

Minutes of the Special Selectboard Meeting of Wednesday, November 19, 2008
at 4:30 PM

Members present: Gerard Chapdelaine, Chair; Alison May; Ed Childs; Suzanne Lupien; Sarah Nunan; Pete Webster, Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were 5 people in the audience.

Also participating: Andy Hodgdon, Elizabeth Howard, David Hubbard, Steve Leinoff, Cheryl Lindberg, Bill Pierce, Harry Roberts, Chief Robinson, Roberta Robinson, Liz Russell.

Chapdelaine opened the meeting at 4:32 pm.

1. Finance – Board to Sign Accounts Payable/Warrants (Action Item). After discussion of a couple of items on the warrant, May **moved** (2nd Nunan) to approve Check Warrant Report #09-11 for the period from 11/06/2008 to 11/19/2008 in the amount of \$46,514.71; which is all General Fund. **Motion passed.**

Finance Department Budget – Robinson has lowered the amount budgeted for the Finance Assistant and budgeted \$1,500 for a new computer for herself with her existing computer becoming the cash receipts computer.

Robinson said that an overall 3% COLA has been used in this budget for wage and salary increase.

2. 1st Budget Work Session with Department Heads (Discussion/Action Item) –

a) 4:45 pm – Public Works Department (Including Solid Waste):

Solid Waste – Budget is up 11.94% mainly due to increased recycling costs. Increasing the price for trash cards was discussed and will be on the November 25th agenda. Also discussed were recycling of all plastics and replacing the 1993 trash compacter.

Public Works – Budget is up 5.32%. Items discussed were: paving, artesian well at garage, plowing, sanding, salt use, Gradall excavator and sweeping.

Roberts spoke at this time asking for level funding or cutting budgets due to the current economic situation.

b) 5:45 pm – Police Department – Budget is up .8%. Items discussed were: crossing guards, setting fines, fees on dogs, community relations, dispatching costs, drinking water, replacing EQ#1 cruiser and speed cart acquisition.

c) 6:30 pm – Fire Department/Emergency Management. Budget is down 3%. Items discussed were: possible contract with the Vermont Division of Fire Safety to perform building plan reviews and fire prevention inspections, ladder truck replacement and the exhaust system installation.

Emergency Management – Items discussed were: communication project, generator at Public Works and fuel costs.

d) 7:15 pm – Conservation – Pierce and Hubbard from the Conservation Commission were present to answer questions. Fund raising was discussed.

May **moved** (2nd Nunan) to adjourn. **Motion passed.** Meeting adjourned at 7:07 pm.

Approved by the Selectboard on December 10, 2008.

By Nancy Kramer
Assistant to the Town Manager

Gerard Chapdelaine
Selectboard Chair

Special Selectboard Meeting – November 24, 2008 at 4:30 PM

Next Regular Meeting – November 25, 2008 at 6:30 PM

Pending Items:

- 1) Strategic Planning Committee Organization
- 2) Class 1 Road Designation
- 3) Communications Study
- 4) Department of Public Works Site Planning
- 5) Transportation Capital Program
- 6) Community Communications Outreach
- 7) Vehicle Acquisition and Replacement Policy
- 8) Municipal Enforcement of the VT Fire Prevention and Building Code

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