

NORWICH HISTORIC PRESERVATION COMMISSION

Draft Minutes of the Tuesday, August 8, 2023, 9:00 a.m. Meeting

Meeting was via Zoom.

Commissioners Present: Linda Cook (arrived at 9:24), Jess Phelps, Phil Zea, Maggie Boone, and Nancy Osgood, chair

Commissioners Absent: None

Also present: Brian Knight (Preservation Consultant), Sarah Rooker, and Peter French

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Phil Zea moved to approve the agenda; Maggie Boone seconded the motion. The motion to approve the agenda passed (4-0).

2. Public Comment

There was no public comment.

3. Discussion of the Jones Circle Historic District National Register Nomination Project (the "Project") with Brian Knight.

Work continues on the Jones Circle nomination. Brian Knight has an advanced draft prepared as we have already completed deed work and have collectively found considerable information about the properties and the overall development. There are a few houses that Brian has requested the Commission to look at further and also to look in the National Homes catalogs for 1958 and 1959 to determine if we can match up any houses with the specific models offered for sale. The group will also work on a few oral histories with targeted community members to record their recollections of the buildings and alterations over time. Last, Jess Phelps will look at the grant schedule to determine when our next progress report is due.

4. Review and Approval of the Minutes of the June 1st Meeting

Maggie Boone moved to approve the minutes as drafted; Phil Zea seconded the motion. The motion to approve the minutes passed (5-0).

5. Other Business

- Phil Zea will prepare a short post/summary of the Jones Circle project which we will distribute as required by our grant agreement.
- The Planning Commission is working on potential updates to the zoning ordinance for Norwich and has sent a letter to Nancy Osgood as chair offering to meet/discuss the NHPC's goals/views. Jess Phelps will serve as the representative for these discussions.
- Maggie Boone and Linda Cook will staff a booth at the Norwich Historical Society's Antique Show (September 16th) which will have information about the Jones Circle project.
- Maggie Boone, Linda Cook, and Nancy Osgood continue to distribute walking tour brochures to area businesses.
- Maggie Boone, Linda Cook, and Nancy Osgood have continued to survey additional barns identified in the 2021 Barn Survey. There are a handful of priority barns left which the group will document as part of wrapping up this project.
- NHS and NHPC are offering a walking tour of Union Village on September 17th, which is overbooked/has strong interest.
- NHS and NHPC are co-hosting a Barn and Farm Tour on October 14th (rain date October 15th). NHS has requested NHPC's help regarding potentially giving a half an hour talk on how to care and maintain historic barns at one of the stops.
- The NHPC continues to need additional commissioners.

6. Next Meeting

The group selected **Thursday, September 28th at 9:00 a.m.** as its next meeting date/time at the Norwich Historical Society.

7. Adjourn

Maggie Boone moved to adjourn the meeting.

Linda Cook seconded the motion.

The motion to adjourn passed unanimously (5-0) and the meeting was adjourned at 10:08 a.m.

Prepared by Jess Phelps, Clerk