	-----	--/--/--
UNIFIRST	UNIFIRST CORPORATION	08/10/15	DPW-UNIFORMS & SUPPLIES 035 3921868	01-5-704311.00 UNIFORMS	30.70	-----	--/--/--
VEMRSDC	VMERS DC	08/19/15	TM/FD/FIN/ASS--RETIREMENT PEND8-15-15	01-2-001112.00 VMERS DEF CONTRB PAY	431.66	2396	08/19/15
VEMRSDC	VMERS DC	08/19/15	TM/FD/FIN/ASS--RETIREMENT PEND8-15-15	01-5-005126.00 VT RETIREMENT	236.99	2396	08/19/15
VEMRSDC	VMERS DC	08/19/15	TM/FD/FIN/ASS--RETIREMENT PEND8-15-15	01-5-555125.00 VT RETIREMENT	121.65	2396	08/19/15
VEMRSDC	VMERS DC	08/19/15	TM/FD/FIN/ASS--RETIREMENT PEND8-15-15	01-5-200126.00 VT RETIREMENT	52.38	2396	08/19/15
VEMRSDC	VMERS DC	08/19/15	TM/FD/FIN/ASS--RETIREMENT PEND8-15-15	01-5-300126.00 VT RETIREMENT	31.43	2396	08/19/15
VERIZWIRE	VERIZON WIRELESS	07/04/15	TM-DPW-FD-PD-CELL PHONES 9748445452	01-5-005532.00 T MNGR CELL PHONE	56.26	-----	--/--/--
VERIZWIRE	VERIZON WIRELESS	07/04/15	TM-DPW-FD-PD-CELL PHONES 9748445452	01-5-703505.00 TELEPHONE	56.26	-----	--/--/--
VERIZWIRE	VERIZON WIRELESS	07/04/15	TM-DPW-FD-PD-CELL PHONES 9748445452	01-5-550235.00 TELEPHONE & INTERNET	66.28	-----	--/--/--
VERIZWIRE	VERIZON WIRELESS	07/04/15	TM-DPW-FD-PD-CELL PHONES 9748445452	01-5-500531.00 ADMIN TELEPHONE	56.26	-----	--/--/--
VOWP	VERMONT OFFENDER WORK PRO	07/31/15	CEMCOM--JUL 15 WORKDAYS 84157	01-5-675500.00 PURCHASED SERVICE	1560.00	2397	08/19/15
WBMASON	W.B. MASON CO., INC.	07/29/15	TH/GAD/PD--SUPPLIES/PAPER I27294318	01-5-706109.00 BUILDING SUPPLIES	412.13	-----	--/--/--
WBMASON	W.B. MASON CO., INC.	07/29/15	TH/GAD/PD--SUPPLIES/PAPER I27294318	01-5-275610.00 OFFICE SUPPLIES	92.93	-----	--/--/--
WBMASON	W.B. MASON CO., INC.	07/29/15	TH/GAD/PD--SUPPLIES/PAPER I27294318	01-5-475301.00 SUPPLIES	46.99	-----	--/--/--
WBMASON	W.B. MASON CO., INC.	08/10/15	PD/FD-COPY PAPER I27571875	01-5-555630.00 OFFICE SUPPLIES	8.83	-----	--/--/--
WBMASON	W.B. MASON CO., INC.	08/10/15	PD/FD-COPY PAPER I27571875	01-5-500610.00 OFFICE SUPPLIES	17.66	-----	--/--/--

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All Invoices For Check Acct 01(General) 08/19/15 To 08/19/15

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
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Report Total

1034728.26

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *1,034,728.26
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


 Roberta Robinson

TOWN MANAGER:


 Neil Fulton

SELECTBOARD:


 Christopher Ashley

 Linda Cook
 Chair

Stephen Flanders

Dan Goulet

Mary Layton

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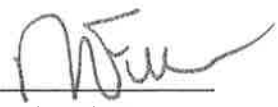
Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
FOGGS	07/02/15	LDMGMT--BALLARD BRIDGE 744844	24-5-580150.00 LAND MGMT COUNCIL	1423.57	2374	08/19/15
FOGGS	07/09/15	LDMGMT--RETURN CREDIT 745469	24-5-580150.00 LAND MGMT COUNCIL	-52.44	2374	08/19/15
FOGGS	07/13/15	LDMGMT--BALLARD BRIDGE 745723	24-5-580150.00 LAND MGMT COUNCIL	88.53	2374	08/19/15
FOGGS	07/14/15	LDMGMT--BALLARD BRIDGE 745907	24-5-580150.00 LAND MGMT COUNCIL	15.84	2374	08/19/15
WRIGHTS	07/16/15	LDMGMT--BALLARD BRIDGE 7/13/15	24-5-580150.00 LAND MGMT COUNCIL	150.00	2398	08/19/15
Report Total				1625.50		

To the Treasurer of Town of Norwich, We hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ *****1,625.50
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR



 Roberta Robinson


TOWN MANAGER:



 Neil Fulton


SELECTBOARD:


 Christopher Ashley


 Linda Cook
 Chair


 Stephen Flanders


 Dan Goulet


 Mary Layton