

NORWICH HISTORIC PRESERVATION COMMISSION

Minutes of the Thursday, April 27, 2023, 9:00 a.m. Meeting

Meeting was at the Norwich Historical Society, 277 Main Street.

Commissioners Present: Maggie Boone, Linda Cook, Jess Phelps, Phil Zea and Nancy Osgood, chair

Commissioners Absent: None

Also present: Linda Gray (Energy Committee (“EC”)) and Brendan Classon

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Phil Zea moved to approve the agenda and Maggie Boone seconded. The agenda was approved unanimously (5-0).

2. Public Comment

There was no public comment.

3. Discussion with Linda Gray Regarding Respective Websites/Future Collaboration

There was a good discussion about how to share information including:

- a. The EC and the NHPC will each link to one another’s websites;
- b. The NHPC will make some additional revisions to its website (highlighting Montpelier’s resource as it is the most user-friendly);
- c. NHPC will begin to work on developing a local contractor list (contractors with experience with historic buildings and, particularly, energy efficiency projects); and
- d. NHPC will look at the questions Linda has added to the EC’s Norwich Neighborhood Network page (and NHPC Commissioners will sign up as resources if they have experience with energy efficiency projects).

4. Review and Approval of the Minutes of the March 24, 2023 Meeting

Maggie Boone moved to approve the minutes as drafted; Phil Zea seconded the motion. The motion to approve the minutes passed (5-0).

5. Updates

CLG Grant: Responses to the RFP are due on May 4. The NHPC will meet on May 11 to review applications and potentially retain a consultant for the Jones Circle project (subject to the need for interviews, etc.).

Barn Surveys: The Commission will return to documenting remaining barns over the summer.

Other Projects: Maggie Boone continues to work on a spreadsheet linking National Register properties to their locatable addresses.

Vacancies on the Commission: We still have two vacancies that need to be filled.

6. Other Business

There was no other business.

7. Next Meeting

The group selected **Thursday, May 11th at 9:00 a.m.** as its next meeting date/time at the Norwich Historical Society.

8. Adjourn

Maggie Boone moved to adjourn the meeting.

Phil Zea seconded the motion.

The motion to adjourn passed unanimously (5-0) and the meeting was adjourned at 9:55 a.m.

Prepared by Jess Phelps

APPROVED 5-12-2023