

Minutes of the Selectboard Meeting of Tuesday, November 22, 2005 at 6:00 PM

Members present: Alison May, Chair; Jack Candon; Ed Childs; Gerard Chapdelaine; Stephen Soares, Town Manager; Nancy Kramer, Administrative Assistant

There were about 14 people in the audience.

Also participating: Roberta Alexander, Alan Berolzheimer, Ames Byrd, Dan Evans, Doug Evans, Lucy Gibson, Ann Greenwald, Jamie Hess, Dennis Kaufman, Cheryl Lindberg, Chief Doug Robinson, Steve Russell, Henry Scheier, Irv Thomae, Gary Winslow

May opened the meeting at 6:00 pm.

1. Litigation (Executive Session may be Required). Pursuant to Title 1 VSA § 313(a)(1), Childs **moved** (2nd Chapdelaine) to move into Executive Session for the purpose of discussing litigation and to invite Steve Soares and Frank Olmstead to join the session. **Motion passed.** Candon recused himself from the first half of the Executive Session.

At 6:25 pm the Selectboard moved into public session. No action was taken as a result of the Executive Session.

2. Approval of Agenda (Action Item). Chapdelaine **moved** to approve with one additional item (2nd Childs). **Motion passed.**

3. Public Comments (Discussion). None.

4. Finance – Board to Sign Accounts Payable/Warrants (Action Item). Chapdelaine **moved** (2nd Childs) to approve Check Warrant Reports #06-34, 06-35, and 06-36 in the amounts of \$215,903.55, \$2,500.00 and \$594,059.00, respectively, for the period from 11/10/2005 to 11/23/2005. **Motion passed.**

Soares stated that legal fees to date for the Nowicki/Richards and Simpson cases are \$4,298.50 and \$11,096.75, respectively.

5. Development Review Board (DRB) Interview/Appointment (Action Item)

Applicant:

- Lucy Gibson

After a brief interview process, Childs **moved** (2nd Candon) to appoint Lucy Gibson to the DRB, beginning January 1, 2006, to fill the balance of Watt Alexander's term expiring June 30, 2007.

6. Appointment with Ames Byrd and Energy Committee Re: Bio Diesel Fuel Use (Discussion). Steve Russell from the City of Keene gave a PowerPoint presentation on the City's three-year use of B-20 biodiesel fuel. Highlights of this presentation were: the City has cut exhaust emissions and eliminated black smoke, the total diesel fleet is using B-20, no problems have been reported and operators have stated that the headaches they would normally get using 100% diesel have gone away.

Evans stated that currently Evans Expressmarts are the only petroleum provider in the Upper Valley also providing biodiesel fuel and that the cost difference per gallon for B-20 is approximately 8 cents.

The Norwich Energy Committee is recommending that the Town of Norwich switch to the use of biodiesel fuel. The Selectboard asked the Town Manager to consider this as he prepares the budget.

7. Appointment with Jamie Hess Re: Bike/Pedestrian Path Presentation (Discussion). Hess gave a short presentation on the need for "safe routes to school" and the new athletic field. The group he represents is looking for \$25,000 a year for the next three years as seed money in order to secure funding. Alexander suggested that it might be appropriate to have it put in as an independent line item of the Highway Department's budget. After some discussion, Scheier suggested that the next best step might be a town-wide discussion/forum.

8. Highway Department Review (Discussion). Thomae stated that the Finance Committee believes their study of the Police Department was flawed and reiterated their belief that a more detailed survey is needed. Candon spoke about the budgeting process being the time for action/reaction. It was agreed that the Finance Committee would "pull together their thoughts" at their December 6th meeting and submit them for the Selectboard's December 14th meeting.

9. Green Mountain Power Corporation (GMP) Petition to Conduct Pole Work on Willey Hill Road (Action). After a brief discussion regarding the proposed work to be done, the Selectboard instructed Soares to get a more detailed description of the cutting/trimming proposed from Ken MacDonald.

10. Continued Discussion of Draft FY07 Budget Information (Discussion). Soares anticipates \$100,000 in articles for repairs to Tracy Hall and the gazebo. May indicated that she would like to see proposed revenues as well as expenditures. Soares in conjunction with Chief Robinson was asked to present one version of the Police Department budget with a cut in services.

11. Correspondence

- a) Watt Alexander Letter Re: Development Review Board's Comments on FY07 Budget
- b) Warning for the Preliminary Windsor County Budget Hearing from Windsor County Courthouse
- c) Letter from Department of Buildings & General Services Re: Letters of Interest. The Selectboard decided not to pursue this matter.
- d) Roger Blake Letter of Resignation. The Selectboard received, with regrets.

Childs **moved** (2nd Chapdelaine) to receive all correspondence. **Motion passed.**

12. Selectboard

- a) Approval of the Minutes of the 11/9/2005 meeting (Action Item). Candon **moved** (2nd Childs) to approve. **Motion passed.**
- b) Reminder of Public Hearing Re: Zoning Amendment

The Selectboard announced vacancies for an alternate to the DRB and for a Lister to fill unexpired terms ending June 30, 2007 and March 7, 2006, respectively. The deadline for receiving applications will be January 6, 2006, and interviews and appointments will be made at the Selectboard meeting on January 11, 2006.

- c) Personnel (Executive Session may be Required). Pursuant to Title 1 VSA § 313(a)(3), Candon **moved** (2nd Childs) to enter into Executive Session for the purpose of discussing personnel matters and to invite Stephen Soares and Dennis Kaufman to join the session. **Motion passed.**

At 9:30 pm the Selectboard moved into public session. No action was taken as a result of the Executive Session.

Candon **moved** (2nd Childs) to adjourn. **Motion passed.** Meeting adjourned at 9:31 pm.

Approved by the Selectboard on December 14, 2005.

By Nancy Kramer
Administrative Assistant

Alison May
Selectboard Chair

Special Selectboard Meeting – December 7, 2005 at 6:30 PM

Next Regular Meeting – December 14, 2005 at 6:30 PM

Pending Items:

- 1) Zoning Regulations Review
- 2) Personnel Policies
- 3) Private Driveway Policy

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