

Minutes of the Selectboard Meeting of Wednesday, February 22, 2012 at 6:30 PM

Members present: Ed Childs, Chair; Roger Blake; Christopher Ashley; Linda Cook; Steve Flanders; Neil Fulton, Interim Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were 2 people in the audience.

Also participating: Henry Scheier.

Childs opened the meeting at 6:30 pm.

1. Approval of Agenda (Action Item). By consensus, the Selectboard approved the Agenda.
2. Public Comments. Scheier said Town Eating Day is March 3rd at the Marion Cross School and invited townspeople to come for the free lunch. A full agenda for the day is on the web at http://www.towneating.org/Norwich_Town_Eating/town_eating_2012.html. Chipper thanked the Selectboard and Town employees for the sympathy cards sent to him.
3. Thanks to Roger Blake (Discussion). Childs expressed the Board's appreciation for Blake's three years of service. Scheier said he has known Blake quite awhile and feels he is talented in many ways and exactly the kind of person who should be on the Selectboard. Scheier also expressed his gratitude and wished Blake the best. Blake spoke about his business keeping him busy for many years but that McGrew's death spurred him to run for the Selectboard. Blake feels the Board should enjoy what they are doing and accomplish something in the process. Blake is disappointed that people were unwilling to step up and run for the open Selectboard seats. Blake is proud to have served.
4. Town Manager's Report (Discussion). The delinquent tax warrant is down from last year. Fulton is reviewing the delinquent tax policy. The Town has received a certificate of recognition for their six years of participation in the VLCT Wellness Leader program. The RFPs for the Town Pool and Contract Assessor are both out. Job descriptions for the Assessor and Assessing Clerk have been finalized. The Town has received two applications so far for the Assessing Clerk position. Fulton had another meeting with FEMA officials regarding the roads and pool. Some issues are still unresolved and a stream modification permit will be needed. A code and functional needs study firm has been assigned. The Norwich Energy Committee has prepared a fact sheet on PACE for Town Meeting. The Historic Preservation Commission has received a grant. This year's Town Report is being mailed tomorrow. Fulton thanked Kramer for all her work on the Town Report.
5. Finance – Board to Sign Accounts Payable/Warrants (Action Item). After one question from Cook, Blake **moved** (2nd Flanders) to approve Check Warrant Report #12-29 for General Fund for the period from 2/9/12 to 2/22/12 in the amount of \$159,476.62. **Motion passed.** Ashley **moved** (2nd Blake) to approve Check Warrant Report #12-30 for General Fund for the period from 2/23/12 to 2/23/12 in the amount of \$3,000,000. **Motion passed.**
6. Selectboard and Town Manager Goals (Discussion). Fulton has made revisions to the list based on the last meeting and input from Ashley. Fulton said he plans on having the costs for the sidewalk program before the Board by the end of FY12. The Selectboard then discussed the Town Manager evaluation and process. Fulton would like a more user friendly version of the evaluation form used and hopes the new Board will adopt the goals early on in order to have a

common purpose.

7. Budget Presentation at Town Meeting (Discussion). Fulton will make the presentation and will elaborate on what is presented on the PowerPoint slides. The Board will be prepared to answer questions. Cook asked for more information in the slides on changes at the Transfer Station and how the Town is looking to reduce trash and recycling costs. The Selectboard also discussed their 4 to 1 vote in favor of the budget with Cook stating she would like the opportunity to say why she voted against the budget. After some further discussion, Fulton said he would prepare the final PowerPoint presentation and provide it to the Board in hard copy prior to Town Meeting.

8. Correspondence (Please go to www.norwich.vt.us, click on Town Offices bullet in left panel, scroll down to Norwich Selectboard section and click on Recent Selectboard Correspondence to view resident correspondence):

a) Resident –

- 1) #8 a). Email from Genevieve Morinville Re: Resigning from Conservation Committee. Ashley **moved** (2nd Blake) to receive an email from Genevieve Morinville re: resigning from the Conservation Commission. **Motion passed.** A letter thanking Genevieve for her service will be sent.

9. Selectboard

- a) Approval of the Minutes of the 1/25/12 Meeting. Blake **moved** (2nd Flanders) to approve the minutes of the January 25, 2012 Selectboard meeting. **Motion passed.**
- b) Review of Pending Items (Discussion/Possible Action Item). After very little discussion, pending items was left as is.
- c) Review of Next Agenda (Discussion/Possible Action Item). Fulton briefly reviewed things that need to be done at the organizational meeting. After discussion, the Board changed the start time to 6:00 pm.

Blake **moved** (2nd Flanders) to adjourn. **Motion passed.** Meeting adjourned at 7:16 pm.

Approved by the Selectboard on March 14, 2012.

By Nancy Kramer
Assistant to the Town Manager

Edwin Childs
Selectboard Chair

Special Selectboard Meeting – March 7, 2012 at 6:00 PM

Next Regular Meeting – March 14, 2012 at 6:30 PM

Pending Items:

- 1) Update Finance Committee Statement of Purpose

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD. FOR A MORE DETAILED TRANSCRIPTION PLEASE REFER TO THE DVD. DVDs ARE AVAILABLE ONE WEEK AFTER AIRING AT THE NORWICH PUBLIC LIBRARY.