

Minutes of the Special Selectboard Meeting of Wednesday, May 4, 2016 at 6:00 PM

Members present: Linda Cook, Chair; Christopher Ashley; Steve Flanders; Dan Goulet; Mary Layton, Vice-Chair; Phil Dechert, Interim Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were about 8 people in the audience.

Also participating: Steve Leinoff, Norman Levy, Stuart Richards, Doug Robinson, Dean Seibert, Jay White.

Cook opened the meeting at 6:04 pm.

1. Review of Program for Schematic Site Plan, Floor Plans, Elevations and Estimates of Probable Costs for Public Safety Facilities with Jay White, Architect (Discussion/Possible Action Item).

Dechert gave a brief background stating Jay White is designing the project utilizing the program allocating floor space to functions adopted by the Selectboard at their April 8, 2015 meeting.

White will start with the program and work towards developing a floor plan for a one-story building keeping costs as low as possible. The following points were among those discussed:

- Flanders asked for and received assurance from White that space would be reserved to relocate the equipment bay on site, should it become necessary to do so in the future.
- Layton asked about whether there was a middle option between Vermont commercial energy code and a net-zero energy option. White explained that the base design will meet 2015 Vermont Commercial Energy Standards, but first and life-cycle costs for both the base design and a net zero build will be provided. Both options will incorporate air exchange heat pumps along with LED lighting.
- Flanders and Cook suggested that it would be desirable to have a November election day target for a warrant article to obtain authorization for a bond. White indicated that this should be feasible. He suggested that would allow for completing the design and bidding the project in time for the spring construction season and allow for the most favorable bid prices.

A sprinkler system will also be costed out. White indicated he should be able to deliver a preliminary floor plan to Dechert for discussion at the Selectboard's June 22nd meeting. Cook emphasized that guidance from the Selectboard will come from the board, as a whole, not its individual members. The importance of community support was discussed. Public comments included: the importance of an IT closet, making the design energy efficient and that the current location is still an issue with some residents. White was thanked by the Selectboard for his time.

2. Interim Town Manager Search (Executive Session May be Required). After a brief discussion, pursuant to Title 1 VSA § 313(a)(3), Ashley **moved** (2nd Flanders) to enter into Executive Session for the purpose of discussing the employment of the Interim Town Manager. **Motion passed.** The Selectboard moved into Executive Session at 7:07 pm. At 8:04 pm, Ashley **moved** (2nd Layton) to move into public session. **Motion passed.** No action was taken as a result of the Executive Session.

Goulet **moved** (2nd Ashley) to adjourn. **Motion passed.** Meeting adjourned at 8:05 pm.

Approved by the Selectboard on May 25, 2016.

By Nancy Kramer
Assistant to the Town Manager

Linda Cook
Selectboard Chair

Next Regular Meeting – May 11, 2016 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH
SELECTBOARD.