

**Norwich Historic Preservation Commission
At
Norwich Historical Society
277 Main Street
Norwich**

Minutes

Meeting of Thursday, July 28, 2016, at 10:00 am

APPROVED 11/4/16

Members Present:

Peter Brink, Vice Chair
Bill Aldrich, Clerk
Anne Silberfarb, Secretary
Nancy Osgood, member
Cheryl Herrmann, member

Colleagues Present:

Phil Dechert, Planning Director

Guests:

Karen Lubell, owner of Allan Gelbin house, Spring Pond Road, Norwich
Jane Korey, President, Norwich Historical Society

Absent:

Roger Blake, Advisory Member

MINUTES:

1. Approval of minutes from the meeting of November 30, 2015
The minutes were approved by unanimous consent.
2. Review of responses to our Request for Proposals to prepare a nomination of a **Goodrich Four Corners Historic District** to the National Register of Historic Places. Selection of consultant:

Please note Phil Dechert has sent all members an email with a link for the RFPs for the two projects and for the two proposals for each of the projects.

Lyssa Papazian and Brian Knight have submitted proposals. The total cost of Lyssa's proposal is \$6,500; Brian's is \$5,700. All are highly satisfied with Lyssa's previous work for NHPC, including successful National Register nominations for the Root District Schoolhouse and the Beaver Meadow Schoolhouse, and doing the Comprehensive Windshield Survey. Brian comes with a good resume, including being on the list of qualified consultants from the VT Division for Historic Preservation; Peter has also received a good recommendation for him on checking with another town that is contracting with him. Both proposals include a neighborhood meeting at the start of work; Lyssa's also includes a Community Presentation on completion of the nomination. NHPC is highly satisfied with Lyssa's previous work with us. However, the saving of \$800 on the Goodrich 4 Corners work is substantial and, with approval from the VT Division for Historic Preservation, we would shift that \$800 to cover additional work on the MidCentury Modern Nomination. This would include the Community Presentation on completion of the work and partial funding of research in Chicago regarding architect Allan Gelbin, whose records are not on-line. (Potential Chicago research may also be done by Karen Lubbell as a volunteer, with Karen's writing experience and interest in doing an article about Allan Gelbin.)

Nancy moved to accept Brian Knight's proposal to prepare the Goodrich Four Corners National Register nomination contingent on his agreeing to include the final Community Presentation within the stated cost and contingent that we can transfer the \$800 saving from the Goodrich Four Corner Project to the Mid-Century Modern project.

Cheryl seconded the motion.

Motion passed unanimously.

(Peter subsequently confirmed that Brian Knight agrees to include a Community Presentation on completion of the nomination, within the quoted price.)

(Peter subsequently confirmed with the VT Division for Historic Preservation that they approve this transfer of the \$800 savings.)

3. Review of responses to our Request for Proposals to prepare a nomination of a **MidCentury Modern Historic District** to the National Register of Historic Places. Selection of consultant:

We received two proposals. Brian Knight's is for \$7,800. Lyssa Papazian's is for \$9,000 plus \$500 for a Community Presentation on the nomination at conclusion of the work. Neither covers potential research in Chicago (if needed) where Allan Gelbin's papers are located (not on-line).

All are highly satisfied with Lyssa's previous work with NHPC. Karen Lubell also supports Lyssa due to her expertise and the quality of her proposal.

**Nancy moved that we accept Lyssa Papazian's proposal to prepare the Midcentury Modern National Register nomination.
Cheryl seconded the motion.
Motion passed unanimously.**

4. Other business

Stuart White has resigned from NHPC due to demands of his architectural work.

We all need to be thinking of other candidates. The Selectboard appoints members of NHPC. The Town Ordinance specifies not less than 3 or more than 7 members is allowed for NHPC. We have 5 members after Stu's resignation.

5. Date for next meeting (Will be dependent on consultant's schedule also.)

We plan to meet around mid-October. We will nail the date down closer to October, in coordination with the two consultants, who we want to join us at the meeting (or perhaps two meetings) to provide updates on the work.

6. Phil asked that members keep track of hours worked on behalf of NHPC. This documentation of time worked is a key part of the budgets for the two nominations. They may do this on the forms he distributed. Or, he encouraged members to e-mail him monthly with hours worked,

and he will be glad to fill out the forms. As far as the NHPC meetings, Phil keeps track of who attends them so we don't need to include this on our emails/forms.

7. Adjournment at 11:11 AM. Motion made by Nancy Osgood and seconded by Bill Aldrich. Passed unanimously.

Respectfully submitted,

Anne W. Silberfarb
Secretary