

TOWN OF NORWICH
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Minutes of the Selectboard Meeting of Tuesday, October 28 , 2003 at 5:45 PM

Members Present: Liz Blum, Chair; Jack Candon, Linda Cook; Nancy Hoggson; Suzanne Stofflet; Dennis Pavlicek, Town Manager, Secretary Tina Moses.

Also Participating: Watt Alexander, Jeff Mathias, Alison May. There were approximately 50 members in the audience at this meeting

- 1) Executive Session (Personnel) – Candon **moved** to enter into executive session for personnel purposes (second Cook). **Motion passed.**
- 2) Approval of Agenda – 6:30pm – Hoggson **moved** to approve as amended (second Stofflet). **Motion passed.**
- 3) Public Comments – May said she would like to know why the videotapes of the Selectboard meetings are not delivered by CATV timely to the library. Pavlicek will call and find out if there is a problem. Blum said the VLCT HealthTrust Annual Meeting is coming up and Bernie Sanders will be speaking. She also reminded the group to try and attend the Montshire meeting about storm water on November 6&7. May said the Finance Committee will be holding a meeting on 11/13 @ 7:00pm in Tracy Hall to help residents fill out the income sensitivity forms from the state which need to be filed by 12/01/03.
- 4) Town Manager’s Report – Pavlicek read his report aloud for the group.
- 5) Finance
 - a) Legal Bills – There was only one bill in the amount of \$25.00 to Callahan for Professional Services on the Clem Appeal.
 - b) Orders on the General Fund – Hoggson **moved** to approve Accounts Payable Warrant #04-13 in the amount of \$56,696.47, the Payroll Warrant in the amount of \$25,157.47 and the Designated Funds Account in the amount of \$31,500.00 (second Stofflet). **Motion passed.**
- 6) Roads
 - a) Final Report of the Committee to Identify Specific Class 4 Roads for Possible Reclassification as Trails
 - i) Findings of Fact and Conclusion for the Group 2 set of roads – Blum gave an explanation of the process for the evening. Hoggson **moved** to accept the recommendations as detailed in the Findings of Fact as presented (second Stofflet). The board reviewed page by page the Findings of Fact and made editorial changes. Candon said he is voting no on this issue as he has a problem with declaring as a trail, that which is currently a public way. Cook said she is not sure we should be voting tonight with the amount of changes that need to be made. (3-2) Motion passed. Stofflet, Blum and Hoggson-Yes. Cook and Candon-No.
- 7) DRB Update with Watt Alexander – Alexander reviewed his e-mail to the board. He asked if a final resolution was ever made by the board. The resolution was amended to reflect Stofflet’s version and passed at a previous meeting. Alexander also said the DRB will be recommending terms for members and alternates at the next Selectboard meeting. The first hearing for the Development Review Board is scheduled for November 20th.
- 8) Correspondence – Blum said she received a memo from VLCT about possible revenue opportunities available to municipalities.

9) Selectboard

- a) Selectboard Report to the Town Report – Blum asked how the board wanted to handle this years report. The decision was made to follow the recommendation of the auditors and submit a report for the period of 7/02 – 6/03. Blum will work on the town report submission and bring to the next meeting.
- b) Update on the Upper Valley Transportation Committee Meeting- Blum said VTRANS is holding hearings around the state to talk about seamless transportation. She said she and Pavlicek attended the hearing.
- c) RPC Study Update – Stofflet said the study is near completion and should be ready mid November. She said Peg Elmer and John Hall from the state would like to come and talk with the Selectboard at an upcoming meeting about the report of the study. The meeting is tentatively set for December 9th.
- d) Appointment – Affordable Housing Committee – Hoggson **moved** to appoint Beth Barrett to the Affordable Housing Committee (second Stofflet). Candon said he believes all committees should have terms. **Motion passed.**
- e) Town Manager salary – Stofflet **moved** to increase the Town Manager’s salary for fiscal year 04’ to \$63,000 per year retroactive to his anniversary date of 9/23/03 (second Hoggson). **Motion passed.** (4-1). Cook-No.

Cook **moved** to adjourn at 8:00pm (second Hoggson). **Motion passed.**

Next Regular Meeting – November 11, 2003 at 6:30 PM

Approved by the Selectboard on October 28, 2003

By, Kristina Moses
Selectboard Secretary

Liz Blum
Selectboard Chair