

Minutes of the Selectboard Meeting of Wednesday, February 13, 2008 at 6:00 PM

Members present: Ed Childs, Chair; Alison May; Jack Candon; Gerard Chapdelaine; Suzanne Lupien; Stephen Soares, Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were about 10 people in the audience.

Also participating: Terry Boone, Phil Dechert, Nancy Hoggson, Dennis Kaufman, Don McCabe, Lynn McGrew, Sarah Nunan, Sharon Racusin.

Childs opened the meeting at 6:00 pm.

1. 6:00 pm - Litigation (Executive Session may be Required). Pursuant to Title 1 VSA § 313(a)(1), May **moved** (2<sup>nd</sup> Chapdelaine) to move into Executive Session for the purpose of discussing litigation and to invite Steve Soares, Frank Olmstead, Steve Wheelock and Dennis Kaufman to join the session. **Motion passed.**

At 6:28 pm the Selectboard moved into public session. Candon **moved** (2<sup>nd</sup> May) to accept proposals of settlements on parcels 11-108.000, 05-111.000, 05-116.000 and 10-178.000. **Motion passed.**

2. Approval of Agenda (Action Item). By consensus, the Selectboard approved the Agenda with some changes.

3. Public Comments (Discussion). Kaufman reminded townspeople that the HS-122, 2008 (Homestead Declaration and Property Tax Adjustment Claim) needs to be filed annually and is due April 15<sup>th</sup>. You may file online at [www.vermont.gov](http://www.vermont.gov) where there is a link to click on at the bottom right of the home page.

A little later, Boone spoke about "Town Eating Day". It is scheduled for Saturday, March 1<sup>st</sup> from 9:30 am until 3 pm (including a free lunch) at the Marion Cross School gymnasium. Attendance is encouraged.

4. Town Manager's Report (Discussion). The Town Manager announced that there will be a public informational session on February 27<sup>th</sup> at 5 pm on the Corridor Project where the public will have an opportunity to speak with and ask questions of Chuck Wise, our Regional Senior Transportation Planner; Curtis Johnson, the Vermont Enhancements Project Manager; myself and Selectboard Chairman Ed Childs. Soares reported that Norwich had not been selected to receive additional grant funding for the Corridor Enhancement Project in 2008. Additionally, the regularly scheduled Selectboard meeting will start at 6 pm with the continuance of the Corridor Project as the 1<sup>st</sup> item on the Agenda. Chuck Wise of TRORC and Curtis Johnson of VTrans will be available for the entire session. The Town Manager has renegotiated the Tracy Hall elevator contract for less money than we are paying now. The forms for posting of roads have been submitted. VTrans has announced they are helping municipalities as they can with salt. The Board is encouraging people to drive slower due to the current road conditions. The Tracy Hall rental agreement has been updated to include a paragraph about sidewalk cleanup by renters during off hours.

5. Finance – Board to Sign Accounts Payable/Warrants (Action Item). May **moved** (2<sup>nd</sup> Chapdelaine) to approve Check Warrant Report #08-17 for the period from 1/31/2008 to 2/13/2008 in the amount of \$542,534.68; which is all General Fund. **Motion passed.**

6. Hartford/Norwich Dispatch Services Contract (Discussion/Action Item). Postponed until the February 27<sup>th</sup> Selectboard meeting due to legal review.

8. Bandstand Project Update (Discussion). McCabe said the Bandstand Committee has been meeting since December and that there are nine members. There is a fund raiser going on currently and over \$25,000 has been raised so far. The decision on whether to repair or rebuild the Bandstand has not been made. Grants for the project are being worked on and a condition assessment is scheduled. French has done a preliminary design which was shown at the meeting. McCabe stated that the Norwich Times is running a cover story on the Bandstand in its spring issue. McCabe also said that the Committee would be updating the Selectboard regularly.

7. Revised Draft Zoning Regulations (Discussion/Action Item). Per the request of the Board, Dechert presented the Selectboard with a flowchart describing the process for obtaining a building permit for a single family home under the revised Zoning Regulations and revised pond figures. Dechert explained that the draft dated February 5, 2008 is a compilation of changes asked for by the Selectboard and some changes made by the Planning Commission. He also said that this draft has not been distributed yet. The Administrative Review process on page 98 was discussed and the Board asked that it be changed back to what was originally stated. There was some discussion on the process and whether or not to warn a public hearing which would then put the Regulations into effect for 150 days. The Selectboard agreed to have a public work session on the Zoning Regulations as revised at their March 12<sup>th</sup> meeting.

9. Correspondence (Please go to [www.norwich.vt.us](http://www.norwich.vt.us), click on Town Offices bullet in left panel, scroll down to Norwich Selectboard section and click on Recent Selectboard Correspondence to view resident correspondence):

a) Resident -

- 1) Selectboard Copies of Two Letters Sent by Alice Worth and Sharon Racusin to Curtis Johnson Re: Corridor Project (Discussion). May **moved** (2<sup>nd</sup> Lupien) to receive Selectboard Copies of Two Letters Sent by Alice Worth and Sharon Racusin to Curtis Johnson Re: Corridor Project. **Motion passed.**
- 2) Curtis Johnson's Reply to Alice Worth and Sharon Racusin (Discussion). May **moved** (2<sup>nd</sup> Chapdelaine) to receive Curtis Johnson's Reply to Alice Worth and Sharon Racusin. **Motion passed.**

11. Selectboard

- a) Approval of the Minutes of the 1/16/08, 1/23/08 and 1/25/08 Meetings (Action Item). May **moved** (2<sup>nd</sup> Candon) to approve the minutes of the January 16, 2008, January 23, 2008 and January 25, 2008 Selectboard meetings. **Motion passed.**
- b) Selectboard Institute (Notice of VLCT Training) (Discussion). This item will be further discussed at the Selectboard reorganization meeting March 5<sup>th</sup>.

Candon **moved** (2<sup>nd</sup> Lupien) to adjourn. **Motion passed.** Meeting adjourned at 7:53 pm.

Approved by the Selectboard on February 27, 2008.

By Nancy Kramer  
Assistant to the Town Manager

Edwin Childs  
Selectboard Chair

Next Regular Meeting – February 27, 2008 at 6:00 PM

Pending Items:

- 1) Farrell Farm Road Acceptance as Town Highway
- 2) Hartford Dispatch Services Agreement
- 3) Debt Management Policy
- 4) Financial Policies Review

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD. FOR A MORE DETAILED TRANSCRIPTION PLEASE REFER TO THE DVD. DVDs ARE AVAILABLE ONE WEEK AFTER AIRING AT THE NORWICH PUBLIC LIBRARY.