



Town Report of Norwich, Vermont

Fiscal Year 2013

July 1, 2012 – June 30, 2013

The year 2013 was marked by the death of several notable residents past and present. The following are especially recognized for the service they gave in Town and State office.

Norris (Norrie) Hoyt died on August 4 at his home on Pattrell Road. He came to Vermont to work as Deputy Commissioner in the Department of Taxes, then moved to Norwich in 1971 where he opened the first law firm in town since 1791. He became legal counsel to Governor Tom Salmon, and wrote and helped pass Vermont's landmark Land Gains Tax Act.

In 1974 he and Kathy, his wife of 39 years, were married in the Governor's Office in the Vermont State House, the only couple ever to do that.

That year he was elected to the first of five terms in the Vermont State House, representing Norwich and Strafford. In 1985, he became Commissioner of Taxes and later served as Commissioner of Liquor Control until he retired in 1998. In Norwich, he was elected Town Moderator, serving from 1990 to 1994.

Morgan Goodrich died on July 20 after succumbing to dementia. He was born in 1938 at his parents' home at the corner of Main Street and Willey Hill Road. He served on the Norwich Planning Commission from 1977 to 1985 and was elected to the Selectboard in 1985 until 2002, where he served as the chair from 1990 to 1999. With local roots for several generations, Morgan understood the vibrancy of Norwich and sought solutions that considered all citizens.

Morgan's entrepreneurial strengths were evident from "bucking up" fallen elm trees on Main Street and plowing snow for a number of residents to creating businesses to serve the community in a continuing legacy with his sons. Morgan loved the land and, in addition to his strong views about land use, spent a great deal of time gardening, the fruits of which sustained his family.

Frank Smallwood died on October 3 at Wake Robin in Shelburne, Vermont. Frank and Ann built the first house on the top of Willey Hill in 1962. Norwich was home until retirement in 1992, when they moved to Burlington to be near their children. Frank was for 35 years a faculty member of Dartmouth's Government Department, with special interest in public policy and interdisciplinary programs. In addition to serving on several state boards, Frank was elected state senator for Windsor County, including Norwich, from 1973-74.

Locally, Frank particularly enjoyed being appointed Fence Viewer in Norwich, a position he held from 1975 to 1990, in which with two others he was called on to examine the condition of disputed fence lines between adjoining properties - a Vermont tradition of long standing that continues today.

Saturday at the Norwich Farmers Market. The market was founded in 1977, one of the first of its kind in Vermont. It is open 9 a.m. to 1 p.m. from May till the end of October, and two Saturdays of each month during the winter. Photo by Suzanne Wallis.

Photographs of the 2013 Norwich Fair appear throughout this Report, courtesy of Harjit Rakhra.

Town Report of Norwich, Vermont

*Fiscal Year 2013
July 1, 2012 – June 30, 2013*

Table of Contents

| | |
|---|--------------------|
| In Memoriam – <i>Norris (Norrie) Hoyt, Morgan Goodrich, Frank Smallwood</i> | Inside front cover |
| Warning of Annual Meeting, March 4, 2014 | 6 |
| Voter Information | 9 |
| Candidates for Office – March 4, 2014 | 10 |
| Telephone Contacts • Office Hours / Contacts • Meeting Schedules | Last page |
| General Information | Inside back cover |

Part I – Town of Norwich

| | |
|--|------|
| Norwich Town Officers & Committees for 2013 | I-2 |
| Minutes of the Annual Meeting, March 5, 2013 | I-4 |
| Ballot Results | I-12 |
| Graphs: | I-13 |
| Town and School Homestead Tax Rates | |
| Norwich Town and School Expenditures | |
| Town of Norwich and Norwich School District Summary | I-14 |
| Norwich School District 2013-2014 Estimated Tax Rate Calculation | I-15 |
| Proposed Town of Norwich Budget: | |
| Town of Norwich Summary | I-16 |
| Town of Norwich Revenue Report | I-17 |
| Town of Norwich Expenditure Budget/Report | I-20 |
| Designated & Special Purpose Funds | I-42 |
| Norwich Trust Funds | I-43 |
| Treasurer's Report | I-44 |
| Independent Auditor's Report | I-45 |
| Top Payees FY13 | I-96 |
| In Memoriam – <i>Bob and Fran Nye</i> | I-97 |

Part II – Town Boards, Commissions, Committees & Departments

| | |
|---|-------|
| Selectboard | II-2 |
| Town Manager | II-2 |
| Collector of Delinquent Taxes | II-4 |
| Town Clerk | II-4 |
| Vital Records for 2013 | II-5 |
| Boards of Abatement and Civil Authority | II-6 |
| Cemetery Commission | II-6 |
| Conservation Commission | II-7 |
| Development Review Board | II-7 |
| Emergency Management | II-8 |
| Finance Committee | II-8 |
| Finance Office | II-8 |
| Fire Department | II-9 |
| Fire Warden | II-10 |
| Health Officer | II-11 |
| Historic Preservation Commission (HPC) | II-11 |
| Land Management Council | II-12 |
| Listers | II-12 |
| 2013 Grand List | II-13 |
| Milton Frye Nature Area Committee (MFNAC) | II-14 |
| Norwich Energy Committee (NEC) | II-14 |
| Planning Commission | II-15 |
| Planning Department | II-15 |
| Police Department | II-16 |
| Police Department Statistics FY13 | II-17 |
| Public Works Department | II-17 |
| Recreation Department | II-18 |
| Senior Action Council | II-19 |
| Transfer Station/Recycling Center | II-19 |
| Trustees of Public Funds | II-20 |

Part III – Other Agencies & Organizations

| | |
|--|-------|
| Advance Transit (AT) | III-2 |
| Aging In Place In Norwich | III-2 |
| American Legion Lyman F. Pell Post 8 | III-3 |
| Child Care Center in Norwich | III-3 |
| Connecticut River Joint Commissions (CRJC) | III-4 |

| | |
|--|--------|
| ECFiber (East-Central Vermont Community Fiber-Optic Network) | III-4 |
| The Family Place | III-5 |
| Greater Upper Valley Solid Waste Management District (GUVSWD) | III-5 |
| Green Mountain RSVP & Volunteer Center | III-6 |
| Headrest | III-6 |
| Health Care & Rehabilitation Services | III-7 |
| HIV/HCV Resource Center | III-7 |
| Montshire Museum of Science | III-8 |
| Norwich Historical Society & Community Center | III-8 |
| Norwich Lions Club | III-9 |
| Norwich Public Library | III-9 |
| FY13 Income & Operating Expenses | III-10 |
| Norwich Women's Club | III-10 |
| Southeastern Vermont Community Action | III-11 |
| Sustainable Energy Resource Group (SERG) | III-11 |
| Two Rivers-Ottawaquechee Regional Commission (TRORC) | III-12 |
| Upper Valley Community Grange #581 | III-13 |
| Upper Valley Land Trust | III-13 |
| Upper Valley Local River Subcommittee Connecticut River Joint Commissions (CRJC) | III-14 |
| Upper Valley Trails Alliance | III-14 |
| Upper Valley Transportation Management Association | III-15 |
| Vermont Department of Health | III-15 |
| Visiting Nurse Association & Hospice of Vermont and New Hampshire | III-16 |
| White River Council On Aging Bugbee Senior Center | III-16 |
| Windsor County Partners | III-17 |
| WISE (Women's Information Services) | III-17 |
| Youth-In-Action Norwich/Hanover | III-18 |

Part IV – Norwich Fire District

| | |
|---|------|
| Norwich Fire District Officers | IV-2 |
| Norwich Fire District 2014 Annual Meeting Warning | IV-2 |
| Prudential Committee Annual Report | IV-3 |
| Treasurer's Report | IV-4 |
| Delinquent Tax Report - December 31, 2013 | IV-4 |
| Fire District Auditor's Report | IV-4 |
| Norwich Fire District Revenue, Expenditure And Budget Reports | IV-5 |

Part V – Norwich School District

| | |
|---|------|
| Norwich School District Officers | V-2 |
| Superintendent's Report | V-2 |
| Norwich School Board Annual Report | V-3 |
| Marion Cross School Principal's Report | V-4 |
| Norwich School District Proposed Revenue Report | V-5 |
| Norwich School District Expenditure Budget Report | V-6 |
| Independent Auditor's Report – Excerpts | V-9 |
| Three Prior Years Comparisons | V-14 |
| Comparative Data for Cost Effectiveness | V-15 |

Part VI – Dresden School District

| | |
|--|-------|
| Dresden School District Officers | VI-2 |
| Warrant for the 2014 Annual Meeting of the Dresden School District | VI-3 |
| 2014 Dresden School District Article Descriptions | VI-4 |
| Minutes of the Dresden School District Annual Meeting, February 28 and March 5, 2013 | VI-5 |
| Results of Australian Balloting on March 5, 2013 | VI-8 |
| Dresden School Board Annual Report | VI-9 |
| Marion W. Cross School Comparative Yearly Enrollments | VI-10 |
| Dresden School Districts Comparative Yearly Enrollments | VI-10 |
| Norwich Students in Dresden School District | VI-10 |
| Dresden School District Instructional Staff, 2013-2014 | VI-11 |
| Frances C. Richmond School Principal's Report | VI-14 |
| Hanover High School Principal's Report | VI-15 |
| Dresden Finance Committee | VI-15 |
| Dresden School District Proposed Revenue Report | VI-17 |
| Dresden School District Expenditure Budget Report | VI-18 |
| Independent Auditor's Report – Excerpts | VI-25 |
| Hanover High School Class of 2013 | VI-32 |

**Town of Norwich, Vermont and
Norwich Town School District
Warning of Annual Meeting, March 4, 2014**

The legal voters of the Town of Norwich, Vermont and the Norwich Town School District are hereby notified and warned to meet in Tracy Memorial Hall, Norwich, Vermont at 7:00 pm on Monday, March 3, 2014, to transact business not requiring a vote by Australian ballot. Voting for Town Officers and for all articles on the Warning will be by Australian ballot. The polls will be open Tuesday, March 4, 2014 from 7:00 am to 7:00 pm.

This meeting is called to determine if the Town will:

Article 1. Elect a Moderator of the Town and School District meeting for one year.

Article 2. Elect Town and School District Officers for terms starting in 2014.

Article 3. Hear and act on the reports of the Officers of the Town and Town School District.

Article 4. Shall the voters of the Town of Norwich approve a gross spending General Town Budget of \$4,161,554 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2014 to June 30, 2015?

Article 5. Shall the voters of the Town of Norwich appropriate \$10,360 to Advance Transit to be used to help cover operating costs and providing matching funds for grants, such amount being reasonably necessary for the support of providing public transportation services to benefit Town residents?

Article 6. Shall the voters of the Town of Norwich appropriate \$500 to the Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community through volunteer service, such amount being reasonably necessary for the support of programs to benefit Town residents?

Article 7. Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for operation of the hotline, such amount being reasonably necessary for the support of Norwich callers using the 24-hour hotline?

Article 8. Shall the voters of the Town of Norwich appropriate \$3,093 to the Health Care and Rehabilitation Services of Southeast Vermont in support of community services provided to Norwich residents, such amount being reasonably necessary for the support of programs to benefit Town residents?

Article 9. Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance, such amount being reasonably necessary to provide a dignified event honoring those Town residents who gave all?

Article 10. Shall the voters of the Town of Norwich appropriate \$15,000 to the Cemetery Commission under 18 VSA § 5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?

Article 11. Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children, such amount being reasonably necessary for the support of programs to benefit Town residents?

Article 12. Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to support those programs that support the celebration of historic events, such amount being reasonably necessary for the support of programs to benefit Town residents?

Article 13. Shall the voters of the Town of Norwich appropriate \$3,000 to the Norwich

Lions Club to be used to underwrite the fireworks for the Norwich Fair in celebration of the 253rd year of the Town's Charter?

Article 14. Shall the voters of the Town of Norwich appropriate \$250,000 to the Norwich Public Library Association, to be used for the operating expenses of the Library?

Article 15. Shall the voters of the Town of Norwich appropriate \$50,000 to the Norwich Public Library Association for the Association's Reserve Fund for Repairs and Capital Maintenance in accordance with 22 VSA Chapter 3?

Article 16. Shall the voters of the Town of Norwich appropriate \$750 for the support of Sustainable Energy Resource Group, such amount being reasonably necessary for the support of programs to benefit Town residents?

Article 17. Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education, such amount being reasonably necessary for the support of programs to benefit Town residents?

Article 18. Shall the voters of the Town of Norwich appropriate \$4,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, playgroups and other services to benefit Norwich residents and their children?

Article 19. Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work, such amount being reasonably necessary for the support of programs to benefit Town residents?

Article 20. Shall the voters of the Town of Norwich appropriate \$15,600 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings, such amount being reasonably necessary for the support of programs to benefit Town residents?

Article 21. Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services, such amount being reasonably necessary for the support of programs to benefit senior citizen Town residents?

Article 22. Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Partners to be used for mentoring youth, such amount being reasonably necessary for the support of programs to benefit Town youth?

Article 23. Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education, such amount being reasonably necessary for the support of programs to benefit Town residents?

Article 24. Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for those operating expenses that are reasonably necessary for the support of programs to benefit Norwich residents?

Article 25. Shall the voters of the Town of Norwich require that taxes be paid in U.S. funds in two installments. The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 pm August 15, 2014 and the balance will be due at the same location on or before 4:30 pm February 13, 2015. An official United States Post Office postmark/cancellation (not a postage machine date) will

determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 13, 2015. All taxes, interest and collection fees will be paid into the Town Treasury?

Article 26. Transact any other business that may legally come before the annual Norwich Town Meeting.

Article 27. Shall the voters of the Norwich Town School District authorize and direct the School Directors to deed without warranties for \$1.00 (one dollar) to the Town of Norwich all right, title and interest which the School District has in and to the old Beaver Meadow Schoolhouse and the land that it sits on located on the easterly side of Beaver Meadow Road?

Article 28. Shall the voters of the Norwich Town School District authorize and direct the School Directors to deed without warranties for \$1.00 (one dollar) to the Town of Norwich all right, title and interest which the School District has in and to the old Root Schoolhouse and the land that it sits on located on the northerly side of Union Village Road?

Article 29. Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA § 562(5)?

Article 30. Shall the voters of the Norwich Town School District appropriate \$5,357,764, necessary for the support of its school for the year beginning July 1, 2014 and ending June 30, 2015?

Article 31. Transact any other business that may legally come before the annual meeting of the Norwich Town School Board.

Norwich Selectboard

Christopher Ashley
Edwin Childs
Linda Cook
Stephen Flanders
Keith Moran

Norwich School Board

Carey Callaghan
Thomas Candon
Anne Day
Neil Odell
Lauren Morando Rhim

Voter Information

Registration: To be eligible to vote in this election, people must register to vote and applications to the checklist must be received by the Town Clerk by 4:30 pm on Wednesday, February 26, 2014.

Absentee Ballots: All requests for absentee voter ballots must be made prior to 4:30 pm on Monday, March 3, 2014. There are three ways you may vote by absentee ballot:

1. Voters may vote in person in the Town Clerk's Office. 17 VSA § 2537.
2. Ballots may be delivered by teams of Justices of the Peace to voters who are absent due to illness or physical disability. The Town Clerk must receive notice no later than three days in advance. 17 VSA § 2538.
3. Ballots may be mailed to absent voters if a valid application has been filed with the Town Clerk. 17 VSA § 2539.

Curbside Voting: Election Officials are permitted "to carry a ballot to a handicapped or elderly person in order to permit that person to mark his ballot while in a motor vehicle adjacent to the polling place." 17 VSA § 2502(b).

Tracy Hall is handicapped accessible. Any person needing additional assistance should contact the Town Clerk at least four days before Town Meeting.



Candidates for Office – March 4, 2014

For MODERATOR

For one year

Vote for not more than ONE

- THAYER, WARREN

For TOWN CLERK

For three years

Vote for not more than ONE

- MUNDAY, BONNIE J.

For TREASURER

For three years

Vote for not more than ONE

- LINDBERG, CHERYL A.

For Dresden-Norwich

SCHOOL DIRECTOR

For three years

Vote for not more than ONE

- MACKALL, D. JAMES

For Dresden-Norwich

SCHOOL DIRECTOR

For three years

Vote for not more than ONE

- CANDON, TOM

For Norwich SCHOOL DIRECTOR

For two years

Vote for not more than ONE

- CAMPFIELD, JUSTIN

For LISTER

For three years

Vote for not more than ONE

- BLUM, LIZ

For SELECTMAN

For three years

Vote for not more than ONE

- CHILDS, ED
- GOULET, DAN

For SELECTMAN

For two years

Vote for not more than ONE

- FLANDERS, STEPHEN

For GRAND JUROR

For one year

Vote for not more than ONE

For AGENT TO PROSECUTE & DEFEND SUITS

For one year

Vote for not more than ONE

For CEMETERY COMMISSIONER

For five years

Vote for not more than ONE

- SOFRONAS, DEMO

For TRUSTEE OF PUBLIC FUNDS

For three years

Vote for not more than ONE

For TRUSTEE OF PUBLIC FUNDS

For an unexpired two-year term

Vote for not more than ONE

Part I

Town of Norwich

Norwich Town Officers & Committees for 2013

Elected Officials

Selectboard

Ed Childs2014
Steve Flanders, Chair2014
Christopher Ashley2015
Keith Moran2015
Linda Cook, Vice-Chair2016

Town Clerk

Bonnie Munday2014
Judy Trussell, Assistant

Town Treasurer

Cheryl Lindberg2014
Debby Hall, Assistant

Agent to Prosecute & Defend Suits

Frank Olmstead2014

Cemetery Commission

Demo Sofronas2014
Robert Parker2015
Jay Van Arman2016
Ed Janeway2017
Fred Smith, Jr., Chair2018

Grand Juror

Justices of the Peace

Brooke Adler2015
Joyce Childs2015
Ernie Ciccotelli2015
Nancy Dean2015
Paul "Doc" Donohue2015
Mary Fowler2015
Linda Gray2015
Corlan Johnson2015
Donald Kreis2015
Mark Lindberg2015
Arline Rotman2015
Fred Smith, Jr.2015

Listers

Liz Blum, Chair2014
Ernie Ciccotelli2015
Cheryl Lindberg2016

Moderator

Warren Thayer2014

Norwich School Board

Tom Candon2014
Anne Day2014
Lauren Morando Rhim2014
Neil Odell, Chair2015
Carey Callaghan2016

Trustees of Public Funds

Deborah Hall2014
Douglas Rexford2014
Cheryl Lindberg2016

Appointed Officials

Town Manager

*(serves also as Collector of Delinquent Taxes
and Emergency Management Director)*
Neil Fulton
Nancy Kramer, Assistant

Assessor

Bill Krajewski
Jonathan Bynum, Clerk

Bugbee Senior Center Representatives

Martha Drake, Paula Harris

Conservation Commission

Stephen Gaughan2014
Peter Silberfarb2014
Daniel Goulet2015
Martha Graber, Chair2015
David Hubbard2016
William Pierce2016
David Hobson2017
Craig Layne2017
Norman Miller2017

Development Review Board

Ernie Ciccotelli2014
Arline Rotman2014
Folger Tuggle2014
Nancy Dean2015
John Lawe, Chair2015
John Carroll2016
Stanley Teeter2016
Don McCabe, Alternate2015

Emergency Management

Stephen Leinoff, Deputy Director
Jennie Hubbard, Coordinator

Energy Committee

Alan Berolzheimer, Chair
Linda Gray
Jamie Hess
Doug Iverson
Jonathan Teller-Elsberg

Fence Viewer

Watt Alexander
Liz Russell

Finance Committee
 Mary Fowler2014
 Cheryl Lindberg, Chair2016

Finance Director
 Roberta Robinson
 Jonathan Bynum, Assistant

Fire Chief
 Stephen Leinoff

Fire Warden
 Linda Cook
 Stephen Leinoff, Deputy

GUV Solid Waste Man. District
 Brion McMullan2015
 Neil Fulton, Alternate2015

Health Officer
 John Lawe, MD2015
 Bonnie Munday, Deputy2016

Historic Preservation Commission
 Peter Brink2014
 Nancy Hoggson, Chair2014
 Bill Aldrich2015
 Nancy Osgood2015
 Stuart White2015
 Cheryl Herrmann2016
 Anne Silberfarb2016

Milton Frye Nature Area Committee
 Matt Buck
 George Clark
 Kate Emlin
 Becky French
 Bill Hammond
 Phyllis Katz
 Lindsay Putnam
 Sharon Racusin
 Beth Ryan
 Warren Thayer, Chair
 Stan Williams

Planning Commission
 Richard Stucker2014
 Tom Gray, Chair2015
 Daniel Johnson2015
 Susan Brink2016
 Jeff Goodrich2016
 William Flynn2017
 Nancy LaRowe2017

Planning Director
 Phil Dechert
 Pam Mullen, Assistant

Police Chief
 Douglas Robinson

Public Works Director
 Andy Hodgdon

Recreation Council
 Laura Duncan2014
 Everett Logan2014
 Bill Miles2014
 Kristin Brown/Stuart Close ...2015
 Chris Clapp2015
 Karin Dwyer2015
 Kris Strohbehn, President ...2015
 Benjamin Forbush2016
 Reese Madden2016
 Danielle Taylor2016

Recreation Director
 Jill Kearney Niles

Senior Action Council
 Dorothy Cloud
 Martha Drake, Chair
 Paula Harris, Secretary

Surveyor of Wood and Lumber
 David Hubbard

Town Service Officer
 Linda Cook2014

Tree Warden
 Thad Goodwin2014

Two Rivers-Ottawaquechee RC Rep.
 Jeff Goodrich2014
 Tom Gray, Alternate2014

Upper Valley River Subcommittee CRJC
 Melissa Horwitz

Watershed Land Management Council
 Sandra Haskell2014
 Ellen Gnaedinger2015
 David Hubbard, Chair2016

**Minutes Of The Annual Meeting, March 5, 2013
Town of Norwich, Vermont and
Norwich Town School District**

The meeting was called to order at 7:05 pm by Moderator Warren Thayer. Thayer went over the rules of procedure and asked for a motion to allow two or three minutes for speakers. A voice vote was taken to allow for three-minute discussion.

This meeting is called to determine if the Town will:

Article 1. *Elect a Moderator of the Town and School District meeting for one year.*

Article 2. *Elect Town and School District Officers for terms starting in 2013.*

Article 3. *Hear and act on the reports of the Officers of the Town and Town School District.*

Neil Odell spoke on behalf of the School Board apologizing for the lateness of the School Report. This year they tried to make it less cluttered and did not get the information to the public in a timely manner.

Article 4. *Authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA § 562(9).*

Tom Candon spoke to this article explaining that this is done every year. This allows the school to borrow funds to cover expenses in case there is a delay in revenues. (Yes, 830; No, 166)

Article 5. *The Board of School Directors proposes to incur indebtedness for the purpose of making improvements to the Marion W. Cross School at an aggregate estimated cost of \$450,000. Due to a legislative moratorium, no state school construction aid will be available as a partial funding source for these improvements. The District is responsible for all costs incurred with any borrowing done in anticipation of receipt of school construction aid.*

Shall general obligation bonds of the Norwich Town School District in an amount not to exceed Four Hundred Fifty Thousand Dollars (\$450,000) be issued for the purpose of financing the cost of making repairs, renovations and upgrades to the Marion W. Cross School Building, namely, HVAC and energy recovery unit replacements, and roof section replacement, the estimated cost of such improvements being Four Hundred Fifty Thousand Dollars (\$450,000)?

At the beginning of the budget season this year the Board went to the administration and asked them to project what the anticipated cost would be for the next 10 years for building maintenance items. After looking at the list, they noticed that there were several things that needed to be done and putting it together it added up to quite a bit of money. They looked at the benefit of doing it sooner rather than later. It was at this point that the Board decided to look into a bond to pay for these items. One of the things that they are looking at is to replace the roof ventilation unit; another is to replace classroom unit ventilators, which are also heating units. Another repair item is the roof over the gym: it is starting to show its age and it needs to be replaced. (Yes, 710; No, 297)

Article 6. *In the event the proposition of incurring bonded indebtedness for school building improvements shall be disapproved at the March 5, 2013 district meeting, shall the sum of \$85,000 be appropriated for building repairs during the 2013-2014 school year?*

Neil Odell spoke to this article saying that if the Bond vote were to fail, this would bring money into the budget to make some of the repairs needed. (Yes, 849; No, 161)

Article 7. *Shall the voters of the Norwich Town School District appropriate \$25,000, to be deposited in the District's Reserve Fund for Repairs and Capital Maintenance?*

This has been on the warning in past years to set aside money for reserve funds. The current balance of the capital funds is at \$95,000. (Yes, 807; No, 201)

Article 8. *Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA § 562(5)?*

This article has been on the ballot every year except the one year when the economy was poor. (Yes, 886; No, 122)

Article 9. *Shall the voters of the Norwich Town School District appropriate \$5,138,548, necessary for the support of its school for the year beginning July 1, 2013 and ending June 30, 2014?*

Carey Callaghan spoke to this article saying that at this point the tax rate will be up $\frac{1}{2}$ a percent without the Dresden contract and $1\frac{1}{4}$ percent if the Dresden contract passes. Dresden is voted as a separate ballot.

Special Education is up .0285 with the state paying 0.025. The Homestead rate has increased from 1.7530 to 1.7613 while the non-residential rate has dropped from 1.48 to 1.43.

Enrollment is at 311, which may drop to 304. The biggest drop is in the Kindergarten. Teachers will be reduced from 19 to 18. A two-year contract, 2.25 percent increase in salaries, includes the base and step, an increase in co-pay for insurance from 14 to 15 and 16 percent over the two-year period. Professional leave days will be reduced to four days. Support Staff has organized and gained union status. It is possible that they will be adding French at the third grade level.

The total aggregate expense budget is \$5,163,548 an increase of 5.3 percent or \$261,000. Revenue expense is up 6.6 percent or \$81,000.

Special Education is up \$172,000, the SAU assessment is up .5 percent, Building Improvements are down \$52,000 in hope of the passing of the bond. The transfer to the building is up \$25,000. Most of the Special Education is offset by \$124,000 and a \$17,000 reimbursement from the state.

The per pupil cost is \$11,523. Out of 212 schools the Marion Cross School ranks 79th. (Yes, 739; No, 273)

Article 10. *Transact any other business that may legally come before the annual meeting of the Norwich Town School Board.*

State Representative Margaret Cheney explained that the base rate had to be raised due to individual school budgets around the state that all came in with a 5 percent increase in spending. Irv Thomae reminded everyone to look at the possibility of income sensitivity.

Margaret Cheney said that we had received two grants, one from the Vermont Art Council for \$22,000 to the Beaver Meadow School House and a Facility Grant to the Norwich Congregation Church to preserve the steeple, which houses one of the six Paul Revere Bells.

There was a sixty seven million dollar state budget shortfall this year even though they cut 800 jobs and three million dollars from the budget. We still need to raise transportation revenues. We had used gas tax to fund transportation and, with the use of more economical cars, the gas tax has gone down. Cheney noted that we still are using FEMA funds from Irene and that we ran out of crisis fuel last week. There are some controversial issues at the State House, which are Universal Health Care, Gun Safety legislation, label of genetically modified foods, and voting on an End of Life Bill. One good thing is that we continue to have a low unemployment rate.

Margaret sits on the Natural Resources and Energy Committees and they continue to look at thermal efficiency.

Jim Masland, who sits on the Ways and Means Committee, said that this is the 7th year we have faced revenues below what was projected. Revenues come from fees, licenses, environmental permits, and professional licensing. We have to find revenues somewhere. He reminded us to fill out our Doyle Poll Surveys and looks forward to working with us this year.

Article 11. *Shall the voters of the Town of Norwich approve a gross spending General Town Budget of \$4,001,463 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2013 to June 30, 2014?*

Town Manager Neil Fulton started by thanking the Women's Club for the grant to update our sound system.

Fulton noted that the expense budget was down \$90,900 or 22.5 percent from last year. He noted that the Selectboard worked very hard this year to reduce the budget and maintain the current level of services. The other monetary articles in the budget have remained relatively flat. One item is to increase the Assistant Town Clerk from 12 hours a week to a full-time employee with benefits. This will be voted on in the next article. We are reducing the end of the year cost shift from one year to the next.

We will begin addressing our long-term needs: Upgrading our radio communications; Town-owned sidewalks, currently the sidewalks are owned by the Fire District with the Town doing the sanding and salting of the sidewalks; extending benefits to part-time employees; developing a reserve fund to replace the standby power for the Police, Fire, and Public Works Departments; funding paving using the 2006 report which Andy Hodgdon had done to current costs; salary wage adjustment to achieve internal and external equity; developing a grade and step program for the non-bargaining employees; and developing a vehicle acquisition and replacement program according to condition and hours instead of by age. Currently we are using cruisers from the Windsor County Sheriff and the Town of Hartford to help get us through the time until we can replace our cruisers that were lost in a fire.

We have changed the health care plan to reduce our health care insurance costs. Next year we will be required to participate in the Vermont Health Care exchange using Vermont Health Connect and at this point in time we do not know what the costs will be. We have included an 11 percent increase which will cover the last six months of this year and hopefully the first six months of next year.

The question is why the tax rate is going up when we are about \$90,000 less than last year. One of the reasons is Tropical Storm Irene. We incurred about 1.3 million dollars in damages to our roads. We have spent over \$600,000 and have been reimbursed for \$511,000 to date and still more to come in. We took a significant amount of money from our fund balance to help compensate for Irene. If we were able to take the same amount this year the tax rate would be lower than last year. Another reason is that there were five litigation cases relating to assessed value. We were able to settle these cases without going to trial. The settlements were an unplanned expense to the Town. We are in the process of rebuilding our fund balance.

Projects underway are: the safe routes to school, which will extend the sidewalk from Tracy Hall to Carpenter Street, that is 100 percent funded; and a Facility Study of the Fire, Police and Public Works buildings. This study is a four-part process of which the first two steps are completed. It will point out regulatory and building deficiencies. There will be a number of public forums to go over the results. A study of the Listers office recommended that we hire an Assessor for this office. We are completing a reappraisal which will give us new values for the April 1, 2013 Grand List. This year our

common level of appraisal came in at 99.73 percent. We have received a grant for \$23,000 to look into a shared-use path to go from Norwich Village to Hartford.

The communications upgrade to narrow band: This discussion began in 1991. In the year 2000 we started replacing mobiles, portables, and pagers that would accept the change to narrow band. We were able to get grants to help offset the cost of making these changes. One of the changes we cannot control is in the base level. Fire is dispatched from Hanover Dispatch whose tower is on Hayes Hill and the Police are dispatched from Hartford using a tower on Hurricane Hill. The new system will mitigate some of the problem areas in Town where there is no coverage. The cost for the new system if we go with VTEL would be around \$120,000, if we do not go through VTEL the cost will be around \$425,000, about a \$305,000 increase over VTEL.

Norwich Pool: Dubois and King have been hired to work on this. The estimated cost is \$567,284. The schematic design is almost completed and we are working with the Agency of Natural Resources to respond to their concerns.

Cheryl Lindberg spoke on behalf of the Finance Committee saying that in a 4 - 0 vote the Finance Committee voted to not support the Town budget this year. Also, they are in search of more members. There are at least three positions open.

Christopher Ashley discussed the wage increase of \$47,000 in a three to four million dollar budget, which is a lot of money. You could take the Condrey & Associates plan and say the towns (Hartford, Lebanon, and Hanover) that were used as comparables were not in fact good comparisons. In January, when the budget was being worked on, the Board was asked to reduce the budget by \$50,000, which they did and brought the tax rate down to where it is today. Based on other salaries in the area Ashley feels that we owe the employees who are receiving the increases a legitimate salary based on what they do.

Linda Cook agrees that there are a lot of professional people in this Town. We did have a step and grade system that had been done away with for non-bargaining employees. The step and grade only continued with the bargaining unit. Cook feels the inequity is not as bad as it seems. She does not believe that a 26 percent increase is accurate, that we need to find another way of getting equity, and to not do it all at once. We are looking at a lot of other projects and our tax rate will not be going down. She does not support this budget.

Mary Sachsse asked why we are doing a reappraisal now. Fulton responded that the reappraisal is due to the litigation settlement agreements.

Tom Gray spoke regarding the increase in the Planning Director's salary and is very impressed with the depth of knowledge needed for that position. Also, he noted the great pains Phil Dechert takes to educate himself. Lizann Peyton spoke seconding Tom's comments and added that we expect a lot from the Town's employees.

Keith Moran said he is not in support of this budget. He said he has problems with the actual Condrey study and questions its validity. He feels that if it had been done in a more rational way it would not have been so hard to digest. He does recognize that \$57,000 for these long-term employees is not irrational. He has concerns about one employee who works a total of 40 hours a week in three different positions for the Town but does not receive any benefits. Another item that is important to him is record restorations.

Ed Childs supports this year's budget and urges people to support it.

Irv Thomae has heard some good reasons to vote for this budget and good reasons not to. He said that the budget discussion is very difficult to follow and suggested a summary page in the Town Report that can be understandable and simplified.

Margo Doshier made a motion to move Article 34 to discuss in conjunction with Article 11. Motion was seconded. Irv Thomae moved to amend the above motion to discuss Articles 12 and 13 and then Article 34. Motion was seconded by Demo Sofronas, motion passed on a voice vote. (Yes, 551; No, 450)

Article 12. *Shall the voters of the Town of Norwich increase the gross spending General Town Budget for FY13, July 1, 2012 to June 30, 2013, by \$23,831 in order to increase the hours of the Assistant Town Clerk to 40 hours per week starting January 1, 2013?*

No Discussion. (Yes, 723; No, 282)

Article 13. *Shall the voters of the Town of Norwich increase the gross spending General Town Budget for FY14, July 1, 2013 to June 30, 2014, by \$27,619 in order to increase the hours for the Assistant Town Clerk from 20 hours to 40 hours per week?*

Irv Thomae and Nancy Hoggson asked why the Board decided to separate this article. Chipper Ashley spoke saying that this was a compromise made to take money out of the Selectboard budget and put in other places. This brings down their budget and clarifies that the Town wants to increase the level of employment in the Town Clerk's office. Steve Flanders also noted that the Town Clerk is an elected position. (Yes, 686; No, 304)

Article 34. *Shall general obligation bonds or notes of the Town of Norwich in an amount not to exceed Two Hundred Seventy-Five Thousand Dollars (\$275,000), subject to reduction from available state and federal grants-in-aid and other financial assistance, be issued for the purpose of financing the construction of a radio communications system including a communications tower on terms acceptable to the Selectboard?*

Alison May urges people to vote no on this article. She understands that this article is an expression by the voters to the Selectboard that it would be okay for the Selectboard to issue a bond. This does not give the Selectboard the authority to issue a bond. The amount in this request is not enough to construct a tower. It appears that at a minimum it will cost \$475,000.

Norman Miller feels that we should vote for the bond and the ownership of the Tower should stay with the Town.

Steve Flanders explained that if you vote yes it does give the Town authority to raise sufficient funds for a communication system, and to vote no would be to have VTEL construct the tower. We are risking the safety of our friends and neighbors and have the ability to achieve 95 percent coverage of the Town.

Watt Alexander spoke saying the Selectboard has worked very hard with the Town Manager and it made sense at one point. He is convinced that we can do this ourselves and meet the timelines. It is our duty to try for apples to apples. Christopher Ashley will be voting yes on this article. He feels that VTEL does not have our interest at heart. VTEL has had up to two years to complete the contract and has not yet submitted anything to the Public Service Board, nor answered a number of questions in the contract. The bond language is written by a Bond Attorney. Bob Gere pointed out that if we vote no, refusing the alternative to build the tower ourselves, then VTEL has us over a barrel again and there is zero guarantee that VTEL will perform. (Yes, 689; No, 341)

Article 14. *Shall the voters of the Town of Norwich appropriate \$10,360 to Advance Transit to be used to help cover operating costs and providing matching funds for grants, such amount being reasonably necessary for the support of providing public transportation services to benefit Town residents?*

Van Chesnut spoke to this article saying there is a two percent increase over last year. Ridership continues to increase. (Yes, 920; No, 102)

Article 15. *Shall the voters of the Town of Norwich appropriate \$500 to the Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community through volunteer service, such amount being reasonably necessary for the support of programs to benefit Town residents?*

No Discussion. (Yes, 758; No, 237)

Article 16. *Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for operation of the hotline, such amount being reasonably necessary for the support of Norwich callers using the 24-hour hotline?*

No Discussion. (Yes, 796; No, 208)

Article 17. *Shall the voters of the Town of Norwich appropriate \$3,093 to the Health Care and Rehabilitation Services of Southeast Vermont in support of community services provided to Norwich, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Ed Piper spoke thanking us for our past support. This is a walk-in clinic which helps families, children, and the First Start Program. They also help people with drug and alcohol abuse problems navigate their way through the system. They provide access five days a week. (Yes, 806; No, 192)

Article 18. *Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance, such amount being reasonably necessary to provide a dignified event honoring those Town residents who gave all?*

No Discussion. (Yes, 781; No, 215)

Article 19. *Shall the voters of the Town of Norwich appropriate \$15,000 to the Cemetery Commission under 18 VSA § 5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries.*

No Discussion. (Yes, 804; No, 194)

Article 20. *Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children, such amount being reasonably necessary for the support of programs to benefit Town residents?*

No Discussion. (Yes, 810; No, 211)

Article 21. *Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to assist with general operations, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Nancy Hoggson reported that there were 2700 people who came through the Historical Society. They have obtained a grant to help replace windows and another grant to plan for their collections. They are currently applying for more grants. This is the ten-year anniversary of the purchase of their building. They worked with the Historic Preservation Committee on two projects, Root District and Beaver Meadow School Houses. Both projects were successful as was the walking tour. Judy Brown spoke saying the Historical Society has been active with the Cross School. She would like to let people know that the Antique Show will be held September 7, 2013. Norwich, Vermont: A History is available for purchase throughout the Town. (Yes, 708; No, 294)

Article 22. *Shall the voters of the Town of Norwich appropriate \$3,000 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Henry Scheier spoke to this article saying that this year the Fair did net a little more than in past years. They were able to fund projects at the Marion Cross School as well as helping a needy family in Town. They also help in other ways with the money they raise from the Fair. (Yes, 607; No, 379)

Article 23. *Shall the voters of the Town of Norwich appropriate \$200,000 to the Norwich Public Library Association, to be used for the operating expenses of the Library?*

Lucinda Walker, Librarian, thanked the Town for their past support. She reported that the Community Room had been used 517 times this past year. Circulation remains steady and programs have increased. There were 2300 hours given this year by volunteer workers and the Library thanks the Friends of the Library.

Lisa Christie, Board Chair thanked the Librarians and the Town. With the increase in funds they will be able to open the Library six days per week. (Yes, 910; No, 116)

Article 24. *Shall the voters of the Town of Norwich appropriate \$750 for the support of Sustainable Energy Resource Group, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Linda Gray spoke to this article saying that SERG has been around for approximately 11 years now. This is the second year they have sought our support. This is a small amount of money to help support them. (Yes, 736; No, 269)

Article 25. *Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education, such amount being reasonably necessary for the support of programs to benefit Town residents?*

No Discussion. (Yes, 775; No, 228)

Article 26. *Shall the voters of the Town of Norwich appropriate \$4,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, playgroups and other services to benefit Norwich residents and their children?*

Liz Adams spoke to this article thanking the Town for their past support. This is a child/parent center and they support all parents. (Yes, 827; No, 189)

Article 27. *Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work, such amount being reasonably necessary for the support of programs to benefit Town residents?*

No Discussion. (Yes, 748; No, 249)

Article 28. *Shall the voters of the Town of Norwich appropriate \$15,600 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Nan Carroll spoke thanking the Selectboard for their service and the Town. This year they are asking for level funding. (Yes, 874; No, 145)

Article 29. *Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services, such amount being reasonably necessary for the support of programs to benefit senior citizen Town residents?*

No Discussion. (Yes, 878; No, 133)

Article 30. *Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Partners to be used for mentoring youth, such amount being reasonably necessary for the support of programs to benefit Town youth?*

Nancy Dean spoke to this article. The funding request is the same as last year. This is a program that matches children to a mentoring adult. (Yes, 764; No, 232)

Article 31. *Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education, such amount being reasonably necessary for the support of programs to benefit Town residents?*
No Discussion. (Yes, 800; No, 204)

Article 32. *Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for operating expenses, such amount being reasonably necessary for the support of programs to benefit Town residents?*
No Discussion. (Yes, 671; No, 311)

Article 33. *Shall the voters of the Town of Norwich require that taxes be paid in U.S. funds in two installments. The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 pm August 16, 2013 and the balance will be due at the same location on or before 4:30 pm February 14, 2014. An official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 14, 2014. All taxes, interest and collection fees will be paid into the Town Treasury?*
No Discussion. (Yes, 947; No, 58)

Article 35. *Shall the voters of the Town of Norwich support the Vermont Home Energy Challenge, a voluntary effort to help residents lower their energy bills and improve home comfort through energy efficiency, by encouraging residents to undertake energy efficiency improvements in their homes and reduce energy use, accepting the goal of weatherizing 3% of the homes in our community in 2013, and thereby supporting Vermont in reaching its statewide goal of 25% energy savings in 80,000 homes by the year 2020?*

Jonathan Teller-Elsberg spoke to this article explaining that the Norwich Energy Committee would like the Town to support the Vermont Home Energy Fund Challenge. This will involve no money but a pledge to save energy. (Yes, 831; No, 174)

Article 36. *Will voters of the Town of Norwich, VT instruct their federal and state legislatures to:*

1. *Ban assault weapons and high-capacity ammunition magazines;*
2. *Require a criminal background check for every gun sold in America;*
3. *Make gun trafficking a federal crime, with real penalties for "straw purchasers" (those who arm criminals)?*

Don McCabe spoke to this saying this is the first time it has appeared since the Newtown shooting. This is to send a message to Montpelier and forward. He feels now is the time to discuss common sense gun control. (Yes, 898; No, 132)

Article 37. *Shall the Town of Norwich vote to petition, alone or with the other communities, the passage of the following amendment to the Constitution of the State of Vermont: "Chapter 1, Article 22 (Rights of Nature). That the natural environment of Vermont, including its forests, natural areas, surface and ground waters, and fish and wildlife populations, has certain natural, inherent and unalienable rights to clean water and air, to health uncompromised by anthropogenic substances damaging to the systems of life and to flourishing, connected habitats which support the well-being of the flora and fauna of Vermont. Every person in this state shall have recourse to the laws for all violations of this article, with damages recurring in full to the injured environmental system to ensure its prompt restoration"?*

Courtney Dobyns spoke to this article saying that this would start conversations for the rights of nature which began in Ecuador in 2010 and have gone global. This would create a balance of nature and web of life which has been disrupted and will have a legal basis to support our planet. (Yes, 689; No, 284)

Article 38. *Transact any other business that may legally come before the annual Norwich Town Meeting.*

Sue Pitiger spoke to this inviting people to come to the Spring Gala and honor the Fraser Family as Citizens of the Year.

Meeting adjourned at 10:47 pm.

Respectfully submitted, Bonnie J. Munday, Norwich Town Clerk

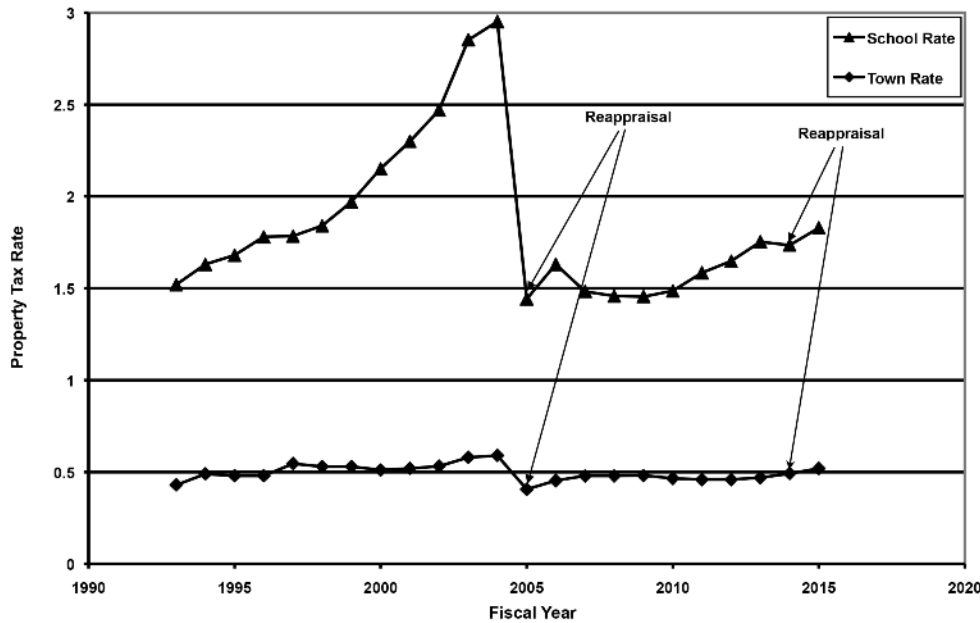
Ballot Results

Articles 1 & 2, March 5, 2013

| | | |
|--|--------------------|------|
| Moderator (1 year) | Warren Thayer | .850 |
| Dresden-Norwich School Director (3 years) | Carey Callaghan | .845 |
| Dresden-Norwich School Director (1 year unexpired term) | Tom Candon | .837 |
| Lister (3 years) | Cheryl A. Lindberg | .784 |
| Selectman (3 years) | Linda Cook | .840 |
| Selectman (2 years) | Christopher Ashley | .813 |
| Cemetery Commissioner (5 years) | Fred Smith, Jr. | .830 |
| Trustee of Public Funds (3 years) | Cheryl Lindberg | .46 |

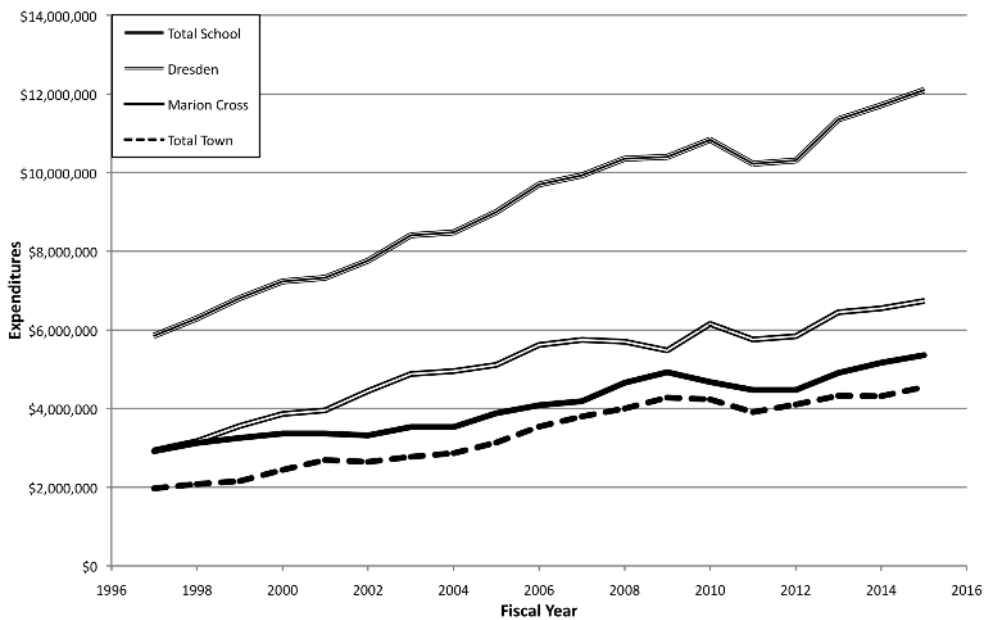


Town and School Homestead Tax Rates



Norwich Town and School Expenditures

Total Budgeted Expenditures as Proposed to Voters



Town of Norwich and Norwich School District Summary

LOCAL GROSS EXPENDITURES SUMMARY

| | FY13 | FY14 | FY15 | FY15/FY14 |
|-----------------------|---------------|---------------|---------------|-----------|
| | Actual | Budget | Projected* | % Change |
| Town without Articles | \$ 4,103,989 | \$ 4,029,082 | \$ 4,161,554 | 3.29% |
| Articles | \$ 310,001 | \$ 286,201 | \$ 386,201 | 34.94% |
| Local Agreement | \$ 37,360 | \$ 35,268 | \$ 34,724 | -1.54% |
| Total Town | \$ 4,451,350 | \$ 4,350,551 | \$ 4,582,479 | 5.33% |
| Marion Cross School | 5,139,749 | 5,163,548 | 5,357,764 | 3.76% |
| Dresden Assessment | 6,398,727 | 6,547,177 | 6,763,887 | 3.31% |
| Total School | 11,538,476 | 11,710,725 | 12,121,651 | 3.51% |
| Total Expenditures | \$ 20,441,175 | \$ 20,411,827 | \$ 21,286,608 | 4.29% |

TOTAL TAX RATE (Per \$100 of Assessed Value)

| | FY13 | FY14 | FY15 | FY15/FY14 |
|----------------------------|-----------|-----------|------------|-----------|
| | Actual | Actual | Projected* | % Change |
| Town Rate without Articles | \$ 0.4094 | \$ 0.4413 | \$ 0.4591 | 4.03% |
| Town Rate for Articles | 0.0542 | 0.0454 | 0.0556 | 22.47% |
| Local Agreement Rate | 0.0053 | 0.0051 | \$ 0.0050 | -1.96% |
| Total Town Rate | 0.4689 | 0.4918 | 0.5197 | 5.67% |
| Windsor County** | | 0.0062 | 0.0089 | 43.55% |
| School Homestead*** | 1.7530 | 1.7356 | 1.8403 | 6.03% |
| School Non-residential*** | 1.4791 | 1.4821 | 1.5202 | 2.57% |
| Total Tax Rate | | | | |
| Homestead | \$ 2.2219 | \$ 2.2336 | \$ 2.3689 | 6.06% |
| Non-residential | \$ 1.9480 | \$ 1.9801 | \$ 2.0488 | 3.47% |

AMOUNTS TO BE RAISED BY TAXES

| | FY13 | FY14 | FY15 | FY15/FY14 |
|--------------------------|---------------|---------------|---------------|-----------|
| | Actual | Estimated | Projected* | % Change |
| Town | \$ 3,299,163 | \$ 3,291,673 | \$ 3,396,254 | 3.18% |
| Windsor County | | \$ 42,557 | \$ 62,078 | 45.87% |
| Combined School**** | \$ 10,944,004 | \$ 11,888,291 | \$ 11,834,173 | -0.46% |
| Total taxes to be raised | \$ 14,243,167 | \$ 15,222,521 | \$ 15,292,505 | 0.46% |

* Assumes an estimated Town Grand List on April 1, 2014 of \$694,474,900.

** The FY13 Actual Total Town Rate included the Windsor County taxes.

*** Under the school funding system there are two different tax rates: one for homestead property and one for non-residential property. A homestead is the principal dwelling owned and occupied by a resident individual as the individual's domicile. All non-homestead property is classified as non-residential.

****Based on January 2014 information from the Vermont Tax Department and based on income tax year 2012 and property taxes paid in 2011, 384 Norwich taxpayers received the following Property Tax Adjustments and Rebates: 384 received school property tax adjustments totaling \$1,255,741 (of these, 125 also received circuit breaker tax adjustments totaling \$102,342) for a total of \$1,358,083.

Norwich School District
2013-2014 Estimated Tax Rate Calculation

| | | Actual 2013-14 | Estimated 2014-15 | Chg | % Chg |
|--|--|-------------------|----------------------|---------|--------|
| | 1 Marion Cross School | \$5,163,548 | \$5,357,764 | 194,216 | 3.76% |
| | 1a <i>Deficit Reduc Article/Budget Chges</i> | \$0 | \$0 | | |
| | 2 plus Dresden Assessment | 6,547,177 | 6,763,887 | 216,710 | 3.31% |
| | 2a Total Expenditures | 11,710,725 | 12,121,651 | 410,926 | 3.51% |
| | 3 less Revenues and Fund Balance (excl Voc Aid) | 1,315,294 | 1,282,966 | -32,328 | -2.46% |
| | 4 equals Education Spending | \$10,395,431 | \$10,838,685 | 443,254 | 4.26% |
| | 4a Plus or (minus) net budget changes | \$0 | \$0 | | |
| | 5 Estimated equalized pupils | 633.24 | 638.33 | 5.09 | 0.80% |
| Calculation of Excess Spending Obligation | 6 Adjusted ES/Eq Pupil | \$16,416 | \$16,980 | \$564 | 3.43% |
| | 6a Net Debt per Eq pupil | \$1,459 | \$1,512 | | |
| | 6b Net Special Ed Excess per Eq Pupil | | \$10.06 | | |
| | 7 Adjusted ES/Eq Pupil for purposes of Excess Spending | \$14,955 | \$15,458 | | |
| | 8 Excess Spending Threshold | \$15,456 | \$16,166 | \$710 | 4.59% |
| | 9 Per Pupil Spending above/(below) Threshold | (501) | (708) | | |
| | 10 Per pupil figure for Calculating District Adjustment | \$16,416 | \$16,980 | \$564 | 3.43% |
| | 11 Base Amount | \$9,151 | \$9,382 | \$231 | 2.52% |
| | 12 District Spending Adjustment | 179.393% | 180.982% | 1.590% | 0.89% |
| | 13 Statewide Ed Tax Rate | \$0.94 | \$1.01 | \$0.07 | 7.45% |
| | 13a Equalized Homestead Tax | \$1.6863 | \$1.8279 | 0.1416 | 8.40% |
| | 14 Common level of appraisal | 97.16% | 99.33% | 2.2% | 2.23% |
| | 15 Estimated nominal tax rate | \$1.7356 | \$1.8403 | 0.1047 | 6.03% |
| | 16 Income Sensitivity Percentage | 3.23% | 3.33% | 0.10% | 3.10% |
| | 17 Non Residential Tax Rate | \$1.44 | \$1.51 | 0.07 | 4.86% |
| | 18 Divide by CLA | 97.16% | 99.33% | 2.17% | 2.23% |
| | 19 Nominal Non-Residential Tax Rate | \$1.4821 | \$1.5202 | 0.0381 | 2.57% |

Note: Tax rate info preliminary and subject to state legislative changes.

Town of Norwich Summary

| | FY13 | FY13 | FY14 | FY15 | FY15/FY14 |
|-------------------------|---------------------|---------------------|---------------------|---------------------|--------------|
| | Final Budget | Actual | Budget | Proposed | % Change |
| TOWN ADMINISTRATION | \$ 261,822 | \$ 220,127 | \$ 276,052 | \$ 271,670 | -1.59% |
| BCA/BOA | 775 | 671 | 1,200 | 1,171 | -2.42% |
| STATUTORY MEETINGS | 7,150 | 5,932 | 3,790 | 7,380 | 94.73% |
| TOWN CLERK | 121,200 | 116,561 | 155,572 | 156,801 | 0.79% |
| FINANCE | 130,512 | 100,679 | 155,542 | 138,842 | -10.74% |
| GENERAL ADMINISTRATION | 19,050 | 21,174 | 19,800 | 21,100 | 6.57% |
| ASSESSOR/LISTER | 155,146 | 93,351 | 86,311 | 94,195 | 9.13% |
| PLANNING | 109,217 | 106,165 | 121,027 | 121,024 | 0.00% |
| RECREATION | 210,378 | 218,155 | 203,375 | 222,826 | 9.56% |
| POLICE | 515,957 | 526,298 | 513,856 | 532,350 | 3.60% |
| FIRE/FAST | 343,721 | 331,530 | 353,176 | 355,707 | 0.72% |
| EMERGENCY MGMT. | 29,200 | 29,664 | 24,800 | 70,250 | 183.27% |
| TREE WARDEN | 12,000 | 11,990 | - | - | - |
| CONSERVATION COMMISSION | 27,080 | 13,899 | 7,120 | 6,950 | -2.39% |
| PUBLIC WORKS | 2,120,452 | 2,017,274 | 1,939,314 | 1,948,503 | 0.47% |
| LONG TERM DEBT | 52,136 | 52,136 | 49,297 | 46,436 | -5.80% |
| TOWN APPROPRIATIONS | 1,000 | - | 1,000 | 1,000 | 0.00% |
| TAXES | 22,000 | 74,290 | 5,000 | 5,000 | 0.00% |
| INSURANCES | 169,890 | 164,093 | 112,850 | 160,350 | 42.09% |
| TOWN TOTAL | \$ 4,308,685 | \$ 4,103,989 | \$ 4,029,082 | \$ 4,161,554 | 3.29% |
| OUTSIDE APPROPRIATIONS | \$ 310,001 | \$ 310,001 | \$ 286,201 | \$ 386,201 | 34.94% |
| TOTAL | \$ 4,618,686 | \$ 4,413,990 | \$ 4,315,283 | \$ 4,547,755 | 5.39% |

Town of Norwich Revenue Report

| | FY13 FINAL | FY13 ACTUAL | FY14 ESTIMATE* | FY15 ESTIMATE* | FY15/FY14 % CHANGE |
|---|---------------|----------------|-------------------|-------------------|-----------------------|
| REVENUES:PAYMENT FROM REDUCTION IN FUND BALANCE | | | | | |
| PROPERTY TAX REVENUES | | | | | |
| TOWN PROPERTY TAX | \$ 3,329,303 | \$ 3,221,070 | \$ 3,071,666 | \$ 3,188,206 | 3.79% |
| PROPERTY TAX FOR OTHER MONETARY ARTICLES | | | | | |
| VT LAND USE TAX | 107,222 | 107,222 | 313,820 | 386,201 | 23.06% |
| PROPERTY TAX INTEREST | 20,000 | 23,019 | 25,000 | 151,500 | 41.30% |
| PROPERTY TAX COLLECTION FEE | 15,000 | 16,363 | 17,000 | 25,000 | 0.00% |
| TOTAL PROPERTY TAX REVENUE | \$ 3,471,525 | \$ 3,367,673 | \$ 3,534,708 | \$ 3,767,907 | 0.00% |
| LICENSE & PERMIT REVENUE | | | | | |
| LIQUOR LICENSE | \$ 350 | \$ 350 | \$ 350 | \$ 350 | 0.00% |
| DOG LICENSE | 2,900 | 2,729 | 2,800 | 2,730 | -2.50% |
| HUNTING & FISHING LICENSES | 400 | 365 | 400 | 365 | -8.75% |
| PEDDLER LICENSE | 50 | 75 | 50 | 50 | 0.00% |
| BUILDING/DEVELOPMENT PERMITS | 3,550 | 6,196 | 7,500 | 9,000 | 20.00% |
| LAND POSTING PERMIT | 250 | 210 | 250 | 210 | -16.00% |
| TOTAL LICENSE & PERMIT REVENUE | \$ 7,500 | \$ 9,925 | \$ 11,350 | \$ 12,705 | 11.94% |
| INTERGOVERNMENTAL REVENUE | | | | | |
| VT HIWAY GAS TAX | \$ 180,880 | \$ 153,286 | \$ 174,609 | \$ 153,300 | -12.20% |
| VT ACT 60 | 15,000 | 15,219 | 15,200 | 15,200 | 0.00% |
| ST. OF VT. LISTER TRAINING | 400 | 399 | 400 | 400 | 0.00% |
| PILOT PAYMENTS | 20,000 | 23,155 | 22,000 | 22,000 | 0.00% |
| VT NATURAL RESRCS | 3,798 | 3,798 | 3,798 | 3,798 | 0.00% |
| LATE FEES-REVISED TAX BILLS | 300 | 420 | 300 | 400 | 33.33% |
| EDUCATION TAX RETAINER | 21,000 | 24,145 | 24,000 | 24,000 | 0.00% |
| TOTAL INTERGOVERNMENTAL REVENUE | \$ 241,378 | \$ 220,421 | \$ 240,307 | \$ 219,098 | -8.83% |

Town of Norwich Revenue Report

| | FY13 FINAL | FY13 ACTUAL | FY14 ESTIMATE* | FY15 ESTIMATE* | FY15/FY14 % CHANGE |
|------------------------------------|---------------|----------------|-------------------|-------------------|-----------------------|
| SERVICE FEE REVENUE | | | | | |
| RECORDING FEE | \$ 30,000 | \$ 50,425 | \$ 37,000 | \$ 46,000 | 24.32% |
| RESTORATION | 3,333 | 5,503 | 4,100 | - | -100.00% |
| DOCUMENT COPY FEE | 2,500 | 3,838 | 2,800 | 3,500 | 25.00% |
| USE OF RECRDS FEE | 375 | 587 | 400 | 500 | 25.00% |
| VITAL STATISTIC FEE | 1,300 | 1,090 | 1,000 | 1,000 | 0.00% |
| MOTOR VEHICLE RENEWAL FEE | 325 | 192 | 300 | 150 | -50.00% |
| PHOTOCOPYING FEE | 250 | 11 | 100 | 10 | -90.00% |
| TRACY HALL RENTAL FEE | 7,000 | 6,926 | 7,500 | 7,000 | -6.67% |
| POLICE REPORT FEE | 300 | 678 | 750 | 725 | -3.33% |
| POLICE ALARM RESPONSE FEE | 1,200 | 800 | 1,500 | 1,200 | -20.00% |
| SPECIAL POLICE DUTY FEES | 1,000 | - | 500 | - | -100.00% |
| PLANNING DOC COPY FEE | 100 | 6 | - | - | - |
| PLANNING MAPS | 1,000 | - | - | - | - |
| RECREATION PROGRAM FEES | 112,000 | 148,644 | 126,000 | 179,000 | 42.06% |
| TRANSFER STATION STICKERS | 19,000 | 19,820 | 23,000 | 20,000 | -13.04% |
| RECYCLING SOLID WASTE FEES | 10,500 | 863 | 2,000 | 900 | -55.00% |
| E-WASTE REVENUE | | 4,185 | 4,000 | 4,000 | 0.00% |
| RECYCLING REBATES | | 5,448 | 4,000 | 4,000 | 0.00% |
| TRASH COUPON | 95,000 | 74,282 | 90,000 | 75,000 | -16.67% |
| TOTAL SERVICE FEE REVENUE | \$ 285,183 | \$ 323,297 | \$ 304,950 | \$ 342,985 | 12.47% |
| GRANT REVENUE | | | | | |
| FEMA MITIGATION GRANT | \$ 7,112 | \$ 31,111 | \$ - | \$ - | - |
| PLANNING GRANT | 326 | 8,675 | - | - | - |
| STATE OF VT PAVING GRANT | 157,115 | 157,115 | - | - | - |
| USDA NRCS-DEBRIS REMOVAL | 9,447 | 9,447 | - | - | - |
| US JUSTICE DEPT. VEST GRANT | 1,366 | 1,366 | - | - | - |
| FY 09 HOMELAND SECURITY | 20,291 | 20,291 | - | - | - |
| GOVERNORS HIGHWAY SAFETY GRANT | 5,011 | 5,011 | - | - | - |
| VLCT PACIF GRANT | 2,168 | 2,168 | - | - | - |
| 2012 EQUIPMENT INCENTIVES GRANT | 4,625 | 4,625 | - | - | - |
| 2013 EQUIPMENT INCENTIVES GRANT | 2,035 | 4,030 | - | - | - |
| NORWICH WOMEN'S CLUB GRANT | 6,090 | 6,090 | - | - | - |
| FIRE & EMERGENCY RECRUITMENT GRANT | 1,486 | 1,486 | - | - | - |
| TOTAL GRANT REVENUE | \$ 217,071 | \$ 251,414 | \$ - | \$ - | - |

| | FY13 FINAL | FY13 ACTUAL | FY14 ESTIMATE* | FY15 ESTIMATE* | FY15/FY14 % CHANGE |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| OTHER TOWN REVENUES | | | | | |
| TOWN REPORT | \$ 1,600 | \$ 1,460 | \$ 1,500 | \$ 1,500 | 0.00% |
| BANK INTEREST | 7,500 | 2,802 | 7,800 | 2,800 | -64.10% |
| INSURANCE CLAIMS | - | - | - | - | - |
| ATHLETIC FIELD RENTAL | 16,400 | 25,795 | 27,000 | 26,000 | -3.70% |
| TOTAL OTHER TOWN REVENUES | \$ 25,500 | \$ 30,056 | \$ 36,300 | \$ 30,300 | -16.53% |
| PUBLIC SAFETY REVENUES | | | | | |
| POLICE FINE | \$ 14,300 | \$ 11,986 | \$ 17,500 | \$ 14,500 | -17.14% |
| PARKING FINE | 500 | 150 | 200 | 175 | -12.50% |
| DOG FINE | 200 | 175 | 200 | 200 | 0.00% |
| TOTAL PUBLIC SAFETY REVENUES | \$ 15,000 | \$ 12,311 | \$ 17,900 | \$ 14,875 | -16.90% |
| MISCELLANEOUS REVENUE | | | | | |
| DAILY OVER/SHORT | \$ - | \$ (54) | \$ - | \$ - | - |
| DONATIONS | - | 100 | - | - | - |
| AMBULANCE REFUND | - | 3,540 | - | - | - |
| RECREATION | - | 2,350 | - | - | - |
| TOWN CLERK | - | 141 | 50 | - | - |
| FINANCE DEPT | - | 7 | - | - | - |
| PLANNING DEPT | - | 1,200 | - | - | - |
| POLICE DEPT | - | 15 | - | - | - |
| COBRA REIMBURSEMENT | - | 14,458 | - | - | - |
| HIGHWAY DEPT | - | 2,463 | - | - | - |
| CONSERVATION COMM. | - | 75 | - | - | - |
| MISCELLANEOUS | 4,000 | 5,482 | 3,950 | 4,000 | - |
| TOTAL MISCELLANEOUS REVENUE | \$ 4,000 | \$ 29,477 | \$ 4,000 | \$ 4,000 | 0.00% |
| TOTAL FEES & SERVICES | | | | | |
| ALLOWANCE FOR TAX ADJUSTMENTS* | \$ 795,632 | \$ 876,901 | \$ 614,807 | \$ 623,963 | 1.49% |
| TOTAL TOWN REVENUES | \$ 4,267,157 | \$ 4,244,574 | \$ 4,315,283 | \$ 4,547,755 | 5.39% |

* Adjusted at time of Town Report and setting tax rate.

Town of Norwich Expenditure Budget/Report

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|-----------------------------|----------------------|----------------|----------------|------------------|-----------------------|
| TOWN ADMINISTRATION | | | | | |
| SELECTBOARD STIPEND | \$ 2,500 | \$ 2,000 | \$ 2,500 | \$ 2,500 | 0.00% |
| TOWN MANAGER WAGE | 90,000 | 110,862 | 97,894 | 101,416 | 3.60% |
| TOWN MANAGER BENEFITS | - | - | 16,824 | 16,877 | 0.32% |
| TREASURER STIPEND | 1,693 | 1,693 | 1,693 | 1,693 | 0.00% |
| ADMIN ASSIST WAGE | 41,184 | 41,184 | 44,393 | 45,714 | 2.98% |
| FICA TAX | 8,393 | 9,443 | 10,125 | 10,428 | 3.00% |
| MEDI TAX | 1,963 | 2,365 | 2,368 | 2,439 | 2.99% |
| HEALTH INSUR | 27,769 | 11,082 | 12,774 | 12,854 | 0.63% |
| DISABILITY/LIFE INSURANCE | 2,361 | 1,980 | 1,697 | 2,076 | 22.33% |
| DENTAL INSURANCE | 840 | 423 | 450 | 450 | 0.00% |
| VT RETIREMENT | 6,784 | 7,725 | 8,242 | 8,405 | 1.98% |
| COBRA EXPENSE | - | - | - | - | 0.00% |
| PROFESS SERVICES | 48,000 | 17,794 | 45,000 | 45,000 | 0.00% |
| TOWN MANAGER RECRUITMENT | 7,500 | - | - | - | 0.00% |
| TELEPHONE | 700 | 545 | 600 | 600 | 0.00% |
| T MNGR CELL PHONE | 650 | 665 | 600 | 600 | 0.00% |
| POSTAGE | 300 | 114 | 250 | 250 | 0.00% |
| ADVERTISING | 800 | 338 | 600 | 450 | -25.00% |
| T MNGR VEHICLE | 3,600 | - | - | - | 0.00% |
| MILEAGE | 200 | 62 | 200 | 100 | -50.00% |
| OFFICE SUPPLIES | 1,000 | 1,139 | 1,000 | 1,200 | 20.00% |
| OFFICE EQUIP | 600 | - | 600 | 600 | 0.00% |
| DUES/MTS/EDUC | 1,150 | 330 | 1,150 | 500 | -56.52% |
| COMMITTEE | 500 | - | 500 | 500 | 0.00% |
| CITIZEN ASSISTANCE | - | - | - | - | 0.00% |
| GRANT MATCH | 2,317 | - | - | - | 0.00% |
| VLCT MEMBERSHIP | 4,267 | 4,267 | 4,267 | 4,267 | 0.00% |
| TOWN REPORT | 6,000 | 5,324 | 5,575 | 6,000 | 7.62% |
| DES FUND-FACILITIES STUDY | - | - | 15,000 | 5,000 | -66.67% |
| DES FUND-CITIZEN ASSISTANCE | - | - | 1,000 | 1,000 | 0.00% |
| MISCELLANEOUS | 750 | 792 | 750 | 750 | 0.00% |
| TOTAL | \$ 261,822 | \$ 220,127 | \$ 276,052 | \$ 271,670 | -1.59% |

BOARD OF CIVIL AUTHORITY/ABATEMENT

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|-----------------|----------------------|----------------|-----------------|------------------|-----------------------|
| JUSTICES WAGE | \$ 600 | \$ 513 | \$ 800 | \$ 600 | -25.00% |
| FICA TAX | - | 19 | - | 37 | 0.00% |
| MEDI TAX | - | 4 | - | 9 | 0.00% |
| DUES/MTS/EDUC | - | - | - | 300 | 0.00% |
| POSTAGE | 175 | 94 | 400 | 225 | -43.75% |
| OFFICE SUPPLIES | - | 41 | - | - | - |
| TOTAL | \$ 775 | \$ 671 | \$ 1,200 | \$ 1,171 | -2.42% |

STATUTORY MEETINGS

| | | | | | |
|-------------------------|-----------------|-----------------|-----------------|-----------------|---------------|
| POLLWORKERS WAGE | \$ 350 | \$ 250 | \$ 200 | \$ 200 | 0.00% |
| FICA TAX | - | 9 | - | 12 | 0.00% |
| MEDI TAX | - | 2 | - | 3 | 0.00% |
| POSTAGE | 450 | 219 | - | 225 | 0.00% |
| ADVERTISING | 225 | - | - | 200 | 0.00% |
| PRINTING | 1,500 | 1,795 | 1,500 | 2,000 | 33.33% |
| OFFICE SUPPLIES | 200 | 159 | 200 | 175 | -12.50% |
| VOTING MACH EXPENSE | 225 | - | 65 | 65 | 0.00% |
| VOTING MACH MAINT AGRMT | - | - | 225 | 300 | 33.33% |
| VTG MCHN PROGRAMG | 4,200 | 3,498 | 1,600 | 4,200 | 162.50% |
| TOTAL | \$ 7,150 | \$ 5,932 | \$ 3,790 | \$ 7,380 | 94.73% |

Town of Norwich Expenditure Budget/Report

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|-----------------------------|----------------------|----------------|----------------|------------------|-----------------------|
| TOWN CLERK | | | | | |
| TOWN CLERK WAGE | 47,903 \$ | 47,903 \$ | 55,206 \$ | 57,392 | 3.96% |
| ASST CLK WAGE | 27,192 | 27,040 | 36,442 | 37,551 | 3.04% |
| FICA TAX | 4,430 | 4,467 | 5,682 | 5,886 | 3.60% |
| MEDI TAX | 1,089 | 1,045 | 1,329 | 1,377 | 3.59% |
| HEALTH INS | 22,826 | 21,908 | 37,691 | 31,209 | -17.20% |
| DISABILITY/LIFE INS | 1,500 | 1,143 | 1,710 | 1,630 | -4.68% |
| DENTAL INSURANCE | 635 | 635 | 900 | 900 | 0.00% |
| VT RETIREMENT | 2,395 | 3,239 | 4,582 | 4,866 | 6.19% |
| DOG/CAT LICENSE | 475 | 399 | 475 | 450 | -5.26% |
| VITAL STATISTICS | 55 | - | 55 | 50 | -9.09% |
| RECORD RESTORATION | 4,500 | 3,159 | - | - | 0.00% |
| TELEPHONE | 525 | 478 | 525 | 515 | -1.90% |
| ADVERTISING | 150 | - | 100 | 100 | 0.00% |
| OFFICE SUPPLIES | 2,800 | 1,942 | 2,500 | 2,300 | -8.00% |
| OFFICE EQUIPMENT | 600 | - | - | 200 | 0.00% |
| SOFTWARE | 3,850 | 3,028 | 3,125 | 3,125 | 0.00% |
| DUES/MTGS/EDUC | 275 | 175 | 250 | 250 | 0.00% |
| DES FUND-RECORD RESTORATION | - | - | 5,000 | 9,000 | 80.00% |
| TOTAL | \$ 121,200 \$ | \$ 116,561 \$ | \$ 155,572 \$ | \$ 156,801 | 0.79% |

| | FY13 | FY13 | FY14 | FY15 | FY15/FY14 |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| | Final Budget | Actual | Budget | Proposed | % Change |
| FINANCE DEPARTMENT | | | | | |
| FINANCE OFFICER WAGE | \$ 48,450 | \$ 47,758 | \$ 57,422 | \$ 61,633 | 7.33% |
| FINANCE ASSISTANT WAGE | 32,448 | 19,739 | 40,227 | 25,801 | -35.86% |
| FICA TAX | 5,016 | 4,152 | 6,054 | 5,421 | -10.46% |
| MEDI TAX | 1,173 | 971 | 1,416 | 1,268 | -10.46% |
| HEALTH INS | 21,634 | 6,360 | 25,166 | 18,911 | -24.85% |
| DISABILITY/LIFE INS | 1,456 | 845 | 1,820 | 1,573 | -13.57% |
| DENTAL INSURANCE | 840 | 423 | 900 | 729 | -19.00% |
| VT RETIREMENT | 4,045 | 2,386 | 3,087 | 4,481 | 45.16% |
| TELEPHONE | 500 | 457 | 500 | 500 | 0.00% |
| ADVERTISING | 175 | 168 | 175 | 175 | 0.00% |
| PRINTING | 75 | 64 | 75 | 75 | 0.00% |
| OFFICE SUPPLIES | 1,500 | 1,026 | 1,500 | 1,500 | 0.00% |
| OFFICE EQUIPMENT | 250 | 214 | - | 125 | 100.00% |
| SOFTWARE | 700 | 965 | 700 | 750 | 7.14% |
| DUES/MTGS/EDUC | 350 | 235 | 350 | 250 | -28.57% |
| INDEPENDENT AUDIT | 11,750 | 14,819 | 16,000 | 15,500 | -3.13% |
| BANK CHARGE | 150 | 97 | 150 | 150 | 0.00% |
| TOTAL | \$ 130,512 | \$ 100,679 | \$ 155,542 | \$ 138,842 | -10.74% |
| GENERAL ADMINISTRATION | | | | | |
| TELEPHONE | \$ 750 | \$ 1,286 | \$ 750 | \$ 1,000 | 33.33% |
| POSTAGE METER RENTAL | 750 | 685 | 750 | 750 | 0.00% |
| POSTAGE | 3,000 | 2,651 | 3,000 | 3,000 | 0.00% |
| OFFICE SUPPLIES | 1,500 | 981 | 1,500 | 1,250 | -16.67% |
| PHOTOCOPIER | 2,500 | 3,797 | 2,500 | 3,500 | 40.00% |
| COMPUTER EQUIPMENT | 1,600 | 1,559 | 1,600 | 1,600 | 0.00% |
| WEB SITE SUPPORT | 350 | 355 | 600 | 500 | -16.67% |
| SERVER MAINTENANCE | 3,600 | 4,860 | 3,600 | 4,000 | 11.11% |
| DESIGNATED FUND EQUIPMENT | 5,000 | 5,000 | 5,500 | 5,500 | 0.00% |
| TOTAL | \$ 19,050 | \$ 21,174 | \$ 19,800 | \$ 21,100 | 6.57% |

Town of Norwich Expenditure Budget/Report

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|--------------------------------|----------------------|----------------|----------------|------------------|-----------------------|
| ASSESSOR DEPARTMENT | | | | | |
| LISTER WAGE | \$ 4,500 | \$ 4,500 | \$ 4,500 | \$ 4,500 | 0.00% |
| ASSESSING CLERK WAGE | 18,720 | 15,005 | 18,218 | 15,481 | -15.02% |
| FICA TAX | 1,440 | 1,209 | 1,409 | 1,239 | -12.08% |
| MEDI TAX | 337 | 283 | 329 | 290 | -11.94% |
| HEALTH INS | - | - | 6,387 | 7,045 | 10.30% |
| DISABILITY/LIFE INS | - | - | 332 | 247 | -25.60% |
| DENTAL INSURANCE | - | - | 225 | 450 | 100.00% |
| VT RETIREMENT | - | - | 911 | 793 | -12.91% |
| PROFESSIONAL ASSESSOR SERVICES | 75,000 | 23,040 | 50,000 | 60,000 | 20.00% |
| TAX MAPPING | 1,000 | 1,170 | - | - | |
| SOFTWARE MAINT/UPDATE | 6,500 | 1,845 | 1,500 | 1,500 | 0.00% |
| TELEPHONE | 500 | 647 | 500 | 500 | 0.00% |
| POSTAGE | 400 | 68 | 400 | 500 | 25.00% |
| ADVERTISING | 100 | - | 100 | 100 | 0.00% |
| PRINTING | 200 | 63 | 200 | 200 | 0.00% |
| MILEAGE REIMB | 200 | 4 | 50 | 50 | 0.00% |
| OFFICE SUPPLIES | 200 | 217 | 200 | 250 | 25.00% |
| OFFICE EQUIPMENT | 250 | 72 | 250 | 250 | 0.00% |
| DUES/MTGS/EDUC | 800 | 228 | 800 | 800 | 0.00% |
| DESIGNATED FUND-REAPPR | 45,000 | 45,000 | - | - | |
| TOTAL | \$ 155,146 | \$ 93,351 | \$ 86,311 | \$ 94,195 | 9.13% |

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|----------------------------------|----------------------|-------------------|-------------------|-------------------|-----------------------|
| PLANNING/DRB DEPARTMENT | | | | | |
| PLAN ADMIN WAGE | \$ 50,416 | \$ 50,416 | \$ 57,422 | \$ 61,068 | 6.35% |
| OFFICE ASST. WAGE | 15,948 | 13,865 | 20,114 | 20,908 | 3.95% |
| FICA TAX | 4,115 | 3,758 | 4,807 | 5,082 | 5.73% |
| MEDI TAX | 962 | 879 | 1,124 | 1,189 | 5.75% |
| HEALTH INS | 12,269 | 11,082 | 19,161 | 12,854 | -32.91% |
| DISABILITY/LIFE INS | 907 | 812 | 812 | 888 | 9.30% |
| DENTAL INSURANCE | 420 | 423 | 675 | 675 | 0.00% |
| VT RETIREMENT | 2,521 | 2,521 | 2,871 | 3,130 | 9.01% |
| TOWN PLAN | 500 | - | - | - | 0.00% |
| PLANNING SERVICES | - | - | - | 1,500 | 0.00% |
| PROFESS SERVICES | 500 | 1,202 | 500 | - | -100.00% |
| MAPPING | 900 | 413 | 2,700 | 2,500 | -7.41% |
| HISTORIC PRESERVATION COMMISSION | 1,000 | 260 | 1,000 | 1,500 | 50.00% |
| HISTORIC PRES CLG GRANT | 9,108 | 9,450 | - | - | 0.00% |
| TELEPHONE | 400 | 480 | 400 | 400 | 0.00% |
| POSTAGE | 445 | 264 | 435 | 425 | -2.30% |
| ADVERTISING | 550 | 556 | 600 | 600 | 0.00% |
| PRINTING | 300 | 1,124 | 300 | 300 | 0.00% |
| MILEAGE REIMB | 400 | 476 | 600 | 500 | -16.67% |
| OFFICE SUPPLIES | 900 | 509 | 900 | 900 | 0.00% |
| OFFICE EQUIPMENT | 700 | 1,329 | 500 | 500 | 0.00% |
| DUES/MTGS/EDUC | 625 | 1,015 | 775 | 775 | 0.00% |
| TWO RIVER PLANNING COMM. | 4,268 | 4,268 | 4,268 | 4,268 | 0.00% |
| U.V. TRANSPORTATION MGMT | 1,063 | 1,063 | 1,063 | 1,063 | 0.00% |
| TOTAL | \$ 109,217 | \$ 106,165 | \$ 121,027 | \$ 121,024 | 0.00% |

Town of Norwich Expenditure Budget/Report

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|---------------------------|----------------------|----------------|----------------|------------------|-----------------------|
| RECREATION DEPARTMENT | | | | | |
| RECREATION ADMINISTRATION | | | | | |
| RECREATION DIR WAGE | \$ 45,390 | \$ 45,391 | \$ 57,422 | \$ 62,150 | 8.23% |
| RECREATION ASSISTANT | 2,787 | - | 3,000 | - | -100.00% |
| FICA TAX | 2,987 | 2,791 | 3,746 | 3,853 | 2.87% |
| MEDI TAX | 699 | 653 | 876 | 901 | 2.87% |
| HEALTH INS | 12,269 | 11,082 | 12,774 | 7,416 | -41.94% |
| DISABILITY/LIFE INSUR | 807 | 810 | 1,088 | 1,170 | 7.54% |
| DENTAL INSURANCE | 420 | 423 | 450 | 450 | 0.00% |
| VT RETIREMENT | 2,270 | 2,268 | 2,871 | 3,185 | 10.94% |
| TELEPHONE | 600 | 476 | 650 | 650 | 0.00% |
| POSTAGE | 200 | 89 | 200 | 100 | -50.00% |
| ADVERTISING | 150 | - | 100 | 50 | -50.00% |
| PRINTING | 100 | - | 100 | 50 | -50.00% |
| DUES/MTGS/EDUC | 800 | 670 | 800 | 800 | 0.00% |
| OFFICE EQUIPMENT | 300 | 56 | 300 | 250 | -16.67% |
| MILEAGE REIMBURSEMENT | 450 | 403 | 450 | 450 | 0.00% |
| OFFICE SUPPLIES | 350 | 110 | 350 | 250 | -28.57% |
| TOTAL ADMINISTRATION | \$ 70,578 | \$ 65,222 | \$ 85,177 | \$ 81,726 | -4.05% |

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|------------------------------------|----------------------|-------------------|-------------------|-------------------|-----------------------|
| RECREATION PROGRAMS | | | | | |
| INSTRUCTOR FEE | \$ 45,000 | \$ 62,754 | \$ 50,000 | \$ 75,000 | 50.00% |
| MIDDLE SCHOOL REC | - | - | - | - | |
| COACHING MATERIALS | 300 | 409 | 300 | 300 | 0.00% |
| TEE SHIRT/HAT | 6,000 | 5,527 | 4,500 | 4,800 | 6.67% |
| EQUIPMENT | 3,500 | 3,654 | 3,500 | 3,600 | 2.86% |
| SUMMER PROG WAGE | 12,550 | 10,542 | 13,700 | 13,700 | 0.00% |
| REFEREE/UMPIRE | 2,000 | 2,060 | 2,000 | 2,200 | 10.00% |
| ENTRY FEE | 850 | 1,070 | 1,200 | 1,200 | 0.00% |
| REGISTRATION & CREDIT CARD FEES | 4,500 | 5,958 | 6,500 | 6,500 | 0.00% |
| M.CROSS SCHOOL RENTAL FEE | 12,500 | 12,500 | 13,500 | 13,500 | 0.00% |
| SPECIAL EVENTS /SUPPLIES | 1,300 | 838 | 1,300 | 1,300 | 0.00% |
| FICA | 750 | 654 | 849 | 850 | 0.12% |
| MEDI | 170 | 153 | 199 | 200 | 0.50% |
| UNIFORM | 300 | 293 | 300 | 300 | 0.00% |
| TOTAL RECREATION PROGRAMS | \$ 89,720 | \$ 106,412 | \$ 97,848 | \$ 123,450 | 26.17% |
| RECREATION FACILITIES | | | | | |
| REC FIELD CARE | \$ 6,000 | \$ 5,788 | \$ 7,500 | \$ 7,500 | 0.00% |
| HUNTLEY LINE MARKING | 5,000 | 3,259 | 4,500 | 3,000 | -33.33% |
| PORTABLE TOILET | 1,000 | 255 | 1,000 | 800 | -20.00% |
| REPAIRS & MAINT | 800 | 146 | 1,500 | 1,000 | -33.33% |
| WATER USAGE | 3 | 221 | 350 | 350 | -100.00% |
| WOMEN'S CLUB GRANT | 1,515 | 1,515 | - | - | |
| SITE WORK | - | 75 | - | - | |
| NORWICH POOL | 500 | - | 500 | - | -100.00% |
| FEMA POOL-GRANT | 25,262 | 25,262 | - | - | |
| DESIGNATED FUND-T COURTS | 10,000 | 10,000 | 5,000 | 5,000 | -100.00% |
| DESIGNATED FUND-DAM | - | - | - | - | |
| TOTAL RECREATION FACILITIES | \$ 50,080 | \$ 46,521 | \$ 20,350 | \$ 17,650 | -13.27% |
| TOTAL | \$ 210,378 | \$ 218,155 | \$ 203,375 | \$ 222,826 | 9.56% |

Town of Norwich Expenditure Budget/Report

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|--------------------------------|----------------------|----------------|----------------|------------------|-----------------------|
| POLICE STATION | | | | | |
| WATER USAGE | 200 | 187 | 200 | 200 | 0.00% |
| ELECTRICITY | 3,000 | 3,345 | 3,200 | 3,200 | 0.00% |
| HEATING | 2,400 | 2,000 | 2,000 | 2,000 | 0.00% |
| ALARM MONITORING | 350 | 551 | 530 | 210 | -60.38% |
| SUPPLIES | 150 | 217 | 150 | 250 | 66.67% |
| REPAIRS & MAINT | 1,500 | 2,778 | 1,500 | 1,500 | 0.00% |
| DESIGNATED FUND-P STATN | 2,500 | 2,500 | - | - | |
| TOTAL | \$ 10,100 | \$ 11,578 | \$ 7,580 | \$ 7,360 | -2.90% |
| POLICE DEPARTMENT | | | | | |
| POLICE CHIEF WAGE | \$ 71,780 | \$ 78,323 | \$ 74,651 | \$ 77,670 | 4.04% |
| POLICE OFFICER WAGE | 133,889 | 137,713 | 138,814 | 146,349 | 5.43% |
| OVERTIME OFFICER WAGE | 15,500 | 21,236 | 20,000 | 20,000 | 0.00% |
| ADMINISTRATIVE WAGE | 37,066 | 37,405 | 38,666 | 40,613 | 5.04% |
| PARTTIME OFFICER WAGE | 7,000 | 5,680 | 5,000 | 5,000 | 0.00% |
| CROSSING GUARD WAGE | 12,378 | 11,771 | 11,724 | 12,000 | 2.35% |
| SPECIAL DUTY WAGE | - | 104 | - | - | 0.00% |
| FICA TAX | 17,212 | 17,944 | 17,909 | 18,701 | 4.42% |
| MEDI TAX | 4,025 | 4,196 | 4,188 | 4,890 | 16.76% |
| HEALTH INS | 64,902 | 64,463 | 73,592 | 75,890 | 3.12% |
| DISABILITY/LIFE INS | 4,424 | 4,249 | 4,593 | 4,500 | -2.02% |
| DELTA DENTAL | 2,100 | 1,693 | 2,250 | 2,250 | 0.00% |
| VT RETIREMENT | 16,229 | 17,322 | 17,109 | 18,248 | 6.66% |
| TRAINING | 3,500 | 1,577 | 3,000 | 3,000 | 0.00% |
| PROFESS SERVICE | 400 | - | 250 | 250 | 0.00% |
| ANIMAL CONT/LEASH LAW | 2,000 | 2,326 | 2,000 | 2,000 | 0.00% |
| EQUIPMENT INCENTIVE GRANT - 12 | 4,625 | 4,625 | - | - | 0.00% |
| EQUIPMENT INCENTIVE GRANT - 13 | 4,042 | 4,042 | - | - | 0.00% |

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|--|----------------------|-------------------|-------------------|-------------------|-----------------------|
| PACIF EQUIPMENT GRANT | 2,634 | 2,634 | - | - | 0.00% |
| DOJ BULLET PROOF VESTS GRANT | 1,500 | 1,500 | - | - | 0.00% |
| RADIO MAINTENANCE | 800 | - | 800 | 800 | 0.00% |
| ADMIN TELEPHONE | 4,000 | 4,359 | 4,500 | 4,500 | 0.00% |
| PORT/MOBILE RADIOS | 900 | - | - | - | 0.00% |
| 911/PAGERS | 400 | 270 | 375 | 375 | 0.00% |
| VIBRS | 3,500 | 2,888 | 2,500 | 2,750 | 10.00% |
| DISPATCH SERVICES | 44,000 | 42,916 | 45,205 | 45,205 | 0.00% |
| POSTAGE | 150 | 219 | 200 | 200 | 0.00% |
| ADVERTISING | - | - | - | 200 | 0.00% |
| SPEED SIGNS | 1,000 | 627 | 1,000 | 1,200 | 20.00% |
| COMMUNITY RELATNS | 1,000 | 2,692 | 1,200 | 1,000 | -16.67% |
| MILEAGE REIMB | 100 | - | 100 | 100 | 0.00% |
| OFFICE SUPPLIES | 1,500 | 1,452 | 1,750 | 1,750 | 0.00% |
| OFFICE EQUIPMENT | 1,500 | 1,110 | 1,750 | 2,000 | 14.29% |
| DUES/MTGS/EDUC | 500 | 685 | 450 | 450 | 0.00% |
| OIL & GASOLINE | 9,500 | 11,464 | 11,000 | 11,500 | 4.55% |
| AMMUNITION | 800 | 237 | 500 | 500 | 0.00% |
| CRUISER VIDEO EQUIP | 1,000 | 173 | 300 | 300 | 0.00% |
| CRUISER MAINT | 5,000 | 2,276 | 6,000 | 6,000 | 0.00% |
| CRUISER SUPPLIES | 800 | 669 | 800 | 700 | -12.50% |
| UNIFORMS CLEANING | 800 | 1,145 | 1,100 | 1,100 | 0.00% |
| UNIFORM | 3,000 | 2,038 | 3,000 | 3,000 | 0.00% |
| BULLET PROOF VESTS | 2,000 | 2,297 | - | - | 0.00% |
| DESIGNATED FUND-SPECIAL EQUIP | 900 | 900 | - | 5,000 | 0.00% |
| DESIGNATED FUND-CRUISER | 17,500 | 17,500 | 10,000 | 5,000 | -50.00% |
| TOTAL | \$ 505,857 | \$ 514,720 | \$ 506,276 | \$ 524,990 | 3.70% |
| TOTAL POLICE STATION AND POLICE DEPT. | \$ 515,957 | \$ 526,298 | \$ 513,856 | \$ 532,350 | 3.60% |

Town of Norwich Expenditure Budget/Report

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|---------------------------------|----------------------|------------------|-------------------|-------------------|-----------------------|
| FIRE/EAST STATION | | | | | |
| UTILITIES | | | | | |
| WATER USAGE | \$ 500 | \$ 686 | \$ 700 | \$ 700 | 0.00% |
| ELECTRICITY | 1,900 | 1,801 | 1,900 | 1,900 | 0.00% |
| HEATING | 6,000 | 4,899 | 5,500 | 5,400 | -1.82% |
| TELEPHONE & INTERNET | 1,650 | 1,707 | 1,750 | 1,750 | 0.00% |
| ALARM MONITORING | 60 | 186 | 60 | 60 | 0.00% |
| TOTAL | \$ 10,110 | \$ 9,279 | \$ 9,910 | \$ 9,810 | -1.01% |
| REPAIR & MAINTENANCE | | | | | |
| SUPPLIES | \$ 550 | \$ 558 | \$ 500 | \$ 500 | 0.00% |
| REPAIR & MAINTENANCE | 2,000 | 3,299 | 2,700 | 2,700 | 0.00% |
| TOTAL | 2,550 | 3,857 | 3,200 | 3,200 | 0.00% |
| TOTAL FIRE STATION | \$ 12,660 | \$ 13,136 | \$ 13,110 | \$ 13,010 | -0.76% |
| FIRE/EAST DEPT. | | | | | |
| FIRE WAGES | | | | | |
| FIRE CHIEF WAGES | \$ 55,831 | \$ 54,631 | \$ 56,816 | \$ 58,979 | 3.81% |
| FIRE OFFICER STIPEND | 2,115 | 1,116 | 2,115 | 1,775 | -16.08% |
| FIREFIGHTERS WAGE | 30,014 | 24,623 | 32,500 | 33,475 | 3.00% |
| FF DRILLS/MTCS WAGE | 4,800 | 3,180 | 5,200 | 5,000 | -3.85% |
| FICA TAX | 5,751 | 5,175 | 5,991 | 6,152 | 2.69% |
| MEDI TAX | 1,345 | 1,212 | 1,401 | 1,439 | 2.70% |
| HEALTH INSURANCE | 1,125 | 375 | 1,500 | 1,500 | 0.00% |
| DISABILITY/LIFE INSURANCE | 950 | 929 | 1,035 | 964 | -6.86% |
| VT RETIREMENT | 2,961 | 2,836 | 3,051 | 3,167 | 3.79% |
| DENTAL INSURANCE | 450 | 423 | 450 | 450 | 0.00% |
| TOTAL | \$ 105,342 | \$ 94,500 | \$ 110,059 | \$ 112,900 | 2.58% |

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|---------------------------------|----------------------|------------------|------------------|------------------|-----------------------|
| EMS WAGES | | | | | |
| EMS WAGE | \$ 4,456 | \$ 4,475 | \$ 5,000 | \$ 5,000 | 0.00% |
| EMS DRILL WAGE | 2,800 | 1,940 | 2,500 | 2,300 | -8.00% |
| EMS FICA TAX | 450 | 386 | 465 | 453 | -2.67% |
| EMS MEDI TAX | 105 | 90 | 109 | 106 | -2.89% |
| TOTAL | \$ 7,811 | \$ 6,891 | \$ 8,074 | \$ 7,858 | -2.67% |
| EDUCATION & TRAINING | | | | | |
| FIRE EDUC/TRAINING | \$ 1,800 | \$ 1,658 | \$ 1,800 | \$ 1,750 | -2.78% |
| EMS EDUC/TRNG | 1,200 | 1,237 | 1,200 | 1,250 | 4.17% |
| FIRE DUES/MTGS/EDUC | 900 | 1,000 | 1,000 | 1,000 | 0.00% |
| TOTAL | \$ 3,900 | \$ 3,895 | \$ 4,000 | \$ 4,000 | 0.00% |
| TOOLS & EQUIPMENT | | | | | |
| FIRE TOOLS & EQUIPMENT | \$ 9,000 | \$ 6,416 | \$ 7,500 | \$ 7,000 | -6.67% |
| EMS TOOLS/ EQUIP | 3,400 | 3,043 | 3,000 | 3,000 | 0.00% |
| RADIO PURCH/REPAIR | 2,000 | 711 | 1,000 | 1,000 | 0.00% |
| TOTAL | \$ 14,400 | \$ 10,170 | \$ 11,500 | \$ 11,000 | -4.35% |
| MAINTENANCE | | | | | |
| FIRE TRK R & M | \$ 9,000 | \$ 6,280 | \$ 9,000 | \$ 8,500 | -5.56% |
| EQUIPMENT MAINTENANCE | 2,250 | 1,610 | 2,000 | 2,000 | 0.00% |
| RADIO MAINTENANCE | 1,500 | 912 | 1,500 | 1,000 | -33.33% |
| SOFTWARE MAINTENANCE | 800 | 934 | 800 | 800 | 0.00% |
| COMPUTER MAINTENANCE | 625 | 1,225 | 500 | 650 | 30.00% |
| VEHICLE FUEL | 3,700 | 3,710 | 4,500 | 4,250 | -5.56% |
| TOTAL | \$ 17,875 | \$ 14,671 | \$ 18,300 | \$ 17,200 | -6.01% |

Town of Norwich Expenditure Budget/Report

| | FY13 | FY13 | FY14 | FY15 | FY15/FY14 |
|-----------------------------------|--------------|------------|------------|------------|-----------|
| | Final Budget | Actual | Budget | Proposed | % Change |
| SUPPORT | | | | | |
| RECRUITMENT | \$ 250 | \$ 243 | \$ 250 | \$ 250 | 0.00% |
| POSTAGE | 125 | 85 | 100 | 100 | 0.00% |
| FIRE PREVENTION BOOKS & MATERIALS | 175 | 232 | 175 | 175 | 0.00% |
| FIREFIGHTERS CASUL INS | 6,500 | 6,360 | 6,500 | 6,500 | 0.00% |
| OFFICE SUPPLIES | 475 | 669 | 350 | 350 | 0.00% |
| DISPATCH SERVICE | 7,384 | 7,420 | 7,679 | 7,986 | 4.00% |
| UNIFORM | 300 | 242 | 300 | 250 | -16.67% |
| HYDRANT RENTAL | 10,700 | 10,738 | 10,700 | 10,750 | 0.47% |
| DRY HYDRANT | - | 914 | 400 | 400 | 0.00% |
| OSHA COMPLIANCE | 1,100 | 981 | 1,100 | 1,100 | 0.00% |
| TOTAL | \$ 27,009 | \$ 27,884 | \$ 27,554 | \$ 27,861 | 1.11% |
| | | | | | |
| AMBULANCE EXPENDITURES | | | | | |
| AMBULANCE CONTRACT | \$ 83,720 | \$ 81,290 | \$ 91,579 | \$ 91,579 | 0.00% |
| AMBULANCE LIAB | 2,000 | 10,089 | 2,000 | 2,000 | 0.00% |
| TOTAL | \$ 85,720 | \$ 91,379 | \$ 93,579 | \$ 93,579 | 0.00% |
| | | | | | |
| GRANT EXPENSE | | | | | |
| VLCIT PACIF GRANT | \$ 518 | \$ 518 | \$ - | \$ - | 0.00% |
| FY11 PUBLIC SAFETY GRANT | 1,486 | 1,486 | - | - | 0.00% |
| TOTAL | \$ 2,004 | \$ 2,004 | \$ - | \$ - | 0.00% |
| | | | | | |
| DESIGNATED FUNDS | | | | | |
| DESIGNATED FUND-FIRE STAT | \$ - | \$ - | \$ - | \$ - | 0.00% |
| DESIGNATED FUND-APPARATUS | 62,000 | 62,000 | 62,000 | 63,298 | 2.09% |
| DESIGNATED FUND-EQUIPMENT | 5,000 | 5,000 | 5,000 | 5,000 | 0.00% |
| TOTAL | \$ 67,000 | \$ 67,000 | \$ 67,000 | \$ 68,298 | 1.94% |
| TOTAL FIRE | \$ 331,061 | \$ 318,394 | \$ 340,066 | \$ 342,697 | 4.60% |
| TOTAL FIRE STATION AND FIRE DPT. | \$ 343,721 | \$ 331,530 | \$ 353,176 | \$ 355,707 | 0.72% |

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|---------------------------------|----------------------|----------------|----------------|------------------|-----------------------|
| EMERGENCY MANAGEMENT | | | | | |
| DEBT SERVICE ON TOWER BOND | \$ - | \$ - | \$ - | 60,790 | |
| ELECTRICITY FOR TOWER BUILDING | - | - | - | 2,160 | |
| EMERG MAN ADMIN | 100 | - | 200 | 200 | 0.00% |
| EMERG MNGMT SUPPLIES | 100 | 235 | 100 | 100 | 0.00% |
| GENERATOR FUEL | 1,500 | 382 | 1,000 | 1,000 | 0.00% |
| EMERG GEN MAINT | 2,500 | 4,047 | 3,500 | 4,000 | 14.29% |
| BASE RADIO MAINTENANCE PD & DPW | - | - | - | 2,000 | |
| DPW-GENERATOR | - | - | - | - | |
| DESIGNATED FUND - GENERATORS | - | - | - | - | |
| DESIGNATED FUND- COMMUNIC | 25,000 | 25,000 | 20,000 | - | -100.00% |
| TOTAL | \$ 29,200 | \$ 29,664 | \$ 24,800 | \$ 70,250 | 183.27% |
| TREE WARDEN EXPENDITURES | | | | | |
| TREE CUTTING/REMOV | 12,000 | 11,990 | - | - | 0.00% |
| CONSERVATION COMM. | | | | | |
| POSTAGE | \$ 290 | \$ - | \$ - | - | 0.00% |
| PRINTING | 360 | - | - | - | 0.00% |
| DONATIONS | - | - | - | - | 0.00% |
| DUES/MTGS/EDUC | 480 | 750 | 725 | 850 | 17.24% |
| SPKRS/PUBLIC INFO | 500 | - | 500 | 500 | 0.00% |
| PUBLICITY | 420 | - | 420 | 300 | -28.57% |
| TRAILS | 3,100 | 2,737 | 3,100 | 3,300 | 6.45% |
| WATER QUAL MONIT | 575 | 3,000 | 550 | 500 | -9.09% |
| NATRL RESRCS INVEN | 1,400 | 876 | 1,825 | 1,500 | -17.81% |
| GRANT EXPENSE | 19,955 | 6,536 | - | - | 0.00% |
| TOTAL | \$ 27,080 | \$ 13,899 | \$ 7,120 | \$ 6,950 | -2.39% |

Town of Norwich Expenditure Budget/Report

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|--------------------------------|----------------------|-------------------|-------------------|------------------|-----------------------|
| PUBLIC WORKS DEPARTMENT | | | | | |
| HIGHWAY DIVISION | | | | | |
| HIGHWAY/WAGES & BENEFITS | | | | | |
| DIRECTOR OF PUBLIC WORKS | | | | | |
| ROAD CREW WAGES | \$ 71,925 \$ | 71,925 \$ | 74,199 \$ | 79,610 | 7.29% |
| ROAD CREW OVERTIME | 227,030 | 213,859 | 227,900 | 238,812 | 4.79% |
| PAGER COMPENSATION | 39,000 | 23,725 | 32,874 | 28,750 | -12.54% |
| FICA & MEDICARE | 2,750 | 2,750 | 2,200 | 2,750 | 25.00% |
| HEALTH INSURANCE | 26,064 | 23,974 | 25,794 | 26,769 | 3.78% |
| DISABILITY & LIFE INSURANCE | 77,171 | 75,545 | 86,366 | 94,182 | 9.05% |
| DENTAL INSURANCE | 4,087 | 5,069 | 5,503 | 5,600 | 1.76% |
| RETIREMENT | 2,520 | 2,539 | 2,700 | 2,700 | 0.00% |
| | 17,035 | 15,001 | 16,859 | 17,933 | 6.37% |
| TOTAL | \$ 467,582 \$ | 434,388 \$ | 474,395 \$ | 497,106 | 4.79% |
| MATERIALS | | | | | |
| SALT & CHEMICALS | | | | | |
| SAND | \$ 113,967 \$ | 103,710 \$ | 113,967 \$ | 113,967 | 0.00% |
| DUST CONTROL | 61,600 | 51,982 | 61,600 | 61,600 | 0.00% |
| GRAVEL & STONE | 28,000 | 37,662 | 30,000 | 30,000 | 0.00% |
| CULVERTS & OTHER ROAD SUPPLIES | 65,500 | 44,347 | 66,500 | 66,500 | 0.00% |
| ASPHALT PRODUCTS | 14,400 | 5,444 | 14,400 | 14,400 | 0.00% |
| BRIDGE REPAIR & MAINTENANCE | 17,700 | 892 | 17,700 | 2,700 | -84.75% |
| OTHER PROJECTS | 2,000 | 24 | 2,000 | 2,000 | 0.00% |
| SIGNS | 10,000 | 7,906 | - | 10,000 | |
| TOTAL | \$ 317,667 \$ | 258,225 \$ | 310,667 \$ | 305,667 | -1.61% |

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|----------------------------|----------------------|-------------------|-------------------|-------------------|-----------------------|
| CONTRACTED SERVICES | | | | | |
| PLOWING & SANDING | \$ 20,000 | \$ 13,150 | \$ 16,139 | \$ 16,139 | 0.00% |
| ROAD SWEEPING | 7,150 | 6,953 | 7,150 | 7,150 | 0.00% |
| LEAF REMOVAL | | | | 5,000 | |
| STREETLIGHTS | 20,000 | 12,662 | 13,750 | 12,000 | -12.73% |
| TREE CUTTING & REMOVAL | 5,990 | 19,059 | 17,000 | 12,000 | |
| UNIFORMS | 5,124 | 6,311 | 5,636 | 5,636 | 0.00% |
| PAVING | 60,000 | 62,610 | 60,000 | 60,000 | 0.00% |
| OTHER PROJECTS | - | - | 10,000 | 5,000 | -50.00% |
| CRACK SEALING | 20,000 | 22,271 | 20,000 | 20,000 | 0.00% |
| PAVEMENT MARKING | 6,900 | 5,850 | 6,900 | 20,000 | 189.86% |
| BRIDGES | | | | | |
| TOTAL | \$ 145,164 | \$ 148,866 | \$ 156,575 | \$ 162,925 | 4.06% |
| EQUIPMENT | | | | | |
| OUTSIDE REPAIRS | \$ 34,388 | \$ 27,289 | \$ 35,236 | \$ 35,236 | 0.00% |
| PARTS & SUPPLIES | 34,500 | 31,794 | 37,500 | 37,500 | 0.00% |
| PETROLEUM PRODUCTS | 45,000 | 54,829 | 55,000 | 55,000 | 0.00% |
| TOTAL | \$ 113,888 | \$ 113,911 | \$ 127,736 | \$ 127,736 | 0.00% |
| HIGHWAY GARAGE | | | | | |
| ELECTRICITY | \$ 3,120 | \$ 2,907 | \$ 3,120 | \$ 3,120 | 0.00% |
| PROPANE | 9,000 | 6,939 | 9,000 | 9,000 | 0.00% |
| TELEPHONE | 2,600 | 2,489 | 2,750 | 2,750 | 0.00% |
| SUPPLIES | 3,000 | 1,166 | 2,500 | 2,500 | 0.00% |
| ALARM MONITORING | 250 | 665 | 250 | 250 | 0.00% |
| REPAIRS & MAINTENANCE | 5,250 | 7,736 | 5,150 | 5,150 | 0.00% |
| TOOLS | 3,000 | 3,858 | 3,000 | 3,000 | 0.00% |
| ADMINISTRATION | 6,100 | 3,579 | 5,900 | 5,900 | 0.00% |
| TOTAL | \$ 32,320 | \$ 29,340 | \$ 31,670 | \$ 31,670 | 0.00% |

Town of Norwich Expenditure Budget/Report

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|---|----------------------|---------------------|---------------------|---------------------|-----------------------|
| CAPITAL EXPENDITURES | | | | | |
| DESIGNATED FUND-EQUIPMENT | \$ 140,000 | \$ 140,000 | \$ 135,000 | \$ 135,000 | 0.00% |
| DESIGNATED FUND-SIDEWALK | 15,000 | 15,000 | - | - | |
| DESIGNATED FUND-PAVING | 275,000 | 275,000 | 275,000 | 275,000 | 0.00% |
| DESIGNATED FUND-BRIDGES | 35,000 | 35,000 | 35,000 | 35,000 | 0.00% |
| TOTAL | \$ 465,000 | \$ 465,000 | \$ 445,000 | \$ 445,000 | 0.00% |
| GRANTS | | | | | |
| PAVING GRANT | \$ 157,115 | \$ 157,115 | \$ - | \$ - | |
| FEMA GRANT | 12,787 | 22,325 | - | - | |
| VT PUBLIC SAFETY-RADIO GRANT | 20,291 | 20,291 | - | - | |
| NRCS GRANT | 9,447 | 9,447 | - | - | |
| TOTAL | 199,640 | 209,177 | - | - | |
| TOTAL-HIGHWAY DIVISION | \$ 1,741,261 | \$ 1,658,907 | \$ 1,546,043 | \$ 1,570,104 | 1.56% |
| BUILDINGS & GROUNDS DIVISION | | | | | |
| BUILDINGS & GROUNDS WAGES & BENEFITS | | | | | |
| BUILDINGS & GROUNDS WAGES | \$ 72,821 | \$ 66,196 | \$ 75,219 | \$ 73,440 | -2.36% |
| OVERTIME WAGES | 8,500 | 5,889 | 8,137 | 7,500 | -7.83% |
| PAGER COMPENSATION | | | 550 | 550 | 0.00% |
| FICA & MEDICARE | 5,571 | 5,368 | 6,419 | 6,234 | -2.88% |
| HEALTH INSURANCE | 30,999 | 29,248 | 35,652 | 31,394 | -11.94% |
| DISABILITY & LIFE INSURANCE | 1,290 | 1,182 | 1,370 | 1,260 | -8.03% |
| DENTAL INSURANCE | 420 | 388 | 450 | 450 | 0.00% |
| RETIREMENT | 3,641 | 3,854 | 4,195 | 4,176 | -0.44% |
| TOTAL | \$ 123,242 | \$ 112,125 | \$ 131,992 | \$ 125,005 | -5.29% |

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|--|----------------------|-------------------|-------------------|-------------------|-----------------------|
| MATERIALS | | | | | |
| GARDEN SUPPLIES & PLANTS | \$ 1,000 | \$ 1,824 | \$ 1,000 | \$ 1,500 | 50.00% |
| CONTRACTED SERVICES | | | | | |
| FOLEY PARK & MEDIAN'S UNIFORMS | \$ 4,429 | \$ 6,177 | \$ 4,429 | \$ 4,429 | 0.00% |
| TREE CUTTING & REMOVAL | - | - | - | 900 | |
| TOTAL | \$ 4,429 | \$ 6,177 | \$ 4,429 | \$ 5,329 | 20.32% |
| EQUIPMENT | | | | | |
| OUTSIDE REPAIRS | \$ 1,000 | \$ 708 | \$ 1,000 | \$ 1,000 | 0.00% |
| PARTS & SUPPLIES | 3,000 | 1,693 | 3,000 | 2,500 | -16.67% |
| PETROLEUM PRODUCTS | 3,000 | 3,983 | 3,000 | 3,000 | 0.00% |
| TOOLS | 500 | 780 | 500 | 500 | 0.00% |
| TOTAL | \$ 7,500 | \$ 7,163 | \$ 7,500 | \$ 7,000 | -6.67% |
| CAPITAL EXPENDITURES | | | | | |
| DESIGNATED FUND-EQUIPMENT | 5,000 | 5,000 | 10,000 | 10,000 | 0.00% |
| TOTAL-BUILDING AND GROUNDS DIVISION | \$ 141,171 | \$ 132,289 | \$ 154,921 | \$ 148,834 | -3.93% |
| SOLID WASTE DIVISION | | | | | |
| SOLID WASTE WAGES & BENEFITS | | | | | |
| TRANSFER STATION WAGES | \$ 34,466 | \$ 38,243 | \$ 35,920 | \$ 28,038 | -21.94% |
| FICA & MEDICARE | 2,637 | 2,910 | 2,748 | 2,145 | -21.95% |
| WORKER'S COMPENSATION | - | - | - | - | |
| TOTAL | \$ 37,103 | \$ 41,153 | \$ 38,668 | \$ 30,183 | -21.94% |

Town of Norwich Expenditure Budget/Report

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|---------------------------------|----------------------|----------------|----------------|------------------|-----------------------|
| CONTRACTED SERVICES | | | | | |
| GUWSWMD ASSESSMENT | \$ 43,187 | \$ 43,187 | \$ 44,832 | \$ 44,832 | 0.00% |
| MUNICIPAL SOLID WASTE | 62,500 | 48,992 | 59,700 | 53,500 | -10.39% |
| RECYCLING | 35,000 | 27,073 | 35,000 | 35,000 | 0.00% |
| UNIFORMS | - | - | - | 500 | |
| TOTAL | \$ 140,687 | \$ 119,252 | \$ 139,532 | \$ 133,832 | -4.09% |
| EQUIPMENT | | | | | |
| REPAIRS & MAINTENANCE | \$ 4,300 | \$ 545 | \$ 4,300 | \$ 4,300 | 0.00% |
| PARTS & SUPPLIES | 1,700 | 1,617 | 1,700 | 1,700 | 0.00% |
| SMALL EQUIPMENT | 150 | 688 | 150 | 300 | 100.00% |
| TOTAL | \$ 6,150 | \$ 2,850 | \$ 6,150 | \$ 6,300 | 2.44% |
| TRANSFER STATION | | | | | |
| ELECTRICITY | \$ 1,000 | \$ 1,176 | \$ 1,200 | \$ 1,200 | 0.00% |
| PROPANE | 500 | 478 | 600 | 600 | 0.00% |
| TELEPHONE | 425 | 431 | 425 | 425 | 0.00% |
| ADMINISTRATION | 2,250 | 2,243 | 2,250 | 2,250 | 0.00% |
| FRANCHISE TAX TO VERMONT | 2,800 | 1,694 | 2,800 | 2,800 | 0.00% |
| TOTAL | \$ 6,975 | \$ 6,021 | \$ 7,275 | \$ 7,275 | 0.00% |
| CAPITAL EXPENDITURES | | | | | |
| DESIGNATED FUNDE-EQUIPMENT | \$ 5,000 | \$ 5,000 | \$ 7,500 | \$ 8,000 | 6.67% |
| TOTAL-TRANSFER STATION DIVISION | \$ 195,915 | \$ 174,277 | \$ 199,125 | \$ 185,590 | -6.80% |

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|--------------------------------------|----------------------|---------------------|---------------------|---------------------|-----------------------|
| TRACY HALL | | | | | |
| WATER USAGE | \$ 400 | \$ 434 | \$ 450 | \$ 450 | 0.00% |
| ELECTRICITY | 11,000 | 11,037 | 11,000 | 11,500 | 4.55% |
| HEATING | 13,500 | 14,487 | 13,500 | 15,000 | 11.11% |
| ALARM MONITORING | 500 | 1,080 | 250 | 250 | 0.00% |
| ELEVATOR MAINT | 3,200 | 3,339 | 3,200 | 3,000 | -6.25% |
| BUILDING SUPPLIES | 2,500 | 3,780 | 2,500 | 3,000 | 20.00% |
| WOMEN'S CLUB GRANT | 3,205 | 3,205 | - | - | |
| REPAIRS & MAINT | 7,000 | 13,498 | 7,500 | 10,000 | 33.33% |
| CUSTODIAN PAGER | 100 | - | 100 | 100 | 0.00% |
| MILEAGE REIMB | 50 | - | 50 | - | -100.00% |
| BANDSTAND ELECTR | 300 | 300 | 325 | 325 | 0.00% |
| SIGN ELECTRICITY | 350 | 641 | 350 | 350 | 0.00% |
| TOTAL TRACY HALL | \$ 42,105 | \$ 51,801 | \$ 39,225 | \$ 43,975 | 12.11% |
| TOTAL PUBLIC WORKS DEPARTMENT | \$ 2,120,452 | \$ 2,017,274 | \$ 1,939,314 | \$ 1,948,503 | 0.47% |
| DEBT SERVICE EXPENDITURES | | | | | |
| TRACY HALL PRINCIPAL | \$ 45,000 | \$ 45,000 | \$ 45,000 | \$ 45,000 | 0.00% |
| DEBT INTEREST | 7,136 | 7,136 | 4,297 | 1,436 | -66.58% |
| TOTAL | \$ 52,136 | \$ 52,136 | \$ 49,297 | \$ 46,436 | -5.80% |
| TOWN APPROPRIATION | | | | | |
| NORWICH SPECIAL EVENTS | \$ 1,000 | - | \$ 1,000 | \$ 1,000 | 0.00% |
| TOTAL | \$ 1,000 | - | \$ 1,000 | \$ 1,000 | 0.00% |

Town of Norwich Expenditure Budget/Report

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change |
|------------------------------|----------------------|----------------|----------------|------------------|-----------------------|
| TAX EXPENDITURES | | | | | |
| WINDSOR COUNTY TAX | \$ 17,000 | \$ 22,521 | \$ - | \$ - | - |
| TAX ADJUSTMENTS & ABATEMENT | 5,000 | 48,948 | 5,000 | 5,000 | 0.00% |
| INTEREST | - | 2,821 | - | - | - |
| TOTAL | \$ 22,000 | \$ 74,290 | \$ 5,000 | \$ 5,000 | 0.00% |
| INSURANCES | | | | | |
| HRA ADMINISTRATION FEES | \$ 2,040 | \$ 1,901 | \$ - | \$ - | - |
| HEALTH REIMBURSEMENT ACCOUNT | 51,800 | 23,878 | - | - | - |
| COBRA EXPENSE | - | 13,465 | - | - | - |
| CATAMOUNT HEALTH INSURANCE | 200 | - | - | - | - |
| PROP & CAS INSURANCE | 58,000 | 54,867 | 55,000 | 75,000 | 36.36% |
| UNEMP INS RATE ASSMT | 7,850 | 8,166 | 7,850 | 7,850 | 0.00% |
| WORKER'S COMP INS | 50,000 | 61,817 | 50,000 | 77,500 | 55.00% |
| TOTAL | \$ 169,890 | \$ 164,093 | \$ 112,850 | \$ 160,350 | 42.09% |
| TOTAL TOWN EXPENDITURES | | | | | |
| | \$ 4,308,685 | \$ 4,103,989 | \$ 4,029,082 | \$ 4,161,554 | 3.29% |

| | FY13 Final Budget | FY13 Actual | FY14 Budget | FY15 Proposed | FY15/FY14 % Change | Projected Tax Rate | Notes |
|---|----------------------|----------------|----------------|------------------|-----------------------|-----------------------|-------|
| OTHER MONETARY ARTICLES | | | | | | | |
| ARTICLE 5 ADVANCE TRANSIT | 10,160 | 10,160 | 10,360 | 10,360 | 0.00% | 0.0015 | (1) |
| ARTICLE 6 RSVP | 500 | 500 | 500 | 500 | 0.00% | 0.0001 | |
| ARTICLE 7 HEADREST | 2,500 | 2,500 | 2,500 | 2,500 | 0.00% | 0.0004 | |
| ARTICLE 8 HCERS | 3,093 | 3,093 | 3,093 | 3,093 | 0.00% | 0.0004 | |
| ARTICLE 9 NORWICH AMERICAN LEGION | 1,500 | 1,500 | 1,500 | 1,500 | 0.00% | 0.0002 | |
| ARTICLE 10 NORWICH CEMETERY ASSOCIATION | 15,000 | 15,000 | 15,000 | 15,000 | 0.00% | 0.0022 | |
| ARTICLE 11 NORWICH CHILD CARE SCHOLARSHIP | 4,348 | 4,348 | 4,348 | 4,348 | 0.00% | 0.0006 | |
| ARTICLE 12 NORWICH HISTORICAL SOCIETY | 8,000 | 8,000 | 8,000 | 8,000 | 0.00% | 0.0012 | |
| ARTICLE 13 NORWICH LIONS CLUB FIREWORKS | 3,000 | 3,000 | 3,000 | 3,000 | 0.00% | 0.0004 | |
| ARTICLE 14 NORWICH PUBLIC LIBRARY - OPERATING | 180,000 | 180,000 | 200,000 | 250,000 | 25.00% | 0.0360 | |
| ARTICLE 15 NORWICH PUBLIC LIBRARY - CAPITAL | - | - | - | 50,000 | | 0.0072 | |
| ARTICLE 16 SERG | 750 | 750 | 750 | 750 | 0.00% | 0.0001 | |
| ARTICLE 17 SEVCA | 3,750 | 3,750 | 3,750 | 3,750 | 0.00% | 0.0005 | |
| ARTICLE 18 THE FAMILY PLACE | 3,000 | 3,000 | 4,000 | 4,000 | 0.00% | 0.0006 | |
| ARTICLE 19 UPPER VALLEY TRAILS ALLIANCE | 2,000 | 2,000 | 2,000 | 2,000 | 0.00% | 0.0003 | |
| ARTICLE 20 VISITING NURSE ASSOC. & HOSPICE | 15,600 | 15,600 | 15,600 | 15,600 | 0.00% | 0.0022 | |
| ARTICLE 21 WHITE RIVER COUNCIL ON AGING | 5,300 | 5,300 | 5,300 | 5,300 | 0.00% | 0.0008 | |
| ARTICLE 22 WINDSOR COUNTY PARTNERS | 1,000 | 1,000 | 1,000 | 1,000 | 0.00% | 0.0001 | |
| ARTICLE 23 WISE | 2,500 | 2,500 | 2,500 | 2,500 | 0.00% | 0.0004 | |
| ARTICLE 24 YOUTH-IN-ACTION | 3,000 | 3,000 | 3,000 | 3,000 | 0.00% | 0.0004 | |
| AFFORDABLE HOUSING | 45,000 | 45,000 | - | - | | | (2) |
| TOTAL VOTED MONETARY ARTICLES | \$ 310,001 | \$ 310,001 | \$ 286,201 | \$ 386,201 | 34.94% | 0.0542 | |
| TOTAL TOWN EXPENDITURES IF ALL ARTICLES PASS | \$ 4,618,686 | \$ 4,413,990 | \$ 4,315,283 | \$ 4,547,755 | 5.39% | | (3) |
| LOCAL AGREEMENT RATE | | | | | | 0.0050 | |
| TOTAL TOWN TAX RATE | | | | | | 0.5197 | |

Notes

- (1) To calculate the tax impact of these articles divide your assessed valuation by 100 and multiply by the projected tax rate.
- (2) This item was an article on Warnings in previous years but not this year and is shown for historical purposes.
- (3) The local agreement rate is to raise forgone taxes as a result of locally voted exemptions or tax stabilization agreements.

Designated & Special Purpose Funds

| Fund Name | Balance 6/30/2012 | Interest | Town Appropriation | Donations & Other Income | Expense | Expense Description | Balance 6/30/13 | Additions FY14 | Proposed Additions FY15 |
|--------------------------|----------------------|----------|-----------------------|-----------------------------|------------|---|--------------------|-------------------|-------------------------------|
| Affordable Housing | \$ - | 18 | \$ 45,000 | \$ - | \$ - | | \$ 45,018 | \$ - | \$ - |
| Aura Grant | 102 | - | - | - | - | | 102 | - | - |
| Bandstand Fund | 1 | - | - | - | - | | 1 | - | - |
| Bridges | 35,042 | 5 | 35,000 | 218,278 | 236,134 | Bridge 41-Turnpike Rd. | 52,191 | 35,000 | 35,000 |
| Buildings & Grounds | - | 2 | 5,000 | - | - | | 5,002 | 10,000 | 10,000 |
| Conservation Comm. | 99,982 | 108 | - | 100 | - | | 100,190 | - | - |
| Citizen Assistance | 2,989 | 2 | - | 107 | 2,457 | Citizen assistance | 641 | 1,000 | 1,000 |
| Corridor Tree | 128 | - | - | - | - | | 128 | - | - |
| Communications Project | 20,167 | 31 | 25,000 | - | 4,800 | Consultants & legal services | 40,398 | 20,000 | - |
| Fire Apparatus | 166,634 | 199 | 62,000 | 1 | 26,816 | Chief's Car | 202,018 | 62,000 | 63,298 |
| Fire Equipment | 47,163 | 52 | 5,000 | - | - | Detachable | 50,940 | 5,000 | 5,000 |
| Fire Station | 33,013 | 36 | - | - | 1,151 | Facilities consultant | 31,898 | - | - |
| General Administration | 10,355 | 13 | 5,000 | - | 2,000 | Computer | 13,368 | 5,500 | 5,500 |
| Gospel Landsland | 605 | 1 | - | - | - | | 606 | - | - |
| Highway Equipment | 10,928 | 55 | 140,000 | - | 19,042 | John Deere Grader - lease purchase | 131,941 | 135,000 | 135,000 |
| Highway Garage | 28,868 | 31 | - | - | 1,151 | Facilities consultant | 27,748 | - | - |
| Kids & Cops Fund | 918 | 1 | - | - | - | | 919 | - | - |
| Land Management Council | 4,141 | 4 | - | - | 495 | Boundary Blazing by Fire District | 3,650 | - | - |
| Long Term Facility Study | 10,473 | 11 | - | - | 964 | Facilities consultant | 9,520 | 15,000 | 5,000 |
| Main Street Flags | 357 | 1 | - | 1,580 | 539 | Flags | 1,399 | - | - |
| Paving | - | - | 275,000 | - | 275,000 | Beaver Meadow Rd., Elm Street, Goodrich 4 Corners | - | 275,000 | 275,000 |
| Police Cruiser | 34,679 | 76 | 17,500 | 131,879 | 127,336 | Three Cruisers | 56,798 | 10,000 | 5,000 |
| Police Special Equip. | 6,550 | 7 | 900 | - | - | | 7,457 | - | 5,000 |
| Police Station | 11,509 | 14 | 2,500 | - | 1,151 | Facilities consultant | 12,872 | - | - |
| Record Restoration | - | - | - | - | - | | - | 5,000 | 9,000 |
| Recreation | 32,535 | 36 | - | 4,666 | - | | 37,237 | - | - |
| Recreation Scholarships | 649 | 1 | - | 1,125 | 583 | Recreation scholarships | 1,192 | - | - |
| School Landsland | 469 | - | - | - | - | | 469 | - | - |
| Sidewalk Fund | 31,388 | 40 | 15,000 | - | - | | 46,428 | - | - |
| Solid Waste | 9,313 | 13 | 5,000 | - | - | | 14,326 | 7,500 | 8,000 |
| Tennis Courts | 13,092 | 2 | 10,000 | - | 23,000 | Resurfacing of 3 tennis courts | 94 | 5,000 | 5,000 |
| Tower Construction | - | - | - | 193,025 | 155,577 | Beginning Phase of Tower Construction | 37,448 | - | - |
| Town Clerk Equipment | 7,985 | 8 | - | - | - | | 7,993 | - | - |
| Town Pool Fund | 26,955 | 29 | - | - | - | | 26,984 | - | - |
| Town Reappraisal | 118,092 | 113 | 45,000 | - | 96,874 | Progress billing for reappraisal | 66,331 | - | - |
| Tracy Hall | 50,960 | 55 | - | - | - | | 51,015 | - | - |
| WCTU Fountain | 1,069 | 1 | - | - | - | | 1,070 | - | - |
| Total | \$ 817,109 | \$ 965 | \$ 692,900 | \$ 550,761 | \$ 976,345 | | \$ 1,085,390 | \$ 591,000 | \$ 566,798 |

Norwich Trust Funds

| <u>Balances</u> | <u>July 1, 2012</u> | <u>June 30, 2013</u> |
|---|----------------------|----------------------|
| Perpetual Care Funds | \$ 82,993.08 | \$ 83,893.25 |
| Sales of Cemetery Lots Funds | 25,461.63 | 26,540.78 |
| Union Village Cemetery Perpetual Care Funds | 36,495.24 | 36,495.24 |
| Total | \$ 144,949.95 | \$ 146,929.27 |

RECONCILIATION STATEMENT

| | | |
|--|----------|----------------------|
| Balance - July 1, 2012 | | \$ 144,949.95 |
| Interest on Cemetery Trust Funds | 761.75 | |
| Cemetery Lots Sold during the year | 1,800.00 | |
| Prior year interest returned by Cemetery Commissioners | 178.90 | |
| Interest Due From Norwich Cemetery Commissioners | 137.04 | |
| Sub-total | | 2,877.69 |
| Payments: | | |
| Norwich Cemetery Commiss-FY13 int on Perp Care | 761.33 | |
| Interest Due To Sale of Lots Account | 137.04 | |
| Sub-total | | (898.37) |
| Balance - June 30, 2013 | | \$ 146,929.27 |

DEPOSITS / INVESTMENTS

| | |
|--|----------------------|
| Perpetual Care, Savings Account, Mascoma Savings Bank | \$ 100.03 |
| Sale of Lots, Savings Account, Mascoma Savings Bank | 100.04 |
| Perpetual Care, Certificate of Deposit, Mascoma Savings Bank-0.35% | 120,050.94 |
| Sale of Lots, Certificate of Deposit, Mascoma Savings Bank-0.35% | 26,678.26 |
| | \$ 146,929.27 |

Deborah Hall, Cheryl A. Lindberg, Douglas Rexford – Trustees

Treasurer's Report

The Town Treasurer's statutory duties include: paying orders authorized by the Selectboard, School Board and Cemetery Commissioners; investing moneys with the approval of the legislative body; appointing an Assistant Treasurer; being a member of the Board of Abatement; and, in our Town, being a member of the Norwich and Dresden Finance Committees. The Selectboard, Town Manager and Treasurer work together to ensure that the financial responsibilities of the Town are met.

The General Fund of the Town ended FY13 with a deficit. Exhibit G of the Independent Auditor's Report (page I-66) identifies the categories that were over and under budget for the year. There were several budget amendments during FY13 that increased budgeted Revenues by \$151,968 and increased budgeted Expenditures by \$297,319. When compared to Actual 2013 results, the Revenues fell short of budget, and so did the Expenditures, resulting in an excess of Revenues over Expenditures of \$529,701. Revenue categories that were significantly over budget were Charges for Services and Miscellaneous. In total, Revenues were \$53,689 under budget. Actual 2013 Expenditures were under budget by \$242,018. Public Safety accounted for the major variance. After Other Financing Resources (Uses) of (\$707,900) and Extraordinary Items of \$8,786, the Net Change in Fund Balance was a negative \$169,413. The GAAP version of this information is Exhibit E (page I-64).

During the past year I attended many Town/School/Dresden board meetings, Finance Committee meetings and Vermont Treasurer workshops. The Selectboard and School Boards have been working on a plan to reconstitute the Norwich Finance Committee and the Selectboard has worked on a new Town Investment Policy, both of which have been lengthy processes. I was elected Chair of the Norwich Finance Committee in 2013, but have not had enough members to hold meetings. In 2013 I was re-elected President of the Vermont Government Finance Officers' Association and I continue to serve as one of three Vermont representatives to the New England States GFOA Board. In 2013, Vermont hosted the annual meeting of the New England States GFOA, in Manchester, VT. I was re-elected Treasurer of the Dresden School District in March 2013.

As always, I would like to express my appreciation to those elected officials that serve our Town and encourage the residents of Norwich to stay involved in our Town and School governments. Thank you to my two Assistant Treasurers. Please consider an appointment to the Norwich Finance Committee in 2014 and be involved in an important Committee for our Town and School.

Cheryl A. Lindberg, Treasurer

Independent Auditor's Report

TOWN OF NORWICH, VERMONT
FINANCIAL REPORT
JUNE 30, 2013

**TOWN OF NORWICH, VERMONT
AUDIT REPORT AND FINANCIAL STATEMENTS
JUNE 30, 2013**

TABLE OF CONTENTS

| | <u>Page #</u> |
|--|---------------|
| INDEPENDENT AUDITOR'S REPORT | 1-2 |
| MANAGEMENT'S DISCUSSION AND ANALYSIS | 3-10 |
| BASIC FINANCIAL STATEMENTS | |
| GOVERNMENT –WIDE FINANCIAL STATEMENTS | |
| Statement of Net Position | Exhibit A 11 |
| Statement of Activities | Exhibit B 12 |
| FUND FINANCIAL STATEMENTS | |
| Balance Sheet – Governmental Funds | Exhibit C 13 |
| Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position | Exhibit D 14 |
| Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds | Exhibit E 15 |
| Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities | Exhibit F 16 |
| Statement of Revenues and Expenditures – General Fund – Budget to Actual | Exhibit G 17 |
| NOTES TO FINANCIAL STATEMENTS | 18-35 |

**TOWN OF NORWICH, VERMONT
AUDIT REPORT AND FINANCIAL STATEMENTS
JUNE 30, 2013**

**TABLE OF CONTENTS
(Continued)**

| | <u>Page #</u> |
|--|---------------|
| SUPPLEMENTARY INFORMATION | |
| Combining Balance Sheet – Nonmajor Governmental Funds Schedule 1 | 36 |
| Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Governmental Funds Schedule 2 | 37 |
| Combining Balance Sheet – Nonmajor Special Revenue Funds Schedule 3 | 38 |
| Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Special Revenue Funds Schedule 4 | 39 |
| Combining Balance Sheet – Nonmajor Capital Project Funds Schedule 5 | 40-41 |
| Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Capital Project Funds Schedule 6 | 42-43 |
| Combining Balance Sheet – Nonmajor Permanent Funds Schedule 7 | 44 |
| Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Permanent Funds Schedule 8 | 45 |

INDEPENDENT AUDITOR'S REPORT

To the Selectboard
Town of Norwich
Norwich, Vermont

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Town of Norwich, Vermont, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Norwich, Vermont, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

offices

401 Water Tower Circle
Suite 302
Colchester, VT 05446
(802) 654-7255

27 Center Street
P.O. Box 326
Rutland, VT 05702
(802) 773-2721

181 North Main Street
St. Albans, VT 05478
(802) 527-0505

1020 Memorial Drive
St. Johnsbury, VT 05819
(802) 748-5654

57 Farmvu Drive
White River Jct., VT 05001
(802) 295-9349

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3–10 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Norwich, Vermont's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 2, 2013, on our consideration of the Town of Norwich, Vermont's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. The report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Norwich, Vermont's internal control over financial reporting and compliance.

St. Albans, Vermont
December 2, 2013
VT Reg No. 92-0000102

A. M. Peisch & Company, LLP

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013

Our discussion and analysis of the Town of Norwich, Vermont's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2013. Please read it in conjunction with the Town's financial statements which begin on page 11.

Financial Highlights

Government Wide Financials: Audit Exhibits A & B:

- The Town's net position increased by \$434,125 or by 5.17% as a result of this year's operations. (Table 1)
- Investments in capital assets increased by \$277,205 or 4.47% and restricted fund balances increased by \$ 270,742 or 30.11%. (Table 1)
- The cost of all of the Town's programs was \$4,180,305, a 3.30% increase over 11-12 excluding the FEMA related items as shown in Table 2.
- The revenue for all town programs was \$4,614,429, an increase of 11.82% or \$487,631 over 11-12 as shown in Table 2.
- Table 3 shows how much government wide programs are supported by taxes. Two departments stand out as being minimally supported. Recreation at 6.18% and Solid Waste at 19.46%.

Fund Financials: Audit Exhibits C through G:

- In the General Fund, revenues and expenditures decreased fund balance by \$169,413 (Exhibit E). A decrease in fund balance was estimated at the time of setting the tax rate of \$348,909. The use of fund balance reduces the amount of taxes raised. General Fund Revenue actual received was \$53,689 less than budgeted and actual expenditures were \$242,018 less than budgeted. (These numbers do not include FEMA revenue & expenses (Exhibit G)).
- The unassigned fund balance for the General Fund was \$616,352 as of June 30, 2013 a decrease of \$ 207,812 over June 30, 2012 of \$824,164 (Exhibit C). The reduction is a combination of the use of this money to offset taxes during FY13, the assigned fund balance remaining of \$61,198 as the 5% grant match for FEMA funds as voted at Town Meeting, March 6, 2012 (originally \$ 95,000) but omitted from last years assigned fund balance and included in the unassigned fund balance, the increase in prepaids & inventory, and the reduction in the original amount estimated to be used to offset FY14 taxes.
- The Nonmajor Funds report an increase in Fund Balance of \$270,460 increasing the fund balance to \$1,274,695 (Exhibit E).

Using This Annual Report

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (Exhibits A and B) provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements start on Exhibit C. For governmental activities, these statements tell how these services were financed in the short-term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. The remaining statements provide financial information about activities for which the Town acts solely as a trustee or agent for the benefit of those outside the government.

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013

Reporting the Town as a Whole

The government-wide financial statements are on Exhibit A and B. One of the most important questions asked about the Town's finances is, "Is the Town as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the Town as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. Revenues are recognized when transactions occur and expenses are recognized when liabilities are incurred. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net position and changes in them. You can think of the Town's net position – the difference between assets and liabilities – as one way to measure the Town's financial health, or financial position. Over time, increases or decreases in the Town's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the overall health of the Town.

In the Statement of Net Position and the Statement of Activities, we report the Town's governmental activities:

- Governmental activities – Most of the Town's basic services are reported here, including the public safety, highway and streets, solid waste, cemetery, recreation, and general administration. Property taxes and state and federal grants finance most of these activities.

Reporting the Town's Most Significant Funds

The fund financial statements begin on page 13 and provide detailed information about the most significant funds – not the Town as a whole. Some funds are required to be established by Vermont law and by bond covenants. However, the Town Selectboard establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The Town has governmental funds which use the following accounting approach.

- Governmental funds – The Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash, or when revenue is measurable and available and expenditures when the liability is incurred. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in Exhibits D and F that are included in the financial statements.

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013

The Town as a Whole

The Town's combined net position increased by \$434,125 (Exhibit B) from a year ago. Our analysis below focuses on the net position (Table 1) and change in net position (Table 2) of the Town's governmental activities.

Table 1
Net Position

| | Governmental Activities | | |
|----------------------------------|-------------------------|--------------|------------|
| | 2013 | 2012 | Net Change |
| Current and other assets | \$ 2,692,815 | \$ 2,635,869 | \$ 56,946 |
| Capital assets | 6,750,471 | 6,410,464 | 340,007 |
| Total assets | 9,443,286 | 9,046,333 | 396,953 |
| Other liabilities | 161,448 | 270,018 | (108,570) |
| Long term liabilities | 367,150 | 294,045 | 73,105 |
| Total liabilities | 528,598 | 564,063 | (35,465) |
| Unearned revenue | 90,875 | 92,582 | (1,707) |
| Net position: | | | |
| Net investment in capital assets | 6,481,169 | 6,203,964 | 277,205 |
| Restricted | 1,169,936 | 899,194 | 270,742 |
| Unrestricted | 1,172,708 | 1,286,530 | (113,822) |
| Total net position | \$ 8,823,813 | \$ 8,389,688 | \$ 434,125 |

Unrestricted net position – the part of net position that can be used to finance day-to-day operations without constraints – changed from \$1,286,530 at June 30, 2012, to \$1,172,708, a decrease of (\$113,822) (Exhibit A).

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013

Table 2
Change in Net Position

| | Governmental Activities | | |
|--|-------------------------|------------|------------|
| | 2013 | 2012 | Net Change |
| REVENUES | | | |
| Program revenues: | | | |
| Charges for services | \$ 373,754 | \$ 352,468 | \$ 21,286 |
| Operating grants and contributions | 296,930 | 353,670 | (56,740) |
| Capital Grants and Contributions | 474,529 | - | 474,529 |
| General revenues: | | | |
| Property taxes | 3,378,830 | 3,323,061 | 55,769 |
| Penalty and interest on delinquent taxes | 55,590 | 45,822 | 9,768 |
| Earnings from investments-unrestricted | 2,802 | 11,393 | (8,591) |
| Earnings from investments-restricted | 1,812 | - | 1,812 |
| Miscellaneous | 28,295 | 26,365 | 1,930 |
| Donations | 1,887 | 14,019 | (12,132) |
| Total revenues | 4,614,429 | 4,126,798 | 487,631 |
| PROGRAM EXPENSES | | | |
| General government | 1,336,846 | 1,265,996 | 70,850 |
| Public Works | 1,586,994 | 1,549,276 | 37,718 |
| Public Safety | 881,317 | 884,365 | (3,048) |
| Recreation | 194,616 | 185,059 | 9,557 |
| Solid waste | 129,877 | 134,974 | (5,097) |
| Cemetery | 21,077 | 16,552 | 4,525 |
| FEMA | 22,325 | - | 22,325 |
| Interest on long-term debt | 7,252 | 10,626 | (3,374) |
| Total program expenses | 4,180,304 | 4,046,848 | 133,456 |
| Extraordinary items | | | |
| FEMA Grant Revenues | - | 525,742 | (525,742) |
| Less- Flood Damage Expenses | - | 539,756 | (539,756) |
| Total Extraordinary items | - | (14,014) | 14,014 |
| Increase in net position | \$ 434,125 | \$ 65,936 | \$ 368,189 |

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013

Governmental Activities

The increase in net position for governmental activities was \$434,125 in 2013. This amount is how much revenue exceeds expenses. Compared to 2012, revenues increased by \$487,631 primarily because charges for services and awarded grants increased. Expenses increased by \$133,456. This increase is primarily due to the increase in designated fund contributions and awarded grants.

The cost of all governmental activities this year was \$4,180,305. (Exhibit B) However, as shown in the Statement of Activities, Exhibit B, the amount that Town taxpayers ultimately financed for the activities through Town taxes was \$3,378,830 because some of the costs were paid by those who directly benefitted from the programs (\$373,754) or by other governments and organizations that subsidized certain programs with grants and contributions (\$771,459).

Table 3 presents the cost of each of the Town's seven largest programs – general government, public works, public safety, recreation, solid waste, cemetery, and interest on debt– as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the Town's taxpayers by each of these functions.

For fiscal year ended June 30, 2013 two departments stood out as minimally supported by taxpayers. The Solid Waste Division of Public Works was tax supported by 19.46% and the Recreation Department by 6.18%.

**Table 3
Governmental Activities**

| | 2013 | | | 2012 | |
|--------------------|---------------------------|-------------------------|---------------------------------|---------------------------|-------------------------|
| | Total Cost of Services | Net Cost of Services | 2013 % Support From Taxes | Total Cost of Services | Net Cost of Services |
| General Government | \$ 1,336,847 | \$ 1,176,368 | 88.00% | \$ 1,265,996 | \$ 1,019,378 |
| Public Works | 1,586,994 | 1,041,394 | 65.62% | 1,549,276 | 1,395,315 |
| Public Safety | 881,317 | 765,522 | 86.86% | 884,365 | 836,749 |
| Recreation | 194,616 | 12,036 | 6.18% | 185,059 | 37,234 |
| Solid Waste | 129,877 | 25,279 | 19.46% | 134,974 | 18,322 |
| Cemetery | 21,077 | 16,027 | 76.04% | 16,552 | 16,552 |
| FEMA | 22,325 | (8,786) | -39.35% | | |
| Interest on debt | 7,252 | 7,252 | 100.00% | 10,626 | 10,626 |
| Totals | <u>\$ 4,180,305</u> | <u>\$ 3,035,092</u> | | <u>\$ 4,046,848</u> | <u>\$ 3,334,176</u> |

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013

The Town's Funds

As the Town completed the year, its governmental funds (as presented in the Balance Sheet on Exhibit C) reported a combined fund balance of \$2,223,720, an increase of \$101,044 from last year's total of \$2,122,676.

Exhibit G compares actual to budget for the General Fund. Actual expenditures exceeded actual revenue by \$ 169,413. (Exhibit G). Unrestricted fund balance of \$ 348,909 was earmarked to be used to reduce taxes however \$ 169,413 was actually used, a difference or savings of \$ 179,496.

The most significant variances of actual to budget were as follows:

| | Final Budget | Actual | Variance Favorable (Unfavorable) |
|---------------------------|-----------------|-------------|--|
| Revenues: | | | |
| Taxes | \$3,436,525 | \$3,328,292 | \$ (108,233) |
| Intergovernmental Revenue | 241,378 | 220,422 | (20,956) |
| Charges for Services | 285,183 | 323,298 | 38,115 |
| Expenditures: | | | |
| Public Works | 1,192,314 | 1,075,293 | 117,021 |
| General Government | 1,418,155 | 1,284,971 | 133,184 |
| Solid Waste | 147,728 | 126,091 | 21,637 |

The revenue budget to actual had an unfavorable balance of (\$53,689). Explanations for the significant line items mentioned above include the following. Tax Revenue actual was \$108,233 less than budgeted because of litigation settlements in the amount of \$33,330, BCA & State Board reductions of \$18,719 for tax appeals, and an increase in deferred revenue of \$50,538 for delinquent taxes. Intergovernmental revenue was \$20,956 less than budgeted primarily because it was anticipated that the town would receive more gas tax funds due to the taking over of Church Street and Main Street/Rte. 10A, which did not happen. Charges for Services had three areas of interest. Solid waste was under budget by (\$20,718) but recording and recreation exceeded the budget by \$20,450 and \$36,644 respectively.

Authorized expenditures were under spent by \$242,018. Explanations for the significant line items mentioned above include the following. Public Works was underspent by \$ 117,021. Staffing changes and less overtime accounted for \$43,800 not being spent, \$26,700 less than budgeted was spent on winter roads, \$ 21,100 was not spent on gravel, \$13,300 less was spent on Class 2 & 3 road supplies and \$7,300 was not spent on streetlights due to the non-acquisition of Main Street/Rte. 10A. General Government was underspent by \$133,184. The primary areas underspent were Town Administration \$41,000, Finance, \$32,900, Assessor/Lister \$61,700. The Solid Waste savings of \$21,637 were due to a reduction in the amount of waste and recycling that came into the Transfer Station thereby reducing costs of disposal by a hauler.

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013

Capital Asset and Debt Administration

Capital Assets

As found in audit Note 4 and Table 4 below, the June 30, 2013 net capital assets are \$6,750,471. This represents a broad range of capital assets, including public works, police and fire equipment, buildings, and infrastructure, net of accumulated depreciation. (See Table 4 below) This amount represents a net increase (including additions, deletions and depreciation) of \$340,007 over last year.

Table 4
Capital Assets at Year-End
(Net of Accumulated Depreciation)

| | Governmental Activities | |
|--------------------------------|-------------------------|---------------------|
| | 2013 | 2012 |
| Land | \$ 653,559 | \$ 653,559 |
| Art | 11,140 | 11,140 |
| Vehicles | 1,683,537 | 1,755,804 |
| Mobile equipment | 1,082,702 | 1,057,084 |
| Infrastructure | 4,627,087 | 3,888,543 |
| Buildings and improvements | 1,911,115 | 1,883,698 |
| Equipment | 691,371 | 530,964 |
| Less: Accumulated depreciation | (3,910,040) | (3,370,328) |
| Totals | <u>\$ 6,750,471</u> | <u>\$ 6,410,464</u> |

This year's major additions included:

| | |
|--|-------------------|
| DPW-Paving | \$ 477,148 |
| Bridge 41 Turnpike Rd. | 236,134 |
| Construction in Progress for Tower, Pool, Public Safety Facilities | 189,654 |
| Tennis Court Resurfacing | 23,000 |
| Police Cruisers-net of insurance and prior value | 25,618 |
| Fire Department Car 1 | 26,816 |
| New Computers | 4,822 |
| Totals | <u>\$ 983,192</u> |

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2013

Debt

At June 30, 2013, the Town had \$269,302 in bonds and notes outstanding versus \$206,500 on June 30, 2012 – an increase of \$62,802 – as shown in Table 5.

Table 5
Outstanding Debt at Year-End

| | Governmental Activities | |
|---|-------------------------|-------------------|
| | 2013 | 2012 |
| General obligation bonds-Tracy Hall | \$ 90,000 | \$ 135,000 |
| Capital Leases- Grader & Communications | 179,302 | 71,500 |
| Totals | <u>\$ 269,302</u> | <u>\$ 206,500</u> |
| Increase | \$ 62,802 | |

Lease Purchase

During FY11 the Town entered into a lease-purchase agreement with John Deere Financial for a John Deere 672 Motor Grader for 5 years for \$ 71,500 and total interest of \$ 4,671. In this fiscal year, the town entered into a lease purchase agreement with Tax Exempt Leasing Corp. for \$125,000 for equipment upgrades for the communication system. This agreement is for 5 years and total interest costs will be \$9,432. No payments were made on the communications lease purchase during this fiscal year.

Economic Factors and Fiscal Year 2014 Budget

The FY 14 voter approved expenditure budget is \$4,315,183. The Selectboard at the time of setting the municipal tax rate (\$0.4918) estimated the use of \$245,768 of undesignated fund balance to offset taxes and additional funds in the amount of \$80,000 were added into the projected tax revenue to offset tax adjustments due to BCA hearings and settlements because of the town wide reappraisal.

Article 34 was also approved by the voters which called for the borrowing of \$275,000 in general obligation bonds for the purpose of constructing a communications tower, rather than partner with VTel. The subsequent bonding resulted in a 10 year loan with total interest costs of \$45,315. It was decided that this tower would be for governmental uses only during the bond payback period.

The Town's General Fund unrestricted fund balance is expected to decrease from the current undesignated fund balance because of its use to reduce taxes.

Contacting the Town's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Finance Office at Town of Norwich, PO Box 376, Norwich, Vermont, 05055 or finance@norwich.vt.us or 802-649-1419 ext. 105.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

EXHIBIT A

TOWN OF NORWICH, VERMONT
STATEMENT OF NET POSITION
JUNE 30, 2013

| | Governmental Activities |
|--|------------------------------------|
| ASSETS | |
| Cash and cash equivalents | \$ 2,183,068 |
| Accounts receivable, net | 9,255 |
| Grants receivable | 216,123 |
| Property taxes receivable, net | 182,849 |
| Interest and penalties receivable, net | 45,045 |
| Prepaid expenses | 16,047 |
| Inventory | 40,428 |
| Capital Assets: | |
| Art | 11,140 |
| Land | 653,559 |
| Vehicles | 1,683,537 |
| Mobile equipment | 1,082,702 |
| Buildings and improvements | 1,911,115 |
| Equipment | 691,371 |
| Infrastructure | 4,627,087 |
| Accumulated depreciation | <u>(3,910,040)</u> |
| Total assets | <u>9,443,286</u> |
| LIABILITIES | |
| Accounts payable | 117,974 |
| Accrued payroll taxes and benefits | 8,964 |
| Accrued wages | 32,378 |
| Accrued interest payable | 2,132 |
| Noncurrent liabilities: | |
| Bonds and capital lease obligation due within one year | 86,322 |
| Bonds and capital lease obligation due after one year | 182,980 |
| Accrued compensated absences due after one year | <u>97,848</u> |
| Total liabilities | <u>528,598</u> |
| DEFERRED INFLOWS OF RESOURCES | |
| Unearned revenue | <u>90,875</u> |
| Total deferred inflows of resources | <u>90,875</u> |
| NET POSITION | |
| Net investment in capital assets | 6,481,169 |
| Restricted for permanent funds | 150,840 |
| Restricted for other purposes | 126,326 |
| Restricted for capital projects | 892,770 |
| Unrestricted | <u>1,172,708</u> |
| Total net position | <u><u>\$ 8,823,813</u></u> |

See accompanying notes.

EXHIBIT B

**TOWN OF NORWICH, VERMONT
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2013**

| <u>Functions/Programs</u> | <u>Expenses</u> | <u>Program Revenues</u> | | | <u>Net (Expense) Revenue and Change in Net Position</u> |
|--|---------------------|-------------------------------------|---|---|---|
| | | <u>Charges for Services</u> | <u>Operating Grants and Contributions</u> | <u>Capital Grants and Contributions</u> | |
| Governmental Activities | | | | | Governmental Activities |
| General government | \$ 1,336,847 | \$ 78,578 | \$ 81,901 | \$ - | \$ (1,176,368) |
| Public works | 1,586,994 | - | 170,207 | 375,393 | (1,041,394) |
| Public safety | 881,317 | 13,789 | 33,981 | 68,025 | (765,522) |
| Recreation | 194,616 | 176,789 | 5,791 | - | (12,036) |
| Solid waste | 129,877 | 104,598 | - | - | (25,279) |
| Cemetery | 21,077 | - | 5,050 | - | (16,027) |
| FEMA | 22,325 | - | - | 31,111 | 8,786 |
| Interest on debt | 7,252 | - | - | - | (7,252) |
| Total governmental activities | <u>\$ 4,180,305</u> | <u>\$ 373,754</u> | <u>\$ 296,930</u> | <u>\$ 474,529</u> | <u>(3,035,092)</u> |
| | | | | | |
| General Revenues: | | | | | |
| Property Taxes | | | | | 3,378,830 |
| Interest and penalties on delinquent taxes | | | | | 55,590 |
| Earnings on investment - unrestricted | | | | | 2,802 |
| Earnings on investment - restricted | | | | | 1,812 |
| Miscellaneous | | | | | 28,295 |
| Donations | | | | | 1,887 |
| Total general revenues | | | | | <u>3,469,217</u> |
| Change in net position | | | | | 434,125 |
| Net position, Beginning of year | | | | | <u>8,389,688</u> |
| Net position, End of year | | | | | <u>\$ 8,823,813</u> |

See accompanying notes.

FUND FINANCIAL STATEMENTS

EXHIBIT C

TOWN OF NORWICH, VERMONT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2013

| | Major Fund | Nonmajor Funds | |
|--|---------------------|--------------------------|---------------------|
| | General Fund | Other Governmental Funds | Totals |
| ASSETS | | | |
| Cash and cash equivalents | \$ 2,008,468 | \$ 174,600 | \$ 2,183,068 |
| Accounts receivable, net | 9,255 | - | 9,255 |
| Grants receivable | 38,699 | 177,424 | 216,123 |
| Delinquent taxes receivable, net | 182,849 | - | 182,849 |
| Interest and penalties receivable, net | 45,045 | - | 45,045 |
| Due from other funds | - | 1,015,845 | 1,015,845 |
| Prepaid expenses | 16,047 | - | 16,047 |
| Inventory | 40,428 | - | 40,428 |
| Total assets | <u>\$ 2,340,791</u> | <u>\$ 1,367,869</u> | <u>\$ 3,708,660</u> |
| LIABILITIES | | | |
| Accounts payable | \$ 107,118 | \$ 10,856 | \$ 117,974 |
| Accrued payroll taxes and benefits | 8,964 | - | 8,964 |
| Accrued wages | 32,378 | - | 32,378 |
| Due to other funds | 933,527 | 82,318 | 1,015,845 |
| Total liabilities | <u>1,081,987</u> | <u>93,174</u> | <u>1,175,161</u> |
| DEFERRED INFLOWS OF RESOURCES | | | |
| Unavailable revenue - property taxes | 218,904 | - | 218,904 |
| Unearned revenue | 90,875 | - | 90,875 |
| Total deferred inflows of resources | <u>309,779</u> | <u>-</u> | <u>309,779</u> |
| FUND BALANCES | | | |
| Nonspendable: | | | |
| Prepays and inventory | 56,475 | - | 56,475 |
| Restricted: | | | |
| Permanent funds | - | 150,840 | 150,840 |
| Special revenue funds | - | 126,326 | 126,326 |
| Capital project funds | - | 892,770 | 892,770 |
| Assigned: | | | |
| FEMA reserves | 61,198 | - | 61,198 |
| Subsequent year's budget | 215,000 | - | 215,000 |
| Special revenue funds | - | 104,759 | 104,759 |
| Unassigned | 616,352 | - | 616,352 |
| Total fund balances | <u>949,025</u> | <u>1,274,695</u> | <u>2,223,720</u> |
| Total liabilities, deferred inflows of resources and fund balances | <u>\$ 2,340,791</u> | <u>\$ 1,367,869</u> | <u>\$ 3,708,660</u> |

See accompanying notes.

**TOWN OF NORWICH, VERMONT
RECONCILIATION OF THE GOVERNMENT FUNDS
BALANCE SHEET TO THE STATEMENT OF NET POSITION
JUNE 30, 2013**

| | |
|--|--------------|
| TOTAL FUND BALANCES - GOVERNMENTAL FUNDS | \$ 2,223,720 |
|--|--------------|

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds.

| | | |
|--------------------------|-------------|-----------|
| Cost of capital assets | 10,660,511 | |
| Accumulated depreciation | (3,910,040) | |
| | | |
| Net capital assets | | 6,750,471 |

Other liabilities are not available to pay for current period expenditures, therefore are deferred in the General Fund. The following are added back:

| | |
|--------------------------------------|---------|
| Unavailable revenue - property taxes | 218,904 |
|--------------------------------------|---------|

Long-term liabilities, including bonds and notes payable are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year end consist of:

| | |
|---------------------------------|-----------|
| Bonds and capital lease payable | (269,302) |
| Accrued interest payable | (2,132) |
| Accrued compensated absences | (97,848) |
| | |

| | |
|--|---------------------|
| TOTAL NET POSITION - GOVERNMENTAL ACTIVITIES | <u>\$ 8,823,813</u> |
|--|---------------------|

See accompanying notes.

EXHIBIT E

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2013

| | <u>Major Fund</u> | <u>Nonmajor Funds</u> | |
|--|-------------------|-----------------------|---------------------|
| | <u>General</u> | <u>Other</u> | |
| | <u>Fund</u> | <u>Governmental</u> | <u>Totals</u> |
| | <u>Funds</u> | | |
| REVENUES | | | |
| Property taxes | \$ 3,328,292 | \$ - | \$ 3,328,292 |
| Penalties and interest | 39,382 | - | 39,382 |
| Licenses and permits | 9,925 | - | 9,925 |
| Intergovernmental | 220,422 | - | 220,422 |
| Charges for services | 323,298 | - | 323,298 |
| Fines and forfeitures | 12,311 | - | 12,311 |
| Investment income | 2,802 | 1,811 | 4,613 |
| Grants | 222,654 | 286,303 | 508,957 |
| FEMA grant revenues | 31,111 | - | 31,111 |
| Insurance proceeds | - | 131,879 | 131,879 |
| Gain on sale of equipment | - | 1 | 1 |
| Donations | - | 12,628 | 12,628 |
| Miscellaneous | 54,382 | 2,360 | 56,742 |
| Total revenues | <u>4,244,579</u> | <u>434,982</u> | <u>4,679,561</u> |
| EXPENDITURES | | | |
| Current | | | |
| General Government | 1,193,592 | 97,838 | 1,291,430 |
| Public works | 1,075,293 | 1,151 | 1,076,444 |
| Public safety | 788,791 | 1,151 | 789,942 |
| Recreation | 182,893 | 26,535 | 209,428 |
| Solid waste | 126,091 | - | 126,091 |
| Cemetery | - | 21,616 | 21,616 |
| Capital outlays | 236,888 | 849,131 | 1,086,019 |
| Flood damages | 47,587 | - | 47,587 |
| Debt service | | | |
| Principal | 45,000 | - | 45,000 |
| Interest | 9,957 | - | 9,957 |
| Total expenditures | <u>3,706,092</u> | <u>997,422</u> | <u>4,703,514</u> |
| Excess (deficiency) of revenues over expenditures | <u>538,487</u> | <u>(562,440)</u> | <u>(23,953)</u> |
| OTHER FINANCING SOURCES (USES) | | | |
| Capital lease transaction | - | 125,000 | 125,000 |
| Operating transfers in | - | 708,799 | 708,799 |
| Operating transfers out | (707,900) | (899) | (708,799) |
| Total other financing sources (uses) | <u>(707,900)</u> | <u>832,900</u> | <u>125,000</u> |
| Net change in fund balance | (169,413) | 270,460 | 101,047 |
| Fund balance, beginning of year | <u>1,118,438</u> | <u>1,004,235</u> | <u>2,122,673</u> |
| Fund balance, end of year | <u>\$ 949,025</u> | <u>\$ 1,274,695</u> | <u>\$ 2,223,720</u> |

See accompanying notes.

EXHIBIT F

**TOWN OF NORWICH, VERMONT
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT
OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO
THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2013**

| | |
|--|-------------------|
| TOTAL NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS (Exhibit E) | \$ 101,047 |
| Amounts reported for governmental activities in the statement of net position are different because: | |
| Capital assets used in governmental activities are not reported as expenditures however, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays net of disposals and adjustments of \$945,888 exceeds capital outlays depreciation expense of \$605,881 in the period. | 340,007 |
| Property taxes are recognized on an accrual basis in the statement of net position, not the modified accrual basis. | 66,743 |
| Repayment of bond and note principal is an expenditure in the governmental funds but the repayment reduces long-term liabilities in the statement of net position. | 45,000 |
| Repayment of capital lease obligation is an expenditure in the governmental funds but the repayment reduces long-term liabilities in the statement of net position. | 17,198 |
| Capital lease obligations is a financing source in the governmental funds and reported as a long-term liability in the statement of net position. | (125,000) |
| Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. The additional interest reported in the statement of activities is because accrued interest on bonds and notes payable increased by \$567. | (567) |
| In the statement of activities, accrued compensated absences are measured by the amounts incurred during the year. In the government funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This year, amounts incurred exceeded compensated absences paid by \$10,303. | <u>(10,303)</u> |
| CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES (Exhibit B) | <u>\$ 434,125</u> |

See accompanying notes.

EXHIBIT G

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL
GENERAL FUND
YEAR ENDED JUNE 30, 2013

| | Original Budget | Budget Amendments | Final Budget | Actual | Variance Favorable (Unfavorable) |
|---|-----------------|----------------------|--------------|--------------|--|
| REVENUES | | | | | |
| Taxes | \$ 3,484,378 | \$ (47,853) | \$ 3,436,525 | \$ 3,328,292 | \$ (108,233) |
| Penalties and interest | 35,000 | - | 35,000 | 39,382 | 4,382 |
| Licenses and permits | 10,450 | (2,950) | 7,500 | 9,925 | 2,425 |
| Intergovernmental | 241,378 | - | 241,378 | 220,422 | (20,956) |
| Charges for services | 285,183 | - | 285,183 | 323,298 | 38,115 |
| Fines and forfeitures | 22,700 | (7,700) | 15,000 | 12,311 | (2,689) |
| Investment income | 7,500 | - | 7,500 | 2,802 | (4,698) |
| Grant income | - | 217,071 | 217,071 | 222,654 | 5,583 |
| Miscellaneous | 28,600 | (6,600) | 22,000 | 54,382 | 32,382 |
| Total revenues | 4,115,189 | 151,968 | 4,267,157 | 4,213,468 | (53,689) |
| EXPENDITURES | | | | | |
| Current | - | - | - | - | - |
| General government | 1,324,229 | 93,926 | 1,418,155 | 1,284,971 | 133,184 |
| Public works | 1,171,607 | 20,707 | 1,192,314 | 1,075,293 | 117,021 |
| Public safety | 673,163 | 1,695 | 674,858 | 697,412 | (22,554) |
| Recreation | 176,503 | 23,876 | 200,379 | 208,155 | (7,776) |
| Solid waste | 147,728 | - | 147,728 | 126,091 | 21,637 |
| Capital outlays | 83,100 | 157,115 | 240,215 | 236,888 | 3,327 |
| Debt service | - | - | - | - | - |
| Principal | 45,000 | - | 45,000 | 45,000 | - |
| Interest | 7,136 | - | 7,136 | 9,957 | (2,821) |
| Total expenditures | 3,628,466 | 297,319 | 3,925,785 | 3,683,767 | 242,018 |
| Excess of revenues over expenditures | 486,723 | (145,351) | 341,372 | 529,701 | 188,329 |
| OTHER FINANCING SOURCES (USES) | | | | | |
| Transfers out for capital outlays | (692,900) | - | (692,900) | (707,900) | 15,000 |
| Total other financing sources (uses) | (692,900) | - | (692,900) | (707,900) | 15,000 |
| Net change in fund balance before extraordinary items | (206,177) | (145,351) | (351,528) | (178,199) | 173,329 |
| EXTRAORDINARY ITEMS | | | | | |
| Grant Revenues - FEMA and VT ERAF | - | - | - | 31,111 | 31,111 |
| Flood Damage | - | - | - | (22,325) | (22,325) |
| Total extraordinary items | - | - | - | 8,786 | 8,786 |
| Net change in fund balance | \$ (206,177) | \$ (145,351) | \$ (351,528) | \$ (169,413) | \$ 182,115 |

See accompanying notes.

TOWN OF NORWICH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013

The Town of Norwich, Vermont (the Town), is organized according to Vermont State Law. The Town operates under a Town Manager form of government and provides the following services: public safety, highways and streets, recreation, public improvements, solid waste, planning and zoning, and general administration.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Account Standards Board (GASB) is primarily responsible for establishing GAAP for state and local governments through its pronouncements (including Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Town are discussed below.

Reporting Entity

The Town's basic financial statements include the accounts of all Town operations. The criteria for including organizations as component units within the Town's reporting entity are set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, and GASB Statement 14 as amended by GASB Statements 39 and 61.

Based on the criteria, the Town has no component units.

Basis of Presentation

The Town's basic financial statements consist of government-wide financial statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

Government-wide Financial Statements - The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the Town as a whole. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes and grants and the Town's general revenues, from business-type activities, generally financed in whole or in part with fees charged to external customers. The fiduciary funds of the primary government are not included in the government-wide financial statements. The Town does not have any business-type activities or fiduciary funds.

The statement of net position presents the financial position of the governmental activities of the Town at year-end.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Town's governmental activities. Direct expenses are those that are specifically associated with a function and therefore clearly identifiable to that particular function. The Town does not allocate indirect expenses to functions in the statement of activities.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees and other charges to users of the Town's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. For identifying to which function program revenue pertains, the determining factor for *charges for services* is which function generates the revenue. For grants and contributions, the determining factor is to which function the revenues are restricted.

Other revenue sources not properly included with program revenues are reported as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

Fund Financial Statements - During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. Fund financial statements are provided for governmental funds.

Major individual governmental funds are reported in separate columns.

Fund Accounting - The Town uses funds to maintain its financial records during the year. A fund is a fiscal and accounting entity with a self-balancing set of accounts. The Town uses one category of funds: governmental.

Governmental Funds - Government funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Fund liabilities are assigned to the fund from which they will be liquidated. The Town reports the difference between its governmental fund assets and its liabilities and deferred inflows of resources as fund balance. The following is the Town's major governmental fund:

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Major Governmental Funds

General Fund - The general fund accounts for all financial resources except those required to be accounted for in another fund. The general fund's fund balance is available to the Town for any purpose provided it is expended or transferred according to the general laws of the State of Vermont.

Measurement Focus

Government-wide Financial Statements - The government-wide financial statements are prepared using the economic resources measurement focus. All assets, all liabilities and deferred inflows of resources associated with the operation of the Town are included on the statement of net position. The statement of activities reports revenues and expenses.

Fund Financial Statements - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, current liabilities and deferred inflows and outflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include reconciliations with brief explanations to better identify the relationship between government-wide statements and the governmental fund statements.

Like the government-wide statements, all proprietary fund types are accounted for on a flow of economic resources measurement focus on both financial reporting levels. All assets and all liabilities associated with the operations of these funds are included on the statements of net position. The statements of changes in fund net position present increases (i.e., revenues) and decreases (i.e., expenses) in total net position. The statements of cash flows provide information about how the Town finances and meets the cash flow needs of its proprietary activities. The Town does not have any proprietary activities.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial record and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. At the fund reporting level, the governmental funds use the modified accrual basis of accounting. Fiduciary funds, if any, use the accrual basis at the fund reporting level. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred inflows and outflows of resources, and in the presentation of expenses versus expenditures.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES (Continued)

Revenues - Exchange Transactions - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recorded when the exchange takes place and in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Town, the phrase "available for exchange transaction" means expected to be received within 60 days of year-end.

Revenues - Non-exchange Transactions - Non-exchange transactions in which the Town receives value without directly giving equal value in return, includes property taxes, grants and donations. Revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Town must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions also must be available (i.e., collected within 60 days) before it can be recognized in the governmental funds.

Under the modified accrual basis, the following revenue sources are considered to be susceptible to accrual: property taxes and federal and state grants.

Unearned Revenue - Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Expenses/Expenditures - On the accrual basis of accounting, expenses are recognized at the time they are incurred. On the modified accrual basis, expenditures generally are recognized in the accounting period in which the related fund liability is incurred and due, if measurable.

Cash and Cash Equivalents

The Town has defined cash and cash equivalents to include cash on hand, demand deposits, and cash with fiscal agent. Cash equivalents consist of short-term, highly liquid investments which are readily convertible into cash with an initial maturity of ninety (90) days or less.

Inventory

Inventory in the General Fund consists of expendable supplies held for the Town's use and are carried at cost using the first-in, first-out method.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES (Continued)

Capital Assets

Capital assets purchased or acquired with an original cost above certain thresholds are reported at historical cost or estimated historical cost. Contributed assets are reported at fair value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

| | Capitalization Threshold | Estimated Useful Life |
|-------------------------|-------------------------------------|----------------------------------|
| Vehicles | \$ 15,000 | 3-20 years |
| Mobile equipment | 15,000 | 5-15 years |
| Infrastructure | 50,000 | 8-25 years |
| Buildings and equipment | 10,000 | 10-75 years |
| Equipment | 5,000 | 3-10 years |

GASB Statement No. 34 requires the Town to report and depreciate new general infrastructure assets prospectively starting July 1, 2004. General infrastructure assets include roads, bridges, underground pipe, traffic signals, etc.

Deferred Inflows of Resources

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town has only one type of item, which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from property taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

Accrued Compensated Absences

It is the Town's policy to permit employees to accumulate earned but unused vacation benefits. The accrual for the unused compensated absences time, based on current pay rates, is recorded in the government-wide financial statements.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES (Continued)

Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities and long-term obligation are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the these funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are "due for payment" during the current year. Capital leases are recognized as an expenditure in the governmental funds financial statements when paid.

Net Position

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net investment in capital assets consists of cost of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. This net investment in capital assets amount also is adjusted by any bond issuance deferral amounts. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. All other net position is reported as unrestricted.

The Town applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Fund Balances

Fund balances of governmental fund type financial statements are classified as **nonspendable** (not in spendable form or legally required to remain intact); **restricted** (constraints on the use of resources are either externally imposed by creditors, grantors, or donors, or imposed by law through enabling legislation); **committed** (constraints on the use of resources are imposed by formal action of the voters at town meeting); **assigned** (reflecting the select board's intended use of the resources); and **unassigned** (indicates the portion of fund equity that is available for appropriation and expenditure in future periods).

When both restricted and unrestricted resources are available for use, it is the Town's policy to use externally restricted resources first, and then unrestricted resources-committed, assigned and unassigned-in order as needed.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES (Continued)

Interfund Balances

On the fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivable/interfund payables." These amounts are eliminated in the governmental activities columns of the statement of net position.

Receivables

The Town utilizes the allowance method for uncollectible accounts. They have determined that all accounts are collectible and the allowance is zero.

Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Budgetary Information

The gross expenditure budget, not including state and federal grants and gifts, is approved at the annual Town Meeting in March. Any increase in the voted amount requires voter approval. The voters do not approve a revenue budget. Exhibit G reflects the revenues anticipated and presented to the voters in the annual report. At tax rate setting time, revenues are re-estimated and the Selectboard decides on how much of the prior-year unassigned fund balance will be used, if any.

At the time of Town Meeting, it was anticipated that the Town would use \$246,177 of prior-year unassigned fund balance to help fund the budgeted expenditures of fiscal year 2013. When the tax rate was set, in July 2012, the Selectboard decided that \$351,528 of prior-year unassigned fund balance would be used and the Selectboard added \$40,000 for a reserve for unpaid taxes and BCA adjustments.

Implementation of new accounting principles

For the year ending June 30, 2013 the town implemented the following statement of financial accounting standards issued by the Governmental Accounting Standards Board:

GASB Statement No. 64, Derivative Instruments: Application of Hedge Accounting Termination Provisions

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNT POLICIES (Continued)

Implementation of new accounting principles (Continued)

GASB Statement No. 64 is an amendment of GASB No. 53. The objective of this Statement is to clarify whether an effective hedging relationship continues after the replacement of a swap counterparty or a swap counterparty's credit support provider. This statement sets forth criteria that establish when the effective hedging relationship continues and hedge accounting should continue to be applied. The Town has determined that this statement is not applicable.

The Town implemented GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, in the fiscal year ended June 30, 2013. These statements required changes in account captions in the statements of net position and reclassification of certain items that were previously reported as assets and liabilities to deferred items.

In June 2012, the GASB issued Statement 67, *Financial Reporting for Pension Plans* - an amendment of GASB Statement 25. GASB 67 improves financial reporting by state and local governments pension plans. The requirements of this Statement will improve financial reporting primarily through enhanced note disclosures and schedules or required supplementary information that will be presented by the pension plans that are within its scope. This Statement is effective for financial statements for fiscal years beginning after June 15, 2013. Management is currently evaluating the impact of the adoption of this statement on the Town's financial statements.

In June 2012, the GASB issued Statement 68, *Accounting and Financial Reporting for Pensions* - an amendment of GASB Statement 27. GASB 68 improves accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and inter-period equity and creating additional transparency. This Statement is effective for fiscal years beginning after June 15, 2014. Management is currently evaluating the impact of the adoption of this statement on the Town's financial statements.

NOTE 2. DEPOSITS AND INVESTMENTS

The Treasurer is authorized to invest excess deposits and make investments and provide quarterly reports to the Selectboard and is charged with maximizing the return on all invested funds while maintain their security. By state statute, the Trustees may invest in any security issued, insured, or guaranteed by the United States; highly related bonds; repurchase agreements and debt securities of any federally insured financial institution; shares of a registered investment company, or a unit investment trust, if such mutual investment fund has been in operation for at

NOTE 2. DEPOSITS AND INVESTMENTS (Continued)

least ten years and has net assets of at least \$500,000,000; or deposits in federally insured financial institutions.

Deposits

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. As of June 30, 2013, the government's bank balance of \$2,220,148 was exposed to custodial credit risk as follows:

| | |
|--|---------------------|
| Insured (FDIC) | \$ 414,662 |
| Uninsured, collateralized by repurchase agreements of the pledging financial institution, but not in the Town's name | <u>1,805,486</u> |
| | <u>\$ 2,220,148</u> |

Book balances for cash and investments are comprised of the following:

| | |
|------|---------------------|
| Cash | <u>\$ 2,183,068</u> |
|------|---------------------|

NOTE 3. INTER-FUND RECEIVABLES AND PAYABLES

The Town has combined some of the cash resources of its governmental funds for accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an inter-fund balance. Inter-fund balances at June 30, 2013 are as follows:

| | <u>Inter-fund Receivables</u> | <u>Inter-fund Payables</u> |
|-----------------------------|-----------------------------------|--------------------------------|
| Governmental funds | | |
| General fund | <u>\$ -</u> | <u>\$ 933,527</u> |
| Other governmental funds | | |
| Special Revenue Funds | | |
| Conservation Commission | 100,190 | - |
| Recreation | 37,237 | - |
| Cemetery | 15,000 | 137 |
| Kids & Cops | 919 | - |
| Affordable Housing | 45,018 | - |
| Land Management Council | 3,650 | - |
| Recreation Scholarship | 1,192 | - |
| Citizens assistance | <u>641</u> | <u>-</u> |
| Total special revenue funds | <u>203,847</u> | <u>137</u> |

NOTE 3. INTER-FUND RECEIVABLES AND PAYABLES (Continued)

| | Inter-fund Receivables | Inter-fund Payables |
|----------------------------------|-----------------------------------|--------------------------------|
| Capital Project Funds | | |
| Highway Equipment | 131,941 | - |
| Highway Garage | 28,899 | - |
| Solid Waste Equipment | 14,326 | - |
| Police Station | 14,023 | - |
| Police Cruiser/Special Equipment | 64,257 | - |
| Town Rcappraisal | 66,331 | - |
| Tracy Hall | 51,015 | - |
| Bandstand | 1 | - |
| General Administration | 13,368 | - |
| Recreation Dam | 26,984 | - |
| Recreation Tennis | 94 | - |
| Communications Study | 40,398 | - |
| Town Clerk Equipment | 7,993 | - |
| Fire Apparatus | 202,018 | - |
| Fire Station | 33,046 | - |
| Fire Equipment | 50,940 | - |
| Sidewalk | 46,428 | - |
| Long Term Facility | 10,484 | - |
| Buildings and Grounds | 5,002 | - |
| Homeland Security | - | 24,973 |
| Grant Match | - | 57,208 |
| Total capital project funds | <u>807,548</u> | <u>82,181</u> |
| Permanent Funds | | |
| Sale Of Cemetery Lots | 137 | - |
| WCTU Foundation | 1,070 | - |
| School/Gospel Leaseland | 1,075 | - |
| Main St. Flags Fund | 1,938 | - |
| Corridor Tree Fund | 230 | - |
| Total permanent funds | <u>4,450</u> | <u>-</u> |
| Total other governmental funds | <u>1,015,845</u> | <u>82,318</u> |
| Total governmental funds | <u>\$ 1,015,845</u> | <u>\$ 1,015,845</u> |

NOTE 4. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2013, was as follows:

| | Balance June 30, 2012 | Additions | Reclassifications Deletions | Depreciation | Balance June 30, 2013 |
|--|--------------------------|-------------------|--------------------------------|---------------------|--------------------------|
| <i>Governmental activities</i> | | | | | |
| Capital assets not depreciated | | | | | |
| Land | \$ 653,559 | \$ - | \$ - | \$ - | \$ 653,559 |
| Art | 11,140 | - | - | - | 11,140 |
| Total capital assets not depreciated | <u>664,699</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>664,699</u> |
| Capital assets being depreciated | | | | | |
| Buildings and Improvements | 1,883,698 | 27,417 | - | - | 1,911,115 |
| Vehicles | 1,755,804 | 26,816 | (99,083) | - | 1,683,537 |
| Mobile equipment | 1,057,084 | 25,618 | - | - | 1,082,702 |
| Equipment | 530,964 | 164,797 | (4,390) | - | 691,371 |
| Infrastructure | 3,888,543 | 738,544 | - | - | 4,627,087 |
| Total capital assets being depreciated | <u>9,116,093</u> | <u>983,192</u> | <u>(103,473)</u> | <u>-</u> | <u>9,995,812</u> |
| Less accumulated depreciation for: | | | | | |
| Buildings and improvements | (732,704) | - | - | (58,151) | (790,855) |
| Vehicles | (727,386) | - | 63,713 | (94,113) | (757,786) |
| Mobile equipment | (337,639) | - | - | (63,507) | (401,146) |
| Equipment | (317,267) | - | 2,456 | (33,907) | (348,718) |
| Infrastructure | (1,255,332) | - | - | (356,203) | (1,611,535) |
| Total accumulated depreciation | <u>(3,370,328)</u> | <u>-</u> | <u>66,169</u> | <u>(605,881)</u> | <u>(3,910,040)</u> |
| Total capital assets, net | <u>\$ 6,410,464</u> | <u>\$ 983,192</u> | <u>\$ (37,304)</u> | <u>\$ (605,881)</u> | <u>\$ 6,750,471</u> |

Depreciation expense was charged to the functions as follows:

| | |
|--|-------------------|
| Governmental activities: | |
| General government | \$ 25,329 |
| Highway and streets | 488,717 |
| Public safety | 76,014 |
| Recreation | 12,035 |
| Solid waste | <u>3,786</u> |
| Total governmental activities depreciation expense | <u>\$ 605,881</u> |

NOTE 5. UNEARNED REVENUE

Unearned revenue in the General Fund per Exhibit C consists of \$53,342 of prepaid taxes, \$33,093 of prepaid recreation fees, and \$4,440 of prepaid sticker. Total unearned revenue in the General Fund is \$90,875.

NOTE 6. LONG-TERM LIABILITIES

Changes in the Town's long-term obligations consisted of the following for the year ended June 30, 2013

| | Outstanding 7/1/2012 | Additions | Reductions | Outstanding 6/30/2013 | Amount Due in One Year |
|-------------------------------|-------------------------|-------------------|------------------|--------------------------|---------------------------|
| Governmental Activities | | | | | |
| Capital leases | \$ 71,500 | \$ 125,000 | \$ 17,198 | \$ 179,302 | \$ 41,323 |
| Bonds payable | 135,000 | - | 45,000 | 90,000 | 45,000 |
| Compensated absences | 87,545 | 21,558 | 11,255 | 97,848 | - |
| Total Governmental Activities | <u>\$ 294,045</u> | <u>\$ 146,558</u> | <u>\$ 73,453</u> | <u>\$ 367,150</u> | <u>\$ 86,323</u> |

Bonds payable include the following:

| | Total Due | Due Within One Year |
|--|------------------|---------------------------|
| <u>Governmental Activities</u> | | |
| General obligation municipal bonds with the Vermont Municipal Bond Bank, originally \$540,000, proceeds used for Tracy Hall renovations, due in annual installments of \$45,000 on December 1 through 2014, variable interest due semi-annually, currently at 6.03%. | \$ 90,000 | \$ 45,000 |
| | <u>\$ 90,000</u> | <u>\$ 45,000</u> |

NOTE 6. LONG-TERM LIABILITIES (Continued)

Bonds payable will mature approximately as follows:

| <u>Years Ending</u> | <u>Governmental Activities</u> | | |
|---------------------|--------------------------------|-----------------|------------------|
| | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
| June 30, 2014 | \$ 45,000 | \$ 4,297 | \$ 49,297 |
| June 30, 2015 | 45,000 | 1,436 | 46,436 |
| thereafter | - | - | - |
| Total | <u>\$ 90,000</u> | <u>\$ 5,733</u> | <u>\$ 95,733</u> |

During FY11, the Town entered into a lease-purchase agreement with John Deere Financial. The lease meets the criteria of a lease-purchase as defined by generally accepted accounting principles, which defines a lease-purchase generally as one which transfers benefits and risks of ownership to the lessee. The lease was used to fund the Town's acquisition of a new grader. Capital assets acquired by the lease purchase have been capitalized in the amount of \$221,500. There was a down payment of \$150,000 and the remainder of \$71,500 was financed as a capital lease.

During the current fiscal year, the Town entered into a lease-purchase agreement with Tax-Exempt Leasing Corp. The lease meets the criteria of a lease-purchase as defined by generally accepted accounting principles. The lease was used to fund the Town's communications equipments for the upgrades to the fire, police and public works radio communications systems. Capital assets acquired by the lease purchase have been capitalized in the amount of \$175,878. Of the amount capitalized, \$125,000 was financed as a capital lease. There were no principal payments on this lease-purchase during fiscal year 2013.

The total assets acquired through the capital leases are equipment of \$397,378 with a corresponding accumulated depreciation of \$28,500, for a net asset value of \$368,878.

The following is a schedule of the future long-term minimum lease payments required under the lease-purchase agreements and the present value of the minimum lease payments as of June 30, 2013:

| <u>Years Ending</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|---------------------|-------------------|------------------|-------------------|
| June 30, 2014 | \$ 41,323 | \$ 4,605 | \$ 45,928 |
| June 30, 2015 | 42,420 | 3,509 | 45,929 |
| June 30, 2016 | 43,545 | 2,383 | 45,928 |
| June 30, 2017 | 25,660 | 1,228 | 26,887 |
| June 30, 2018 | 26,354 | 533 | 26,886 |
| thereafter | - | - | - |
| Total | <u>\$ 179,302</u> | <u>\$ 12,258</u> | <u>\$ 191,560</u> |

NOTE 7. FUND BALANCES

Nonspendable fund balances at June 30, 2013 are as follows:

| | Balance July 1, 2012 | Increase | Decrease | Residual Equity Transfer | Balance June 30, 2013 |
|-----------------------|-------------------------|----------|----------|--------------------------------|--------------------------|
| <i>Major Funds</i> | | | | | |
| General Fund | | | | | |
| Prepays and inventory | \$ 48,100 | \$ 8,375 | \$ - | \$ - | \$ 56,475 |

Assigned fund balances at June 30, 2013 are as follows:

| | | | | | |
|------------------------------|------------|-----------|-------------|------|------------|
| <i>Major Funds</i> | | | | | |
| General Fund | | | | | |
| FEMA reserves | \$ - | \$ 61,198 | \$ - | \$ - | \$ 61,198 |
| Subsequent Year's budget | 246,177 | - | (31,177) | - | 215,000 |
| Total General Fund | 246,177 | 61,198 | (31,177) | - | 276,198 |
| <i>Nonmajor Funds</i> | | | | | |
| Special Revenue Funds | | | | | |
| Conservation Commission | 99,982 | 208 | - | - | 100,190 |
| Kids and Cops | 918 | 1 | - | - | 919 |
| Land Management Council | 4,141 | - | (491) | - | 3,650 |
| Total special revenue funds | 105,041 | 209 | (491) | - | 104,759 |
| Total assigned fund balances | \$ 351,218 | \$ 61,407 | \$ (31,668) | \$ - | \$ 380,957 |

Restricted fund balances at June 30, 2013 are as follows:

| | | | | | |
|-----------------------------|-----------|----------|---------|------|-----------|
| <i>Nonmajor Funds</i> | | | | | |
| Special Revenue Funds | | | | | |
| Recreation Fund | \$ 32,535 | \$ 4,702 | \$ - | \$ - | \$ 37,237 |
| Cemetery Fund | 41,996 | 242 | - | - | 42,238 |
| Affordable Housing Fund | - | 45,018 | - | - | 45,018 |
| Recreation Scholarship Fund | 649 | 543 | - | - | 1,192 |
| Citizens Assistance | 2,989 | - | (2,348) | - | 641 |
| Total special revenue funds | 78,169 | 50,505 | (2,348) | - | 126,326 |

NOTE 7. FUND BALANCES (Continued)

| | Balance | | | Residual | Balance |
|----------------------------------|---------------------|-------------------|--------------------|------------------------|----------------------|
| | July 1, 2012 | Increase | Decrease | Equity Transfer | June 30, 2013 |
| Capital Projects Funds | | | | | |
| Highway Equipment | 10,928 | 121,013 | - | - | 131,941 |
| Highway Garage | 28,868 | - | (1,120) | - | 27,748 |
| Solid Waste Equipment | 9,313 | 5,013 | - | - | 14,326 |
| Police Station | 11,509 | 1,363 | - | - | 12,872 |
| Police Cruiser/Special Equipment | 41,231 | 23,026 | - | - | 64,257 |
| Reappraisal | 118,092 | - | (51,761) | - | 66,331 |
| Tracy Hall | 50,960 | 55 | - | - | 51,015 |
| Bandstand | 1 | - | - | - | 1 |
| General Administration | 10,355 | 3,013 | - | - | 13,368 |
| Recreation Dam | 26,955 | 29 | - | - | 26,984 |
| Recreation - Tennis Courts | 13,092 | - | (12,998) | - | 94 |
| Route 132 Bridge | 20,167 | 20,231 | - | - | 40,398 |
| Town Clerk Equipment | 7,985 | 8 | - | - | 7,993 |
| Fire Station | 33,010 | - | (1,115) | - | 31,895 |
| Fire Equipment | 47,163 | 3,777 | - | - | 50,940 |
| Fire Apparatus | 166,634 | 35,384 | - | - | 202,018 |
| Sidewalk | 31,388 | 15,040 | - | - | 46,428 |
| Long Term Facility | 10,473 | - | (953) | - | 9,520 |
| DPW Bridge Fund | 35,042 | 17,149 | - | - | 52,191 |
| Buildings and Grounds | - | 5,002 | - | - | 5,002 |
| Tower Construction Fund | - | 37,448 | - | - | 37,448 |
| Total capital projects funds | <u>673,166</u> | <u>287,551</u> | <u>(67,947)</u> | <u>-</u> | <u>892,770</u> |
| Permanent Funds | | | | | |
| Perpetual Care | 119,488 | 900 | - | - | 120,388 |
| Sale of Cemetery Lots | 25,641 | 1,037 | - | - | 26,678 |
| WCTU Foundation | 1,069 | 1 | - | - | 1,070 |
| School/Gospel Leaseland | 1,074 | 1 | - | - | 1,075 |
| Main Street flag | 357 | 1,042 | - | - | 1,399 |
| Corridor tree and Alura Grant | 230 | - | - | - | 230 |
| Total permanent funds | <u>147,859</u> | <u>2,981</u> | <u>-</u> | <u>-</u> | <u>150,840</u> |
| Total restricted fund balances | <u>\$ 899,194</u> | <u>\$ 341,037</u> | <u>\$ (70,295)</u> | <u>\$ -</u> | <u>\$ 1,169,936</u> |

NOTE 8. COMMITMENTS AND CONTINGENCIES

The Town participates in a number of federally assisted and state grant programs. Entitlement to the resources is generally based on compliance with terms and conditions of the grant agreements and applicable federal regulations, including the expenditure of the resources for eligible purposes. Substantially all grants are subject to financial and compliance audits by the grantors or their representatives. Any disallowances as a result of these audits become a liability of the fund that receives the grant.

The Town has entered into numerous construction and consulting contracts that were approved prior to June 30, 2013, but have not been completed at June 30, 2013. As of June 30, 2013, the Town had the following outstanding contracts:

| Outstanding Contract | Date Issued | Total Amount of Contract | Expended at 06/30/13 | Amount Outstanding |
|---|-------------|--------------------------|----------------------|--------------------|
| Breadloaf Construction | 5/9/2013 | \$ 24,944 | \$ - | \$ 24,944 |
| Burlington Communications | 4/1/2013 | 215,337 | 140,341 | 74,996 |
| Green Mountain Communications | 5/9/2013 | 214,990 | - | 214,990 |
| New England Municipal Consultants (Reappraisal) | 2/7/2011 | 179,260 | 134,729 | 44,531 |
| New England Municipal Consultants (Assessor) | 4/13/2012 | 49,920 | 23,040 | 26,880 |
| Total amount of contracts | | <u>\$ 684,451</u> | <u>\$298,110</u> | <u>\$ 386,341</u> |

NOTE 9. PROPERTY TAXES

The Town is responsible for assessing and collecting property taxes for both the Town and Town School District. Property taxes are assessed based on valuations as of April 1, annually. Property taxes were due in two installments on August 13, 2012 and February 11, 2013. All late payments after February 11 are subject to a 8% penalty, and interest is calculated at 1% per month for the first three months and 1.5% per month for each month thereafter, for late payments on either installment.

Town property tax revenue is recognized for the period for which the tax is levied to the extent they result in current receivables, which will be collected within 60 days of the fiscal year end.

The tax rates for fiscal year 2012-2013 were as follows:

| | <u>Residential</u> | <u>Non-residential</u> |
|---------------------|--------------------|------------------------|
| Municipal Tax | \$ 0.4689 | \$ 0.4689 |
| State Education Tax | 1.7529 | 1.4791 |
| | <u>\$ 2.2218</u> | <u>\$ 1.9480</u> |

NOTE 10. PENSION PLAN

Vermont Municipal Employee's Retirement Plan

All eligible employees of the Town are enrolled for coverage by the Vermont Municipal Employees' Retirement System (VMERS) immediately upon employment. VMERS has a defined benefit plan that the Town participates in as follows:

VMERS defined benefit plan (the Plan) is a cost sharing multiple-employer plan. Vermont State statutes provide the authority under which benefit provisions and the obligation to contribute are established. The Town and the employees make required contributions to the Plan based upon a valuation report prepared by the Plan's actuary.

There are four levels of contributions and benefits available in the defined benefit plans referred to as Group A, Group B, Group C and Group D. The Town participates in Group B and Group C of these defined benefit plans with an employee contribution of 4.5% and 9.25% of gross pay, respectively and employer contributions of 5% and 6.5%, respectively. The defined contribution plan referred to as Group DC and has an employee contribution of 5% and employer contribution of 5.125%.

Of the Town's total payroll of \$1,238,636, \$1,067,558 was covered under the Plans. The total employer contributions to the Plans were \$58,318 for fiscal year 2013, \$50,413 for fiscal year 2012 and \$48,875 for fiscal year 2011.

The Vermont State Treasurer reported that the VMERS Funded Ratio was 85.40% as of June 30, 2012.

The State of Vermont issues an audited Financial Report that includes financial statements and required disclosures. This report may be obtained by writing the State Auditor of Accounts, 132 State Street, Montpelier, VT 05602.

NOTE 11. RISK MANAGEMENT

The Town is exposed to various risks of loss related to tort; theft of, damage to, and destruction of assets; errors and omissions; and injuries to employees. The Town maintains insurance coverage from the Vermont League of Cities and Towns Property and Casualty Inter-municipal Fund that covers each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. Settled claims have not exceeded this coverage in any of the past three (3) fiscal years.

NOTE 12. RELATED PARTY TRANSACTIONS

The Town has maintained its primary bank account with Mascoma Savings Bank for many years. The Town Treasurer is an employee of the bank.

NOTE 13. INTER-FUND TRANSFERS

During the year inter-fund transfers occurred between funds. The various operating transfers were made in accordance with budgetary authorizations. Inter-fund transfers for the year ended June 30, 2013 are as follows:

| | Transfer From | | | Totals |
|----------------------------------|-------------------|---------------------|---------------|-------------------|
| | General Fund | Perpetual Care Fund | Cemetery Fund | |
| Cemetery | \$ 15,000 | \$ 762 | - | \$ 15,762 |
| Affordable housing | 45,000 | - | - | 45,000 |
| Highway equipment | 140,000 | - | - | 140,000 |
| Solid waste equipment | 5,000 | - | - | 5,000 |
| Police station | 2,500 | - | - | 2,500 |
| Police cruiser/special equipment | 18,400 | - | - | 18,400 |
| Town reappraisal | 45,000 | - | - | 45,000 |
| DPW Bridge Fund | 35,000 | - | - | 35,000 |
| General Admin. | 5,000 | - | - | 5,000 |
| Recreation - tennis courts | 10,000 | - | - | 10,000 |
| Communications study | 25,000 | - | - | 25,000 |
| Buildings and grounds | 5,000 | - | - | 5,000 |
| Fire apparatus | 62,000 | - | - | 62,000 |
| Paving | 275,000 | - | - | 275,000 |
| Fire equipment | 5,000 | - | - | 5,000 |
| Sale of lots fund | - | - | 137 | 137 |
| Sidewalk | 15,000 | - | - | 15,000 |
| | <u>\$ 707,900</u> | <u>\$ 762</u> | <u>\$ 137</u> | <u>\$ 708,799</u> |

NOTE 14. SUBSEQUENT EVENTS

On July 30, 2013, the Town received a bond issuance in the amount of \$275,000 from the Vermont Municipal Bond Bank for Bond Sale.

During the month of August 2013, the Town received a donation from the Virginia Close Trust in the amount of \$125,000 for the Norwich Conservation Commission.

Management has evaluated subsequent events through December 2, 2013, the date which the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

SCHEDULE 1

**TOWN OF NORWICH, VERMONT
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2013**

| | Special Revenue Funds | Capital Project Funds | Permanent Funds | Total Nonmajor Governmental Funds |
|--|--------------------------------------|--------------------------------------|----------------------------|--|
| ASSETS | | | | |
| Cash and cash equivalents | \$ 27,671 | \$ - | \$ 146,929 | \$ 174,600 |
| Grant receivable | - | 177,424 | - | 177,424 |
| Due from other funds | 203,847 | 807,548 | 4,450 | 1,015,845 |
| Total assets | <u>\$ 231,518</u> | <u>\$ 984,972</u> | <u>\$ 151,379</u> | <u>\$ 1,367,869</u> |
| LIABILITIES AND FUND BALANCES | | | | |
| Liabilities | | | | |
| Accounts payable | \$ 296 | \$ 10,021 | \$ 539 | \$ 10,856 |
| Due to other funds | 137 | 82,181 | - | 82,318 |
| Capital lease payable | - | - | - | - |
| Total Liabilities | <u>433</u> | <u>92,202</u> | <u>539</u> | <u>93,174</u> |
| Fund Balances | | | | |
| Restricted | 126,326 | 892,770 | 150,840 | 1,169,936 |
| Assigned | 104,759 | - | - | 104,759 |
| Total fund balances | <u>231,085</u> | <u>892,770</u> | <u>150,840</u> | <u>1,274,695</u> |
| Total liabilities and fund balances | <u>\$ 231,518</u> | <u>\$ 984,972</u> | <u>\$ 151,379</u> | <u>\$ 1,367,869</u> |

SCHEDULE 2

**TOWN OF NORWICH, VERMONT
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2013**

| | Special Revenue Funds | Capital Project Funds | Permanent Funds | Total Nonmajor Governmental Funds |
|--|-----------------------------|-----------------------------|--------------------|--|
| REVENUES | | | | |
| Investment income | \$ 254 | \$ 792 | \$ 765 | \$ 1,811 |
| Donations | 11,048 | - | 1,580 | 12,628 |
| Grants | - | 286,303 | - | 286,303 |
| Insurance claim | - | 131,879 | - | 131,879 |
| Gain on sale of equipment | - | 1 | - | 1 |
| Miscellaneous | 560 | - | 1,800 | 2,360 |
| Total revenues | 11,862 | 418,975 | 4,145 | 434,982 |
| EXPENDITURES | | | | |
| Program expenditures | | | | |
| General government | - | 97,838 | - | 97,838 |
| Public works | - | 1,151 | - | 1,151 |
| Public safety | - | 1,151 | - | 1,151 |
| Recreation | 3,535 | 23,000 | - | 26,535 |
| Cemetery | 21,077 | - | 539 | 21,616 |
| Capital outlays | - | 849,131 | - | 849,131 |
| Total expenditures | 24,612 | 972,271 | 539 | 997,422 |
| Excess (deficiency) of revenues over expenditures | (12,750) | (553,296) | 3,606 | (562,440) |
| OTHER FINANCING SOURCES (USES) | | | | |
| Capital lease transaction | - | 125,000 | - | 125,000 |
| Operating transfers in | 60,762 | 647,900 | 137 | 708,799 |
| Operating transfers out | (137) | - | (762) | (899) |
| Total other financing sources (uses) | 60,625 | 772,900 | (625) | 832,900 |
| Net change in fund balance | 47,875 | 219,604 | 2,981 | 270,460 |
| Fund balance, beginning of year | 183,210 | 673,166 | 147,859 | 1,004,235 |
| Fund balance, end of year | \$ 231,085 | \$ 892,770 | \$ 150,840 | \$ 1,274,695 |

SCHEDULE 3

**TOWN OF NORWICH, VERMONT
COMBINING BALANCE SHEET
NONMAJOR SPECIAL REVENUE FUNDS
JUNE 30, 2013**

| | Conservation Commission Fund | Recreation Fund | Cemetery Fund | Kids & Cops Fund | Affordable Housing Fund | Land Management Council Fund | Recreation Scholarship Fund | Citizens Assistance Fund | Total Nonmajor Special Revenue Funds |
|--|------------------------------------|--------------------|------------------|------------------------|-------------------------------|---------------------------------------|-----------------------------------|--------------------------------|---|
| ASSETS | | | | | | | | | |
| Cash | \$ - | \$ - | \$ 27,671 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 27,671 |
| Due from other funds | 100,190 | 37,237 | 15,000 | 919 | 45,018 | 3,650 | 1,192 | 641 | 203,847 |
| Total assets | <u>\$ 100,190</u> | <u>\$ 37,237</u> | <u>\$ 42,671</u> | <u>\$ 919</u> | <u>\$ 45,018</u> | <u>\$ 3,650</u> | <u>\$ 1,192</u> | <u>\$ 641</u> | <u>\$ 231,518</u> |
| LIABILITIES AND FUND BALANCES | | | | | | | | | |
| Liabilities | | | | | | | | | |
| Accounts payable | \$ - | \$ - | \$ 296 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 296 |
| Due to other funds | - | - | 137 | - | - | - | - | - | 137 |
| Total liabilities | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 433</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 433</u> |
| Fund Balances | | | | | | | | | |
| Restricted | - | 37,237 | 42,238 | - | 45,018 | - | 1,192 | 641 | 126,326 |
| Assigned | 100,190 | - | - | 919 | - | 3,650 | - | - | 104,759 |
| Total fund balances | <u>100,190</u> | <u>37,237</u> | <u>42,238</u> | <u>919</u> | <u>45,018</u> | <u>3,650</u> | <u>1,192</u> | <u>641</u> | <u>231,085</u> |
| Total liabilities and fund balances | <u>\$ 100,190</u> | <u>\$ 37,237</u> | <u>\$ 42,671</u> | <u>\$ 919</u> | <u>\$ 45,018</u> | <u>\$ 3,650</u> | <u>\$ 1,192</u> | <u>\$ 641</u> | <u>\$ 231,518</u> |

TOWN OF NORWICH, VERMONT
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS
YEAR ENDED JUNE 30, 2013

| | Conservation Commission Fund | Recreation Fund | Cemetery Fund | Kids & Cops Fund | Affordable Housing Fund | Land Management Council Fund | Recreation Scholarship Fund | Citizens Assistance Fund | Total Nonmajor Special Revenue Funds |
|--|------------------------------------|--------------------|------------------|------------------------|-------------------------------|---------------------------------------|-----------------------------------|--------------------------------|---|
| REVENUES | | | | | | | | | |
| Investment income | \$ 108 | \$ 36 | \$ 84 | \$ 1 | \$ 18 | \$ 4 | \$ 1 | \$ 2 | \$ 254 |
| Donations | 100 | 4,666 | 5,050 | - | - | - | 1,125 | 107 | 11,048 |
| Miscellaneous | - | - | 560 | - | - | - | - | - | 560 |
| Total revenues | 208 | 4,702 | 5,694 | 1 | 18 | 4 | 1,126 | 109 | 11,862 |
| EXPENDITURES | | | | | | | | | |
| Recreation | - | - | - | - | - | 495 | 583 | 2,457 | 3,535 |
| Cemetery | - | - | 21,077 | - | - | - | - | - | 21,077 |
| Total expenditures | - | - | 21,077 | - | - | 495 | 583 | 2,457 | 24,612 |
| Excess (deficiency) of revenues over expenditures | 208 | 4,702 | (15,383) | 1 | 18 | (491) | 543 | (2,348) | (12,750) |
| OTHER FINANCING SOURCES (USES) | | | | | | | | | |
| Operating transfers in | - | - | 15,762 | - | 45,000 | - | - | - | 60,762 |
| Operating transfers out | - | - | (137) | - | - | - | - | - | (137) |
| Net change in fund balance | 208 | 4,702 | 242 | 1 | 45,018 | (491) | 543 | (2,348) | 47,875 |
| Fund balance, beginning of year | 99,982 | 32,535 | 41,996 | 918 | - | 4,141 | 649 | 2,989 | 183,210 |
| Fund balance, end of year | \$ 100,190 | \$ 37,237 | \$ 42,238 | \$ 919 | \$ 45,018 | \$ 3,650 | \$ 1,192 | \$ 641 | \$ 231,085 |

**TOWN OF NORWICH, VERMONT
COMBINING BALANCE SHEET
NONMAJOR CAPITAL PROJECT FUNDS
JUNE 30, 2013**

| | Highway Equipment Fund | Highway Garage Fund | Solid Waste Equipment Fund | Police Station Fund | Police Cruiser/ Special Equipment Fund | Town Reappraisal Fund | Tracy Hall Fund | Bandstand Fund | General Admin Fund | Recreation Dam Fund | Recreation Tennis Fund |
|--|------------------------------|---------------------------|----------------------------------|---------------------------|---|-----------------------------|-----------------------|-------------------|--------------------------|---------------------------|------------------------------|
| ASSETS | | | | | | | | | | | |
| Grant receivable | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Due from other funds | 131,941 | 28,899 | 14,326 | 14,023 | 64,257 | 66,331 | 51,015 | 1 | 13,368 | 26,984 | 94 |
| Total assets | <u>\$ 131,941</u> | <u>\$ 28,899</u> | <u>\$ 14,326</u> | <u>\$ 14,023</u> | <u>\$ 64,257</u> | <u>\$ 66,331</u> | <u>\$ 51,015</u> | <u>\$ 1</u> | <u>\$ 13,368</u> | <u>\$ 26,984</u> | <u>\$ 94</u> |
| LIABILITIES AND FUND BALANCES | | | | | | | | | | | |
| Liabilities | | | | | | | | | | | |
| Accounts payable | \$ - | \$ 1,151 | \$ - | \$ 1,151 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Due to other funds | - | - | - | - | - | - | - | - | - | - | - |
| Total Liabilities | <u>-</u> | <u>1,151</u> | <u>-</u> | <u>1,151</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Fund Balances | | | | | | | | | | | |
| Restricted | 131,941 | 27,748 | 14,326 | 12,872 | 64,257 | 66,331 | 51,015 | 1 | 13,368 | 26,984 | 94 |
| Total fund balances | <u>131,941</u> | <u>27,748</u> | <u>14,326</u> | <u>12,872</u> | <u>64,257</u> | <u>66,331</u> | <u>51,015</u> | <u>1</u> | <u>13,368</u> | <u>26,984</u> | <u>94</u> |
| Total liabilities and fund balances | <u>\$ 131,941</u> | <u>\$ 28,899</u> | <u>\$ 14,326</u> | <u>\$ 14,023</u> | <u>\$ 64,257</u> | <u>\$ 66,331</u> | <u>\$ 51,015</u> | <u>\$ 1</u> | <u>\$ 13,368</u> | <u>\$ 26,984</u> | <u>\$ 94</u> |

SCHEDULE 5

| Communications Study Fund | Town Clerk Equipment Fund | Fire Apparatus Fund | Fire Station Fund | Fire Equipment Fund | Sidewalk Fund | Long Term Facility Fund | Buildings and Grounds Fund | Paving Fund | Tower Construction Fund | DPW Bridge Fund | Total Nonmajor Capital Project Funds |
|---------------------------------|---------------------------------|---------------------------|-------------------------|---------------------------|------------------|-------------------------------|----------------------------------|----------------|-------------------------------|-----------------------|---|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 68,025 | \$109,399 | \$ 177,424 |
| 40,398 | 7,993 | 202,018 | 33,046 | 50,940 | 46,428 | 10,484 | 5,002 | - | - | - | 807,548 |
| <u>\$ 40,398</u> | <u>\$ 7,993</u> | <u>\$ 202,018</u> | <u>\$ 33,046</u> | <u>\$ 50,940</u> | <u>\$ 46,428</u> | <u>\$ 10,484</u> | <u>\$ 5,002</u> | <u>\$ -</u> | <u>\$ 68,025</u> | <u>\$109,399</u> | <u>\$ 984,972</u> |
| \$ - | \$ - | \$ - | \$ 1,151 | \$ - | \$ - | \$ 964 | \$ - | \$ - | \$ 5,604 | \$ - | \$ 10,021 |
| - | - | - | - | - | - | - | - | - | 24,973 | 57,208 | 82,181 |
| - | - | - | 1,151 | - | - | 964 | - | - | 30,577 | 57,208 | 92,202 |
| 40,398 | 7,993 | 202,018 | 31,895 | 50,940 | 46,428 | 9,520 | 5,002 | - | 37,448 | 52,191 | 892,770 |
| 40,398 | 7,993 | 202,018 | 31,895 | 50,940 | 46,428 | 9,520 | 5,002 | - | 37,448 | 52,191 | 892,770 |
| <u>\$ 40,398</u> | <u>\$ 7,993</u> | <u>\$ 202,018</u> | <u>\$ 33,046</u> | <u>\$ 50,940</u> | <u>\$ 46,428</u> | <u>\$ 10,484</u> | <u>\$ 5,002</u> | <u>\$ -</u> | <u>\$ 68,025</u> | <u>\$109,399</u> | <u>\$ 984,972</u> |

TOWN OF NORWICH, VERMONT
COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
NONMAJOR CAPITAL PROJECT FUNDS
YEAR ENDED JUNE 30, 2013

| | Highway Equipment Fund | Highway Garage Fund | Solid Waste Equipment Fund | Police Station Fund | Police Cruiser/ Special Equipment Fund | Town Reappraisal Fund | Tracy Hall Fund | Bandstand Fund | General Admin Fund | Recreation Dam Fund |
|--|------------------------------|---------------------------|----------------------------------|---------------------------|---|-----------------------------|-----------------------|-------------------|--------------------------|---------------------------|
| REVENUES | | | | | | | | | | |
| Equipment sales | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Insurance proceeds | - | - | - | - | 131,879 | - | - | - | - | - |
| Grants | - | - | - | - | - | - | - | - | - | - |
| Investment income | 55 | 31 | 13 | 14 | 83 | 113 | 55 | - | 13 | 29 |
| Total revenues | 55 | 31 | 13 | 14 | 131,962 | 113 | 55 | - | 13 | 29 |
| EXPENDITURES | | | | | | | | | | |
| Program expenditures | | | | | | | | | | |
| General government | - | - | - | - | - | 96,874 | - | - | - | - |
| Public works | - | 1,151 | - | - | - | - | - | - | - | - |
| Public safety | - | - | - | 1,151 | - | - | - | - | - | - |
| Capital outlays | 19,042 | - | - | - | 127,336 | - | - | - | 2,000 | - |
| Total expenditures | 19,042 | 1,151 | - | 1,151 | 127,336 | 96,874 | - | - | 2,000 | - |
| Excess (deficiency) of revenues over expenditures | (18,987) | (1,120) | 13 | (1,137) | 4,626 | (96,761) | 55 | - | (1,987) | 29 |
| OTHER FINANCING SOURCES (USES) | | | | | | | | | | |
| Capital lease transaction | - | - | - | - | - | - | - | - | - | - |
| Operating transfers in | 140,000 | - | 5,000 | 2,500 | 18,400 | 45,000 | - | - | 5,000 | - |
| Total other financing sources (uses) | 140,000 | - | 5,000 | 2,500 | 18,400 | 45,000 | - | - | 5,000 | - |
| Net change in fund balance | 121,013 | (1,120) | 5,013 | 1,363 | 23,026 | (51,761) | 55 | - | 3,013 | 29 |
| Fund balance, beginning of year | 10,928 | 28,868 | 9,313 | 11,509 | 41,231 | 118,092 | 50,960 | 1 | 10,355 | 26,955 |
| Fund balance, end of year | \$131,941 | \$27,748 | \$ 14,326 | \$12,872 | \$ 64,257 | \$ 66,331 | \$51,015 | \$ 1 | \$ 13,368 | \$ 26,984 |

SCHEDULE 6

| Recreation Tennis Fund | Communications Study Fund | Town Clerk Equipment Fund | Fire Apparatus Fund | Fire Station Fund | Fire Equipment Fund | Sidewalk Fund | Long Term Facility Fund | Buildings and Grounds Fund | Paving Fund | Tower Construction Fund | DPW Bridge Fund | Total Nonmajor Capital Project Funds |
|------------------------------|---------------------------------|---------------------------------|---------------------------|-------------------------|---------------------------|------------------|-------------------------------|----------------------------------|----------------|-------------------------------|-----------------------|---|
| \$ - | \$ - | \$ - | \$ 1 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1 |
| - | - | - | - | - | - | - | - | - | - | - | - | 131,879 |
| - | - | - | - | - | - | - | - | - | - | 68,025 | 218,278 | 286,303 |
| 2 | 31 | 8 | 199 | 36 | 52 | 40 | 11 | 2 | - | - | 5 | 792 |
| 2 | 31 | 8 | 200 | 36 | 52 | 40 | 11 | 2 | - | 68,025 | 218,283 | 418,975 |
| - | - | - | - | - | - | - | 964 | - | - | - | - | 97,838 |
| - | - | - | - | - | - | - | - | - | - | - | - | 1,151 |
| - | - | - | - | - | - | - | - | - | - | - | - | 1,151 |
| - | 4,800 | - | 26,816 | 1,151 | 1,275 | - | - | - | 275,000 | 155,577 | 236,134 | 849,131 |
| 23,000 | 4,800 | - | 26,816 | 1,151 | 1,275 | - | 964 | - | 275,000 | 155,577 | 236,134 | 972,271 |
| (22,998) | (4,769) | 8 | (26,616) | (1,115) | (1,223) | 40 | (953) | 2 | (275,000) | (87,552) | (17,851) | (553,296) |
| - | - | - | - | - | - | - | - | - | - | 125,000 | - | 125,000 |
| 10,000 | 25,000 | - | 62,000 | - | 5,000 | 15,000 | - | 5,000 | 275,000 | - | 35,000 | 647,900 |
| 10,000 | 25,000 | - | 62,000 | - | 5,000 | 15,000 | - | 5,000 | 275,000 | 125,000 | 35,000 | 772,900 |
| (12,998) | 20,231 | 8 | 35,384 | (1,115) | 3,777 | 15,040 | (953) | 5,002 | - | 37,448 | 17,149 | 219,604 |
| 13,092 | 20,167 | 7,985 | 166,634 | 33,010 | 47,163 | 31,388 | 10,473 | - | - | - | 35,042 | 673,166 |
| \$ 94 | \$ 40,398 | \$ 7,993 | \$ 202,018 | \$31,895 | \$ 50,940 | \$ 46,428 | \$ 9,520 | \$ 5,002 | \$ - | \$ 37,448 | \$ 52,191 | \$ 892,770 |

SCHEDULE 7

**TOWN OF NORWICH, VERMONT
COMBINING BALANCE SHEET
NONMAJOR PERMANENT FUNDS
JUNE 30, 2013**

| | Perpetual Care Fund | Sale of Cemetery Lots Fund | WCTU Fountain Fund | School/Gospel Leaseland Fund | Main St. Flags Fund | Alura & Corridor Tree Fund | Total Nonmajor Permanent Funds |
|--|---------------------------|----------------------------------|--------------------------|------------------------------------|---------------------------|-------------------------------------|---|
| ASSETS | | | | | | | |
| Cash and cash equivalents | \$ 120,388 | \$ 26,541 | \$ - | \$ - | \$ - | \$ - | \$ 146,929 |
| Due from other funds | - | 137 | 1,070 | 1,075 | 1,938 | 230 | 4,450 |
| Total assets | <u>\$ 120,388</u> | <u>\$ 26,678</u> | <u>\$ 1,070</u> | <u>\$ 1,075</u> | <u>\$ 1,938</u> | <u>\$ 230</u> | <u>\$ 151,379</u> |
| LIABILITIES AND FUND BALANCES | | | | | | | |
| Liabilities | | | | | | | |
| Accounts payable | \$ - | \$ - | \$ - | \$ - | \$ 539 | \$ - | \$ 539 |
| Total liabilities | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>539</u> | <u>-</u> | <u>539</u> |
| Fund Balances | | | | | | | |
| Restricted | <u>\$ 120,388</u> | <u>\$ 26,678</u> | <u>\$ 1,070</u> | <u>\$ 1,075</u> | <u>\$ 1,399</u> | <u>\$ 230</u> | <u>\$ 150,840</u> |
| Total liabilities and fund balances | <u>\$ 120,388</u> | <u>\$ 26,678</u> | <u>\$ 1,070</u> | <u>\$ 1,075</u> | <u>\$ 1,938</u> | <u>\$ 230</u> | <u>\$ 151,379</u> |

TOWN OF NORWICH, VERMONT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
NONMAJOR PERMANENT FUNDS
YEAR ENDED JUNE 30, 2013

| | Perpetual Care Fund | Sale of Cemetery Lots Fund | WCTU Fountain Fund | School/Gospel Leaseland Fund | Main St. Flags Fund | Alura & Corridor Tree Fund | Total Nonmajor Permanent Funds |
|---------------------------------------|---------------------------|----------------------------------|--------------------------|------------------------------------|---------------------------|-------------------------------------|---|
| REVENUES | | | | | | | |
| Lot sales | \$ 900 | \$ 900 | \$ - | \$ - | \$ - | \$ - | \$ 1,800 |
| Donations | - | - | - | - | 1,580 | - | 1,580 |
| Investment income | 762 | - | 1 | 1 | 1 | - | 765 |
| Total revenues | 1,662 | 900 | 1 | 1 | 1,581 | - | 4,145 |
| EXPENDITURES | | | | | | | |
| Maintenance | - | - | - | - | 539 | - | 539 |
| Total expenditures | - | - | - | - | 539 | - | 539 |
| Excess of revenues over expenditures | 1,662 | 900 | 1 | 1 | 1,042 | - | 3,606 |
| OTHER FINANCING SOURCES (USES) | | | | | | | |
| Operating transfers in | - | 137 | - | - | - | - | 137 |
| Operating transfers out | (762) | - | - | - | - | - | (762) |
| Total other financing sources (uses) | (762) | 137 | - | - | - | - | (625) |
| Net change in fund balance | 900 | 1,037 | 1 | 1 | 1,042 | - | 2,981 |
| Fund balance, beginning of year | 119,488 | 25,641 | 1,069 | 1,074 | 357 | 230 | 147,859 |
| Fund balance, end of year | \$ 120,388 | \$ 26,678 | \$ 1,070 | \$ 1,075 | \$ 1,399 | \$ 230 | \$ 150,840 |

Top Payees FY13

| | | |
|----|--|-----------|
| 1 | Blaktop, Inc. - Paving | \$638,850 |
| 2 | Vermont State Treasurer - Tax | 478,586 |
| 3 | Blow & Cote - Bridge 41 Reconstruction. | 236,134 |
| 4 | Blue Cross Blue Shield - Health insurance | 208,588 |
| 5 | Norwich Public Library | 180,000 |
| 6 | Burlington Communications - Tower Work. | 140,340 |
| 7 | VLCT PACIF - Insurance | 122,431 |
| 8 | NEMC - Assessors. | 118,500 |
| 9 | VT Municipal Employees Retirement System | 109,381 |
| 10 | Gateway Motors - Cruisers & FD Chief Car | 99,024 |
| 11 | Town of Hanover - Ambulance contract | 89,048 |
| 12 | International Salt - Road deicer | 80,926 |
| 13 | Twin State Sand & Gravel | 79,882 |
| 14 | Northeast Waste - Trash & Recycling | 78,309 |
| 15 | Evans Group - Gasoline & Diesel | 66,814 |
| 16 | US Bank - Tracy Hall, Tower Bond | 52,136 |
| 17 | Greater Upper Valley Solid Waste Management Dist | 45,683 |
| 18 | Town of Hartford - Dispatch services | 42,916 |
| 19 | MHQ Municipal Vehicles - Cruiser upfit | 39,238 |
| 20 | Green Mountain Power - Electricity. | 34,401 |
| 21 | Innovative Municipal Products - Dust Control | 32,568 |
| 22 | DuBois & King - Dam Consulting. | 27,813 |
| 23 | Pike Industries - Gravel products | 24,945 |
| 24 | Vermont Tennis Court Surfacing | 23,000 |
| 25 | Windsor Co. Treasurer - County tax | 22,521 |
| 26 | Northwoods Excavating - Bridge Repair | 22,325 |
| 27 | Nicom Coatings Corp - Cracksealing | 22,000 |
| 28 | Totally Trees - Tree removal | 21,755 |
| 29 | Slapstick Science - Circus Camp. | 21,546 |
| 30 | Irving Energy - Heating oil | 21,055 |
| 31 | Ossipee Mountain Electronics, Inc - DPW Radios | 20,741 |
| 32 | John Deere Financial - Grader payment. | 19,042 |
| 33 | Michele George - Yoga instruction | 18,890 |
| 34 | Unum Life Insurance Co. | 17,017 |
| 35 | MVP Health Care, Inc - Health Insurance. | 16,438 |
| 36 | Visiting Nurse Association & Hospice | 15,600 |
| 37 | American Rock Salt Co - Road deicer | 15,114 |
| 38 | Norwich Cemetery Commission | 15,000 |
| 39 | A.M. Peisch & Co. - Audit. | 14,750 |
| 40 | Delta Dental - Dental Insurance | 14,063 |
| 41 | BWP Carquest - Auto & Truck parts. | 13,762 |
| 42 | Webster & Donovan Excavating | 13,390 |
| 43 | Radio North - Cruiser radios | 13,108 |
| 44 | Daniel S Clay - Snowplowing | 12,905 |
| 45 | Norwich Fire District - Hydrant rental, water | 12,900 |
| 46 | Vermont Rec Surf & Fence - Guardrails | 12,413 |
| 47 | L&M Service Contractors - Brook cleanout | 10,497 |
| 48 | Advance Transit | 10,160 |
| 49 | Hanover Ambulance Service | 9,592 |
| 50 | Lyssa Papazian - Grant, Permit Consultant | 9,578 |



Bob and Fran Nye

Bob and Fran Nye, photographed in 2011 on her birthday, during the 250th celebration of Norwich receiving its charter. The Nyes, who were both physicians and met in Medical School, were married for 64 years. They came to Norwich in 1956 and lived in the center of town, next to the Congregational Church, across from the school. They were also at the center of whatever was happening in town, and their barn offered seasonal storage space for local organizations.

Fran helped found the Marion Cross School library and volunteered there for over 50 years. Bob built some of the library shelves that are still in use today. They also worked for the creation of the Dresden Interstate School District. Both had a strong sense of peace and social justice, and their house was a sanctuary for many friends and contacts from the local area and abroad (including Nicaragua, the Iona Community in Scotland). Bob died in October 2012 and Fran in November 2013. Photo by Suzanne Wallis.



The Fraser family of Dan and Whit's were honored as 2013 People of the Year by the Norwich Women's Club at its Spring Gala. Photo courtesy of the Norwich Women's Club.