

Minutes of the Selectboard Meeting of Wednesday, June 8, 2016 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley; Stephen Flanders; Dan Goulet; Mary Layton, Vice-Chair; Dave Ormiston, Interim Town Manager; Phil Dechert, Former Interim Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were 5 people in the audience.

Also participating: Steve Leinoff, Cheryl Lindberg, Stuart Richards, Doug Robinson, Fran Walz.

Cook opened the meeting at 6:30 pm. Ormiston was introduced and spoke briefly.

1. Approval of Agenda (Action Item). The Selectboard, by consensus, approved the Agenda without changes.
2. Public Comments. No actions taken.
3. Interim Town Manager's Report (Discussion). Written report in packet and on the Town website. No actions taken.
4. Finance – Board to Sign Accounts Payable/Warrants (Action Item). After one question, Ashley **moved** (2nd Flanders) to approve Check Warrant Report #16-27 for General Fund in the amount of \$76,983.25 for the period from 5/26/16 to 6/8/16. **Motion passed.**
5. Request to Spend up to \$38,000 from the Police Cruiser Reserve Fund to Purchase a New SUV Police Cruiser (The 2006 unmarked cruiser will be traded in and replaced with one of the sedan police cruisers.) (Discussion/Action Item). Robinson reviewed the request. Flanders questioned deviating from the equipment replacement plan by replacing a cruiser with a SUV. After discussion, Ashley **moved** (2nd Goulet) to spend up to \$38,000 from the Police Cruiser Reserve Fund to purchase a new SUV police cruiser. **Motion passed 4 to 1** (yes – Ashley, Cook, Goulet and Layton; no – Flanders).
6. Request to Spend up to \$2,559.39 from the Fire Equipment Reserve Fund to Replace Three SCBA Air Tanks (Discussion/Action Item). Leinoff reviewed the request. Afterwards, Flanders **moved** (2nd Goulet) to spend up to \$2,559.39 from the Fire Equipment Reserve Fund to replace three SCBA air tanks. **Motion passed.**
7. Review Proposed VLCT Contract for Town Manager Search Services (Discussion/Possible Action Item). After some discussion and a date change, Layton **moved** (2nd Flanders) to approve the contract in the packet and authorize the Chair to sign. **Motion passed.** After discussion, Flanders **moved** (2nd Ashley) to forward the Town Manager job description included in the packet to Abigail Friedman of VLCT to review and propose updates on. **Motion passed 4 to 1** (yes – Ashley, Flanders, Goulet and Layton; no – Cook). Ormiston will ask Friedman to include in her review: differences in job description and Vermont Statutes, if 4.1 needs to be changed and whether items listed in 10 are sufficient. After further discussion, Flanders **moved** (2nd Goulet) that the Chair be the contact person for Friedman and that communications with VLCT be by email and if the Chair delegates responsibility that this will be done by email also. **Motion passed 4 to 1** (yes – Cook, Flanders, Goulet and Layton; no – Ashley). Salary range and Town Manager Search Committee discussions were delayed until the June 22nd meeting.

8. Alternate Projects (Discussion/Possible Action Item). Dechert and Ormiston reviewed the history stating the necessity of substituting purchasing a loader for the Route 132 culvert project. Deadline for submission of revised projects is June 16th. After discussion, Ashley **moved** (2nd Flanders) that the Town substitute the loader for the culvert project, request an extension of time to complete the projects and authorize the Selectboard Chair to sign the necessary correspondence, cover letters and application. **Motion passed.**

9. Correspondence (Please go to www.norwich.vt.us, click on Boards & Committees from the blue banner, click on Selectboard and click on Recent Selectboard Correspondence in the middle section to view resident correspondence):

a) Resident –

- 1) #9 a). Email from Stuart Richards Re: Old Bridge Road Paving Question. Flanders **moved** (2nd Layton) to receive an email from Stuart Richards re: Old Bridge Road paving question. **Motion passed.**

10. Selectboard

- a) Approval of the Minutes of the 5/25/16 Selectboard Meeting (Action Item). After discussion of changes, Flanders **moved** (2nd Ashley) to approve the minutes of the May 25, 2016 Selectboard meeting, as amended by Ashley, Cook and Flanders. **Motion passed.**
- b) Review of Next Agendas (Discussion/Possible Action Item). Items on the agenda for June 22nd will include: review of project drawings with Jay White (which will be the 2nd item on the agenda right after approval of the agenda), Town Manager search process (Friedman will be invited), Pool Committee, a refresher of the tax rate setting process and Interim Town Manager contract. Ormiston was asked to look into and provide latest quarterly report on budget revenues and expenditures for current year.
- c) Town Manager Hiring Process (Executive Session May be Required) (Discussion/Possible Action Item). Executive Session was dropped. Dechert was thanked for his help and will continue to advise Ormiston during the transition.

Goulet **moved** (2nd Flanders) to adjourn. **Motion passed.** Meeting adjourned at 8:46 pm.

Approved by the Selectboard on June 22, 2016.

By Nancy Kramer
Assistant to the Town Manager

Linda Cook
Selectboard Chair

Next Regular Meeting – June 22, 2016 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.