

Minutes of the Selectboard Meeting of Wednesday, March 25, 2015 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley (by phone); Steve Flanders; Dan Goulet; Mary Layton, Vice-Chair; Neil Fulton, Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were about 25 people in the audience.

Also participating: Bill Aldrich, Lyle Favreau, Carolyn Frye, Thad Goodwin, Dennis Kaufman, Steve Leinoff, Lee Michaelides, Bonnie Munday, Frank Olmstead, Nancy Osgood, Doug Robinson, Anne Silberfarb, Peter Silberfarb, Demo Sofronas, Richard Stucker, Matt Swett.

Cook opened the meeting at 6:30 pm.

1. Approval of Agenda (Action Item). The Selectboard, by consensus, approved the Agenda.
2. Public Comments. No actions taken.
3. Town Manager's Report (Discussion). No report other than what is on the agenda.
4. Finance – Board to Sign Accounts Payable/Warrants (Action Item). After two questions, Flanders **moved** (2nd Ashley) to approve Check Warrant Report #15-23 for General Fund in the amount of \$1,075,769.78, for Highway Garage Fund in the amount of \$1,498.45, for Police Station Fund in the amount of \$1,498.45, for Fire Station Fund in the amount of \$1,498.45 and for Long Term Facility Study Fund in the amount of \$1,254.65 for the period from 03/12/15 to 03/25/15. **Motion passed.**
7. Review Rules for Conduct of Regular and Special Selectboard Meetings (Discussion/Action Item). Fulton reviewed the changes and Cook read the new #12. After some discussion, Flanders **moved** (2nd Ashley) to accept the highlighted changes to Rules for Conduct of Regular and Special Selectboard Meetings. **Motion passed 3 to 2** (yes – Ashley, Flanders and Layton; no – Cook and Goulet).
8. Email from Chris Katucki (Discussion/Possible Action Item). Cook reviewed Katucki's request and Kaufman spoke in favor of the Town doing. After discussion regarding how best to do, Flanders **moved** (2nd Goulet) that the Town Manager's Office post to the Norwich Listserv links to the agendas and minutes of the Town of Norwich's committees, boards and commissions. **Motion passed.**
5. Liquor Licenses (Action Item). Flanders **moved** (2nd Layton) that the Selectboard convene as the Norwich Liquor Commission. **Motion passed.** Munday spoke briefly about what was needed from the Selectboard and Cook reviewed the applications. Afterwards, Flanders **moved** (2nd Layton) to approve the liquor license applications for Norwich Inn (3), Dan & Whit's General Store, King Arthur Flour Company (2), Carpenter and Main Restaurant (2) and Norwich Wines & Spirits. **Motion passed.** After signing the applications, Goulet **moved** (2nd Ashley) to close the Norwich Liquor Commission session and reconvene as the Selectboard meeting. **Motion passed.**

6. Town of Norwich Open Positions Interviews/Appointments (Action Item). Candidates present and interviewed were: Frank Olmstead, Bill Aldrich, Nancy Osgood, Lee Michaelides and Thad Goodwin. Afterwards, Goulet **moved** (2nd Flanders) to appoint Frank Olmstead as the Agent to Prosecute for a one-year term ending in March, 2016, appoint Chris Rimmer to the Conservation Commission for a four-year term ending in March, 2019, appoint Robert Sydney to the Energy Committee for a three-year term ending in March, 2018, reappoint Bill Aldrich and Nancy Osgood to the Historic Preservation Commission for three-year terms ending in March, 2018, appoint Lee Michaelides to the Board of Listers for an interim period ending March 1, 2016 and reappoint Chris Clapp to the Recreation Council for a three-year term ending in March, 2018. **Motion passed.** Goulet **moved** (2nd Layton) to reappoint Thad Goodwin as Tree Warden. **Motion passed.**

Layton took over as Vice-Chair for this portion of the meeting. After discussion of the duties of the Town Service Officer and how to apply for assistance, Flanders **moved** (2nd Goulet) appoint Linda Cook as the Town Service Officer for the period April 15, 2015 through April 14, 2016. **Motion passed.** Cook abstained.

9. Town Pool Dam (Discussion/Possible Action Item). No actions taken.

10. Capital Facilities (Discussion/Possible Action Item). Cook polled the Selectboard as to their priorities. Responses were: Layton – timeline, scope of project; Flanders – timeline, program; Ashley – timeline, do DPW project first; Goulet – downsize, do Police Station then DPW and Cook – timeline, program for each. Public comments encouraged the Board to move forward with the project. After Selectboard discussion of Flanders suggested steps for seeking bond approval and some discussion of the program, the Board agreed by consensus to have a special meeting April 1st at 6:00 pm to further review the timeline and program.

11. Correspondence (Please go to www.norwich.vt.us, click on Boards & Committees from the blue banner, click on Selectboard and click on Recent Selectboard Correspondence in the middle section to view resident correspondence):

a) Resident –

- 1) #11 a) and b). Email from Arline Rotman Re: Public Facilities and Letter from John Saroyan Re: VNA Leadership Salaries. Goulet **moved** (2nd Flanders) to receive an email from Arline Rotman re: public facilities and a letter from John Saroyan re: VNA leadership salaries. **Motion passed.**

12. Selectboard

- a) Town Manager Pay (Discussion/Possible Action Item). The Selectboard reviewed Ashley's email regarding the increase in Fulton's salary. No actions were taken.
- b) Approval of the Minutes of the 11/19/14, 11/25/14, 12/3/14, 12/10/14, 1/7/15, 1/14/15, 1/28/14, 2/11/15, 2/25/15 and 3/4/15 Meetings (Action Item). After discussion, Flanders **moved** (2nd Ashley) to approve the minutes of the November 19, 2014, November 25, 2014, December 3, 2014, December 10, 2014, January 7, 2015, January 14, 2015, January 28, 2014, February 11, 2015 and February 25, 2015 Selectboard meetings. **Motion passed 3 to 1** (yes – Ashley, Flanders and Goulet; no – Cook). Layton abstained. Flanders **moved** (2nd Layton) to approve the minutes of the March 4, 2015 Selectboard meeting. **Motion passed.**
- c) Review of Next Agendas (Discussion/Possible Action Item). Items on the agenda for April 8th will include: an Executive Session for an update on litigation, capital facilities, alarm and speed ordinances and an appointment to the Norwich Energy Committee.

Goulet **moved** (2nd Ashley) to adjourn. **Motion passed.** Meeting adjourned at 8:58 pm.

Approved by the Selectboard on April 22, 2015.

By Nancy Kramer
Assistant to the Town Manager

Linda Cook
Selectboard Chair

Special Selectboard Meeting – April 1, 2015 at 6:00 PM

Next Regular Meeting – April 8, 2015 at 6:30 PM

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