

**Historic Preservation Commission  
Lewis House, 277 Main Street, Norwich, Vermont**

**Minutes of the January 14, 2014 Meeting**

Present: Nancy Hoggson, chair; Peter Brink, vice chair; William Aldrich, clerk; and members Anne Silberfarb, Cheryl Herrmann, and Nancy Osgood. Also present: Roger Blake, advisory member, and Phil Dechert, CLG coordinator.

Absent: Stuart White

Nancy called the meeting to order at 10:07.

Phil circulated HPC Meeting Sign in Sheet.

1. We addressed the draft minutes of the March 4, 2013, and January 2, 2014 meetings. Peter Brink moved and Bill Aldrich seconded that the minutes of the March 4, 2013, meeting be approved as written. That motion passed unanimously. Anne Silberfarb moved and Peter Brink seconded that the minutes of the January 2, 2014, be approved as amended. That too passed unanimously.
2. The role of the Commission's advisory member was explained. Advisory members are non-voting members. Their presence does not contribute to the Commission's having a quorum to conduct business. Advisory members are invited to participate fully in discussion at meetings. Roger Blake is an advisory member of this Commission.
3. We discussed revising the position of writer/researcher for the Norwich Farms Project so that the responsibilities could be divided between two individuals. Anne Silberfarb moved and Nancy Osgood seconded that the position of writer/researcher be divided between two of the applicants who applied for this position: Charlotte Barrett to work specifically on the exhibit panels for the 8 farms and Seth Goodwin to write the text for the exhibit panels that would introduce and give context to the overall Norwich Farms Project. These overview panels (definitely 2, possibly 3) could be in the Lewis House front hall, replacing the 4 large panels currently on exhibit highlighting Norwich's 250<sup>th</sup>. Seth will also be encouraged to do a 3-ring notebook with additional relevant material that he finds in his research; the notebook will be displayed with the exhibit for attendees to look through. This motion passed unanimously. As a result of this vote, additional funds will need to be raised as part of the total applicant cash match for the federal grant we received.
4. . Various sources were discussed to meet the cash match. It is hoped that monies can also be found to expand the film component of this project so that a longer film can be made for the schools and the community as well as a minute and a half trailer that can

be posted to the web. The fundraising for the cash match for this project was discussed. Peter and Nancy H. have already identified several possible funders and will begin the fundraising immediately. It is hoped that additional monies can also be found to expand the film component of this project so that a longer film can be made for the schools and the community, as well as a minute and a half trailer that can be posted to the web.

5. The grant application for 2014 CLG grants is February 28, 2014. We discussed various projects that we might like to see funded by such a grant. We decided that we would apply for a grant for a “windshield” survey (preliminary survey) of 18<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> century homes, barns, and outbuildings in Norwich. We envision this being done by one consultant who would make a fairly detailed inventory of these historic structures. Bill Aldrich and Nancy Osgood will help Peter Brink and Nancy Hoggson draft the grant proposal.

Phil Dechert will be drawing up the agreements between the individual vendors and the Town for the Norwich Farms Project.

The meeting adjourned at 11:25.

Respectfully submitted,

Nancy Osgood

*APPROVED 4-29-14*