

Minutes of the Selectboard Meeting of Wednesday, June 28, 2006 at 6:30 PM

Members present: Alison May, Chair; Jack Candon; Ed Childs; Gerard Chapdelaine; Stephen Soares, Town Manager; Nancy Kramer, Administrative Assistant. Absent: Ben Ptashnik.

There were about 30 people in the audience.

Also participating: Terry Boone, Ken Davis, George Fraser, Neil Fulton, Fred Gundersen, Scooter Hardy, Bernard Manning, Jeff Mathias, Arthur Owen, Phil Phillips, Chief Robinson, Andrew Sigler, Fred Smith, Ken Smith, Irv Thomae, Judy Witters

May opened the meeting at 6:31 pm.

1. Approval of Agenda (Action Item). Childs **moved** (2nd Chapdelaine) to approve with three changes. **Motion passed.**
 2. Public Comments (Discussion). None.
 3. Town Manager's Report (Discussion). Soares gave a brief update on Tubestock, stating that the Town of Hanover and the State of New Hampshire have made it difficult for the event to happen.
 4. Finance – Board to Sign Accounts Payable/Warrants (Action Item). Candon **moved** (2nd Chapdelaine) to approve the General Fund Check Warrant Report #06-68, the Solid Waste Equipment Fund Check Warrant Report #06-69, the Kids & Cops Fund Check Warrant Report #06-70 and the Recreation Facility Improvement Fund Check Warrant Report #06-71 in the amounts of \$54,921.33, \$255.00, \$1,179.98 and \$1,302.46, respectively, for the period from 6/15/2006 to 6/28/2006. **Motion passed.**
- Chapdelaine **moved** (2nd Childs) to approve the General Fund Check Warrant Report #07-01 in the amount of \$85,002.19 for the period from 6/29/2006 to 7/1/2006. **Motion passed.**
5. Requests to Expend Funds from Designated Funds (Action Item). Childs **moved** (2nd Chapdelaine) to approve the payment of Purchase Orders #7140908 and #7140909 in the amounts of \$54,106.00 and \$63,661.00, respectively, from the Highway Equipment Designated Fund. **Motion passed.** The new Highway Equipment Designated Fund balance will be \$29,049.34.
 6. Development Review Board (DRB) Interviews/Appointments (Action Item)
Applicants:
 - Nancy Dean
 - Eric Friets

Candon stated that he does not now, has not, nor will represent people before Town boards or commissions while he is a member of the Selectboard; and asked for and received the Selectboard's vote of confidence in his participation in the appointment process.

Childs **moved** (2nd Chapdelaine) to reappoint Nancy Dean, John Lawe (pending his approval) and Eric Friets (as an alternate) to the DRB for three-year terms expiring June 30, 2009. **Motion passed.**

7. Truck Weight Limits Ordinance (Action Item). Candon explained briefly the four versions of the proposed ordinance: #1 for weight and with Administrative Certificate, #2 for weight and size with Administrative Certificate, #3 weight without Administrative Certificate and #4 weight and size without Administrative Certificate. All versions discuss compliance with the State of Vermont requirements to operate a truck on Norwich Class 2 and 3 roads, and on Class 4 roads with specific, prior written approval of the Highway Administrator; **and** have a special Mud Season provision. Childs discussed the reasoning behind the Administrative Certificate regarding proof of compliance with State requirements and insurance coverage; stating that most towns in Vermont require an Administrative Certificate.

The Chair asked Board members if they wished to consider versions #2 and #4 which include size. The Board by consensus decided not to consider size.

Public comments expressed were compliments on the work that had been done, agreement with the concept that compliance with State regulations means compliance with the Ordinance and preference for version #3.

Candon **moved** (2nd Chapdelaine) that the Selectboard adopt version #3 (Ordinance Regulating Enforcement of Truck Weight Limits). **Motion passed.**

The Chair publicly thanked Candon and Childs for their work on the Ordinance.

8. Capital Improvement Plan (Discussion). Soares said that the information provided to the Selectboard was for informational purposes only and that the committee has been formed by the Town Manager for advisory purposes only.

9. Introduce new part-time Norwich Police Officer (Phillip Brunelle). Officer Brunelle was scheduled to work this evening. Introductions will take place at a later date, possibly the July 12th meeting.

10. Public Works Mutual Aid Agreement (Discussion/Action Item). After a brief discussion regarding questions on Section A numbers 8 and 10, the Selectboard decided to delay approval until these issues are resolved. The Board supports the idea.

11. Safety Policy Mission Statement (Discussion/Action Item). Candon **moved** (2nd Childs) that the Norwich Selectboard adopt the Safety Policy Mission Statement as presented. **Motion passed.**

12. Town of Norwich Personnel Policies (Discussion/Action Item). The Policies were reviewed by the Selectboard page by page, with particular attention being paid to the changes suggested by the Vermont League of Cities & Towns. Several additions/changes were discussed and approved. The "final" draft of the Personnel Policies will be brought before the Selectboard to adopt at their July 12th meeting.

13. Correspondence

- a) TRORC 5/24/06 Minutes
- b) TRORC June Newsletter
- c) Sarah Drew Reeves Email Re: Proposed Trucking Ordinance

Candon **moved** (2nd Chapdelaine) to receive all correspondence. **Motion passed.**

14. Selectboard

- a) Approval of the Minutes of the 6/14/06 meeting. Candon **moved** (2nd Childs) to approve. **Motion passed.**
- b) Litigation (Executive Session may be Required). Pursuant to Title 1 VSA § 313(a)(1), Childs **moved** (2nd Chapdelaine) to enter into Executive Session for the purpose of discussing litigation and to invite Steve Soares to join the Session. **Motion passed.**

At 8:48 pm the Selectboard moved back into public session. No action was taken as a result of the Executive Session.

Candon **moved** (2nd Childs) to adjourn. **Motion passed.** Meeting adjourned at 8:50 pm.

Approved by the Selectboard on July 12, 2006.

By Nancy Kramer
Administrative Assistant

Alison May
Selectboard Chair

Next Regular Meeting – July 12, 2006 at 6:30 PM

Pending Items:

- 1) Zoning Regulations Review
- 2) Personnel Policies
- 3) Kendall Station Road

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