

**NORWICH HISTORIC PRESERVATION COMMISSION**  
**MINUTES**

Thursday, June 5, 2014  
Norwich Historical Society

PRESENT: Chair– Nancy Hoggson, Vice Chair – Peter Brink, Clerk-William Aldrich  
Members – Nancy Osgood, Anne Silberfarb  
CLG Cordinator – Phil Dechert  
Also present Judy Brown  
Guest: Greg Sharrow, Chad Finer, photographer; Ben Silberfarb, filmmaker

Nancy Hoggson called the meeting to order at 1:03 PM.

1. Approval of April 29, 2014 minutes Nancy  
Bill Aldrich moved and Peter Brink seconded the minutes of April 29, 2014 be approved. The motion passed unanimously.

2. Norwich Farms update Nancy, Peter

Nancy circulated the project budget at \$25,515. Total cost of the project are at \$25,515 at this time. Certain estimates are uncertain at this time. Unexpectedly, a TV had to be purchased. See list of donors for the Fund Raising: the total raised at this point is \$8,550.

*Cycles of Change: Farming in Norwich*

Photography: Chad Finer

Film: Ben Silberfarb

Writers: Charlotte Barrett, Alan Berolzheimer, Seth Goodwin

Graphic Design: Sandra Smith-Ordway

Progress report:

Nancy showed the poster for the event; Nancy is working with VN for an article.

The website will have a preview video by Ben Silberfarb.

Charlotte did labels and introductions.

Sandra did the graphic designs, and was partially sponsored Hypertherm.

3. Exhibit prep and exhibit design  
Nancy

Greg Sharrow,

Chad has 57 to 60 photo ready for the display. Most are horizontal @ 16/20. All pictures will have a label to avoid confusion. All pictures are mounted on foam core. NHS uses Walker hanging system.

Outline of pictures in rooms:

ALDRICH ROOM: VanArman, Sweetland

SOUTHROOM: Hogwash, Killdeer, poster

KIM'S: Piro, Hilltop, Windy Hill, and TV

A discussion explored whether the TV be installed permanently or portable.

Nancy will discuss these options with Frank Pissouti. Also, to be discussed is the use of headsets to be started by on/off button, and/or a continuous loop system with headsets. May need chairs for viewing.

The video is 15 minutes focusing on 4 farms: VanArman, Killdeer Hogwash and Sweetland.

Greg Sharrow will provide audio machines and do the audio tour. The audio machines will be in a basket at the entrance with instructions. Judy Brown will be available to help.

4. Budget and fundraising update

Nancy, Peter

The Farmers of Norwich project was funded by CLG grants of \$14,925. Fund raising at a total of \$8,550 to date. The total cash expenses to date are \$25,515. Total funds raise \$23,475 with \$2040 to go.

5. Friday, June 20<sup>th</sup> – Opening Reception  
Reception planning

Nancy, Peter

Peter Brink will buy and donate the wine; he will buy \$50 worth of cheese and Peter get cookies. Susan Finer will donate her roll-up. We will ask the NHS Board donate. NHS has glasses and napkins. Mary Ann Holbrooke will help. NHS board members will donate homemade food. Cheryl and Anne will coordinate.

Cheryl and had will recruit Board members to make or donate food. Nancy Hoggson will provide a menu and list of names to call for food/drink.

The meeting concluded at 2:45PM.

Respectfully submitted,

Anne Silberfarb