

Agenda

**Norwich Historic Preservation Commission
9 A.M., Wednesday, April 28, 2022**

**Meeting in Person at the Norwich Historical Society
277 Main Street, Norwich
Masks Required**

1. Approve Agenda
2. Welcome commissioners
3. Public Comment
4. Review the minutes of the March 16, 2022, meeting
5. Evaluate March programs on barns & refurbished website
6. Explore possible projects for next year – grant applications/public programs
7. Update on walking tour brochure distribution
8. Update on Union Village Walking Tour, September 11th at 3 with rain date Sept. 18th
9. Continuation of barn surveys this spring and summer
10. Other business
11. Set date and time for next meeting
12. Adjourn

NORWICH HISTORIC PRESERVATION COMMISSION

Draft Minutes of the Wednesday, March 16, 2022, 9:00 a.m. Meeting

Meeting was via the Town's Zoom link.

Commissioners Present: Maggie Boone, Linda Cook, Jess Phelps, Phil Zea and Nancy Osgood, chair

Commissioners Absent: Anne Silberfarb

Also present: None.

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Phil Zea moved to approve the agenda and Maggie Boone seconded. The agenda was approved unanimously (5-0).

2. Public Comment

There was no public comment.

3. Review and approval of the minutes of the January 27, 2022, meeting

Maggie Boone moved to approve the minutes as drafted; Phil Zea seconded the motion. The motion to approve the minutes passed (5-0).

4. NHPC Website Updates

The Commission reviewed the revised/updated website revisions related to the homeowner's resource landing page.

Nancy Osgood will follow-up with Sarah Rooker about getting the new homeowner's resources section added to the Commission's section of the Norwich Historical Society (NHS) website. Nancy will also follow up with Deb Brien about adding additional information about contractors in the local area to our list of resources. When these new resources are on our website, an announcement will be made on the Norwich listserv.

5. Planning for March NHPC Programs

The Commission discussed the upcoming public programs on the barn survey (March 17) and barn maintenance (March 31). Over 100 people have signed up for the first program. Both programs will be recorded and will be available on the NHS website.

6. Distribution of Walking Tour Brochures

The Commission discussed how to best distribute walking tour brochures across the area. Nancy is developing a list of potential locations and Commission members will volunteer to distribute the brochures. The Commission tabled seeking funding to distribute the brochures at state rest stops for future discussion.

7. Other Business

Deb Brien submitted her letter of resignation since the Commission's last meeting. The Commission thanks her for her service and valuable input to the Commission's work.

The Preservation Trust of Vermont's Preservation Conference is scheduled to be in St. Johnsbury on June 9th. Jess Phelps is planning to attend for the Commission and will report back.

The next CLG funding round is likely to be announced in the fall. Nancy Osgood encouraged Commissioners to start brainstorming ideas for submission, including more educational programs.

8. Future Meeting

The group selected **Thursday, April 28th at 9:00 a.m.** as its next meeting date/time.

9. Adjourn

Phil Zea moved to adjourn the meeting.

Maggie Boone seconded the motion.

The motion to adjourn passed unanimously (5-0) and the meeting was adjourned at 9:45 a.m.