

**TOWN OF NORWICH**  
**P.O. Box 376**  
**NORWICH, VERMONT 05055-0376**  
**TEL. (802) 649-0127**

**Minutes of Special Selectboard Meeting of Wednesday, June 2 , 2004 at 8:00am**

Members Present: Liz Blum, Chair; Jack Candon; Alison May; Ben Ptashnik; Suzanne Stofflet

Also Participating: Jeff Mathias

Blum opened the meeting at 8:00am.

- 1) Candon **moved** to enter into executive session for the purpose of discussing personnel issues and invited Jeffrey Mathias to join (second May). **Motion passed.**
- 2) Stofflet **moved** to exit executive session and enter back into public session (second Candon). **Motion passed.** Ptashnik **moved** to consult with the Regional Planning Commission and Vermont League of Cities and Towns for guidelines for proper procedures for commissions and board members (second Candon). Ultimately the Selectboard will create a document for public officials and members of boards and commissions, to be reviewed by them annually. **Motion passed.**

Meeting adjourned at 9:00am.

**Next Regular Meeting – June 23, 2004**

Approved by the Selectboard on June 23, 2004

By,  
Alison May  
Selectboard Member

Liz Blum  
Selectboard Chair