

Minutes of the Special Selectboard Meeting of Wednesday, July 23, 2008 at 6:30 PM

Members present: Gerard Chapdelaine, Chair; Alison May (by phone); Ed Childs; Suzanne Lupien; Sarah Nunan; Stephen Soares, Town Manager.

There were 5 people in the audience.

Also present: Phil Dechert, Steve Flanders, Neil Fulton, Andy Hodgdon, Chief Robinson.

Chapdelaine opened the meeting at 6:30 pm.

1. Approval for Purchase Order Greater than \$25,000 (Discussion/Action Item). After a brief discussion, Childs **moved** (2<sup>nd</sup> Lupien) to approve the payment of Purchase Order #7140987 in the amount of \$284,033 to Blacktop, Inc. for the 2008 Paving Program. **Motion passed.**
2. Request to Expend Funds from General Administration Designated Fund (Discussion/Action Item). Fulton spoke about the sound quality of a conferencing telephone versus what the Town is using now. Also discussed was the importance of the phone lines for the Emergency Operations Center. After some further discussion, May **moved** (2<sup>nd</sup> Childs) to approve the expenditure of not to exceed \$750 from the General Administration Designated Fund to install analog phone lines in the multipurpose room and conference room for the Emergency Operations Center and to purchase a conferencing telephone. **Motion passed 3 to 2** (yes – Chapdelaine, Childs and May; no – Lupien and Nunan).

The new General Administration Designated Fund balance will be approximately \$2,524.79.

3. Personnel/Labor Relations (Executive Session may be Required). Pursuant to Title 1 VSA § 313(a)(1)(3), Childs **moved** (2<sup>nd</sup> Lupien) to enter into Executive Session for the purpose of discussing personnel and labor relations and to invite the Town Manager, Chief Neil Fulton and Chief Doug Robinson to join the session. **Motion passed.** The Selectboard moved into Executive Session at 6:45 pm.

At 7:50 pm the Selectboard moved into public session. May **moved** (2<sup>nd</sup> Childs) to authorize the Town Manager to sign the Fire Chief Employment Agreement as amended that extends a conditional offer of employment to Stephen Leinoff at a salary of \$68,000. **Motion passed 4 to 1** (yes – Chapdelaine, Childs, Lupien and May; no – Nunan).

Childs **moved** (2<sup>nd</sup> Lupien) to adjourn. **Motion passed.** Meeting adjourned at 8:00 pm.

Approved by the Selectboard on August 27, 2008.

By Nancy Kramer  
Assistant to the Town Manager

Gerard Chapdelaine  
Selectboard Chair

Next Regular Meeting – August 27, 2008 at 5:00 PM

Pending Items:

- 1) Zoning Regulations Hearing (9/24/08)
- 2) Ancient Roads (9/10/08)
- 3) Class 1 Road Designation (9/24/08)
- 4) Communications Study
- 5) Department of Public Works Site Planning
- 6) Transportation Capital Program
- 7) Community Communications Outreach