

Minutes of the Special Selectboard Meeting of Wednesday, March 3, 2010 at 5:30 PM

ORGANIZATIONAL MEETING

Members present: Ed Childs; Suzanne Lupien; Sharon Racusin; Roger Blake; Uwe Bagnato; Pete Webster, Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were about 31 people in the audience.

Also participating: Liz Blum, Phil Dechert, Neil Fulton, Kelly Griggs, David Hubbard, Nelson Kasfir, Bill Lamb, Alison May, Bonnie Munday, Reeve Williams.

1. Nominations and Election of Chair (Action Item). Webster opened the meeting at 5:34 pm and requested nominations for chair. Childs nominated Lupien and failed to receive a second. After some discussion, Bagnato nominated Blake for Selectboard Chair (2nd Racusin). **Motion to nominate Blake passed 4 to 1** (yes – Childs, Bagnato, Racusin and Blake; no – Lupien).
2. Nominations and Election of Vice-Chair (Action Item). Racusin nominated Lupien for Vice-Chair (2nd Blake). **Motion passed.**
3. Choose Official Town Newspaper (Action Item). After some discussion of why this action is necessary, Childs **moved** (2nd Blake) that the Valley News be the official paper of the Town of Norwich. **Motion passed.**
4. Set Selectboard Regular Meeting Schedule (Action Item). Racusin **moved** (2nd Bagnato) to set their regularly scheduled meetings for the 2nd and 4th Wednesdays of the month at 6:30 pm. **Motion passed.** Meeting dates that needed to be moved were gone over.
5. Open Positions (Discussion/Action Item). The shortness of time for people to apply was discussed and Kramer was asked to indicate that the Development Review Board and Planning Commission applications would not be due until April. Kramer was also asked to notify chairs of the vacancies on their boards, commissions, etc. Childs **moved** (2nd Lupien) to approve the Open Positions list as presented. **Motion passed.** Open positions and descriptions will go out on the Town Email list, the Norwich Digest and be posted on the Town website at www.norwich.vt.us and the usual Town places.
6. Authorize Chair or Alternate to Sign Payroll Warrant. Childs **moved** (2nd Lupien) to authorize the Chair or the Vice-Chair to examine and sign the Payroll Warrant. **Motion passed.**
7. Authorize Chair or Alternate to Sign Accounts Payable. Lupien **moved** (2nd Bagnato) to authorize the Chair or the Vice-Chair to examine and sign the Accounts Payable Warrants. **Motion passed.**
8. Readopt Procedure for Receipt of Correspondence (Discussion/Action Item). After a brief discussion regarding reading of summaries instead of the whole document, Racusin **moved** (2nd Lupien) that the Norwich Selectboard readopt the Procedure for Receipt of Correspondence as amended. **Motion passed.**

9. Readopt Rules for Conduct of Regular and Special Selectboard Meetings (Discussion/Action Item). Childs **moved** (2nd Lupien) that the Norwich Selectboard readopt the Rules for Conduct of Regular and Special Meetings as presented. **Motion passed.**

10. Review Pending Items (Discussion/Action Item). After some discussion that included Childs saying he is working on a new draft for #3, the Board left pending items as is.

Bagnato asked that Selectboard participation in the mediation scheduled for March 19th and a Selectboard retreat be put on the March 10th agenda. Whether to have the retreat as an open meeting versus executive session was discussed. Also discussed were setup for Board meetings, speaking clearly and the need for getting Bagnato up to speed on the Bragg Hill litigation.

Bagnato **moved** (2nd Racusin) to adjourn. **Motion passed.** Meeting adjourned at 6:15 pm.

Approved by the Selectboard on March 24, 2010.

By Nancy Kramer
Assistant to the Town Manager

Roger Blake
Selectboard Chair

Next Regular Meeting – March 10, 2010 at 6:30 PM

Pending Items:

- 1) Vehicle Acquisition and Replacement Policy/NORCAP Report/Strategic Planning
- 2) Municipal Enforcement of the VT Fire Prevention and Building Code
- 3) Code of Conduct for Town Officials/Employees
- 4) Listening Posts
- 5) Town Boundaries
- 6) Lister Roundtable
- 7) Ownership of Foley Park
- 8) Norwich Volunteer Network
- 9) Appropriation Roundtable