

Minutes of the Special Selectboard Meeting of Wednesday, January 18, 2006 at 6:30 PM

Members present: Alison May, Chair; Jack Candon; Ed Childs; Gerard Chapdelaine; Stephen Soares, Town Manager; Nancy Kramer, Administrative Assistant. Absent: Ben Ptashnik.

There were about 20 people in the audience.

Also participating: Kathy Avery, Van Chesnut, Linda Cook, Mike Cryans, Nancy Dean, Phil Dechert, Wally Elton, Dennis Kaufman, Cheryl Lindberg, Dan Morrison, Alex Northern, Peggy O'Neil, Arthur Owen, Regina Rice, Chief Doug Robinson, Henry Scheier, Fred Smith, Fred Spaulding, Jim Wooster

May opened the meeting at 6:29 pm.

1. Approval of Agenda (Action Item). Candon **moved** to approve (2<sup>nd</sup> Childs). **Motion passed.**

2. Public Comments (Discussion). Kaufman again reminded people of the April 15<sup>th</sup> deadline to file their **yearly** Declaration of Vermont Homestead (HS-131) with the Vermont Department of Taxes. A 1% penalty of the education tax is assessed for a late filing. **It can also be filed on-line through [www.vermont.gov](http://www.vermont.gov). The link to this form is found on the home page.**

3. Finance – Board to Sign Accounts Payable/Warrants (Action Item). Chapdelaine **moved** (2<sup>nd</sup> Childs) to approve Check Warrant Reports #06-41 and #06-42 in the amounts of \$94,798.78 and \$53,035.14, respectively, for the period from 1/05/2006 to 1/18/2006. **Motion passed.**

4. 6:45 pm Public Hearing on Proposed Amendment to the Norwich Subdivision Regulations  
a) Selectboard Discussion (Action)

Pursuant to Title 24 VSA Chapter 117 § 4442, Candon **moved** (2<sup>nd</sup> Childs) to open the public hearing to receive public comment on a proposed amendment to the Norwich Subdivision Regulations. **Motion passed.** After a brief discussion, Chapdelaine **moved** (2<sup>nd</sup> Childs) to close the public hearing. **Motion passed.**

Childs **moved** (2<sup>nd</sup> Candon) to amend the Norwich Subdivision Regulations to make minor technical and procedural changes and to bring the Norwich Subdivision Regulations into compliance with the changes to Title 24 VSA Chapter 117 that became effective September 1, 2005. The specific changes to the wording of the Norwich Subdivision Regulations to implement this change are included in the attached document titled "Town of Norwich, Vermont Subdivision Regulations, December 8, 2005 Proposed Revisions". **Motion passed.**

5. Green Mountain Power Corporation (GMP) Petition to Install Poles (Electric) on Joshua Road Ext. (Action). After a short discussion from which Candon recused himself, Childs **moved** (2<sup>nd</sup> Chapdelaine) to approve the petition. **Motion passed** (Candon recused himself).

6. Second Public Hearing FY07 Budget (Discussion/Action)

- a) Other Voted Articles Discussion – out of the 15 organizations contacted, only The Family Place was not represented at the meeting.

Candon **moved** (2<sup>nd</sup> Childs) to put on the Town Warning the request to appropriate \$2,000 to ACORN (A Community Resource Network). **Motion passed.**

Chapdelaine **moved** (2<sup>nd</sup> Childs) to put on the Town Warning the request to appropriate \$7,311 to Advance Transit. **Motion passed.**

The Selectboard unanimously requested that The Family Place be notified that they will need a petition signed by 5% of the voter checklist delivered to the Town Clerk by 5:00 pm January 26<sup>th</sup> in order to be placed on the Town Warning.

Chapdelaine **moved** (2<sup>nd</sup> Childs) to put on the Town Warning the request to appropriate \$2,500 to Headrest. **Motion passed.**

Candon **moved** (2<sup>nd</sup> Childs) to put on the Town Warning the request to appropriate \$529 to SEVCA (Southeastern Vermont Community Action). **Motion passed.**

Candon **moved** (2<sup>nd</sup> Childs) to put on the Town Warning the request to appropriate \$5,300 to the White River Council on Aging. **Motion passed.**

Chapdelaine **moved** (2<sup>nd</sup> Childs) to put on the Town Warning the request to appropriate \$1,000 to Windsor County Partners. **Motion passed.**

Candon **moved** (2<sup>nd</sup> Chapdelaine) to put on the Town Warning the request to appropriate \$2,500 to WISE (Women's Information Service). **Motion passed.**

Childs **moved** (2<sup>nd</sup> Candon) to put on the Town Warning the request to appropriate \$6,000 to Youth-In-Action. **Motion passed.**

Candon **moved** (2<sup>nd</sup> Childs) to put on the Town Warning the request to appropriate \$9,200 to the Cemetery Commission under 18 VSA § 5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries and to appropriate \$3,000 to the Cemetery Commission for headstone restoration. **Motion passed.**

Candon **moved** (2<sup>nd</sup> Childs) to put on the Town Warning the request to appropriate \$2,500 to the Upper Valley Trails Alliance. **Motion passed.**

Candon **moved** (2<sup>nd</sup> Chapdelaine) to put on the Town Warning the request to appropriate \$1,906 to Windsor County Court Diversion Program. **Motion passed.**

Candon **moved** (2<sup>nd</sup> Childs) to put on the Town Warning the request to appropriate the sum of Eight Thousand Dollars (\$8,000) to the Norwich Historical Society and Community Center to assist with general operations. **Motion passed.**

Chapdelaine **moved** (2<sup>nd</sup> Childs) to put on the Town Warning the request to appropriate Twelve Thousand Two Hundred Thirteen Dollars (\$12,213) to the Visiting Nurse Association & Hospice of VT and NH in support of various programs. **Motion passed.**

Childs **moved** (2<sup>nd</sup> Candon) to put on the Town Warning the request to appropriate Three Thousand Ninety-Three Dollars (\$3,093) to the Health Care and Rehabilitation Services of Southeast Vermont in support of community services provided to Norwich. **Motion passed.**

Linda Cook asked that the \$1,000 appropriation for Norwich Olde Home Days Committee be restored to the Town Appropriations budget. Discussion ensued regarding the value of Olde Home Days, what the monies were expended for and possible Town liability. The Selectboard decided to turn the responsibility for this committee over to the Town Manager. Candon **moved** (2<sup>nd</sup> Childs) to restore the \$1,000 appropriation for Norwich Olde Home Days Committee. **Motion passed.**

The Selectboard also had a discussion of the Revenue Budget Report for FY07. Some line items were questioned and/or changed.

7. Draft Town Meeting Warrant (Excluding School Articles) (Discussion). The start time for Town Meeting was changed to 7:00 pm. Minor changes were made to Articles 22-24. It was agreed a new Article 27 would be added to address the Fire District property.

#### 8. Selectboard

- a) Approval of the Minutes of the 1/4/06 meeting. Childs **moved** (2<sup>nd</sup> Chapdelaine) to approve. **Motion passed.**
- b) Personnel and Real Estate (Executive Session may be Required). Pursuant to Title 1 VSA § 313(a)(2)(3), Childs **moved** (2<sup>nd</sup> Chapdelaine) to move into Executive Session for the purpose of discussing personnel and real estate and to invite Steve Soares, Dennis Kaufman, Henry Scheier and Chief Robinson to join the Session. **Motion passed.**

At 10:25 pm the Selectboard moved back into public session. Candon **moved** (2<sup>nd</sup> Chapdelaine) to establish the Assessor line item for FY07 at \$34,500; and further to approve Listers' wages at a total of \$42,000 (\$17.50/hour), \$29,347 of which will be paid from the proposed FY07 Listers' wages line item and the balance (up to \$12, 653) to be drawn from the Designated Fund Act 60 Reappraisal, with the understanding that any unexpended funds will be returned at the end of FY07 to the said Designated Fund. **Motion passed.**

Candon **moved** (2<sup>nd</sup> Chapdelaine) to adjourn. **Motion passed.** Meeting adjourned at 10:30 pm.

Approved by the Selectboard on February 8, 2006.

By Nancy Kramer  
Administrative Assistant

Alison May  
Selectboard Chair

Next Regular Meeting – January 25, 2006 at 6:30 PM

Pending Items:

- 1) Zoning Regulations Review
- 2) Private Driveway policy
- 3) Kendall Station Road Status

PLEASE NOTE THAT CATV VIDEO TAPES ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD. FOR A MORE DETAILED TRANSCRIPTION PLEASE REFER TO THE TAPE. TAPES ARE AVAILABLE ONE WEEK AFTER THE MEETING AT THE NORWICH PUBLIC LIBRARY.