

Minutes of the Special Selectboard Meeting of Tuesday, November 30, 2010 at 6:00 PM

Members present: Roger Blake, Chair; Ed Childs; Suzanne Lupien; Sharon Racusin; Pete Webster, Town Manager; Nancy Kramer, Assistant to the Town Manager. Absent: Uwe Bagnato.

There were about 22 people in the audience.

Also participating: Vickie Brooks, Len Brown, Van Chesnut, Michael Cryans, Nancy Dean, Neil Fulton, Stephen Geller, Jim Harlow, Russell Hirschler, Nancy Hoggson, Linda Husband, Dennis Kaufman, Mark Lindberg, Dianne Norton, Neil Odell, Peggy O'Neil, Ed Piper, Jan Stryker, Lucinda Walker.

Blake opened the meeting at 6:00 pm.

1. Town-wide Reappraisal RFP (Discussion/Possible Action Item). Kaufman said the RFP has been rewritten with help from the consultant. Kaufman reviewed the reappraisal process summary and discussed the key dates. The Listers have chosen July, 2013 for completion in order to allow sufficient time for taxpayers to grieve. The Listers will provide an additional expense budget once the bids are in. There will be a pre-proposal meeting December 9th that the Listers hope the Selectboard can attend. Racusin initiated a discussion about CAMA software. The RFP is leaving the choice of software up to the contractor; however, AssessPro, ProVal and Vision have been prequalified and specifications for the software are listed in the RFP.

After some further discussion, Childs **moved** (2nd Lupien) to approve the Town-wide Reappraisal RFP. **Motion passed.**

2. Selectboard 3rd Budget Work Session – Outside Agencies (Discussion Item). Representatives from Advance Transit, American Legion Lyman F. Pell Post, Child Care Center in Norwich, Family Place, Green Mountain RSVP, GMEDC, HCRS, Headrest, Norwich Historical Society, Norwich Public Library, SEVCA, Upper Valley Trails Alliance, VNA & Hospice of VT and NH, White River Council on Aging, Windsor County Partners, WISE and Youth-in-Action attended the meeting, explained what they do and in particular what they do for Norwich residents and answered questions. All were thanked for coming by the Board.

Lupien asked Lindberg to provide a list of specific things done for Norwich children by the Youth-In-Action group which he agreed to do.

Racusin **moved** (2nd Childs) to adjourn. **Motion passed.** Meeting adjourned at 7:46 pm.

Approved by the Selectboard on January 12, 2011.

By Nancy Kramer
Assistant to the Town Manager

Roger Blake
Selectboard Chair

Next Regular Meeting – December 8, 2010 at 6:30 PM

Special Selectboard Meeting – December 15, 2010 at 6:30 PM

Pending Items:

- 1) Vehicle Acquisition and Replacement Policy/NORCAP Report/Strategic Planning
- 2) Code of Conduct Policy for Town Manager and Selectboard
- 3) Charge for Committee Reviewing Junk Policies
- 4) 250th Celebration Plans
- 5) Town Eating Day Participation
- 6) Town Boundaries

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