

TOWN OF NORWICH
P.O. Box 376
NORWICH, VERMONT 05055-0376
TEL. (802) 649-0127

Minutes of the Selectboard Meeting of Tuesday, March 23, 2004 at 6:15 PM

Members Present: Liz Blum, Chair; Jack Candon; Alison May; Suzanne Stofflet; Ben Ptashnik; Dennis Pavlicek, Town Manager; Tina Moses, Secretary

Also Participating: Dennis Kaufman, Nelson Kasfir, Lynn McGrew, Lee Michaelides, Stuart Richards, Henry Scheier

- 1) Executive Session (litigation) (6:15pm) – Stofflet **moved** to enter into Executive Session (second May). **Motion passed.** The board reconvened into public session at 6:30pm.
- 2) Approval of Agenda – May **moved** to approve the agenda as amended (second Stofflet). **Motion passed.**
- 3) Public Comments - Scheier advised there will be a public hearing on the Dresden Athletic Fields issue on Monday, March 29th at 7:00pm at the Marion Cross School. He also asked that the Selectboard reconsider their regular meeting date as to not conflict with Dresden school boards regularly scheduled date. Kaufman reminded residents to complete their Homestead form by April 15, 2004. The phone number to contact for information is 802-828-2865. Richards said that the Selectboard has an opportunity to promote affordable housing and increase density in selected areas by enacting the new Vermont sewage regulations. These regulations have been available since 2002 and are recommended by the affordable Housing Committee. They will become law in all of Vermont in 2007 even if we do nothing. He also thanked Pavlicek and Moses for following up on his previous suggestion that Norwich's website be kept up to date to promote interest and activity in town government.
- 4) Town Manager's Report – Pavlicek read his report aloud for the group
- 5) Finance
 - a) Legal Bills – There was one bill for Desmeules, Olmstead and Ostler in the amount of \$749.25, which is the final bill for work on the Childs Easement.
 - b) Orders on the General Fund – Processed during the previous week
- 6) Support letter for Connecticut River Valley Program – Lee Michaelides explained the need for the grant support letter. Ptashnik **moved** to authorize the chair to sign the letter as amended (second May). **Motion passed.**
- 7) Liquor Control Board – Allechante – Blum **moved** to convene as the Liquor Control Board (second Stofflet). **Motion passed.** May **moved** to recommend the application pending the State's verification and approval (second Ptashnik). **Motion passed.** May **moved** to reconvene into public session (second Ptashnik). **Motion passed.**
- 8) Correspondence - None
- 9) Selectboard
 - a) Minutes of Selectboard Meeting
 - i) March 9, 2004 – May **moved** to approve with amendments (second Stofflet). **Motion passed.**
 - b) Regular meeting date – May said that she agrees with Scheier's concern that our meetings should not be the same night as the Dresden School Board. Much discussion ensued on this topic. The decision was made to hold the next regular meeting on April 27, 2004 and set the meetings for the remainder of the year at that meeting.
 - c) Listers request for determination of appeal date –Candon **moved** that we direct the Selectboard to presume the appeals period runs as identified by the last correspondence from

the director of PV&R (second May). **Motion passed.**

- d) Selectboard Planning Session (7:00pm) – May **moved** to adjourn the public meeting and begin the planning session. The Board reviewed in detail the “Annual Calendar”. The decision was made to have Moses revise the document based on the changes as agreed on by board members. She and Pavlicek will also notify all groups as to when they are scheduled to appear. They may opt to file a report if they so choose, but the report must be received one month prior to their scheduled time so that the board will have plenty of time to review. The following is a brief breakout of each month’s activities:

March: Election, first Selectboard Meeting, monthly meeting. Town Manager will begin preparing grants for Homeland Security and Vtrans.

April: Affordable Housing, RPC, Listers. Town Manager will continue the review of the employee health insurance plan.

May: School Board (May 5, 2004), Rec Council, Parking Ordinance, Class 4 Road Ordinance, Fire District

June: Hanover Selectboard, Corridor Committee

July: Planning, DRB, park and rides, set tax rate

August: Hartford Selectboard, non-profit articles, Town Manager evaluation – The Town Manager will review with the board budgetary goals for ensuing Fiscal Year.

September: Final sewer report, conservation. Town Manager – collection of taxes, verification to Department Heads to prepare budget.

October: School board, legislative priorities. Town Manager – continue preparation of budget.

November: Energy, Transportation, Junk Yard Ordinance. Town Manager will meet with Finance Committee to review budget.

December: First draft of the budget

January: 2 public meetings on the budget, Finance Committee

February: Prepare for Town Meeting

Candon moved to adjourn at 9:25pm (second May). Motion passed.

Next Regular Meeting – April 27, 2004 at 6:30 PM

Approved by the Selectboard on April 27, 2004

By, Kristina Moses
Selectboard Secretary

Liz Blum
Selectboard Chair

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