

NORWICH HISTORIC PRESERVATION COMMISSION

Draft Minutes of the Friday, May 12, 2023, 9:00 a.m. Meeting

Meeting was via Zoom.

Commissioners Present: Maggie Boone, Linda Cook, Jess Phelps, Phil Zea and Nancy Osgood, chair

Commissioners Absent: None

Also present: Brian Knight (Preservation Consultant)

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Phil Zea moved to approve the agenda and Maggie Boone seconded. The agenda was approved unanimously (5-0).

2. Public Comment

There was no public comment.

3. Election of Chair, Vice Chair, and Clerk

Phil Zea moved to nominate the following slate for 2023-24: Nancy Osgood (Chair), Phil Zea (Vice Chair), and Jess Phelps (Clerk). Linda Cook seconded. The slate was approved unanimously (5-0).

4. Discussion of the Jones Circle Historic District National Register Nomination Project (the "Project") with Brian Knight.

The Commission discussed with Brian Knight, a preservation consultant, his response to the RFP issued by the Commission for the Project. Mr. Knight expressed a strong interest in learning more about post-war housing with this Project and has experience working with this housing type in historic survey work in Shelburne. This Project, however, will allow him to explore this area of architectural history more deeply. Phil Zea moved to ask the town to award a contract for this Project (in response to the RFP) to Brian Knight. Maggie Boone seconded. The motion passed unanimously (5-0).

5. Review and Approval of the Minutes of the April 27, 2023 Meeting

Maggie Boone moved to approve the minutes as drafted; Nancy Osgood seconded the motion. The motion to approve the minutes passed (5-0).

6. Updates

NHPC Website Energy Efficiency: Jess Phelps will work with Sarah Rooker on making these updates.

7. Other Business

There was no other business.

8. Next Meeting

The group selected **Thursday, June 1st at 10:30 a.m.** as its next meeting date/time at the Norwich Historical Society.

9. Adjourn

Maggie Boone moved to adjourn the meeting.

Phil Zea seconded the motion.

The motion to adjourn passed unanimously (5-0) and the meeting was adjourned at 9:55 a.m.

Prepared by Jess Phelps, Clerk