

ZOOM access information:

<https://us02web.zoom.us/j/89339717735>  
 888 475 4499 US Toll-free  
 877 853 5257 US Toll-free  
 Meeting ID: 893 3971 7735

Agenda Item	Action	Packet Materials	Estimated Start/End
1. Approve Agenda	Chair will ask Commission to add/remove/reorder agenda items.		6:30-6:35 (5 minutes)
2. Public Comment	Public invited to speak to any item not on the agenda		6:35-6:40 (to completion)
3. Approve Minutes of May 11, 2021	Approve minutes. Motion required.	Minutes May 11, 2021	6:40-6:45 (5 minutes)
4. Announcements, Reports, Updates, and Correspondence	Discuss, comments and questions	Correspondence Director's Report Childcare Minutes 5/10/21 Affordable Housing Sub-Committee Minutes 5/17/21 Outreach to other towns	6:45-7:00 (15 minutes)
5. Town Plan Action Items	Assign PC point person for follow-up with town committees on Town Plan Action Items Assign PC point person for master plan project on future trails, paths, sidewalks, and bikeways	Town Plan Action Item Spreadsheet 1/26/21	7:00-7:20 (20 minutes)
6. Planning Commissioner Code of Conduct	Update Planning Commission By-laws	Planning Commission By-laws Selectboard Conflict of Interest Policy Selectboard Code of Conduct 24 VSA §4325, Powers and Duties of Planning Commission	7:20-7:50 (30 minutes)
7. Open Meeting Law	Address Open Meeting Law question	Open Meeting Law statute	7:50-8:00 (10 minutes)
8. Other Business	Raise any other topics		8:00-8:05 (5 minutes)

9. Future Meeting Schedule and Agendas	Review schedule and provide input on upcoming agenda		8:05-8:10 (5 minutes)
10. Public Comment			8:10-8:15 (5 minutes)
11. Adjourn	Motion required.		

**Future Meetings:**

**July 13, 2021**

**August 10, 2021**

- Encl: Draft Minutes 05/11/2021  
Correspondence  
Director's Report  
Childcare Committee Minutes 05/10/21  
Affordable Housing Minutes 05/17/21  
Town Plan Action Item Spreadsheet 01/26/21  
Planning Commission Bylaws  
Selectboard Conflict of Interest Policy  
McLean opinion re: Richards OML complaint 01/06/2021  
Richards OML complaint 04/26/2021  
1 VSA Subchapter 2 (Open Meeting Law)  
24 VSA §4325 Powers and duties of planning commissions