

**TOWN OF NORWICH**  
**P.O. Box 376**  
**NORWICH, VERMONT 05055-0376**  
**TEL. (802) 649-0127**

**Minutes of the Selectboard Meeting Tuesday, August 12, 2003 at 6:30 PM**

Members Present: Liz Blum, Chair; Jack Candon, Linda Cook; Nancy Hoggson; Suzanne Stofflet; Dennis Pavlicek, Town Manager, Secretary Tina Moses.

Also Participating: Terry Boone, Dennis Kaufman, Neil Fulton, Jeff Mathias, Henry Scheier, Steve Soares. There were approximately 20 members in the audience at this meeting.

Blum opened the meeting at 6:30pm

- 1) Approval of Agenda – Stofflet **moved** to approve the agenda with additions (second Cook). **Motion passed.**
- 2) Public Comments – Blum noted that there would be a brunch at the library at 10:30am on Sunday with Representative Bernie Sanders.
- 3) Town Manager’s Report – Pavlicek read his weekly report aloud for the board and audience.
- 4) Finance
  - a) Legal bills - None
  - b) Orders on the General Fund – Approved in between meetings.
- 5) Speeding issues on town roads – Chief Soares said speeding is an issue around town but enforcement seems to be helping. He said he has had complaints both about speeding and over-enforcement. Hoggson asked if speeding in town was increasing. Soares said he didn’t feel it was increasing and that there were a lot of tickets being issued for speeding and other issues.
- 6) Upper Valley Lake Sunapee Regional Planning Commission
  - a) Update by Neil Fulton – Fulton thanked the board for the reappointment to the regional planning commission. He passed out a handout for the board and then reviewed the highlights of it in detail. The packet included information explaining the activities of the commission to date. Fulton asked if there were any questions. Stofflet asked if the pertinent changes that apply to Norwich in the draft Regional Plan could be copied for the board. Fulton said he would check into and advise.
- 7) Charge for the Sewer Committee – Blum stated there were two charges for review. One prepared by the Town Manager and one by Phil Dechert. There was much discussion between the board and the audience on the two charges. Cook **moved** to approve the original charge as prepared by the Town Manager and authorize the town manager to advertise (second Hoggson). **Motion passed.** Applications to be received by the first week of September with interviews taking place at the last meeting in September.
- 8) Listers
  - a) Errors and Omissions – Memos dated August 1 and August 12 for errors and omissions. Stofflet **moved** to approve the two errors and omission as presented by the Board of Listers in their memos dated August 1, 2003 (parcel #12-041.100) and August 12, 2003 (parcel #10-104.000) (second Candon). **Motion passed.**
- 9) Correspondence – Hoggson **moved** to accept the letter regarding the Norwich Fast Squad (second Stofflet). **Motion passed.**
- 10) Selectboard
  - a) Appointments
    - i) Fire Warden – Cook **moved** to recommend Jay Whitehair to the state of Vermont for

- the position of Fire Warden to fill out the expiring term (second Candon). **Motion passed.**
- ii) Representative to the selection committee for the Regional Planning Commission Study –Hoggson **moved** that Stofflet represent Norwich as the representative to the selection committee (second Candon). **Motion passed.**
  - iii) Affordable Housing Committee – Cook **moved** to appoint Tim Dougherty to the Affordable Housing Committee (second Hoggson). **Motion passed.**
- b) Town Manager evaluation – Pavlicek reviewed the documents he put in the board packets. Stofflet put together a six step process and read it aloud. Stofflet **moved** to adopt the 6 points as a procedure and utilize the Liberty Missouri evaluation form with an evaluation to be completed by mid October (second Candon). **Motion passed.**
- c) Open Meeting Law policy – postponed
- d) Minutes of Selectboard Meeting
- a) May 27, 2003 minutes – Moses explained she received a note from Dechert asking that the minutes of May 27<sup>th</sup> have a slight revision. The request was to change the term expiration to April 30 of the year the member’s term expires. Stofflet **moved** to reconsider and then amend the minutes of 5/27 as presented by Dechert (second Hoggson). **Motion passed.**
  - i) July 22, 2003 – Hoggson **moved** to approve as amended (second Stofflet). **Motion passed.**

Stofflet **moved** that the town be part of the UVLSRPC program “Keeping Stormwater Where it Falls”(second Hoggson). **Motion passed.**

Hoggson **moved** to adjourn at 8:15pm (second Cook). **Motion passed.**

**Next Regular Meeting – August 26, 2003 at 6:30 PM**

Approved by the Selectboard on \_\_\_\_\_

By, Kristina Moses  
Selectboard Secretary

Liz Blum  
Selectboard Chair