

Minutes of the Selectboard Meeting of Tuesday, November 25, 2014 at 6:30 PM

Members present: Christopher Ashley, Chair; Linda Cook; Steve Flanders; Dan Goulet; Keith Moran; Neil Fulton, Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were about 12 people in the audience.

Also participating: Phil Dechert, Joshua Durst, Jennifer Gillrich, Andy Hodgdon, Jill Kearney, Steve Leinoff, Cheryl Lindberg, Harry Roberts, Doug Robinson, Roberta Robinson, Matt Swett.

Ashley opened the meeting at 6:30 pm.

1. Approval of Agenda (Action Item). The Selectboard, by consensus, approved the Agenda.
2. Public Comments. No actions taken.
3. Town Manager's Report (Discussion). No actions taken.
4. Finance – Board to Sign Accounts Payable/Warrants (Action Item). Cook requested the motion be divided. Flanders **moved** (2nd Ashley) to approve Check Warrant Report #15-13 for General Fund in the amount of \$74,905.75 for the period from 11/13/14 to 11/26/14. **Motion passed**. Flanders **moved** (2nd Ashley) to approve Check Warrant Report #15-13 for Highway Garage Fund in the amount of \$1,851.92 for the period from 11/13/14 to 11/26/14. **Motion passed 3 to 2** (yes – Ashley, Flanders and Goulet; no – Cook and Moran). Fulton asked for some understanding as to why to Board members voted no. Moran said he was concerned about the timing.
5. Treasurer's Quarterly Investment Report (Discussion/Possible Action Item). Flanders **moved** (2nd Cook) to receive the Treasurer's Quarterly Investment Report. **Motion passed**.
6. Appoint Jennifer Gillrich to Norwich Conservation Commission (Discussion/Action Item). Gillrich was present and asked a couple of questions. The Selectboard thanked her for volunteering. Flanders **moved** (2nd Cook) to appoint Jennifer Gillrich to the Norwich Conservation Commission for an unexpired term ending March, 2018. **Motion passed**. Goulet abstained from voting.
7. Facilities Studies (Discussion/Possible Action Item). Swett presented a PowerPoint presentation prepared by Fire Department staff and based upon past discussions and questions asked. Goulet had prepared and distributed his plan for a one story building that would connect to the current Fire Station. The Town Manager was asked to gather more information, including cost estimates, for DPW using the existing building for warm storage, repairing the roof and building a new building for painting, maintenance shop, office and employee break room.
8. Budget Follow Up (Discussion/Possible Action Item). Changes to the budget were reviewed. Cook proposed \$25,500 in cuts that was supported by a majority of the Selectboard.
9. Correspondence (Please go to www.norwich.vt.us, click on Boards & Committees from the blue banner, click on Selectboard and click on Recent Selectboard Correspondence in the middle section to view resident correspondence):
 - a) Resident –

- 1) #9 a), b) and c). Email from Janice Lavoie Re: My Input As A Citizen, Emails from Neil Fulton and Janice Lavoie In Response To My Input As A Citizen and Email from Stephen Gaughan Re: Resignation from Norwich Conservation Commission. Flanders **moved** (2nd Moran) to receive emails from Janice Lavoie re: my input as a citizen, Neil Fulton and Janice Lavoie in response to my input as a citizen and Stephen Gaughan re: resignation from Norwich Conservation Commission. **Motion passed.** Fulton mentioned that he was not the Town Manager during the time frame mentioned in Lavoie's email.

10. Selectboard

- a) Approval of the Minutes of the 10/8/14 Meeting (Action Item). After some discussion, Flanders **moved** (2nd Moran) to approve the minutes of the October 8, 2014 Selectboard meeting, as amended in discussions at this meeting. **Motion passed.**
- b) Review of Next Agendas (Discussion/Possible Action Item). Ashley will provide a revised Selectboard Town Report submission for approval at the December 3rd meeting. The budget discussions will come before facilities at the December 3rd meeting. No outside agencies have been requested by the Board to attend the December 3rd meeting.
- c) Litigation (Executive Session May be Required) (Action Anticipated). Pursuant to Title 1 VSA § 313(a)(1)(E), Flanders **moved** (2nd Moran) to enter into Executive Session for the purpose of discussing litigation having found that premature general public knowledge would clearly place the municipality at a substantial disadvantage and to invite Neil Fulton to join this Session. **Motion passed.** The Selectboard moved into Executive Session at 10:15 pm.
- d) Personnel – Town Manager Review (Executive Session may be Required). After some discussion, this item was dropped.

At 10:28 pm, Moran **moved** (2nd Flanders) to move into public session. Flanders **moved** (2nd Moran) to authorize the Town Manager to sign a settlement agreement consistent with the discussion that occurred in Executive Session. **Motion passed.**

Cook **moved** (2nd Flanders) to adjourn. **Motion passed.** Meeting adjourned at 10:29 pm.

Approved by the Selectboard on March 25, 2015.

By Nancy Kramer
Assistant to the Town Manager

Christopher Ashley
Selectboard Chair

Special Selectboard Meeting – December 3, 2014 at 6:30 PM

Next Regular Meeting – December 12, 2014 at 6:30 PM

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