

Minutes of the Special Selectboard Meeting of Friday, January 22, 2010 at 3:00 PM

Members present: Sarah Nunan, Chair; Suzanne Lupien; Ed Childs; Sharon Racusin; Roger Blake; Pete Webster, Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were 6 people in the audience.

Also participating: Linda Cook, Phil Dechert, Neil Fulton, Dennis Kaufman, Bonnie Munday, Roberta Robinson.

Nunan opened the meeting at 3:05 pm.

1. Review and Approve 2010 Town Meeting Warning (Excluding School Articles)  
(Discussion/Action Item).

Article 5 – The article reads “Shall the voters of the Town of Norwich establish a special purpose fund within the general fund to remain available as long as there are monies in the fund for poor relief and citizen assistance under the direction and control of the Town Manager to receive grants and gifts for poor relief and citizen assistance and appropriate \$1,000 to the fund?” Webster said any monies left in this fund will carryover to the next year. The intention is to have this article on the Warning every year. The funds will be tracked but to whom they went will not be made public. The new Selectboard financial policy that Fulton is writing will fully define how funds are set up and work.

Article 25 regarding the Norwich Times has been dropped. There was some discussion regarding the newsletter history. Munday believes the Town never should have funded this item. An appropriation request review has been added to Pending Items.

Webster has reviewed the Public Works Department budget with Cook. Cook understands the \$10,000 difference now. Public communications was discussed briefly.

Childs **moved** (2<sup>nd</sup> Lupien) to approve the draft 2010 Town Meeting Warning (excluding school articles). **Motion passed.**

2. Approve FY11 Budget (Discussion/Action Item). After a brief discussion and a change in the budget number, Childs **moved** (2<sup>nd</sup> Lupien) to recommend a gross spending General Town Budget of \$3,666,128. **Motion passed.**

There was a brief discussion regarding use of Undesignated Fund monies to reduce the tax rate. Fulton was advised to project use of whatever it took to have no change in the tax rate. The allowance for tax adjustments was also briefly discussed. Fulton believes \$50,000 is a good number to use this year.

Racusin **moved** (2<sup>nd</sup> Blake) to adjourn. **Motion passed.** Meeting adjourned at 3:40 pm.

Approved by the Selectboard on February 10, 2010.

By Nancy Kramer  
Assistant to the Town Manager

Sarah Nunan  
Selectboard Chair

Next Regular Meeting – January 27, 2009 at 6:30 PM

Pending Items:

- 1) Town Report FY09
- 2) Vehicle Acquisition and Replacement Policy/NORCAP Report/Strategic Planning
- 3) Municipal Enforcement of the VT Fire Prevention and Building Code
- 4) Code of Conduct for Town Officials/Employees
- 5) Listening Posts
- 6) Town Boundaries
- 7) Lister Roundtable
- 8) Ownership of Foley Park
- 9) Appropriation Request Review