

**TOWN OF NORWICH**  
**P.O. Box 376**  
**NORWICH, VERMONT 05055-0376**  
**TEL. (802) 649-0127**

**Minutes of the Selectboard Meeting of Wednesday, November 10, 2004 at 6:30 PM**

Members Present: Liz Blum, Chair; Jack Candon; Alison May; Suzanne Stofflet; Stephen Soares, Town Manager; Tina Moses, Administrative Assistant.

Also Participating: Nancy Hoggson, Dennis Kaufman, Cheryl Lindberg, Chief Doug Robinson, and Henry Scheier.

Blum opened the meeting at 6:30pm

- 1) Approval of Agenda – Candon **moved** to approve (second May). **Motion Passed.**
- 2) Public Comments – Blum dedicated the meeting to Vermont veterans and young people serving in Iraq. She said it is her hope that they all come home safely.
- 3) Town Manager’s Report – Soares introduced Doug Robinson as our new Chief of Police. He thanked Robinson for his hard work over the last three years and added he would be an asset as Chief. He then read the rest of his report aloud for the group. He mentioned that the Finance Committee has recommended a committee be formed to look at the need to switch to GASB34. He is recommending Roberta Robinson, Henry Scheier (and another member to be named in the near future) to be the committee. The board will vote at the next meeting to confirm moving forward with GASB34.
- 4) Finance – There were no legal bills this week.
- 5) Listers
  - a) Errors and Omissions – May **moved** to approve the errors & omissions as presented in the memo by the Listers dated November 10, 2004 as #1&2 (second Candon). **Motion Passed.** Candon **moved** to accept the proposal of item #3 as presented by the Listers (second Stofflet). **Motion Passed.** (3-0). May abstained as she was previously President of the library board.
- 6) Highway –
  - a) Replacement of failed furnace – Candon asked which fund should be used for paying for the replacement of the failed system. Soares said he is recommending it come from the undesignated fund balance, as the Highway Department will need to utilize the money in their fund to make some necessary changes in the upcoming year. Candon asked Scheier what he thought. Scheier said he thinks the undesignated fund only has approximately \$180,000 in it. He would recommend the Capital Reserve Fund be used, not the undesignated fund.
- 7) Two Rivers Ottauquechee Regional Planning Update – Nancy Hoggson – Hoggson explained that she is the Norwich representative to the commission and said she has attended two or three meetings. She believes the transition has gone well. She spoke of work Andy Hodgdon has done with Chuck Wise, a planner at Two Rivers.
- 8) General preliminary budget discussion – Candon said he would like to suggest that the board get a status report from the Town Manager of where we are to date on the budget. He hopes that the board begins discussion of what the perimeters should be for the Town Manager for FY07. May suggested this discussion take place in early spring next year. Soares presented the board a handout reflecting approximate percentages for the various pieces of the budget.

The board decided to invite the Norwich School Board to one of the regularly scheduled Selectboard meetings in December to discuss common budgeting issues.

Chair Blum left the meeting at approximately 7:30pm

9) Correspondence

- a) Letter from Amy Stringer – Candon **moved** to accept the letter from Amy Stringer and the notice of the home for sale at Star Lake (second Stofflet). Soares mentioned that he forwarded the Stringer letter to Chief Robinson for his comment. **Motion Passed.**
- b) Notice for house for sale at Star Lake -

10) Selectboard

- a) Process to appoint a member to the regional Transportation Advisory Committee – Blum said that Two Rivers has asked for two representatives from Norwich. One as a general member and one to the Transportation Advisory Committee. She asked that a letter be sent to all members of the Transportation Committee to see if anyone is interested in joining this committee.
- b) Approval of Selectboard submission to Town Report – Candon **moved** to present the Alison May version of the Selectboard report to the town report committee (second Stofflet). **Motion Passed.**
- c) Approval of the Minutes of the 10/27/04 meeting – Stofflet **moved** to approve (second May). **Motion Passed.**

The decision was made to cancel the meeting scheduled for November 17, 2004.

May **moved** to adjourn (second Stofflet). **Motion Passed.**

**Next Regular Meeting – December 8, 2004 at 6:30 PM**

Approved by the Selectboard on \_\_\_\_\_

By, Kristina Moses  
Selectboard Secretary

Liz Blum  
Selectboard Chair

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