

TOWN OF NORWICH
P.O. Box 376
NORWICH, VERMONT 05055-0376
TEL. (802) 649-0127

Minutes of the Selectboard Meeting of Wednesday, May 26 , 2004 at 6:30 PM

Members Present: Liz Blum, Chair; Jack Candon; Alison May; Suzanne Stofflet; Dennis Pavlicek, Town Manager; Tina Moses, Secretary

Also Participating: Brooke Adler, Bruce Bower, Doug Britton, Nan Carroll, Ed Childs, Virginia Close, Linda Cook, Matt Freeman, Nancy Hoggson, Ralph Hybels, Nelson Kasfir, Jill Kearney, Doug Kennedy, Nick Krembs, Lynn McGrew, Creigh Moffatt, Dick Mosenthal, Arthur and Shirley Owens, Liz Russell, Warren Thayer, Linda and Rick White.

Blum opened the meeting at 6:30pm.

- 1) Approval of Agenda – May **moved** to approve with amendments (second Ptashnik). **Motion passed.**
- 2) Public Comments Krembs explained the work the Conservation Commission was doing with others related to the trail project on parcel #5 of the Fire District land. Moffatt said she is disappointed with the decisions that have been made by the Selectboard recently particularly the Auditor and Planning Commission votes. She said she believes many people are disappointed with the way things are going. Hoggson said she had a humiliating experience with the Board of Abatement and she too is disappointed with the way town business is being handled. She is tired with all of the pettiness and rudeness with which people (residents and others) are dealt with. Thayer said he believes the problems that have surfaced could have been solved if communications between boards and committees were better.
- 3) Town Manager's Report – Pavlicek read his report aloud for the group.
- 4) Finance
 - a) Legal Bills - none
 - b) Orders on the General Fund – processed during the previous week
 - c) Bond Bank application – Pavlicek said the application is for \$315,000 in bonds. It will be used to purchase three pieces of highway equipment (grader, backhoe and pay loader). The application was passed around for signature. Candon **moved** that the board approve the loan agreement and appended documents as presented in the packets (second May). **Motion passed.**
- 5) Update with the Recreation Council. Kennedy gave an update of the happenings of the Recreation Council. He spoke in detail about many projects the council is working on and the progress they are making. Kearney said money continues to be saved each year in order to repair the Norwich Pool.
- 6) Public Meeting on the proposed Parking Ordinance – Blum explained that this meeting was intended to be the public meeting for input on the proposed parking ordinance. McGrew gave his input on the parking ordinance. Soares explained the background behind the need for the ordinance. He said it is a consolidation of all the current ordinances. Stofflet **moved** to adopt as presented and to hold a public hearing – **Motion died** for lack of second. The decision was made to hold a public hearing on the proposed

ordinance on June 23, 2004.

- 7) Fire District to Town of Norwich / Transfer Station Conveyance – May **moved** to authorize the chair to sign the indemnification and property tax transfer for the fire district/ transfer station land (second Candon). Cook asked if it was a straight transfer or was money involved. Pavlicek said that there was no money involved in this transaction. **Motion passed.**
- 8) Melendy Property Management Plan – Krembs explained the background behind the Melendy Property Management Plan. The board recommended some changes be made to the document. Krembs will give to Olmstead for correction. This will be brought back to the meeting on the 23rd for signature.
- 9) Letter from Frank and Susan Woods – Candon said the board received a letter of complaint against a Planning Commission member and since they are responsible for the candidates they appoint they should discuss it. He said a determination as whether or not the incident happened should be made and if necessary appropriate action taken. Blum said she spoke with Susan Woods and Woods said she was grateful to get a phone call and considered the matter dealt with. May also spoke with the Woods and shared her concern with them about the issue. May reviewed additional concerns she has about the incident. Ptashnik explained the reasons behind his vote. May suggested that Mathias and the Woods be invited to meet with the board in executive session to review this issue in detail. She said a decision could be made thereafter. May **moved** that the Selectboard meet for the purpose of going into executive session to discuss a personnel issue with Jeff Mathias and that Frank and Susan Woods be invited to join if they so choose (second Candon). **Motion passed.** The meeting is scheduled for 8:00 am in the conference room on June 2, 2004.
- 10) Clarification of Zoning Administrator motion. Ptashnik said he had heard there was some confusion with the original motion as stated. A new motion was made to clarify the issue. May **moved** that the Selectboard accept the recommendation of the Planning Commission and the DRB (second Candon). Candon said he was seconding for discussion purposes. He asked why this motion was coming forth. Ptashnik explained that there was a question about whether or not the original motion needed to be amended so that the evaluation could be accepted from the DRB versus the Planning Commission. He said he had no problem accepting the evaluation from the DRB but the original motion specifically stated it be done by the Planning Commission. **Motion passed.**
- 11) Correspondence – UVLT survey – Pavlicek will handle. Candon **moved** to receive all correspondence as presented. (second Stofflet). **Motion passed.**
- 12) Selectboard
 - a) Town Manager Search
 - i) Interim Manager Search – May **moved** that the Selectboard notify Municipal Resources Inc. that we would like to hire Mike Farrell to be the interim Town Manager for approximately 24 hours a week or less starting June 7, 2004 (second Candon). **Motion passed.** The board also decided to hold interviews for the Town Manager Citizen Search Committee at 5:00pm on Wednesday the 23rd of June.
 - b) Letter for Pavlicek file – Stofflet is working on and will bring to next meeting.
 - c) Appointment

- i) Two Rivers Ottaquechee Regional Planning Commission – Stofflet **moved** to appoint Hoggson as Norwich’s Representative to the Two Rivers Ottaquechee Regional Planning Commission (second Candon). **Motion passed.**
- d) Minutes of Selectboard Meeting
 - i) April 27, 2004 – May **moved** to approve with changes (second Candon). **Motion passed.**
 - ii) May 5, 2004 – May **moved** to approve with changes (second Candon). **Motion passed.**
 - iii) May 6, 2004 – May **moved** to approve (second Candon). **Motion passed.**
 - iv) May 13, 2004 – May **moved** to approve with changes (second Candon). **Motion passed.**

May **moved** to adjourn at 9:28pm (second Candon). **Motion passed.**

Next Regular Meeting – June 23, 2004

Approved by the Selectboard on June 23, 2004

By, Kristina Moses
Selectboard Secretary

Liz Blum
Selectboard Chair

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