

## **NORWICH HISTORIC PRESERVATION COMMISSION**

### **Draft Minutes of the Friday, March 24, 2023, 9:00 a.m. Meeting**

*Meeting was at the Norwich Historical Society, 277 Main Street*

Commissioners Present: Maggie Boone, Linda Cook, Jess Phelps, Phil Zea and Nancy Osgood, chair

Commissioners Absent: None

Also present: Charlie Linder, Linda Gray, and Eva Rosenbloom (Norwich Energy Committee)

### **NORWICH HISTORIC PRESERVATION COMMISSION MINUTES**

#### 1. Approve Agenda

Phil Zea moved to approve the agenda and Maggie Boone seconded. The agenda was approved unanimously (4-0) (Linda Cook not present for this vote).

#### 2. Public Comment

There was no public comment.

#### 3. Discussion with Norwich Energy Committee about Interaction/Collaboration

The Commission and representatives from the Norwich Energy Committee had a robust discussion about how to potentially align efforts to promote historic preservation/energy efficiency improvements in Norwich.

As far as the next steps:

- (1) The Energy Committee will provide some energy efficiency resources to the NHPC (and the groups will work to potentially cross-reference resources on their respective website). One possible approach to explore is whether some of the principal energy efficiency solutions and the historic preservation issues related to those approaches (and some alternative options/considerations) can be developed to give homeowner's practical information.
- (2) The NHPC will research/communicate with the other CLG communities and the Vermont Division for Historic Preservation to work to develop a consultant list.
- (3) The Energy Committee will add a question on its homeowner survey about whether the homeowner's house is historic (to gather case studies).
- (4) The groups will re-convene in several months to discuss next steps and a possible in-person/virtual program about energy efficiency for historic homes.

4. Review and Approval of the Minutes of the February 9, 2023, Meeting

Maggie Boone moved to approve the minutes as drafted; Phil Zea seconded the motion. The motion to approve the minutes passed (5-0).

5. CLG Grant

The NHPC is waiting for the grant agreement to be sent from the Vermont Division for Historic Preservation. It will need to be signed before the RFP can be sent to those consultants we selected from the list submitted by the VDHP.

Phil Zea has prepared the draft RFP (which has been pre-approved by Vermont Division for Historic Preservation for advanced review).

6. Hybrid Meetings

The group discussed how to keep meetings open/accessible to the public (those who do not wish to attend in person). The NHPC will work on adding information to the agenda indicating that if someone wishes to attend remotely, we will accommodate this request.

7. Other Business

There was no other business.

8. Next Meeting

The next meeting will be April 27<sup>th</sup> at **9:00 am** as its next meeting date at the Norwich Historical Society.

9. Adjourn

Phil Zea moved to adjourn the meeting.  
Maggie Boone seconded the motion.

The motion to adjourn passed unanimously (5-0) and the meeting was adjourned at 10:15 a.m.

Minutes prepared/submitted by: Jess Phelps